

SPECIAL MEETING - REVISED LOCATION
A G E N D A

BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES

Wednesday, July 8, 2015 at 9:30 a.m.

Lincoln Park Recreation Center
3501 Valley Blvd.
Los Angeles, CA 90031

(Parking located in "Lot 1", at the corner of Martin Luther King
Boulevard and Bill Robertson Lane)

EVERY PERSON WISHING TO ADDRESS THE COMMISSION MUST COMPLETE A SPEAKER'S REQUEST FORM AT THE MEETING AND SUBMIT IT TO THE COMMISSION EXECUTIVE ASSISTANT PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM.

PURSUANT TO COMMISSION POLICY, COMMENTS BY THE PUBLIC ON AGENDA ITEMS WILL BE HEARD ONLY AT THE TIME THE RESPECTIVE ITEM IS CONSIDERED, FOR A CUMULATIVE TOTAL OF UP TO FIFTEEN (15) MINUTES FOR EACH ITEM. ALL REQUESTS TO ADDRESS THE BOARD ON PUBLIC HEARING ITEMS MUST BE SUBMITTED PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM. COMMENTS BY THE PUBLIC ON ALL OTHER MATTERS WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD WILL BE HEARD DURING THE "PUBLIC COMMENTS" PERIOD OF THE MEETING. EACH SPEAKER WILL BE GRANTED TWO MINUTES, WITH FIFTEEN (15) MINUTES TOTAL ALLOWED FOR PUBLIC PRESENTATION.

1. ELECTION OF OFFICERS FOR FISCAL YEAR 2015-16

2. SPECIAL PRESENTATIONS:

Public Service Announcements (PSA) - "Your Park is Your Gym", "Never Too Old", and "Our City is Our Gym" presented by Leslie Richter, Senior Recreation Director, Partnership Division

Presentation of Resolution to Regina Adams, Executive Officer, upon Her Retirement after 35 Years of Dedicated City Service

3. APPROVAL OF THE MINUTES:

- Approval of Minutes for the Special Meeting of May 20, 2015
- Approval of Minutes for the Regular Meeting of June 18, 2015

4. GENERAL MANAGER'S REPORTS:

15-144 Various Communications

15-145 Donation to Operations Branch - EXPO Center

15-146 Pershing Square - Exemption from the Department of Recreation and Parks Alcoholic Beverage Policy to Allow Full Spirits to be Served, and Amendment of Schedule of Rates and Fees

15-147 Partnership Division - Donation of Funds from the Natasha Watley Foundation in Support of a Department-Operated Girls Softball League at Nine Park Sites

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- 15-148 Partnership Division - Donations Received from 7-Eleven, Inc. Corporate Market and Franchisees in Support of Various Park Facilities and Recreational Programs
- 15-149 State Street Recreation Center - Termination of Agreement with Foundation for Early Childhood Education
- 15-150 Los Angeles Parks Foundation - Quarterly Report of Gifts and Donations Provided for the Benefit of Los Angeles City Parks During the Periods of October 2014 through December 2014 and January 2015 through March 2015
- 15-151 Wilmington Teen Center - Amendment to Agreement No. 3395 with Harbor Community Development Corporation to Extend the Term of Agreement
- 15-152 Pershing Square Parking Garage - Annual Status Report for Fiscal Year 2013-2014; Transfer Of Appropriations
- 15-153 50 Parks Initiative - Via Dolce Park (PRJ20463) Project - Proposition A Per Parcel Funds - Authorization to Submit Grant Application; Acceptance of Grant Funds; City Council Resolution and Youth Employment Plan; Exemption from the California Environmental Quality Act
- 15-154 Barnsdall Park - Fencing Improvements (PRJ20901) Project - Allocation of Quimby Fees and Exemption from the California Environmental Quality Act
- 15-155 El Sereno Recreation Center - Skate Park Renovation (PRJ20903) Project - Allocation of Quimby Fees and Exemption from the California Environmental Quality Act
- 15-156 Yosemite Recreation Center - Shade Structure (PRJ20899) Project - Allocation of Quimby Fees and Exemption from the California Environmental Quality Act
- 15-157 Genesee Avenue Park - Outdoor Fitness Equipment (PRJ20912) Project - Allocation of Quimby Fees and Exemption from the California Environmental Quality Act
- 15-158 North Hollywood Park and Recreation Center - Building and Outdoor Park Improvements (PRJ20119) Project - Allocation of Quimby Fees and Exemption from the California Environmental Quality Act
- 15-159 Hollenbeck Park Renovation (PRJ20205) Project - Allocation of Quimby Fees and Exemption from the California Environmental Quality Act
- 15-160 Pan Pacific Park - Recreation Center Building Improvements (PRJ20914) Project - Allocation Of Quimby Fees and Exemption from the California Environmental Quality Act
- 15-161 50 Parks Initiative - Patton Street Park - Acceptance of Landscape and Recreational Improvements Installed by the Trust for Public Land

