

## SPECIAL MINUTES

### BOARD OF RECREATION AND PARK COMMISSIONERS OF THE CITY OF LOS ANGELES

May 21, 2014

The Board of Recreation and Park Commissioners of the City of Los Angeles convened in special session at the Cypress Recreation Center at 9:37 a.m. Present were President Lynn Alvarez, Vice President Iris Zuñiga and Commissioners Kafi D. Blumenfield, Sylvia Patsaouras, and Misty M. Sanford. Also present were Michael A. Shull, General Manager and City Attorney Arletta Maria Brimsey.

The following Department staff was present:

Kevin Regan, Assistant General Manager, Operations Branch  
Vicki Israel, Assistant General Manager, Partnership and Revenue Branch  
Ramon Barajas, Assistant General Manager, Planning, Construction, and Maintenance Branch  
Noel Williams, Chief Accounting Employee, Finance Division

#### INTRODUCTIONS

Mr. Conrado Terrazas, District Director for Councilmember Gilbert Cedillo, District 1, welcomed and presented opening remarks to the Board and the community.

Kevin Regan, Assistant General Manager, Operations Branch, introduced the staff of Cypress Recreation Center.

#### APPROVAL OF THE MINUTES

The minutes of the meetings of February 7, 2007 and February 21, 2007 were held.

It was moved by Commissioner Sanford, and seconded by Vice President Zuñiga, that the Minutes of the Meeting of May 7, 2014 be approved. There being no objections, the Motion was unanimously approved.

#### UNFINISHED BUSINESS

14-120 – Taken Out of Order

GRIFFITH PARK – GREEK THEATRE CONCESSION – REQUEST  
FOR PROPOSALS FOR THE OPERATION AND MAINTENACE OF  
THE GREEK THEATRE

Commissioner Sanford recused herself from acting on the item, and exited the meeting room.

The item was separately described and presented to the Board by Department staff, and the Board further discussed the item in detail. Public comment was invited on the item. Three requests for public comment were received and such comments were made to the Commission.

The draft Request for Proposal was amended as follows:

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Pursuant to a recommendation made by Commissioner Zuñiga, Section 2.3.1.1. was amended to change the minimum number of Cultural and Community Events from ten to fifteen.

Commissioner Zuñiga also recommended that the language in Section 2.3.1.3. be revised to guarantee that fifty (50) tickets per event are offered to the Department for the right of first refusal in order for the Department to distribute the free ticket vouchers to the Department's Recreation Centers to provide opportunities for at-risk youth or underserved communities to participate in the Greek Theatre's events.

President Alvarez requested that the Request for Proposals be amended to address the issues raised by Nederlander in their letter dated May 15, 2014 and she further directed staff to add clarifying language at their discretion, as suggested in the letter.

Commissioner Zuñiga further recommended that Section 2.3.1.2 of the Request for Proposals be amended to strengthen the definition of "Cultural Event".

Agnes Ko, Senior Management Analyst II, requested that staff be allowed to make technical corrections as necessary to ensure consistency throughout the Request for Proposals.

It was moved by Commissioner Blumenfield, seconded by Commissioner Patsouras that General Manager's Report 14-120 be approved as amended, and that the Resolutions recommended in the report be thereby approved. There being no objections, the Motion was unanimously approved.

#### GENERAL MANAGER'S REPORTS

##### 14-121

WATTLES PARK – EROSION AND DRAINAGE IMPROVEMENTS (W.O. #E170262F) – ACCEPTANCE OF STOP NOTICE ON SOUTHEAST VALLEY ROLLER AND SKATEBOARD RINK – PHASE I (SKATEBOARD RINK/SKATEPARK) PROJECT (W.O.#E170125F) – ACCEPTANCE OF STOP NOTICE PAYMENT ON CONSTRUCTION CONTRACT NO. 3387

##### 14-122

ST. ANDREWS RECREATION CENTER – OUTDOOR SPORTS DEVELOPMENT (W.O. #E170302F) PROJECT – ACCEPTANCE OF STOP NOTICE PAYMENT ON CONSTRUCTION CONTRACT NO. 3446

##### 14-123

CULVER SLAUSON RECREATION CENTER – PHASE II (YOUTH COMMUNITY CENTER) (W.O. #E1907289) PROJECT – RELEASE OF FUNDS WITHHELD UNDER CONTRACT NO. 3361

##### 14-124

NORTH HOLLYWOOD MULTI-PURPOSE INTERGENERATIONAL CENTER AT TIARA STREET – NEW BUILDING AND

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LANDSCAPING (PRJ1543B) (W.O. #E170240F) PROJECT –  
RELEASE OF MONEY WITHHELD UNDER CONTRACT NO. 3352

14-125

HANSEN DAM – PHASE II – RANGER STATION (W.O. #E170405F)  
PROJECT AND HOLLYWOOD RECREATION CENTER – PHASE  
IA – POOL AND POOL BUILDING – DEMOLITION  
(W.O. #E170344F) PROJECT – FINAL ACCEPTANCES

The report was withdrawn.

