

**APPROVED**  
OCT 24 2012  
BOARD OF RECREATION  
& PARK COMMISSIONERS

REPORT OF GENERAL MANAGER

NO. 12-286

DATE October 24, 2012

C.D. 1 and 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: BANNING MUSEUM – PHASE III (PRJ20001) (W.O. #E170493F); BANNING PARK – IMPROVEMENTS TO ATHLETIC FIELDS, RECREATION CENTER AND WALKING PATHS (PRJ20242) (W.O. #E170364F); ELYSIAN PARK – IMPROVEMENTS TO ATHLETIC FIELDS AND TRAILS, ROAD REFURBISHMENT, LIGHTING AND RESTROOMS (W.O. #E170199F) – FINAL ACCEPTANCE

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>MS</i></u>
V. Israel	_____	N. Williams	_____

*[Signature]*  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

That the Board:

1. Accept the work performed under the Memorandum of Understanding (MOU) between the Department of Recreation and Parks (RAP), the Bureau of Engineering (BOE), and the Department of General Services (GSD) for Banning Museum – Phase III (PRJ20001) (W.O. #E170493F), as outlined in the Summary of this Report;
2. Accept the work performed under the Memorandum of Understanding (MOU) between the Department of Recreation and Parks (RAP), the Bureau of Engineering (BOE), and the Department of General Services (GSD) for Banning Park – Improvements to Athletic Fields, Recreation Center and Walking Paths (PRJ20242) (W.O. #E170364F), as outlined in the Summary of this Report;
3. Accept the work performed under the Memorandum of Understanding (MOU) between the Department of Recreation and Parks (RAP), the Bureau of Engineering (BOE), and the Department of General Services (GSD) for Elysian Park – Improvements to Athletic Fields and Trails, Road Refurbishment, Lighting and Restrooms (W.O. E170199F), as outlined in the Summary of this Report; and,

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4. Authorize the Board Secretary to furnish GSD with a letter of completion for each project.

SUMMARY:

During the Fiscal Years 2008-2009 through 2010-2011, the following three (3) construction projects were awarded to GSD through the approval of MOUs between the RAP, BOE, and GSD. The table below contains the final project information including the number of change orders, the cost of change orders, and the total construction costs.

Project Name	Banning Museum Phase III	Banning Park – Improvements to Athletic Fields, Recreation Center and Walking Paths	Elysian Park – Improvements to Athletic Fields and Trails, Road Refurbishment, Lighting and Restrooms
Address	401 East M Street, Wilmington, 90744	1331 Eubank Avenue, Wilmington, 90744	855 Academy Road, Los Angeles, 90012
RAP Project No.	PRJ20001	PRJ20242	N/A
BOE Work Order No.	E170493F	E170364F	E170199F
Project Description	Refurbishment of Buildings and Garden Improvements	Improvements to athletic fields, recreation center and walking paths	Improvements to Athletic Fields and Trails, Road Refurbishment, Lighting and Restrooms
Construction Completion Date	9/29/11	11/28/11	11/15/11
Change Orders	5	1	11
Total Change Order Amount	\$ 60,822	\$ 1,396	\$ 48,636
Total Construction Costs	\$ 309,537.49	\$ 249,163.39	\$ 564,450.48

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Construction of the three (3) projects was as follows:

1. Banning Museum Phase III (PRJ20001) (W.O. #E170493F). On May 5, 2010, construction was awarded to GSD through the approval of an MOU between RAP, BOE, and GSD (Board Report No. 10-102). The project was funded with Proposition K Funds. The community began using the facility on September 29, 2011.
2. Banning Park – Improvements to Athletic Fields, Recreation Center and Walking Paths (PRJ20242) (W.O. #E170364F). On May 21, 2008, construction was awarded to GSD through the approval of an MOU between RAP, BOE, and GSD (Board Report No. 08-134), a Supplemental Agreement was approved by the Board on November 15, 2010 (Board Report No. 10-317). The project was funded with Quimby and Proposition K funds. The community began using the facility on November 28, 2011. This project was completed at \$23,380 under GSD's original cost estimate.
3. Elysian Park – Improvements to Athletic Fields and Trails, Road Refurbishment, Lighting and Restrooms (W.O. #E170199F). On June 2, 2010, construction was awarded to GSD through the approval of an MOU between RAP, BOE, and GSD (Board Report No. 10-138). The project was funded with Proposition K funds. The community began using the facility on October 15, 2011.

GSD has finished the work, and the Bureau of Engineering's Construction Management Division completed the construction management of these three projects. BOE has advised RAP that GSD completed the construction of these three projects and that the quality of the work is excellent.

There were no contract compliance or labor issues with the work done under these MOUs. Some of the construction work was completed by City employees and other work by subcontractors under the supervision of GSD staff.

### FISCAL IMPACT STATEMENT:

Banning Museum – Phase III: For this facility, there is no fiscal impact to RAP's General Fund. Current staff will continue to provide the necessary maintenance. The improvements will be assets to this facility.

Banning Park – Improvements to Athletic Fields, Recreation Center and Walking Paths: For this facility, there is no fiscal impact to RAP's General Fund. Current staff will continue to provide the necessary maintenance. The improvements will be assets to this facility.

Elysian Park – Improvements to Athletic Fields and Trails, Road Refurbishment, Lighting and Restrooms: For this facility, there is no fiscal impact to RAP's General Fund. Current staff will continue to provide the necessary maintenance. The improvements will be assets to this facility.

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This report was prepared by William Tseng and Shashi Bhakta, Project Managers, Recreational and Cultural Facilities Program, BOE. Reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program, BOE; Deborah Weintraub, Chief Deputy City Engineer, BOE; and by Michael A. Shull, Superintendent, Planning, Construction and Maintenance Branch, Department of Recreation and Parks.