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15-162 50 Parks Initiative - Carlton Way Park - Acceptance of Landscape and Recreational Improvements Installed by the Trust for Public Land

15-163 Central Avenue Jazz Park - Installation Of Mural

15-164 Fallbrook Avenue Project - Preliminary Authorization to Acquire Property for Park Purposes; Approval of Conceptual Park Design Plan

5. NEW BUSINESS:

Memorandum: Overview of the Adopted Fiscal Year 2015-16 Department Of Recreation and Parks Budget

6. COMMISSION TASK FORCES:

- Commission Task Force on Concessions (Commissioners Alvarez and Zuñiga)
- Commission Task Force on Facility Repair and Maintenance (Commissioners Culpepper and Sanford)

7. PRESENTATIONS:

- Status Report on Mount Hollywood Drive Traffic Flow Study and Feasibility Project by Operations Branch
- Construction Signage Informational Report - Oral Presentation by Planning, Construction and Maintenance Branch

8. GENERAL MANAGER'S ORAL REPORT:

Report on Department Activities and Facilities

9. CLOSED SESSSION:

The Commission may recess to closed session pursuant to California Government Code Section 54956.9(d)(1) in order to confer with legal counsel concerning a proposed settlement in *International Society for Krishna Consciousness of California Inc., et al. v. City of Los Angeles and City of Los Angeles Department of Recreation and Parks*, United States District Court for the Central District of California Case Number 2:15-cv-01320-DDP-AGR

10. PUBLIC COMMENTS:

Any comments which require a response or report by staff will be automatically referred to staff for a report at some subsequent meeting.

11. FUTURE AGENDA ITEMS:

Requests by Commissioners to Schedule Specific Items on Future Agendas

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12. NEXT MEETING:

The next scheduled meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, August 12, 2015 at 9:30 a.m., at EXPO Center, Comrie Hall, 3980 South Bill Robertson Lane, Los Angeles, CA 90037.

13. ADJOURNMENT:

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Meetings are allowed to bring tape recorders or camcorders in the Meeting.

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For additional information, please contact the Commission Office at (213)202-2640.

Finalization of Commission Actions: In accordance with City Charter, actions that are subject to Section 245 are not final until the expiration of the next five meeting days of the Los Angeles City Council during which the Council has convened in regular session and if Council asserts jurisdiction during this five meeting day period the Council has 21 calendar days thereafter in which to act on the matter.

Commission Meetings can be heard live over the telephone through the Council Phone system. To listen to a meeting, please call one of the following numbers:

from Downtown Los Angeles	(213) 621-CITY (2489)
from West Los Angeles	(310) 471-CITY (2489)
from San Pedro	(310) 547-CITY (2489)
from Van Nuys	(818) 904-9450

For information, please go to the City's website:
<http://ita.lacity.org/Residents/CouncilPhone/index.htm>

Information on agenda items may be obtained by calling the Commission Office at (213) 202-2640. Copies of the agenda and reports may be downloaded from the Department's website at www.laparks.org.

REPORT OF GENERAL MANAGER

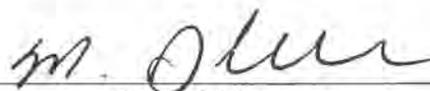
NO. 15- 144

DATE July 8, 2015

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS COMMUNICATIONS



General Manager

Approved _____

Disapproved _____

Withdrawn _____

The following communications have been received by the Board and recommended action thereon is presented.

From:

Recommendation:

1) Mayor, relative to a proposed Master Agreement for Brush Clearance, Weed, Refuse Abatement, Tree Trimming, and Removal.

Referred to staff for further processing.

2) Mayor, relative to a proposed Second Amendment to an Agreement with Foundation for Early Childhood Education, Inc. for a Head Start program at Park Place Head Start Center.

Referred to staff for further processing.

