

APPROVED

JAN 08 2014

BOARD OF RECREATION
AND PARK COMMISSIONERS

NO. 13-320

C.D. Various

APPROVED
DEC 11 2013

BOARD OF RECREATION
AND PARK COMMISSIONERS

REPORT OF GENERAL MANAGER

DATE December 11, 2013

BOARD OF RECREATION AND PARKS COMMISSIONERS

SUBJECT: LEOTA ANN LIGHTFOOT TRUST DONATION - SENIOR CITIZEN SECTION PROGRAMS

R Adams _____
H. Fujita _____
V Israel _____

*K Regan *KWR* _____
M. Shull _____
N Williams _____

*RECONSIDERED 1/8/2014
APPROVED AS AMENDED

M. Shull

General Manager

Approved

Disapproved

Withdrawn

RECOMMENDATIONS:

That the Board:

1. Accept the donation from the Leota Ann Lightfoot Trust in the amount of \$277,484.77 for Senior Citizen Section programs and/or programs that include a nutritional component, and that appropriate recognition is given to the donor;
2. Authorize the General Manager of the Department of Recreation and Parks (RAP) to accept and receive the donation; and.
3. Authorize RAP's Chief Accounting Employee to establish the necessary account to deposit the funds received from Leota Ann Lightfoot Trust in Fund 302 Department ~~81~~ Account 89710H. ₃₁

SUMMARY:

On October 4, 2012, and on September 11, 2013, a gift of funds from the Leota Ann Lightfoot Trust in the amounts of \$57,000.00 and \$220,484.77 were received by RAP, respectively. The two checks are the first two of, potentially, three installments. The total amount received thus far is \$277,484.77.

Ms. Lightfoot passed away on September 7, 2011, after a lengthy battle with lung cancer. No other information is available at this time regarding Ms. Lightfoot. RAP would like to recognize this generous gift and send a letter of thanks to the donor's trustee, Amy L. Neiman.

Ms. Lightfoot had requested that the funds be spent on senior nutrition programs and/or to fund any existing senior nutrition programs currently being operated at RAP facilities. RAP currently has a City-wide Senior Citizen Section. According to the City Attorney's Office it is acceptable to expend

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the funds on Senior Citizen Section programming and/or programming that includes nutritional components as it keeps within the original request of the donor. There is no timeframe for expending the funds and no requirement for reporting expenses to the trust.

The funds are currently in a holding account under Fund 302, Department 88, Account 2202, Refund Deposit, awaiting Board approval to set up an account. The account to be established is an internal bearing account. Interest will be computed retroactively from the time the funds were received by the Department.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund, except for unknown savings, as this donation may offset some expenditures.

This report was prepared by Bertha Calderon, Management Analyst, Metro Region.