

**APPROVED**

REPORT OF GENERAL MANAGER

NO. 12-061

DATE March 14, 2012

**MAR 14 2012**  
**BOARD OF RECREATION  
and PARK COMMISSIONERS**

C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AS-NEEDED SYNTHETIC TURF, CONSTRUCTION, RETROFIT,  
MAINTENANCE AND REPAIR SERVICES – AWARD OF CONTRACTS

R. Adams \_\_\_\_\_  
H. Fujita \_\_\_\_\_  
V. Israel \_\_\_\_\_

K. Regan \_\_\_\_\_  
\*M. Shall *[Signature]*  
N. Williams \_\_\_\_\_

*[Signature]*  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

That the Board:

1. Find, in accordance with Charter Section 1022, that the Department does not have, available in its employ, personnel with sufficient time or necessary expertise to undertake synthetic turf construction, retrofit, maintenance and repair in a timely manner, and it is more feasible, economical and in the Department's best interest, to secure these services by contract with several contractors to perform this work as-needed and on an occasional, but frequent basis, without engaging in a new competitive bidding process for each individual project to be performed;
2. Find, in accordance with Charter Section 371(e)(2) and Los Angeles Administrative Code Section 10.15(a)(2), that a competitive bidding is not practicable or advantageous as it is necessary for the Department to be able to call on contractors to perform this work as-needed and on an occasional, but frequent, basis without engaging in a new competitive process for each individual project to be performed; however, from among as-needed contractors each individual project is assigned on the basis of availability of an as-needed contractor to perform the work, the price to be charged and the unique expertise of the as-needed contractor; and,
3. Find, in accordance with Charter Section 372, that obtaining competitive proposals or bids for each individual project for which work may be performed pursuant to this agreement is not reasonably practicable or compatible with the Department's interests of having available as-needed contractors who are assigned various projects on the basis of availability, price,

REPORT OF GENERAL MANAGER

PG. 2

NO. 12-061

and expertise, and that it is therefore necessary to have several as-needed contractors for this type of service available when called upon by the Department to perform services;

4. Approve and direct staff to prepare Personal Services Contracts (Contracts) between the City of Los Angeles, Department of Recreation and Parks (Department) and the following firms for Synthetic Turf Construction, Retrofit, Maintenance and Repairs specifying the terms and conditions for a three (3) year contract, subject to approval of the Mayor and the City Attorney as to form;

Contractors:

Asphalt, Fabric, & Engineering, Inc.  
Blue Morpho Enterprises, Inc. dba Beyond Grass Installations  
CG&B Enterprises, Inc.  
Design Turf Technologies, Inc.  
Hellas Construction, Inc.  
Park West Sports System, Inc.  
Shaw Contract Flooring Services, Inc.  
The Turf Authority

5. Direct the Board Secretary to transmit the Contracts to the Mayor in accordance with Executive Directive No. 3 and concurrently to the City Attorney for review and approval as to form;
6. Approve the selection process for the selection of qualified firms; and,
7. Authorize the Board President and Secretary to execute the contracts upon receipt of the necessary approvals.

SUMMARY:

The Department of Recreation and Parks (Department) requires as-needed synthetic turf construction, retrofit, maintenance and repair contracts in order to perform current and future construction projects such as the installation of new and/or retrofit old synthetic turf fields and the performance of general maintenance and repairs to the park's existing synthetic turf fields. The minimum qualifications, as described in more detail below, were established to address the highest and most complex needs of the Department.

It is imperative that the Department develop and award these contracts in order to continue meeting the demands of park users as it relates to the new construction and/or maintenance/repairs of existing synthetic turf fields. Currently the Department does not have the expertise and/or equipment to install new synthetic fields and/or maintain/repair synthetic fields. Having access to on-call, pre-

## REPORT OF GENERAL MANAGER

PG. 3                      NO. 12-061

qualified contractors who specialize in this type of work will help ensure that our Department is responding to the demands of Park users while meeting our City's water conservation goals. The pre-qualified contractors will be required to competitively bid amongst those on the list as outlined in this Report and will work as support to the Department's Planning, Maintenance and Construction staff.

Synthetic turf fields provide the park users with a clean, safe and designated facility to play soccer, football or other, non-traditional, sports that require a field format. In addition, synthetic turf fields require no watering and limits the damage of existing park grass areas where traditionally park users would play sports and damage the grass areas. Currently our Department does not have staff with the skills, knowledge or equipment to construct and/or maintain synthetic turf fields.

On June 6, 2011, the Board approved a Request for Qualifications (RFQ), which was released June 22, 2011. On August 2, 2011, the Department received eight (8) proposals in response to the Request for Qualifications for Synthetic Turf, Construction, Retrofit, Maintenance and Repairs.

