

APPROVED

REPORT OF GENERAL MANAGER

NO. 14-004

DATE January 8, 2014

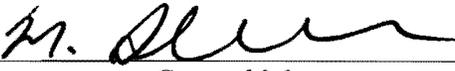
JAN 08 2014
BOARD OF RECREATION
& PARK COMMISSIONERS

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BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: TRANSFER OF APPROPRIATIONS WITHIN FUND 302 IN THE DEPARTMENT OF RECREATION AND PARKS FOR BUDGETARY ADJUSTMENTS

R. Adams _____ K. Regan _____
H. Fujita _____ R. Barajas _____
V. Israel _____ *N. Williams MDW



General Manager

Approved Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

- 1. Subject to approval by the Mayor, authorize the transfer of appropriations within Recreation and Parks Fund 302, Department 88, as follows:

FROM:	Account 1010 – Salaries, General	\$1,030,000
TO:	Account 1100 – Salaries, Hiring Hall	\$850,000
	Account 1120 – Fringe Benefits, Hiring Hall	150,000
	Account 3040 – Contractual Services	<u>30,000</u>
		\$1,030,000

- 2. Authorize the Chief Accounting Employee or his designee to make technical corrections as necessary to those transactions included in this Report to carry out the intent of the transfer as stated in the Summary of this Report.

SUMMARY:

Salaries, Hiring Hall (Account 1100) and Fringe Benefits, Hiring Hall (Account 1120) are in need of additional appropriations. The Department of Recreation and Parks (RAP) has had to utilize Hiring Hall staff due to shortages in craft-level personnel, brought about by retirements, transfers, hiring freezes and promotions. RAP may also use Hiring Hall staff to complete surveying tasks for project work. Additionally, the cost of Hiring Hall salaries, hourly rates, and benefits have risen and caused increased liability for the Department.

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RAP also needs to pay \$30,000 to the Controller's Office from the Contractual Services account for services provided under the Accounting Assistance Program.

FISCAL IMPACT STATEMENT:

This transfer between accounts is for budgetary adjustments and has a net zero impact on the Department of Recreation and Parks' General Fund.

This report was prepared by Noel Williams, Chief Management Analyst, Finance Division -- Budget Section.