3) Mayor, relative to a proposed Gift Agreement with NBCUniversal Media, LLC, for the Improvement of El Paseo de Cahuenga Park.

Referred to staff for further processing.

4) Mayor, relative to a proposed Memorandum of Understanding with the Korean Friendship Bell Preservation Committee.

Referred to staff for further processing.

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- 5) Mayor, relative to a proposed Amendment to an Agreement with the Los Angeles Unified School District for the Joint Use of a Portion of the Baldwin Hills Recreation Center and the Baldwin Hills Elementary School. Referred to staff for further processing.
- 6) City Attorney, requesting a Closed Session for a Settlement Discussion on Downtown Lofts L.P. v. City, Los Angeles Superior Court Case No. BC508000. Note and File.
(Closed Session occurred at June 18, 2015 Board Meeting.)
- 7) City Clerk, relative to funding needed to improve conditions for public transit patrons in Council District Eight. Note and File.
- 8) City Clerk, relative to a proposed agreement with Leverage Information Systems, Inc., for surveillance cameras along the Ocean Front Walk in Venice, California. Referred to staff for further processing.
- 9) City Clerk, relative to including Dante's View in Griffith Park in the City's list of Historic-Cultural Monuments. Note and File.
- 10) City Clerk, relative to the feasibility of redeveloping the Griffith Park Adult Community Center. Referred to General Manager.
- 11) City Clerk, relative to a grant award from the State of California, Department of Housing and Community Development Housing-Related Parks Program for the 2014 Designated Program Year. Referred to General Manager.

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| 12) Chief Legislative Analyst, forwarding the Legislative Report for the weeks ending May 22, May 29, and June 5, 2015. | Note and File. |
| 13) Paul Evleth, relative to the Moon Canyon Park parking lot. | Referred to General Manager. |
| 14) Diane Siegel, two communications relative to pollution in Lake Balboa. | Referred to General Manager. |
| 15) Deborah Dentler, relative to the Griffith Park train ride and carousel. | Referred to General Manager. |
| 16) C. West, relative to three issues in Griffith Park. | Referred to General Manager. |
| 17) Zandra Platzek, Education Coordinator and Fundraiser, Sustainable Environmental Education, relative to water-related television broadcasts. | Referred to General Manager. |
| 18) Charles and Rachel Proser, relative to their property next to Runyon Canyon Park. | Referred to General Manager. |
| 19) Rudy Martinez, Boyle Heights Historical Society Advisory Board, relative to the Haym Solomon statue. | Referred to General Manager. |
| 20) Don Litton, relative to Chatsworth Park North and South. | Referred to General Manager. |
| 21) Heather Hamza, relative to the neighborhood near the Hollywood Sign and Griffith Park. | Referred to General Manager. |

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22) Nathaniel Tavasti, relative to alleged incidents of bullying at Ira C. Massey Childcare Center, Rancho Cienega Park, with a response from Superintendent Carl Cooper.

Referred to General Manager.

23) Gilbert Rishton, relative to groups in Barrington Recreation Center setting up loud gasoline generators in the picnic area against the fence facing an apartment building.

Referred to General Manager.

24) PJ Nunez, five communications relative to graffiti at Echo Park Pool.

Referred to General Manager.

This report was prepared by Paul Liles, Clerk Typist, Commission Office.

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DATE July 8, 2015

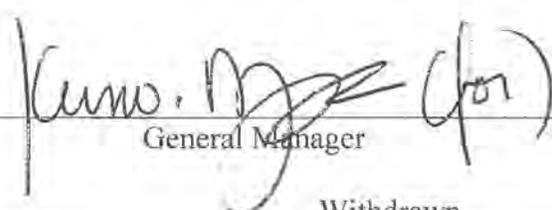
C.D. 9

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: DONATION TO OPERATIONS BRANCH – EXPO CENTER

R. Adams _____
R. Barajas _____
H. Fujita _____

V. Israel _____
*K. Regan _____
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board accept the following donations from The Friends of Expo Center as noted in the Summary of this Report and that appropriate recognition be given to the donor; and,

SUMMARY:

Originally named Exposition Park Intergenerational Community Center, Inc., the Friends of Expo Center was established as a 501(c)(3) non-profit organization in 1998 to develop the site of the 1932 Los Angeles Swim Stadium and construct a state-of-the-art recreational and community center. Today, a thirty-two (32)-member volunteer board comprised of community and business leaders continues to provide strategic support and fiscal assistance to EXPO Center.

