

## MINUTES

### BOARD OF RECREATION AND PARK COMMISSIONERS OF THE CITY OF LOS ANGELES

February 5, 2014

The Board of Recreation and Park Commissioners of the City of Los Angeles convened in regular session at the EXPO Center at 9:47 a.m. Present were President Lynn Alvarez, Vice President Iris Zuñiga and Commissioners Kafi D. Blumenfield, Sylvia Patsouras, and Misty M. Sanford. Also present were Michael A. Shull, General Manager and Deputy City Attorney Arletta Maria Brimsey.

The following Department staff was present:

Michael Shull, General Manager  
Regina Adams, Executive Officer  
Kevin Regan, Assistant General Manager, Recreation Operations Branch  
Vicki Israel, Assistant General Manager, Partnership and Revenue Branch  
Ramon Barajas, Assistant General Manager, Planning, Construction, and Maintenance Branch  
Noel Williams, Chief Accounting Employee, Finance Division

#### APPROVAL OF THE MINUTES

Deputy City Attorney Brimsey advised that Board that pursuant to Los Angeles Administrative Code Section (LAAC) 21.19 (Voting), Commissioner Blumenfield's attempt, at the last meeting, not to participate in the action taken on Board Report 14-011 was ineffectual. Despite her express statement that she was recusing herself from acting on Board Report 14-011, inasmuch as she remained in the room during the discussion and vote, she was deemed to have voted "yes".

She further stated that Section 21.19 of LAAC states: "Where such will not be inconsistent with Charter prescribed duties, or prohibited by law, a member of a City board or commission or of a committee thereof, who is present when a question is put to that board, commission or committee shall vote on that question at the call of the roll thereon. In the event such member fails to affirmatively vote either "yes" or "no," that member will be deemed to have voted "yes," and the member's vote will be spread as such upon the record."

In light of the City Attorney's advice, Commissioner Blumenfield recommended amending the minutes to state:

"Commissioner Blumenfield requested to recuse herself from acting on this item."

It was moved by Commissioner Patsouras, seconded by Commissioner Zuñiga, that the Minutes of the Meeting of January 22, 2014 be approved as amended. There being no objections, the Motion was unanimously approved.

#### APPOINTMENT OF COMMISSIONERS TO THE COMMISSION TASK FORCES

Vice President Zuñiga was appointed to the Commission Task Force on Concessions where she would serve with Commissioner Patsouras who remained on the Task Force.

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Commissioner Sanford was appointed to the Commission Task Force on Facility Repair and Maintenance where she would serve with Commissioner Blumenfield who remained on the Task Force.

GENERAL MANAGER'S REPORTS

14-020

WATTLES PARK - EROSION AND DRAINAGE IMPROVEMENTS  
(W.O. #E170262F) - ACCEPTANCE OF STOP NOTICE

14-021

MONITOR AVENUE PARK- INSTALLATION OF PUBLIC ART

14-022

LA84 FOUNDATION 2014 SUMMER SWIM PROGRAM  
AUTHORIZATION TO SUBMIT GRANT APPLICATION;  
ACCEPTANCE OF GRANT

14-023

PERSHING SQUARE - ST. PATRICK'S DAY EVENT 2014  
SIXTH EVENT TO SERVE ALCOHOLIC

14-024

EXPO CENTER – DONATION FROM THE FRIENDS OF EXPO  
CENTER FOR YOUTH ORCHESTRA AFTERSCHOOL  
ACADEMIC ENRICHMENT PROGRAM

14-025

VARIOUS DONATIONS TO OPERATIONS BRANCH METRO  
REGION

14-026

AS-NEEDED BOOKING AGENT SERVICES – AMENDMENT TO  
CONTRACT NO. 3344 WITH DAVID M. HEWIT DBA DMH  
ENTERPRISES AND TO CONTRACT NO. 3345 WITH JUMBO  
SHRIMP CIRCUS, INC. TO EXTEND THE TERM AND INCREASE  
THE CONTRACT AMOUNT

14-027

VARIOUS COMMUNICATIONS

The above items were each separately described and presented to the Board by Department staff, and the Board further discussed various of the items in detail. Public comment was invited on the items; however no request for public comment was received.

UNFINISHED BUSINESS

Memorandum: LOS ANGELES POLICE DEPARTMENT – PROPOSED MEMORANDUM  
OF AGREEMENT

February 5, 2014

(Original Date – 4/17/13)

The report was held.

13-305

HOLLYWOOD CENTRAL PARK PROJECT – ENVIRONMENTAL  
IMPACT ANALYSIS – CONTRACT WITH FRIENDS OF  
HOLLYWOOD CENTRAL PARK

(Original Date – 12/11/13)

The report was held.

Presentation: Bureau of Contract Administration, General Services Division - Status Report on  
Subcontractor Approval Activity

(Original Date – 1/8/14)

Marc Wright, Principal Construction Inspector, Department of Public Works, Contract Administration,  
presented a quarterly report on the subcontractor approval and substitution activity for the  
Department of Recreation and Parks' projects for Fiscal Year 2013-2014.

14-009

PARKS INITIATIVE – LAUREL CANYON/MULHOLLAND OPEN  
SPACE ACQUISITION PROJECT, 8100 WEST MULHOLLAND  
DRIVE – REQUEST FOR FINAL AUTHORIZATION TO ACQUIRE  
PROPERTY – ESCROW INSTRUCTIONS AND LEGALLY  
OBLIGATED ACQUISITION COSTS, PURCHASE AND SALE  
AGREEMENT, ALLOCATION OF PROPOSITION K FUNDS, AND  
EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL  
QUALITY ACT

(Original Date – 1/22/14)

The report was held.

Public comment was invited on the items; however no request for public comment was received.

It was moved by Commissioner Patsouras, seconded by Commissioner Blumenfield, that the  
General Manager's Reports be approved, with exceptions as noted, and that the Resolutions  
recommended in the reports be thereby approved. There being no objections, the Motion was  
unanimously approved.

#### COMMISSION TASK FORCES

Commission Task Force on Facility Repair and Maintenance (Commissioners Blumenfield and  
Zuñiga)

Commissioner Blumenfield reported that the Task Force discussed three items which included the  
Crystal Springs Ball Park – Environmental Impact Report, the Griffith Park Performing Arts Center  
and the purpose and role of the Recreation and Park Commission Task Force on Facility Repair and

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Maintenance. She further stated that the members of the Task Force decided that the first two items would be brought back to the full Board for further discussion and public comments.

Commission Task Force on Concessions (Commissioners Patsouras and Sanford)

There were no reports.

PRESENTATION

Ramon Barajas, Assistant General Manager, gave an oral presentation on the Department's Facilities and Assets.

GENERAL MANAGER'S ORAL REPORT

Michael A. Shull, General Manager, reported on Department activities.

FUTURE AGENDA ITEMS

There were no requests for future items.

PUBLIC COMMENTS

Public comment was invited. One request for public comment was received and such comment was made to the Commission.

NEXT MEETING

The next scheduled meeting of the Board of Recreation and Park Commissioners was scheduled to be held on Wednesday, February 19, 2014 at 9:30 a.m., at Hoover Recreation Center, 1010 W. 25<sup>th</sup> Street, Los Angeles, CA 90007.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 10:57 a.m.

ATTEST

  
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PRESIDENT

  
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BOARD SECRETARY