



## REPORT OF GENERAL MANAGER

PG. 2                      NO. 15-009

On October 8, 2014, The Planning Center notified the Environmental Management Group that the company had formally changed its name from The Planning Center to PlaceWorks, Inc. As shown in Exhibit 1, this notification included a Certificate of Amendment of Articles of Incorporation for the name change to PlaceWorks, Inc., filed with the Secretary of State on January 30, 2014. The certificate was approved on February 4, 2014.

The company attests to the fact that other than the company name, all details and structure remain unchanged; all services will continue to be performed by the same personnel under the terms and conditions of the existing contract.

Other technical changes include amendments to Section 1.2 Representatives to change the name of the General Manager from Jon Kirk Mukri to Michael A. Shull, the Superintendent of Planning and Construction from Michael A. Shull to Cathie Santo Domingo, Superintendent of Planning, Construction and Maintenance Branch and the associated address and phone numbers. The Contractor's Representative will be corrected to Dwayne Mears and associated address and phone numbers.

Staff has determined that the proposed Amendment to Contract No. 3437, with The Planning Center, is an administrative action of the City that will not result in direct or indirect physical changes in the environment. Therefore, this action is not subject to the provisions of the California Environmental Quality Act (CEQA) pursuant to Article 20, Section 15378 of the State CEQA Guidelines.

This contract amendment was discussed with the Assistant General Manager and Superintendent of the Planning, Construction and Maintenance Branch, and both concur with staff's recommendations.

### FISCAL IMPACT STATEMENT:

This amendment of an As-needed Environmental Impact Analysis contract will not have any impact on the Department's General Fund, as the contract services will continue be funded through project specific funds.

This report was prepared by Paul Davis, Environmental Specialist, Planning, Construction and Maintenance Branch.