

S P E C I A L A G E N D A

BOARD OF RECREATION AND PARK COMMISSIONERS  
OF THE CITY OF LOS ANGELES

Wednesday, September 18, 2013 at 9:30 a.m.

Fernangeles Recreation Center  
8851 Laurel Canyon Boulevard  
Sun Valley, CA 91352

EVERY PERSON WISHING TO ADDRESS THE COMMISSION MUST COMPLETE A SPEAKER'S REQUEST FORM AT THE MEETING AND SUBMIT IT TO THE COMMISSION EXECUTIVE ASSISTANT PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM.

PURSUANT TO COMMISSION POLICY, COMMENTS BY THE PUBLIC ON AGENDA ITEMS WILL BE HEARD ONLY AT THE TIME THE RESPECTIVE ITEM IS CONSIDERED, FOR A CUMULATIVE TOTAL OF UP TO FIFTEEN (15) MINUTES FOR EACH ITEM. ALL REQUESTS TO ADDRESS THE BOARD ON PUBLIC HEARING ITEMS MUST BE SUBMITTED PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM. COMMENTS BY THE PUBLIC ON ALL OTHER MATTERS WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD WILL BE HEARD DURING THE "PUBLIC COMMENTS" PERIOD OF THE MEETING. EACH SPEAKER WILL BE GRANTED TWO MINUTES, WITH FIFTEEN (15) MINUTES TOTAL ALLOWED FOR PUBLIC PRESENTATION.

1. INTRODUCTIONS:

Special Introduction and Opening Remarks by Councilmember Nury Martinez, Council District 6, or Her Appointed Representative

Kevin Regan, Assistant General Manager, Recreation Operations, will Introduce the Staff of Fernangeles Recreation Center

2. APPROVAL OF THE MINUTES:

Approval of the Minutes of the Meeting of September 11, 2013

3. GENERAL MANAGER'S REPORTS:

13-238 Palms Recreation Center- Soccer Field (PRJ20212) (W.O. #E170116F) - Release of Stop Notice on Construction Contract No. 3386

13-239 Aliso Canyon Park - Development (W.O. #E170101F) Project - Contract No. 3347 - Final Acceptance

13-240 Normandie and Cordova Park - Transfer of Jurisdiction of Property to the Department of Recreation and Parks from the Department of General Services and Authorization to Issue a Right-of-Entry Permit to Develop the Site

13-241 Department of Recreation and Parks - Tree Inventory Project - Award of Contract

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- 13-242 Los Angeles Center for Enriched Studies - Facility Use Permit for Joint Use of Recreational Facilities from January 2013 Through June 2014
- 13-243 Echo Park Pedal Boats - Award of Interim Concession Agreement to Chaffin & Reeves, Inc.
- 13-244 Echo Park Café - Award of Interim Concession Agreement to Square One Dining
- 13-245 Reimbursement for Carfare, Telephone, Mileage, Parking and Transportation Expenses for Fiscal Year 2013-2014
- 13-246 Dizzy Feet Foundation 2013-14 Community Programs Grant - Authorization to Submit Grant Application; Acceptance of Grant
- 13-247 Griffith Observatory - Donation from Friends of the Observatory to Support the Griffith Observatory School Program in School Year 2013-2014
- 13-248 Various Donations to Operations Branch - Metro Region
- 13-249 Various Communications

4. UNFINISHED BUSINESS:

13-100 Sepulveda (Encino-Balboa) Golf Restaurant - One-Year  
**Item to be** Concession Agreement with Renewal Option  
**Continued** (Original Date - 4/17/13)

Memorandum: Los Angeles Police Department - Proposed Memorandum of  
**Item to be** Agreement  
**Continued** (Original Date - 4/17/13)

13-173 The Lummis House - Request for Proposals  
**Item to be** (Original Date - 6/27/13)  
**Continued**

13-330 50 Parks Initiative - Alpine Recreation Center Expansion Project (Ord and Yale Street Park) - Acquisition of Various Parcels - Approval of Purchase and Sale Agreement  
(Original Date - 9/11/13)

5. SPECIAL PRESENTATION:

Sarah Schacht, Venice Heritage Foundation, Relative to a Proposed Venice Heritage Museum

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6. COMMISSION TASK FORCES:

- Commission Task Force on Concessions (Commissioners Stanley and Williams)
- Commission Task Force on Facility Repair and Maintenance (Commissioners Alvarez and Werner)

7. GENERAL MANAGER'S ORAL REPORT:

Report on Department Activities and Facilities

8. FUTURE AGENDA ITEMS:

Requests by Commissioners to Schedule Specific Items on Future Agendas

9. RESPONSES TO FUTURE AGENDA ITEMS REQUESTS:

Responses from Staff to the Commissioners Relative to Items Requested as Future Agenda Items on the Dates Listed Below:

- August 14, 2013 - Memorandum: Department of Recreation and Parks - Escrow Verification Procedure

10. PUBLIC COMMENTS:

Any comments which require a response or report by staff will be automatically referred to staff for a report at some subsequent meeting.

11. NEXT MEETING:

The next scheduled meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, October 2, 2013 at 9:30 a.m., at EXPO Center, Comrie Hall, 3980 S. Bill Robertson Lane (Formerly Menlo Avenue), Los Angeles, CA 90037.

12. ADJOURNMENT:

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Meetings are allowed to bring tape recorders or camcorders in the Meeting.

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For additional information, please contact the Commission Office at (213)202-2640.

Finalization of Commission Actions: In accordance with City Charter, actions that are subject to Section 245 are not final until the expiration of the next five meeting days of the Los Angeles City Council during which the Council has convened in regular session and

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if Council asserts jurisdiction during this five meeting day period the Council has 21 calendar days thereafter in which to act on the matter.

Commission Meetings can be heard live over the telephone through the Council Phone system. To listen to a meeting, please call one of the following numbers:

from Downtown Los Angeles	(213) 621-CITY (2489)
from West Los Angeles	(310) 471-CITY (2489)
from San Pedro	(310) 547-CITY (2489)
from Van Nuys	(818) 904-9450

For information, please go to the City's website:

<http://ita.lacity.org/ForResidents/CouncilPhone/index.htm>

Information on agenda items may be obtained by calling the Commission Office at (213) 202-2640. Copies of the agenda and reports may be downloaded from the Department's website at [www.laparks.org](http://www.laparks.org).

MATTERS PENDING

Matters Pending will be carried for a maximum of six months, after which time they will be deemed withdrawn and rescheduled whenever a new staff report is received.

GENERAL MANAGER'S REPORTS:

ORIGINALLY	PLACED	
PLACED ON	ON MATTERS	DEEMED
<u>BOARD AGENDA</u>	<u>PENDING</u>	<u>WITHDRAWN</u>

None

BIDS TO BE RECEIVED:

None

PROPOSALS TO BE RECEIVED:

None

QUALIFICATIONS TO BE RECEIVED:

None