14-126

PAN PACIFIC PARK – PROPOSED INSTALLATION OF HAYM  
SALOMON COMMEMORATIVE PLAQUE

14-127

ELYSIAN PARK – INSTALLATION OF A SOLANO CANYON  
MONUMENT SIGN

14-128

CLEAN AND SAFE SPACES (CLASS) PARKS YOUTH  
EMPLOYMENT INTERNSHIP PROGRAM – JUVENILE JUSTICE  
CRIME PREVENTION ACT AFTER-SCHOOL ENRICHMENT AND  
SUPERVISION PROGRAM FOR FISCAL YEAR 2014-2015;  
ACCEPTANCE OF GRANT FUNDS

14-129

PARTNERSHIP DIVISION – PARTNERSHIP SUB-ACCOUNT FOR  
OFF-LEASH DOG PARK IMPROVEMENT DONATIONS

14-130

VARIOUS COMMUNICATIONS

The above items were each separately described and presented to the Board by Department staff, and the Board further discussed various of the items in detail. Public comment was invited on all items. Four requests for public comment were received and such comments were made to the Commission.

It was moved by Vice President Zuñiga, seconded by Commissioner Patsaouras that the General Manager's Reports be approved, with exceptions as noted, and that the Resolutions recommended in the reports be thereby approved. There being no objections, the Motion was unanimously approved.

UNFINISHED BUSINESS

Memorandum: LOS ANGELES POLICE DEPARTMENT – PROPOSED MEMORANDUM  
OF AGREEMENT  
(Original Date – 4/17/13)

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The report was held.

14-093

GILBERT LINDSAY COMMUNITY CENTER – SYNTHETIC FIELD REPLACEMENT (PRJ20806) PROJECT – ALLOCATION OF QIMBY FEES AND EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

(Original Date – 4/23/14)

The report was held.

14-098

SUNSET GORDON PROJECT – PRELIMINARY AUTHORIZATION TO ACQUIRE A PERPETUAL EASEMENT FOR PARK PURPOSES; APPROVAL OF FINAL PARK DESIGN PLAN; EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

(Original Date – 4/23/14)

The report was held.

Oral Report on the communications received by the Department relative to Angel's Knoll Park  
(Original Date – 4/23/14)

Darryl Ford gave an oral report on the communications the Department had received relative to the Angel's Knoll Park.

Public comment was invited; however, no requests for public comment were received.

14-120 – Considered earlier in the Meeting

#### COMMISSION TASK FORCES

Commission Task Force on Facility Repair and Maintenance (Commissioners Blumenfield and Sanford)

Commissioner Blumenfield reported that a report on a donation from USC and a report on a mural are forthcoming to the Board for its consideration.

Commission Task Force on Concessions (Commissioners Patsaouras and Zuñiga)

Commissioner Patsaouras reported that the Task Force discussed a status report on pending Requests for Proposals (RFP). She further reported that the pending RFPs included the Poinsettia Tennis Professional Concession RFP, which was scheduled for the Board's consideration in June, and the Echo Park Pedal Boat Concessions RFP, which was slated for consideration by the Board in July.

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GENERAL MANAGER'S ORAL REPORT

Kevin Regan, Assistant General Manager, Operations Branch, reported on Department activities.

PUBLIC COMMENTS

Public comment was invited; however, no requests for public comment were received.

FUTURE AGENDA ITEMS

There were no requests for future items.

NEXT MEETING

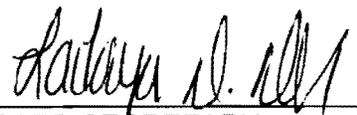
The next scheduled meeting of the Board of Recreation and Park Commissioners was scheduled to be held on Monday, June 2, 2014 at 9:30 a.m., at Expo Center, Comrie Hall, 3980 S. Bill Robertson Lane, Los Angeles, CA 90037.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 11:09 a.m.

ATTEST

  
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PRESIDENT

  
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BOARD SECRETARY