The following items have been donated by The Friends of Expo Center:

- a. Office furniture (four (4) desks, two (2) conference tables, two (2) bookcases, and several chairs) with a total estimated value of \$5,000.00
- b. Computer equipment (a G-Technology 4TB G-Drive G1 USB 3.0 Hard Drive and a G-Technology 1TB G-Drive Mobile Hard Drive with Thunderbolt), valued together at \$379.90, for use in the Intel Computer Clubhouse.
- c. Computer software licenses (Adobe Photoshop and Premier Elements), valued together at \$839.88, for use in the Intel Computer Clubhouse.
- d. \$5,000.00 to implement Intel’s Start Making! @ Clubhouses program. This program is a network-wide education and outreach program sponsored by Intel in partnership with the Massachusetts Institute of Technology (MIT) Media Lab Lifelong Kindergarten Group, aimed at youth ages ten (10) to fifteen (15) years. Funds will be used for participant support, materials, supplies, and program support, including food and

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transportation. EXPO Center has been a member of the Intel Computer Clubhouse Network for the past ten (10) years and currently has the largest clubhouse in the network, with nearly three hundred (300) members.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund, except unknown savings, as the donations may offset some expenditures.

This report was prepared by Belinda Jackson, Executive Director, EXPO Center.

DATE July 8, 2015

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BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PERSHING SQUARE – EXEMPTION FROM THE DEPARTMENT OF RECREATION AND PARKS ALCOHOLIC BEVERAGE POLICY TO ALLOW FULL SPIRITS TO BE SERVED, AND AMENDMENT TO THE SCHEDULE OF RATES AND FEES

R. Adams _____
R. Barajas _____
H. Fujita _____

V. Israel _____
*K. Regan _____
N. Williams _____




General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize an exemption to the Department of Recreation and Parks (Department) Alcoholic Beverage Policy to allow the routine sale and/or serving of beer, wine, and full spirits at various festivals and outdoor special events held at Pershing Square;
2. Approve an amendment to the Pershing Square pages of the Department’s Schedule of Rates and Fees as attached, including the establishment of new fees for the sale and/or serving of alcoholic beverages during events as outlined in the Summary of this Report, and to become effective immediately upon approval by the Board; and,
3. Authorize Department staff to amend the Schedule of Rates and Fees to incorporate the aforementioned changes.

SUMMARY:

Pershing Square hosts a variety of outdoor musical events, concerts, and special events throughout the year. One example is The Pershing Square Summer Concert Series which is attended by more than 50,000 patrons during the six (6) week summer period every year. Pershing Square also receives a large number of requests each year for other outdoor festivals, events, and concerts, which, include the sale and/or serving of alcoholic beverages.

Currently, the Department’s Alcohol Beverage Policy requires that an outdoor community event where alcoholic beverages are sold or served beyond the five (5) events already allowed per

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region, per calendar year, must have additional approval from the RAP Board. Pershing Square Park receives a large volume of permit requests each year for outdoor community events and festivals where alcohol is requested to be served.

Pershing Square is located in the Metro Region. Every year, the number of requests for alcohol-related special events in the Metro Region exceed the Board pre-approved established policy limit of five (5). The five (5) events already scheduled in the Metro Region for the year are: the Seoul International Korean Festival, Pershing Square Summer Concert Series, St. Patrick's Day Event at Pershing Square, Debs Parks Audubon Society Event, and the Lummis Days Festival at the Arroyo Seco.

In order to provide more efficient delivery of service, staff is recommending an exemption from the Department's Alcoholic Beverage Policy (Attachment A). The exemption would allow an unlimited number of outdoor special events per year where alcoholic beverages may be sold or served, to take place at Pershing Square. This exemption will allow Pershing Square to attract more community events, and will generate additional revenue for the park, which will be used for additional programming.

The Assistant General Manager of the Operations Branch, the Pershing Square Park Advisory Board, the Los Angeles Downtown Center Business Improvement District (BID), and the office of Councilmember Jose Huizar support this request.

Accordingly, staff is recommending revising the Pershing Square section of the Schedule of Rates and Fees to establish Events with Alcohol Usage fees (Attachment B).

