

**APPROVED**  
**OCT 01 2014**

REPORT OF GENERAL MANAGER

NO. 14-240

DATE October 1, 2014

BOARD OF RECREATION  
AND PARK COMMISSIONERS

C.D. 14

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: HAZARD PARK AND RECREATION CENTER - AGREEMENTS WITH THE LOS ANGELES PARKS FOUNDATION FOR THE CONSTRUCTION AND/OR INSTALLATION OF PARK IMPROVEMENTS; OPERATION OF PUBLIC RECREATIONAL ATHLETIC PROGRAMS THROUGH FUNDING PROVIDED BY THE UNIVERSITY OF SOUTHERN CALIFORNIA

R. Adams	_____	*V. Israel	<u>  <i>VI</i>  </u>
R. Barajas	_____	K. Regan	_____
H. Fujita	_____	N. Williams	_____

  *[Signature]*    
General Manager

Approved   *[Signature]*  

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

That the Board:

1. Accept a gift from the University of Southern California (USC) through a donation to the Los Angeles Parks Foundation (LAPF) in the amount of One Million Dollars and no cents (\$1,000,000.00), to be used for the refurbishment of existing restrooms, gymnasium and outdoor basketball courts, installation of a new jogging path, fitness equipment, security upgrades throughout the park, and a new play area for children up to five (5) years old (collectively, referred to as Improvements) at Hazard Park and Recreation Center (Center), with an estimated value of up to Nine Hundred Thousand Dollars and no cents (\$900,000.00); and implementation of public recreational programming (Programming) also at the Center, over a ten (10) year period through funding valued up to One Hundred Thousand Dollars and no cents (\$100,000.00), to be provided to the Department of Recreation and Parks (RAP) by LAPF through annual contributions up to Ten Thousand Dollars and no cents (\$10,000.00) per year for a period of ten (10) years;
  
2. Approve a proposed gift agreement with a term of two (2) years (Improvements Agreement), substantially in the form on file in the Board Office, between LAPF and the City of Los Angeles (City) through the Department of Recreation and Parks (RAP), stipulating the terms and conditions for the construction and acceptance of the Improvements at the Center valued up to \$900,000.00, pursuant to design specifications approved by RAP Planning, Construction and Maintenance Branch (PCM);

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3. Approve a proposed gift agreement with a term of ten (10) years (Programming Agreement), substantially in the form on file in the Board Office, for the provision of annual funding and/or in-kind contributions valued in the amount up to \$10,000.00, for the implementation of said Programming at the Center over a ten (10) year period, in coordination with the Center's Director in Charge (DIC);
4. Authorize the Center DIC to receive annual Programming support from LAPF in the form of funding to be deposited in the Center's Municipal Recreation Program account (MRP), collectively amounting up to \$10,000.00 per year for a period of ten (10) years, commencing upon the execution of the proposed agreement, LAPF's receipt of the subject funds from USC, and the Center DIC's coordination and scheduling of the Programming;
5. Direct the Board Secretary to transmit the two (2) agreements to the Mayor in accordance with Executive Directive No. 3, with a request to expedite the approval process for the agreements pursuant to a request received from the LAPF, and concurrently to the City Attorney for review and approval as to form; and,
6. Authorize the Board President and Secretary to execute the two (2) year agreement and ten (10) year agreement, upon receipt of the necessary approvals; and,
7. Upon completion of the improvements, accept as a gift to the City of Los Angeles (City from LAPF, subject to post-development inspections by RAP.

### SUMMARY:

Hazard Park and Recreation Center located at 2230 Norfolk Avenue, Los Angeles, California 90033 has the following amenities: three (3) community rooms, a gymnasium, children's play area, outdoor basketball courts, and lighted tennis courts.

LAPF has been a long-time supporter of RAP by providing capital funding for facility improvements as well as monetary contributions to support RAP recreation programs. Recently, LAPF was approached by USC with a request for LAPF to act as a conduit or fiscal agent for USC to make a financial contribution to the local community near its Keck School of Medicine of USC Medical Center in proximity of the Center within the Boyle Heights community of Los Angeles. This contribution from USC to LAPF would be in the form of funding for the construction and/or installation of the Improvements and implementation of Programming at the Center.

The proposed Improvements Agreement between the City and LAPF, which has a term of two (2) years, provides various improvements constructed and/or installed at the Center, generally

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consisting of the refurbishment of existing restrooms, gymnasium and outdoor basketball courts, the installation of a new jogging path, fitness equipment, security upgrades throughout park and a new children's play area for children up to five (5) years old, all collectively valued up to \$900,000.00.

The installation of the Improvements at the Center will be managed by LAPF and all project related invoice payments will be paid directly to pertinent contractors and vendors by LAPF. LAPF's contractors and subcontractors will be issued a Right-Of-Entry permit (ROE), authorizing their access to the project site for the installation of the Improvements. Site specific plans and specifications for the Improvements have been prepared in coordination with PCM staff, to ensure the feasibility of completing the project within budget, on time, and in compliance with minimum City standards and requirements. RAP's acceptance of the Improvements, once complete, shall be contingent upon a post-development inspection performed by PCM Staff to verify that the Improvements have been constructed and/or installed pursuant to approved plans and specifications.

The proposed Programming Agreement between the City and LAPF, which has a ten (10) year term, provides annual funding in the amount of \$10,000.00, for Programming consisting of youth basketball, baseball, softball and indoor soccer leagues at the Center; for the benefit and enjoyment of community youth in the eighth grade and below over a ten (10) year period, amounting up to \$100,000.00.

The annual Programming support provided by LAPF through the donation from USC will be distributed over a 10 year period through the following increments:

- \$2,500.00 per Year for Youth Basketball Leagues
- \$2,500.00 per Year for Youth Baseball Leagues
- \$2,500.00 per Year for Youth Softball Leagues
- \$2,500.00 per Year for Youth Indoor Soccer Leagues

The Center DIC will establish the above Programming in coordination with the LAPF with respect to implementation schedules, equipment and supplies procurement, and payment of other league related expenses such as, but not limited to, officiating fees and uniforms.

### ENVIRONMENTAL IMPACT STATEMENT:

Staff has determined that this project involves the replacement or refurbishment of existing facilities and the installation of accessory structures at an established public park. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1a, Class 1, Category 14 and Section 1k, Class 11, Category(s) 3 and 6 of the City CEQA Guidelines.

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The Assistant General Manager of the Operations Branch and the Superintendent of the Metro Region are aware of the project, and each supports the project and concurs with staff's recommendations pursuant to PCM's approval of the project plans and specifications.

FISCAL IMPACT STATEMENT:

The installation of the proposed Improvements and the implementation of the proposed Programming will not have any fiscal impact on RAP's General Fund, as associated costs will be funded entirely by LAPF through funding provided by USC.

This report was prepared by Joel Alvarez, Senior Management Analyst, and Chinyere Stoneham, Senior Recreation Director, Partnership Division.