

SPECIAL MINUTES

BOARD OF RECREATION AND PARK COMMISSIONERS OF THE CITY OF LOS ANGELES

October 15, 2014

The Board of Recreation and Park Commissioners of the City of Los Angeles convened in special session at the Fred Roberts Recreation Center at 9:36 a.m. Present were President Sylvia Patsouras, Vice President Iris Zuñiga and Commissioners Lynn Alvarez and Misty M. Sanford. Also present was City Attorney Arletta Brimsey.

The following Department staff was present:

Kevin Regan, Assistant General Manager, Operations Branch
Joel Alvarez, Senior Management Analyst I, Partnership Division
Cathie Santo Domingo, Superintendent, Planning, Construction, and Maintenance Branch
Noel Williams, Chief Accounting Employee, Finance Division

INTRODUCTIONS

Councilmember Curren D. Price, Jr., District 9, welcomed and presented opening remarks to the Board and the community.

Kevin Regan, Assistant General Manager, Operations Branch, introduced the staff of Fred Roberts Recreation Center.

APPROVAL OF THE MINUTES

It was moved by Commissioner Alvarez and seconded by Commissioner Sanford, that the Minutes of the Meetings of August 14, 2007, August 22, 2007, September 5, 2007 and October 1, 2014 be approved. There being no objections, the Motion was unanimously approved.

GENERAL MANAGER'S REPORTS

14-259

VARIOUS COMMUNICATIONS

14-260

GRIFFITH OBSERVATORY – DONATION FROM FRIENDS OF THE OBSERVATORY TO SUPPORT THE GRIFFITH OBSERVATORY SCHOOL PROGRAM IN SCHOOL YEAR 2014-2015

14-261

HOLLYWOOD BOWL SOUND WALL IMPROVEMENTS PROJECT – ASSIGNMENT OF RIGHT TO APPLY FOR PROPOSITION A CITIES EXCESS FUNDS; CITY COUNCIL RESOLUTION

October 15, 2014

14-262

HOLLYWOOD BOWL LIGHTING IMPROVEMENTS PROJECT – ASSIGNMENT OF RIGHT TO APPLY FOR PROPOSITION A CITIES EXCESS FUNDS; CITY COUNCIL RESOLUTION

14-263

BURLINGTON NORTHERN SANTA FE FOUNDATION GRANT – AUTHORIZATION TO SUBMIT GRANT APPLICATION; ACCEPTANCE OF GRANT

14-264

LOS ANGELES PARKS FOUNDATION – APRIL 2014 THROUGH JUNE 2014 QUARTERLY REPORT OF GIFTS MADE FOR THE BENEFIT OF LOS ANGELES CITY PARKS

14-265

ROSS SNYDER RECREATION CENTER – TERMINATION OF AGREEMENT NO. 3472 WITH PACIFIC ASIAN CONSORTIUM IN EMPLOYMENT; AGREEMENT WITH MEXICAN AMERICAN OPPORTUNITY FOUNDATION FOR THE OPERATION AND MAINTENANCE OF A HEAD START RECREATIONAL CHILD DEVELOPMENT PROGRAM ON PARK PROPERTY

14-266

SILVER LAKE OFF-LEASH DOG PARK – PRELIMINARY AUTHORIZATION TO INSTALL CREATIVE SIGNAGE TO PROMOTE AND ENCOURAGE RESPONSIBLE DOG PARK ETIQUETTE

14-267

NORTH HOLLYWOOD PARK – PLAY AREA RENOVATION (PRJ20818) PROJECT – ALLOCATION OF QUIMBY FEES AND EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

14-268

CYPRESS PARK COMMUNITY CENTER – YOUTH RECREATION SPACE (PRJ20567) (W.O. #E170103F) PROJECT – SUPPLEMENTAL AGREEMENT TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF RECREATION AND PARKS, DEPARTMENT OF PUBLIC WORKS, THE BUREAU OF ENGINEERING AND THE DEPARTMENT OF GENERAL SERVICES, CONSTRUCTION FORCES

Cathie Santo Domingo, Superintendent, amended the total “APPROPRIATION AMOUNT” located on page 2 of the report from \$605,903.00 to \$625,903.00.

She also amended the report to correct the transfer amounts for each of the appropriate GSD accounts in Fund 100, Department 40, located on page 2 of the report as follows:

October 15, 2014

001101 – Hiring Hall construction	\$151,476.00 - \$156,475.00
001121 – Hiring Hall Fringe Benefits	\$ 90,885.00 - \$ 95,086.00
003180 – Construction Materials and Supplies	\$363,542.00 - \$374,342.00
	\$605,903.00 \$625,903.00

She amended the report to correct the amount listed as \$605,903.00 to \$625,903.00 as located in paragraphs 1, 2, and 3 on page 4 of the report and she corrected the amount listed as \$1,305,903.00 to \$1,325,903.00 in paragraph 2 on page 4 of the report.