Staff has also reviewed the Pershing Square section of the Schedule of Rates and Fees and determined that the existing fees needed clarification, and restructuring in order to better reflect the variety of programming, events, and rentals requiring various types of permits. Permit fees for Pershing Square have not been adjusted since 2009. The following are explanations of the areas requiring a change in fees:

Events Open to the Public – These fees are proposed to be decreased to make the use of the venue more accessible to the public, community organizations, and small businesses.

Utility Fee - These fees are proposed to be increased to reflect higher City of Los Angeles utility costs. In addition, Pershing Square has upgraded, and increased the amount of power available to user groups.

Community Artisan Booths for Exhibit Only – These fees are proposed to be decreased to make the costs of booths more affordable to the public, community organizations, profit and non-profit

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organization, and small businesses, allowing more activity and programming throughout the year.

Specific changes to the Pershing Square section of the Schedule of Rates and Fees are identified in Attachment B. New items are identified by **bold** text and items proposed for deletion indicated by ~~strikeout~~ text.

FISCAL IMPACT STATEMENT:

Pershing Square is a full cost recovery center and must generate its own operating revenue. These changes will allow Pershing Square Park to generate additional revenue for funding for day-to-day operations and programs.

This report was prepared by Bertha Calderon, Management Analyst II, Metro Region.

DEPARTMENT OF RECREATION AND PARKS
ALCOHOLIC BEVERAGE POLICY
SALE, SERVING AND CONSUMPTION OF ALCOHOLIC BEVERAGES
(BEER & WINE ONLY) REVISED APRIL 1986

The provisions set forth within this policy govern the sale, service and/or consumption of alcoholic beverages in all Department operated parks and recreation facilities with the exception of those facilities where ongoing alcoholic beverage sales have been authorized by the Board pursuant to a written concession agreement or separate board policy. The major factors to be considered in determining approval of alcoholic beverage sales on Department property are patron safety, property protection, and prevention of minors' consumption of alcoholic beverages. For the purposes of this policy the term "alcoholic beverages" refers only to beer and wine. The sale, serving and/or consumption of any other type of liquor is not permitted on Recreation and Parks Department property except at specific locations where permission is granted by contract or separate Board Policy (i.e. Friendship Auditorium).

All persons and/or agencies wishing to sell, serve or consume alcoholic beverages on Department property must either comply with the provisions listed herein or apply for and obtain a special waiver of provisions(s) from the Board of Recreation and Park Commissioners. Department staff shall notify the Los Angeles Police Chief's Office of the date of Board consideration of any request to waive this policy or any of its provisions.

1. Department Authority for Approval

The General Manager is responsible for approving or disapproving requests for alcohol consumption in Department parks and recreation facilities within the parameters of this policy, and to issue instructions to Department employees in connection with the enforcement of this policy.

The criteria to be considered in the General Manager's determination for approval includes but are not limited to, the following: applicant's past performance under similar conditions; expected community involvement in proposed event and/or community sensitivity or resistance to alcohol consumption in proposed area; capability and availability of City resources to support event; proposed utilization of revenues generated by sales; applicant's experience, resources, and ability to appropriately conduct alcoholic beverages sales or service; possible interruption of Department sponsored programs or previously scheduled events; Department experience with similar events; general interference with or disruption of the public's normal enjoyment of Department facilities; etc.

If the General Manager determines that a permit should not be issued because the conditions of this policy have not or cannot be complied with, the General Manager shall so inform the applicant by delivering a brief written statement explaining the reason(s) for denial.

The General Manager may not approve the sale or serving of alcoholic beverages at more than five public open-area events per region per year, or more than one event for any one park per year. However this limitation does not pertain to events conducted exclusively within Department buildings provided that the number of persons in attendance shall not exceed the occupancy load established by the Fire Department and the Department of Building and Safety; or to small private gatherings which are conducted during weekdays in remote areas away from the general public and are not open to the public.

Pursuant to the General Manager's approval, considerations listed herein above, the five allowable alcoholic beverage events per year shall be determined on a first-come, first-served basis, but cannot be requested or approved prior to January 1, of the year of the proposed event.

ALCOHOLIC BEVERAGE POLICY - (continued)

In order to obtain permission for additional events in any region after the limit of five events has been approved, the applicant must obtain written certification from the Chief's Office of the Los Angeles Police Department that adequate police resources can be made available for the event, and approval from the Board of Recreation and Park Commissioners.

