

APPROVED  
JUL 08 2015

REPORT OF GENERAL MANAGER

NO. 15-162

DATE July 8, 2015

BOARD OF RECREATION  
AND PARK COMMISSIONERS

C.D. 13

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: 50 PARKS INITIATIVE - CARLTON WAY PARK – ACCEPTANCE OF  
LANDSCAPE AND RECREATIONAL IMPROVEMENTS INSTALLED BY THE  
TRUST FOR PUBLIC LAND

R. Adams	_____	V. Israel	_____
<i>fus</i> *R. Barajas	<u>CSD</u>	K. Regan	_____
H. Fujita	_____	N. Williams	_____

*[Signature]*  
\_\_\_\_\_  
General Manager

Approved ✓

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

That the Board:

1. Accept landscape and recreational improvements installed at 5927 Carlton Way pursuant to the Donation Agreement (Agreement) between the Department of Recreation and Parks (RAP) and the Trust for Public Land (TPL) for the acquisition, development, and construction of new parks in Los Angeles as a gift from TPL;
2. Adopt the draft Resolution, substantially in the form on file in the Board Office, authorizing the acceptance of the donation of the subject property and funds;
3. Authorize the Board Secretary to furnish TPL with a Letter of Acceptance; and,
4. Authorize the installation of appropriate park signage and acknowledgement signage.

SUMMARY:

On May 17, 2010, the Board of Recreation and Park Commissioners (Board) approved a Donation Agreement (Agreement) between RAP and the TPL, a non-profit organization, for the acquisition, development, and construction of new parks in Los Angeles (Report No. 10-121).

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As detailed in the Agreement, RAP and TPL are to collaborate on the preparation and submittal of grant applications and conceptual plans for the prospective park projects identified in Exhibit A of the Agreement. Once funding is successfully identified and awarded to those prospective park projects, TPL is responsible to coordinate the acquisition (where necessary), development, and construction of each park project. TPL is required to develop plans for each park project and present those plans to RAP for review and approval. Upon completion of construction of each prospective park by TPL, RAP staff will submit the completed project to the Board for final approval and acceptance. If accepted by the Board, RAP will be responsible for long-term maintenance and operation of each park developed and constructed under the terms of the Agreement.

One of the prospective park projects identified in Exhibit A of the Agreement is the Carlton Way Park Project, which proposed the development of a new 0.19 acre park located at 5927 Carlton Way in the Hollywood area of the City. The project scope of work included the construction of a children's play area, fitness equipment, safety lighting, a landscaped plaza, and site amenities such as trees, picnic tables, benches, decorative fencing, and a drinking fountain.

The total cost of the project, inclusive of the costs associated with the acquisition of the site, was approximately \$2,000,000.00. Project funding was made available from Quimby funds and the Proposition 84 Statewide Park Program.

The project is now complete, and TPL has furnished RAP with the required permits, drawings, operation and maintenance manuals, warranties and guarantees.

An estimated 6,683 city residents live within an one-half (½) mile walking distance of the new Carlton Way Park. Of those 6,683 city residents, an estimated 3,108 residents did not previously have access to any improved green spaces or neighborhood parks within an one-half (½) mile walking distance of their homes.

RAP staff has determined that the subject project is a continuation of the existing project approved on February 2, 2011 (Board Report No. 11-043) that was exempted from CEQA [Class 3 (6, 9), 4(1, 3), 11 (3, 6), and 25]. A Notice of Exemption for this project was filed with the Los Angeles County Clerk on March 15, 2011.

### FISCAL IMPACT STATEMENT:

The estimated annual maintenance costs for the park, including the costs for part-time staff, materials and supplies, will be approximately \$25,000.00 and will be requested in the next Department's Budget.

This Report was prepared by Darryl Ford, Principal Project Coordinator, Planning, Construction, and