

**APPROVED**

**FEB 04 2015**

REPORT OF GENERAL MANAGER

NO. 15-028

DATE February 04, 2015

BOARD OF RECREATION  
AND PARK COMMISSIONERS

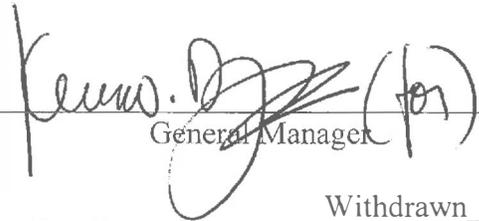
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BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: TRANSFER OF APPROPRIATIONS WITHIN FUND 302 IN THE DEPARTMENT OF RECREATION AND PARKS FOR BUDGETARY ADJUSTMENTS

R. Adams \_\_\_\_\_  
R. Barajas \_\_\_\_\_  
H. Fujita \_\_\_\_\_

V. Israel \_\_\_\_\_  
K. Regan \_\_\_\_\_  
\*N. Williams NDW

  
\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

That the Board:

1. Subject to approval by the Mayor, authorize the transfer of appropriations within Recreation and Parks Fund 302, Department 88, as follows:

FROM: Account 3160 – Maintenance, Materials, Supplies, and Services \$ 250,000

TO: Account 3040 – Contractual Services \$ 250,000

2. Authorize the General Manager or his designee to make technical corrections as necessary to those transactions included in this Report to carry out the intent of the transfer as stated in the Summary of this Report.

SUMMARY:

Contractual Services (Account 3040) is in need of additional appropriations. The Department of Recreation and Parks (RAP) is required to conduct annual fire alarm and sprinkler inspections, and to make minor repairs to same in order to be in compliance with the State of California (State) and City of Los Angeles (City) regulations and requirements related to public facilities. Specifically, State Fire Code Sections 7-1.1.4, 7-1.2, and 7-1.2.2, National Fire Protection Association 71 (1999 edition), and City Chief Regulation 4 (Reg 4) govern Fire Life Safety requirements in the City. Out of the 439 parks that RAP maintains, more than 200 facilities are subject to these requirements.

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RAP plans to use a combination of City staff (electricians and plumbers) to perform some or all of the Reg 4 inspections and minor repairs, subject to the availability of City personnel. Existing Citywide Fire Life Safety contractors are needed to assist in any complicated repairs and supplement City staff to perform additional Reg 4 inspections. Accordingly, RAP is requesting that funds from Maintenance, Materials, Supplies, and Services (Account 3160) be transferred to Contractual Services (Account 3040) to cover these additional expenses.

The \$250,000 is an estimated annual budget requirement in order to maintain RAP's infrastructure and keep in compliance with State and City Fire Life Safety rules and regulations. It is possible that additional funding may be needed in the future should any major repairs be required at any of the facilities for which RAP is responsible.

### FISCAL IMPACT STATEMENT:

This transfer between accounts is for budgetary adjustments and has a net zero impact on the Department of Recreation and Parks' General Fund.

This report was prepared by Noel Williams, Chief Management Analyst, Finance Division.