2. Location

In accordance with the provisions set forth herein the General Manager shall approve or disapprove the serving or sale of alcoholic beverages at events held exclusively within Department buildings where the number of persons in attendance does not exceed the building's occupancy load established by the Fire Department and the Department of Building and Safety, and/or to small private gatherings which are conducted during week days in remote areas away from the general public and are not open to the public; provided that in either case, such alcoholic dispensing and consumption does not interfere with or disrupt the public's normal use or enjoyment of Department facilities.

In addition, the General Manager may approve the sale and/or serving of alcoholic beverages at special events which are conducted in open areas of parks and recreation centers where no permanent containment facilities exist ONLY if the permittee provides temporary containment of the area in which the alcoholic beverages are to be sold and consumed by using temporary physical barriers, and complies with all other provisions set forth in this policy. The required barriers may be constructed by a variety of methods and materials (i.e., picket fencing, flame proofed hay bales, stanchions and cable, etc.).

However, the barriers must be connecting and completely surround the area where alcoholic beverages are to be sold and consumed, except for one opening to allow ingress and egress. The barricaded area must be of a sufficient size to allow patrons adequate space within the confined area, and must be located as close as possible to an available telephone. The barriers must not be so restrictive that rapid and safe egress from the area is prevented if emergency evacuation becomes necessary. The permittee shall provide ample seating within the area to accommodate the patrons and post a sign at the entrance prohibiting patrons within the area from carrying the alcoholic beverages out of the contained area. Such sign shall be visible to patrons inside the area. The permittee shall provide ample trash containers within the area to accommodate all trash generated by the concession.

3. Control

When alcoholic beverages are to be served, a Department employee shall be on duty and immediately available for the duration of the event. In addition, for every 100 participants expected the permittee shall employ the services of one uniformed security officer, but not less than two officers per event. The uniforms worn by security employees shall be worn for identification purposes and need not be limited to police-type or security-type uniforms. However, the General Manager shall approve the selected uniform prior to the event. Permittee shall pay the security officer(s) directly and independently of any fees required to be paid to the Department.

Where alcoholic beverages are to be sold within a temporarily contained area, at least one uniformed security officer shall remain inside the contained area at all times during the event. If available, the Department prefers that permittee employ off-duty Department Park Rangers and/or Police Officers from neighboring cities and counties, in sufficient number to coordinate and supervise civilian security personnel as required by this policy. If Park Rangers and Police Officers are not available and Permittee wishes to employ a private security agency, such agency must be registered and approved by the Los Angeles Police Commission. Permittee shall employ such registered security officers in sufficient number to coordinate and supervise civilian security personnel as required by this policy.

ALCOHOLIC BEVERAGE POLICY - (continued)

Permittee shall instruct security officers to maintain order within the area, prevent ingress and egress of minors unattended by adults, prevent patrons from carrying drinks out of the area, and prevent over-consumption of alcoholic beverages. If the required security officers fail to report to duty and/or are unable to remain on duty for the duration of the event, the Department shall enlist its own security officer(s) and assess the permittee for reimbursement of their salaries. Two weeks prior to the scheduled date of the event, the permittee shall present to the General Manager a signed security contract or equivalent verification of adequate proposed security for the event.

4. Licenses and Permits

The permittee must submit in writing to the General Manager a plot plan of the controlled area, the proposed number of security guards, the security contract, and the proposed method of accounting for and verification of sales; and obtain the General Manager's written approval of same. The permittee shall also obtain the necessary licenses and permits from the California State Alcoholic Beverage Control Board, City Clerk, Fire Department, Police Department and County Health Department; and shall meet all other requirements and restrictions applicable to the special use of Department Facilities. Permittee shall present copies of all permits and required documents at least two weeks in advance of the scheduled event. The approved Department permit, ABC License, and plot plan shall remain at the sales or serving site during all hours of operation and be available for inspection upon request by a Department representative or law enforcement official.

At least thirty (30) days prior to the scheduled event, Permittee must complete and submit to the LAPD Area Division Commander, a "Request for consideration of Beer or Wine Dispensing Permit" and receive written recommendation of the Division Area Commander. (See Attached Form "Request for LAPD Consideration of Beer or Wine Dispensing Permit Form No. RP 0029.")

5. Insurance

The permittee must meet the Department's regular insurance requirements for special events. Additionally, the permittee's required insurance policy of public liability and property damage which additionally insures the Department must also include liquor liability coverage. The limits of liability must be at least \$1,000,000.

