

## SPECIAL MINUTES

### BOARD OF RECREATION AND PARK COMMISSIONERS OF THE CITY OF LOS ANGELES

January 22, 2014

The Board of Recreation and Park Commissioners of the City of Los Angeles convened in special session at the Hubert Humphrey Recreation Center at 9:48 a.m. Present were Commissioners Lynn Alvarez, Kafi Blumenfield, Sylvia Patsouras, Misty Sanford, and Iris Zuñiga. Also present were Michael A. Shull, General Manager and Deputy City Attorney Arletta Maria Brimsey.

The following Department staff was present:

Regina Adams, Executive Officer  
Kevin Regan, Assistant General Manager, Recreation Operations Branch  
Vicki Israel, Assistant General Manager, Partnership and Revenue Branch  
Ramon Barajas, Assistant General Manager, Planning, Construction, and Maintenance Branch  
Noel Williams, Chief Accounting Employee, Finance Division

#### INTRODUCTIONS

Mr. Ruben Zaragoza, Sr. Area Director, Council District 7, welcomed and presented remarks to the Board and the community.

Kevin Regan, Assistant General Manager, Recreation Operations Branch, introduced the staff of Hubert Humphrey Recreation Center.

#### ELECTION OF OFFICERS

##### President

Commissioner Patsouras nominated Commissioner Alvarez for the office of President.

There being no objections, Commissioner Alvarez was elected to the office of President.

##### Vice President

Commissioner Blumenfield nominated Commissioner Zuñiga for the office of Vice President.

There being no objections, Commissioner Zuñiga was elected to the office of Vice President.

#### APPOINTMENT OF COMMISSIONERS TO THE COMMISSION TASK FORCES

##### Commission Task Force on Concessions

Commissioners Patsouras and Sanford were appointed to the Commission Task Force on Concessions.

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Commission Task Force on Facility Repair and Maintenance

Commissioners Blumenfield and Zuñiga were appointed to the Commission Task Force on Facility Repair and Maintenance.

APPROVAL OF THE MINUTES

It was moved by Commissioner Patsouras, seconded by Commissioner Blumenfield, that the Minutes of the Meeting of January 8, 2014 be approved. There being no objections, the Motion was unanimously approved.

GENERAL MANAGER'S REPORTS

14-006

PALMS RECREATION CENTER – SOCCER FIELD (PRJ20212)  
(W.O.#E170116F) PROJECT – CONTRACT NO. 3386 – FINAL  
ACCEPTANCE

14-007

HEATING, VENTILATION, AND AIR CONDITIONING  
CONSTRUCTION, RETROFIT, MAINTENANCE AND/OR REPAIRS  
– REQUEST FOR QUALIFICATIONS

14-008

NORMAN O. HOUSTON PARK – OUTDOOR PARK  
IMPROVEMENTS PHASE I (PRJ1390A) (W.O. #E170301)  
PROJECT – FINAL ACCEPTANCE

Cathie Santo Domingo, Superintendent, amended the last sentence of the first paragraph on page 2 of the report to change “programming” to “future improvements at the park”.

14-009

50 PARKS INITIATIVE – LAUREL CANYON/MULHOLLAND OPEN  
SPACE ACQUISITION PROJECT, 8100 WEST MULHOLLAND  
DRIVE – REQUEST FOR FINAL AUTHORIZATION TO ACQUIRE  
PROPERTY – ESCROW INSTRUCTIONS AND LEGALLY  
OBLIGATED ACQUISITION COSTS, PURCHASE AND SALE  
AGREEMENT, ALLOCATION OF PROPOSITION K FUNDS, AND  
EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL  
QUALITY ACT

The report was held.

14-010

RANCHO CIENEGA SPORTS COMPLEX – GIFT AGREEMENT  
WITH THE LOS ANGELES DODGERS FOUNDATION (FORMERLY  
DODGERS DREAM FOUNDATION, INC.), LA84 FOUNDATION  
AND CONSOLIDATED DISPOSAL SERVICE, L.L.C. (REPUBLIC  
SERVICES OF LOS ANGELES), FOR THE INSTALLATION OF

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BASEBALL FIELD IMPROVEMENTS AT RANCHO CIENEGA SPORTS COMPLEX

14-011

WARNER RANCH PARK PAVILION – AMENDMENT TO CONTRACT NUMBER 2908 AND EXERCISE FIFTEEN-YEAR OPTION TO EXTEND

Deputy City Attorney, Arletta Maria Brimsey stated that there was not a conflict of interest for Commissioner Blumenfield to act on the item and therefore no grounds for disqualification.

Commissioner Blumenfield requested to recuse herself from acting on this item.

14-012

STATE STREET RECREATION CENTER – GIFT AGREEMENT WITH THE LOS ANGELES CLIPPERS FOUNDATION FOR FACILITY IMPROVEMENTS

14-013

JOY PICUS CHILD CARE CENTER – AMENDMENT NO. 2 TO CONTRACT NUMBER C 115491 TO EXERCISE THE FIRST ONE-YEAR OPTION TO EXTEND

Deputy City Attorney, Arletta Maria Brimsey amended Recommendation No. 1 of the report to request that the Board approve Amendment No. 2 subject to the approval of the Mayor, the General Manager of Community Development Department or their successor, the City Council, and the City Attorney as to form.