She further stated that these amounts should be corrected as needed throughout the Supplemental Memorandum of Understanding.

14-269

HANSEN DAM – PHASE II – RANGER STATION (W.O. #E170405F)
PROJECT – FINAL ACCEPTANCE

14-270

L.A. FOR KIDS PROGRAM: PROPOSITION K 9TH CYCLE
COMPETITIVE GRANT REQUEST FOR PROPOSALS PROCESS –
AUTHORIZATION TO RELEASE REQUEST FOR
QUALIFICATIONS FOR PROFESSIONAL GRANT WRITING
SERVICES

Isophine Atkinson, Senior Management Analyst II, amended the report to add the following recommendation:

7. Authorize staff to revise the RFQ that is on file with the Board Office to standardize the RFQ language making it more consistent with recently released RFQs for personal services contracts and include any City contracting requirements that must be included in the respondent's submission to the RFQ, subject to review and approval of the City Attorney.

She further amended the Fiscal Impact Statement as follows:

RAP is anticipating ~~one (1) to two (2)~~ up to 20 project proposals per from various Council Districts at \$3,000.00 per deliverable. The fiscal impact is estimated to be \$60,000.00 to cover the costs for grant writing services.

The above items were each separately described and presented to the Board by Department staff, and the Board further discussed the items in detail. Public comment was invited on all items of the agenda. One request for public comment was received and such comment was made to the Commission.

It was moved by Commissioner Sanford, and seconded by Commissioner Alvarez, that the General Manager's Reports be approved as amended, and that the Resolutions recommended in the reports be thereby approved. There being no objections, the Motion was unanimously approved.

October 15, 2014

UNFINISHED BUSINESS

14-241

SCHEDULE OF RATES AND FEES – GENERAL INSTRUCTIONS AND POLICIES REGARDING RATES AND FEES AND VARIOUS WEDDING AND EVENT VENUES (AVERILL PARK, BRAND PARK COMMUNITY CENTER, CABRILLO BEACH BATHHOUSE, EXPOSITION PARK ROSE GARDEN, FRIENDSHIP AUDITORIUM, GRACE E. SIMONS LODGE, GRIFFITH PARK VISITOR CENTER AUDITORIUM, KOREAN BELL, ORCUTT RANCH, RAMONA HALL COMMUNITY CENTER, AND WATTLES MANSION AND GARDENS); ESTABLISHMENT OF SPECIAL FUND ACCOUNT TO RECEIVE ADDITIONAL WEDDING AND EVENT VENUE REVENUE
(Original Date – 10/1/14)

The above item was described and presented to the Board by Department staff, and the Board further discussed the item in detail. Public comment was invited on the item; however, no request for public comment was received.

It was moved by Commissioner Sanford, and seconded by Commissioner Alvarez, that General Manager's Report 14-241 be approved, and that the Resolutions recommended in the report be thereby approved. There being no objections, the Motion was unanimously approved.

14-258

GRIFFITH PARK – GREEK THEATRE CONCESSION
(Original Date – 10/1/14)

The Report was held.

COMMISSION TASK FORCES

Commission Task Force on Concessions (Commissioners Alvarez and Zuñiga)

Commissioner Alvarez reported that she was appointed as the President of the Commission Task Force on Concessions. She further reported that the Task Force discussed the status of various Concessions including golf, food, and other vendors. The Task Force requested staff to move forward with items that can be acted upon as soon as possible. The Task Force received a report on smoking on golf courses which included a discussion on an ordinance that was passed in 2007 which allows for smoking on courses.

Commission Task Force on Facility Repair and Maintenance (Commissioner Sanford)

There were no reports.

GENERAL MANAGER'S ORAL REPORT

Kevin Regan, Assistant General Manager, reported on Department activities.

October 15, 2014

PUBLIC COMMENTS

Public comment was invited. One request for public comment was received and such comment was made to the Commission.

FUTURE AGENDA ITEMS

President Patsouras requested a report on the Department's plan of action in achieving Mayor Garcetti's water conservation goals.

NEXT MEETING

The next scheduled meeting of the Board of Recreation and Park Commissioners was scheduled to be held on Wednesday, November 5, 2014 at 9:30 a.m., at EXPO Center, Comrie Hall, 3980 S. Bill Robertson Lane, Los Angeles, CA 90037.

A special meeting of the Board of Recreation and Park Commissioners was scheduled to be held on Thursday, October 23, 2014 at 8:30 a.m. at Friendship Auditorium, 3201 Riverside Drive, Los Angeles, CA 90027.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 10:38 a.m.

ATTEST



PRESIDENT



BOARD SECRETARY