The permittee's paid employees must also be covered by worker's compensation and permittee must provide the Department proof of such coverage. All necessary insurance documents must be submitted to the Department Insurance Coordinator at least two weeks prior to the event.

6. Department Permit Fees

For the privilege of selling alcoholic beverages on Department owned and/or operated facilities, the permittee shall remit to the Department an agreed upon percentage of gross receipts from all alcoholic beverage sales (which percentage shall not be less than 20%).

The Department shall designate a Department employee to be on duty at the alcohol sale or serving site at all times during the event. Permittee shall reimburse the Department for the full cost of any overtime worked by the employee during the scheduled event. Scheduling of said employee shall be at the sole discretion of the General Manager.

The permittee must also remit to the Department in advance of the event, a refundable deposit of \$150 for each day alcoholic beverages are to be sold. The deposit shall be refunded to the permittee if all provisions of the policy have been complied with and no additional expenses have been incurred as a result of the permitted

ALCOHOLIC BEVERAGE POLICY - (continued)

beverage sales. Permittee shall pay to the Department all fees and charges listed herein in addition to any other fees assessed by the Department for the event, such as Building Use Fee, Facility Use Fee, etc.

7. Collection and Verification of Proceeds

The permittee must utilize an accounting system that accurately records and provides verification of the gross receipts. The permittee, together with a Department representative, shall account for all proceeds from the sale of alcoholic beverages at the end of each operating day. The permittee shall remit the agreed upon percentage of gross receipts (but not less than 20% of gross receipts on alcoholic beverage sales) to the Department before leaving the Department facility at the close of the event.

The Department will return the \$150/day permit deposit to the permittee after the Department's verification that all provisions were complied with and no additional costs were incurred as a result of the permitted alcoholic beverage sales. If the amount of any additional costs incurred by the Department exceeds the amount of the deposit the permittee shall remit to the Department the total difference; and the Department shall retain the total deposit for reimbursement of its costs. If the additional costs incurred by the Department are less than the amount of the deposit the Department shall refund the difference to the permittee.

ATTACHMENT B

PERSHING SQUARE

(Revised ~~11/09~~ 1/15)

Pershing Square Park is a concert and event center located in the middle of Downtown Los Angeles. The facility occupies an entire city block, is approximately five acres, and has a maximum occupancy of 6,000 people. With its unique fountain and amphitheater it is a popular location for filming and special events.

Pershing Square is exempt from the following sections of the Department of Recreation and Parks Alcoholic Beverage Policy: Page 1, paragraph 1, regarding the type of liquor; and Page 1, Section 1 Department Authority for Approval, paragraph 4, regarding the amount of events allowed to sell and/or serve alcoholic beverages.

92% of the fees will be deposited into the Special Fund Account for Pershing Square with 8% deposited into the Finance Special Fund Account.

~~Fifty percent (50%) of the fees will be deposited into the MRP account for Pershing Square Amphitheater and Fountain Area Park. The other 50% goes to the Department General Fund.~~

FILM FEES

First two hours	\$450.00
Each additional hour	\$100.00
Maintenance/breakage fees	\$600.00 (\$400.00 refundable if no damages)
Catering Fee	\$250.00
Student Films	\$50.00 (4 hours maximum, one day only)
Still photos	\$100.00 every two hours (1 camera)

These fees are for the use of a portion of Pershing Square. You may choose the amphitheater (north) and/or fountain (south) end. Staff will determine additional costs for unique situations or activities. All fees must be paid in full at least 48 hours prior to permit. The Park Film Office must also be contacted.

SPECIAL EVENTS REQUIREMENTS

INSURANCE:

Event holder must submit proof of insurance by a licensed carrier to the City Administrative Officer (CAO) of the City of Los Angeles at least seven days prior to the scheduled event. The insurance policy must meet all of the requirements specified by the CAO for such coverage, **and must be submitted via Track4LA.**

PORTABLE SANITARY FACILITIES:

Requirement meets Health Department Standards one (1) for every 200 (or fraction thereof) participants.