Commissioner Sanford disclosed that she had received an ex parte communication from Pat Griffith on the report. She further stated that she forwarded it to the Board Office where it was distributed to the other Commissioners. She stated that she had no other contact with the party that sent the communication.

14-014

HANSEN DAM RECREATION AREA – BROWN-HEADED COWBIRD TRAPPING ENVIRONMENTAL MITIGATION SERVICES - PERSONAL SERVICES CONTRACT WITH JANE C. GRIFFITH DBA GRIFFITH WILDLIFE BIOLOGY

14-015

ALPINE RECREATION CENTER - DONATION FROM FIRST CHINESE BAPTIST CHURCH

14-016

LOU COSTELLO JR. RECREATION CENTER - DONATION FROM TIME WARNER CABLE/FOX SOCCER

14-017

DONATION TO OPERATIONS BRANCH - PARK SERVICES DIVISION

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14-018

VARIOUS DONATIONS TO OPERATIONS BRANCH - METRO REGION

14-019

VARIOUS COMMUNICATIONS

The above items were each separately described and presented to the Board by Department staff, and the Board further discussed various of the items in detail. Public comment was invited on all items. Three requests for public comment were received and such comments were made to the Commission.

A separate vote was taken on General Manager's Report 14-011, which Commissioner Blumenfield recused herself from acting on. It was moved by Commissioner Patsouras, seconded by Commissioner Zuñiga, that General Manager's Report 14-011 be approved, and that the Resolutions recommended in the report be thereby approved. There being no objections, the Motion was unanimously approved.

It was moved by Commissioner Sanford, seconded by Commissioner Blumenfield, that the General Manager's Reports (excluding General Manager's Report 14-011) be approved, as amended and with exceptions as noted, and that the Resolutions recommended in the reports be thereby approved. There being no objections, the Motion was unanimously approved.

UNFINISHED BUSINESS

Memorandum: LOS ANGELES POLICE DEPARTMENT – PROPOSED MEMORANDUM OF AGREEMENT  
(Original Date – 4/17/13)

The report was held.

13-290

50 PARKS INITIATIVE – LAUREL CANYON/MULHOLLAND OPEN SPACE PROJECT, 8100 WEST MULHOLLAND DRIVE – REQUEST FOR FINAL AUTHORIZATION TO ACQUIRE PROPERTY; APPROVAL OF ESCROW INSTRUCTIONS AND LEGALLY OBLIGATED ACQUISITION COSTS; APPROVAL OF PURCHASE AND SALE AGREEMENT; APPROVAL OF PURCHASE AND SALE AGREEMENT; ALLOCATION OF PROPOSITION K FUNDS

(Original Date – 11/20/13)

The report was withdrawn.

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13-300

**WESTCHESTER TENNIS PROFESSIONAL CONCESSION  
REQUEST FOR PROPOSALS (RFP) – RESCISSION OF RFP AND  
RETURN OF PROPOSAL DEPOSITS**

(Original Date – 11/20/13)

Noel Williams, Chief Accounting Employee, recommended that Recommendation Nos. 1, 3, 4 and 5 be disapproved.

13-305

**HOLLYWOOD CENTRAL PARK PROJECT – ENVIRONMENTAL  
IMPACT ANALYSIS – CONTRACT WITH FRIENDS OF  
HOLLYWOOD CENTRAL PARK**

(Original Date – 12/11/13)

The report was held.

14-003

**WESTCHESTER TENNIS PROFESSIONAL CONCESSION –  
AWARD OF CONCESSION AGREEMENT TO HAI NGUYEN DBA  
THE TENNIS KEY**

(Original Date – 1/8/14)

Presentation: BUREAU OF CONTRACT ADMINISTRATION, GENERAL SERVICES  
DIVISION – STATUS REPORT ON SUBCONTRACTOR APPROVAL  
ACTIVITY

(Original Date – 1/8/14)

The presentation was held.

Public comment was invited on all items; however, no request for public comment was received.

It was moved by Commissioner Blumenfield, seconded by Commissioner Sanford, that Recommendation Nos. 1, 3, 4 and 5 of Report 13-300 be disapproved and Report 14-003 be approved as submitted, and that the Resolutions recommended in the reports be thereby approved. There being no objections, the Motion was unanimously approved.

COMMISSION TASK FORCES

Commission Task Force on Concessions (Commissioner Patsaouras)

There were no reports.

Commission Task Force on Facility Repair and Maintenance (Commissioner Alvarez)

There were no reports.

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PRESENTATION

Vicki Israel, Assistant General Manager, Revenue and Partnership Branch presented "Partnership at a Glance".

GENERAL MANAGER'S ORAL REPORT

Michael A. Shull, General Manager, reported on Department activities.

FUTURE AGENDA ITEMS

There were no requests for future items.

PUBLIC COMMENTS

Public comment was invited. Three requests for public comment were received and such comments were made to the Commission.

NEXT MEETING

The next scheduled meeting of the Board of Recreation and Park Commissioners was scheduled to be held on Wednesday, February 5, 2014 at 9:30 a.m., at EXPO Center, Comrie Hall, 3980 S. Bill Robertson Lane, Los Angeles, CA 90037.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 12:00 p.m.

ATTEST

  
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PRESIDENT

  
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BOARD SECRETARY