- 1) Asphalt, Fabric, & Engineering, Inc.  
2683 Lime Ave  
Signal Hill, CA 90755
- 2) Blue Morpho Enterprises, Inc. dba Beyond Grass Installations  
15800 S. Broadway  
Gardena, CA 90248
- 3) CG&B Enterprises Inc.  
221 Sunpac Avenue  
Henderson, NV 89011
- 4) Design Turf Technologies, Inc.  
214 Rusty Spur Trail  
Whitefish, MT 59937
- 5) Hellas Construction, Inc.  
12710 Research Blvd. Suite 240  
Austin, TX 78759
- 6) Park West Sports System, Inc.  
22421 Gilberto Avenue, Suite A  
Rancho Santa Margarita, CA 92688

## REPORT OF GENERAL MANAGER

PG. 4

NO. 12-061

- 7) Shaw Contract Flooring Services, Inc., dba Spectra Contract Flooring  
1201 Roberts Blvd. NW, Suite 220  
Kennesaw, GA 30144
- 8) The Turf Authority  
774 Mays Blvd, Suite 10-361  
Incline Village, NV 89451

Responders were required to provide evidence of their qualifications and were required to meet at least one of the two minimum requirements listed below.

- 1) Synthetic Turf Field Construction and Retrofit: Qualified Responders must have performed 100% of the synthetic turf system installation. Turf System installation must have included sub-grade preparation, sub-base drainage in accordance with manufactures specifications. Responder must currently have, and be in good standing with, the following California Contractor's License: B General Building Contractor and D-12 Synthetic Products Contractor. Responder must have successfully constructed under a B and D12 California Contractor's license, a minimum of five (5) synthetic turf athletic fields with a minimum of 60,000 square feet (s.f.) each, from June 15, 2008 to June 15, 2011. All referenced installations must have been installed in the United States.

Responders must be a certified installer of at least one Synthetic Turf Manufacture. Responders must provide a list of all synthetic turf manufactures that Responder is certified to install. Letters of certification by manufacture must be provided.

- 2) The synthetic turf Responders must have five (5) years experience performing maintenance and/or repairs on commercial size synthetic fields of 60,000 s.f. or larger. Responders must provide a list of forty (40) successful repair and/or maintenance projects performed by your company, in the last five (5) years within the United States. Responder must provide a list of all project site address, customer contacts, size and type of synthetic turf system maintained and/or repaired.

All Responders met at least one (1) of the two (2) qualifications on this RFQ.

The following responders met the minimum qualifications for Synthetic Turf Construction and Retrofit:

Asphalt, Fabric, & Engineering, Inc.  
Blue Morpho Enterprises, Inc. dba Beyond Grass Installations  
CG&B Enterprises, Inc.  
Hellas Construction, Inc.

REPORT OF GENERAL MANAGER

PG. 5            NO. 12-061

Park West Sports System, Inc.  
Shaw Contract Flooring Services, Inc., dba Spectra Contract Flooring

The following responders met the minimum qualifications for Synthetic Turf Maintenance and Repairs:

Asphalt, Fabric, & Engineering Inc  
Blue Morpho Enterprises, Inc. dba Beyond Grass Installations  
CG&B Enterprises, Inc.  
Design Turf Technologies, Inc  
Hellas Construction, Inc  
Shaw Contract Flooring Services, Inc., dba Spectra Contract Flooring  
The Turf Authority

RFQ responses were evaluated solely for the minimum qualifications (as stated in RFQ Document). The minimum qualifications as set forth will determine the responder's knowledge and experience to perform the terms and specifications of this Contract. It was found through review and verification by Department staff that the above listed responders met and/or exceeded the minimum qualifications as set forth in the RFQ.

Once it was determined that the responders had met all of the minimum qualifications Department staff verified with the respondents' provided references. Questions were posed regarding respondent's ability to produce a quality product that met all necessary standards, in a timely manner, and if the respondent was timely and effective in their correspondence with governing agencies. All of the references for the respondents who met our minimum qualifications responded favorably to these questions and highly recommended the respective respondent. It was then determined that each of the above listed Respondents should be selected as a pre-qualified electrical maintenance and repair contractor; and therefore, eligible to bid on future Department projects.

All responders performed a valid good faith effort sub-contractor outreach (GFE) and scored the required 75% or higher on their GFE submittal.

We are seeking Board authorization to direct staff to prepare contracts for each of the eight (8) responders and authorize the Board President and Secretary to execute the contracts, subject to City Attorney and Mayor approval. The selected pre-qualified Responders will be recommended to the Board for a three (3) year contract, in an amount not to exceed an annual expenditure of \$7,000,000 per contract. The contract amount is an estimate, and the Department does not guarantee that the contract maximum amount will be reached. The construction services that the Department is requesting shall be on an as-needed basis; the Department, in entering into an agreement, guarantees no minimum amount of business or compensation. Contracts awarded through this RFQ shall be subject to funding availability and early termination by Department, as provided in the

REPORT OF GENERAL MANAGER

PG. 6 NO. 12-061

Standard Provisions for City Contracts.

Funding for projects will be provided from various funding sources including, but not limited to Proposition K, Quimby, and Proposition 40.

FISCAL IMPACT STATEMENT:

The execution of these as-needed contracts has no impact on the Department's General Fund.

This Report was prepared by Jim Newsom, Management Analyst II, Planning, Construction and Maintenance Division.