

M I N U T E S

BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES

October 24, 2012

The Board of Recreation and Park Commissioners convened in special session at Granada Hills Recreation Center (A.K.A. Petit Park) at 9:40 a.m. Present were President Barry Sanders, Vice President Lynn Alvarez, and Commissioners Jill Werner and Jerome Stanley. Also present was Deputy City Attorney Arletta Maria Brimsey and Jon Kirk Mukri, General Manager.

The following Department staff members were present:

Regina Adams, Executive Officer
Vicki Israel, Assistant General Manager, Partnership and Revenue Branch
Sophia Piña-Cortez, Superintendent, Metro Region, Recreation Operations
Darryl Ford, Management Analyst II, Planning, Construction and Maintenance Division
Noel Williams, Chief Accounting Employee

INTRODUCTIONS

Ms. Megan Cottier, District Director, Council District 12, welcomed and presented opening remarks to the Board and the community.

Sophia Piña-Cortez, Superintendent, Metro Region, Recreation Operations, introduced the staff of Granada Hills Recreation Center.

APPROVAL OF THE MINUTES

It was moved by Commissioner Werner, seconded by Commissioner Stanley, that the Minutes of the Meetings of October 3, 2012 be approved as submitted. There being no objections, the Motion was unanimously approved.

GENERAL MANAGER'S REPORTS

12-286

BANNING MUSEUM - PHASE III (PRJ2001) (W.O. #E170493F); BANNING PARK - IMPROVEMENTS TO ATHLETIC FIELDS, RECREATION CENTER AND WALKING PATHS (PRJ20242) (W.O. #E170364F); ELYSIAN PARK - IMPROVEMENTS TO ATHLETIC FIELDS AND TRAILS, ROAD REFURBISHMENT, LIGHTING AND RESTROOMS (W.O. #E170199F) - FINAL ACCEPTANCE

12-287

SPRING STREET PARK - PHASE II (PRJ20387) (W.O. #E1907464) PROJECT - ESCROW AGREEMENT FOR SECURITY DEPOSITS IN LIEU OF RETENTION

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12-288

SOUTH VICTORIA AVENUE PARK - 6537 SOUTH VICTORIA AVENUE - ACQUISITION AND ACCEPTANCE OF DONATION PARCEL

12-289

JIM GILLIAM CHILD CARE CENTER - CALIFORNIA DEPARTMENT OF EDUCATION 2013-14 GENERAL CHILD CARE AND DEVELOPMENT AND CALIFORNIA STATE PRESCHOOL PROGRAMS - AUTHORIZATION OF CONTINUED FUNDING APPLICATION FOR SUBSIDIZED PRESCHOOL SERVICES; ACCEPTANCE OF GRANT FUNDS

12-290

VARIOUS COMMUNICATIONS

The above items were each separately described and presented to the Board by Department staff, and the Board further discussed various of the items in detail. Public comment was invited on all items of the agenda; however, no request for public comment was received.

It was moved by Vice President Alvarez, seconded by Commissioner Stanley, that the General Manager's Reports be approved as submitted, and that the Resolutions recommended in the reports be thereby approved. There being no objections, the Motion was unanimously approved.

UNFINISHED BUSINESS

11-238

SHERMAN VILLAGE RIVER GREENWAY PARK - PRELIMINARY AUTHORIZATION TO PROCEED WITH THE LEASE OF PROPERTY OWNED BY THE COUNTY OF LOS ANGELES FOR THE DEVELOPMENT OF A NEW PUBLIC PARK AND A MEMORANDUM OF AGREEMENT BETWEEN THE DEPARTMENT OF RECREATION AND PARKS, THE COUNTY OF LOS ANGELES, AND IMT CAPITAL, LLC, FOR THE DEVELOPMENT AND MAINTENANCE OF THE NEW PUBLIC PARK

12-212

GRIFFITH PARK TRAIN RIDE CONCESSION - PROPOSED TICKET PRICE INCREASE

Memorandum: L.A. Shares Contributions to Recreation and Parks

The reports were held. Public comment was invited on these items; however no request for public comment was received.

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NEW BUSINESS

Memorandum: 2013 Meeting Schedule for the Board of Recreation and
Park Commissioners

The report was received and filed.

COMMISSION TASK FORCES

Commission Task Force on Concession (Commissioners Stanley and Williams)

Commissioner Stanley reported that on October 5th, Department staff began self-operating the Hansen Dam Golf Operation and that the Department staff made a number of improvements, some of which could be seen with before and after photographs which he shared with the Commissioners. He further reported that the improvements included the installation of new ball machines, hitting mats, ball trays, and the injection of 100,000 new range balls. He also stated the Department was able to retain a number of the teaching pros, the Jr. Golf Program was improved, and the pro shop driving range lesson services remained intact. He stated that this is to be the model of how transition works for the Department. Commissioner Stanley also stated that staff had issued interim contracts for the restaurant services of Rancho Park, Hansen Dam, and Woodley Lakes to keep the restaurants operational while staff examines the best operating practices for the restaurants as a part of the Department's overall examination of what is best for the golf concession areas. He also stated in his report that the Griffith Park Greek Venue Consulting interviews had been conducted and some recommendations would be coming to the Board soon. Lastly, Commissioner Stanley reported that the Task Force and staff discussed the evaluation of the Griffith Park Train Ride price increase and the Echo Park Pedal Boat Request for Proposal (RFP) was being worked on.

Commission Task Force on Facility Repair and Maintenance (Commissioners Alvarez and Werner)

Commissioner Werner reported that the Task Force and staff are continuing to review recommendations on signage parameters and naming rights and that a Report to the Board would be forthcoming.

GENERAL MANAGER'S ORAL REPORT

Jon Kirk Mukri, General Manager, reported on Department activities.

FUTURE AGENDA ITEMS

President Sanders requested a report on internal controls and any changes the Department needs to make to internal controls, particularly as they relate to cash.

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Commissioner Stanley requested the status of the previously requested report on an Observation Wheel at Venice Beach, and of the Action-After Report of the Balboa Music Festival.

PUBLIC COMMENTS

Public comment was invited. Two requests for public comment were received and such comment was made to the Commission.

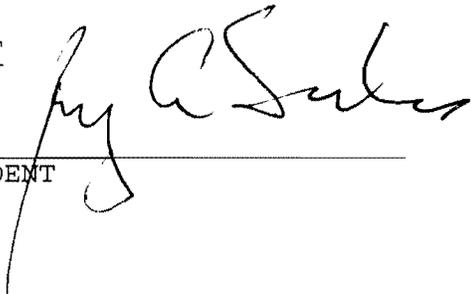
NEXT MEETING

The next scheduled meeting of the Board of Recreation and Park Commissioners was scheduled to be held on Wednesday, November 7, 2012 at 9:30 a.m., at EXPO Center, Comrie Hall, 3980 S. Bill Robertson Lane (Formerly Menlo Avenue), Los Angeles, CA 90037.

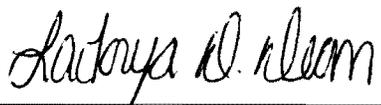
ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 10:21 a.m.

ATTEST



PRESIDENT



EXECUTIVE ASSISTANT