

APPROVED
JUL 08 2015

REPORT OF GENERAL MANAGER

NO. 15-149

DATE July 8, 2015

BOARD OF RECREATION
AND PARK COMMISSIONERS

C.D. 14

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: STATE STREET RECREATION CENTER – TERMINATION OF AGREEMENT WITH FOUNDATION FOR EARLY CHILDHOOD EDUCATION

R. Adams	_____	*V. Israel	_____
R. Barajas	_____	K. Regan	_____
H. Fujita	_____	N. Williams	_____

[Signature]
General Manager

Approved

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Terminate the Head Start Child Development operation and maintenance Contract No. 3453, between the City of Los Angeles and Foundation for Early Childhood Education (FEC), a California 501(c)(3) non-profit corporation, effective immediately; and
2. Accept the storage unit formerly owned by FEC and currently installed at State Street Recreation Center, pursuant to FEC's offer to relinquish it to the City of Los Angeles Department of Recreation and Parks (RAP).

SUMMARY:

On February 20, 2013, the Board approved a three (3) year contract with FEC, setting forth the terms and conditions for the operation and maintenance of a Head Start child care program on park property (Report No. 13-057). On June 5, 2013, Contract No. 3453 was executed between the City of Los Angeles (City) and FEC for the operation and maintenance of a Head Start child care program within State Street Recreation Center at 716 N. State Street, Los Angeles, CA 90033.

FEC provides Head Start Child Development services at various RAP park sites. Specifically, FEC has provided services at State Street Recreation Center for over thirty (30) years at no cost

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to the community or RAP. Head Start Child Development Programs are free services provided by various organizations to children ages three (3) and four (4) from low-income families and are funded by the national Office of Head Start. These programs encourage physical activity, demonstrate healthy lifestyle choices, help prepare participants enrolled in the programs for success in school, and meet the needs of special populations, including children with disabilities. Head Start Programs in California are required to be operated under California Department of Social Services Child Care Licensing requirements.

The Head Start Child Development Program provided by FEC at State Street Recreation Center followed the traditional school-year calendar and shared building space within the recreation center consisting of one (1) classroom and space used for an outdoor storage unit measuring 8' x 10'. Additionally, the indoor restrooms used for both the teachers and the participants were shared with the public during recreation center operation hours. Offering two (2) sessions, morning and afternoon, and servicing up to thirty-four (34) children per day, FEC concluded its Head Start services at 3:30 pm during the school year, which has allowed the staff at State Street Recreation Center to provide youth and after-school programming in the shared classroom thereafter.

FEC formally contacted the Partnership Division through a letter dated April 24, 2015, (Attachment A), which stated their desire to terminate the subject contract and vacate the premises by May 31, 2015. Under Agreement Section 2.b. (Termination), FEC may terminate the Agreement at its sole discretion for convenience, emergency, or necessity, by giving the City sixty (60) calendar days advanced written notice.

FEC plans to resume Head Start operations at another non-RAP location without the complexities involved with sharing space. The last program day for FEC to service the youth at State Street Recreation Center was scheduled for May 27, 2015. Additionally, FEC has offered their storage unit to RAP as FEC could not utilize the unit at any of their alternate sites. RAP staff at State Street Recreation Center can use the additional storage space and has agreed to accept it, contingent upon the Board's approval.

Staff recommends Contract No. 3453 be terminated as FEC has vacated the premises as of May 31, 2015, as well as approve the acceptance of the storage unit adjacent to the outdoor basketball courts at State Street Recreation Center, which staff stated they could definitely use.

Staff has discussed the offer of the storage unit with the Superintendent of the Metro Region and the staff at State Street Recreation Center. Each welcomes and accepts the offer of the storage unit.

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FISCAL IMPACT STATEMENT:

Terminating the contract with FEC will have no adverse impact on RAP's General Fund as the cost recovery reimbursement fees paid to RAP reimbursed RAP for costs that will no longer accrue in FEC's absence.

This report was prepared by Joel Alvarez, Senior Management Analyst, and Leslie Richter, Senior Recreation Director, Partnership Division.

Attachment A



Foundation for Early Childhood Education, Inc.

A NON-PROFIT ORGANIZATION
HEAD START / STATE PRE-SCHOOL PROJECT
CHILD DEVELOPMENT CENTERS

Excellence in Early Childhood Education and Human Services



EXECUTIVE DIRECTOR
Jaleh Hadian

April 23, 2015

ASSISTANT DIRECTOR OF
HEALTH SERVICES & SAFETY
Cindy Nishi

Leslie Richter
Senior Recreation Director
City of Los Angeles Dept. of Recreation and Parks

ASSISTANT DIRECTOR OF
EDUCATIONAL SERVICES
Marcie Bugera

Re: State Street Head Start - 716 N. State Street, Los Angeles, CA 90033

EXECUTIVE BOARD MEMBERS

President
Sharyn Muhammad-Bakeer

Dear Ms. Richter:

Vice President
Patrick Arcadi

The present is to advise that the Foundation for Early Childhood Education will be ceasing its operation at State Street Head Start, located at 716 N. State Street, Los Angeles, CA 90033.

Treasurer
Melphine Evans

We are therefore requesting to terminate Lease Agreement No. 3453 between the City of Los Angeles' Recreation and Parks Department and the Foundation. At this time, we anticipate to be fully evacuated from the site by May 31, 2015.

Secretary
Cynthia Orozco

In regards to the storage unit on site, unfortunately the Foundation will be unable to use it at any of our other sites, nor do we possess a space which would be able to accommodate it. If the unit is something that can be utilized by Recreation and Parks or maybe the next tenant-to-be, we'd like to explore the possibility of leaving it on the current premises.

BOARD MEMBERS

Abdi Ahmed
Antonio Cosio
Elizeida Cruz
Cynthia Orozco
George J. Glaudys Jr.
Melphine Evans
Patrick Arcadi
Rose Crupper
Roselva Ungar
Sharyn Muhammad-Bakeer

Cindy Nishi will be in contact with you as the date nears to coordinate all of the details regarding the evacuation. She can be reached at 626-572-5107 or via email at: c_nishi@foundationheadstart.org.

PRESIDENT EMERITUS

Roselva Ungar
Evelyn T. Gratts
Sarah G. Taylor

I thank you for your attention to this matter. Please feel free to contact me with any questions or concerns.

Thank you,


Jaleh Hadian
Executive Director