EVENT FEES

EVENTS OPEN TO THE PUBLIC, NON-FEE GENERATING

<u>Non-profit Group/Event</u>	<u>First 2 hours</u>	<u>Each additional hour</u>
Amphitheater North Park	\$450.00 \$350.00	\$125.00
Fountain Area South Park	\$450.00 \$350.00	\$125.00

EVENT OPEN TO THE PUBLIC, FEE GENERATING

<u>Profit Group/Event</u>	<u>First 2 hours</u>	<u>Each additional hour</u>
Amphitheater North Park	\$550.00	\$125.00
Fountain South Park	\$550.00	\$125.00

EXCLUSIVE USE (Closed to Public)

1 – 250 persons

Amphitheater North Park	\$650.00	\$125.00
Fountain Area South Park	\$650.00	\$125.00

251 or more persons

Amphitheater North Park	\$900.00	\$200.00
Fountain Area South Park	\$900.00	\$200.00

Exclusive use fee generating permits are negotiated by the Recreation Superintendent.

ADDITIONAL CHARGES SPECIAL USE FEE FOR CITY AGENCIES AND DEPT. SPONSOR GROUPS

Special Use Fee \$300.00 (plus deposit and event monitor fee)

Special use of the Pershing Square ~~Amphitheater North Park~~ and ~~Fountain Area South Park~~ is available for City agencies and Department sponsored groups.

DEPOSITS

<u>Anticipated Attendance</u>	<u>Refundable</u>	<u>Maintenance fee</u>	<u>Total deposit</u>
1 – 500 persons	\$300.00	\$500.00	\$800.00
501 – 1,000 persons	\$500.00	\$500.00	\$1000.00
1,001 + persons	\$700.00*	\$800.00*	\$1,500.00*

~~*Minimum fees—higher~~ Fees are negotiated based on group size and must be approved by the appropriate Recreation Supervisor. **Region Superintendent.**

EVENTS WITH ALCOHOL USAGE

<u>Types of Bar Services</u>	<u>Use Fee</u>
Non-fee generating Bar Services	\$200.00 Serving Fee
Fee Generating Bar Services	\$200.00 plus 20% of gross sales

Accountability of gross sales may be subject to Department audit.

STAFF FEES

Management will determine what additional personnel will be required, based on the scope of the event and the number of people anticipated. An estimated cost will be provided in advance, but permittee will be charged the actual cost of service provided on the day(s) of the event.

If Full-time staff may be is required for the event/activity, **in such instances**, permittee will be charged at the current ~~overtime~~ rate plus an 8% administrative fee ~~for that individual~~. **Overtime rates will be charged as needed.**

Potential additional staff include: Event monitor(s), maintenance staff, security staff: minimum of two security officers for a minimum of four hours.

EQUIPMENT RENTAL (each, per day, includes set up)

Tables, round with four (4) chairs and umbrella	\$25.00	\$50.00 per set,
Chairs, plastic (50 minimum)	\$4.00 (ea)	\$200.00 (for 50)
Tables, plastic round	\$25.00	
Umbrella	\$20.00	
Tables, six foot banquet	\$25.00	
Canopies (each, includes setup)	\$100.00 per canopy	
Refundable breakage deposit	\$100.00	50% of total equipment rental fee

AUDIO SYSTEM AND ENGINEERS

Audio systems may be rented through the venue. Fees are negotiated by Region Superintendent or designee.

UTILITY FEE

The basic electrical hook-up fee is for minimum usage and will be applied when PA systems or individual musical instruments are used.

Basic fee	\$25.00 \$50.00
Water (per event)	\$25.00 \$50.00
Daily electrical per food booth	\$25.00 (is included in food vendor fee)

COMMERCIAL PRODUCT PROMOTION

4 hour flat fee	\$500.00 per day, per vendor
All Day (5-12 hours) flat fee	\$1,000.00 per day, per vendor

~~VENDOR FEES~~ COMMUNITY ARTISAN BOOTHS FOR EXHIBIT ONLY

Community Artisan Booths' fees apply to the approved or the sponsored vendors located within the confines of the downtown community.

~~In addition to the vendor fee, a deposit and cancellation fee will be charged.~~

~~Booth: Unless otherwise indicated, a booth will be defined as a 10 foot x 10 foot booth or equivalent activity area.~~

Basic vendors

Public Agency/Education booths (no sales of any kind)	No Fee
Non-Profit Organizations	\$150.00 \$25.00 per day, per vendor

For-Profit Organizations \$300.00 \$50.00 per day, per vendor

Arts & Crafts Vendors/Fee Generated

Non-Profit Organizations \$75.00 per day, per vendor

For Profit Organizations \$150.00 per day, per vendor

FOOD VENDORS

Vendors must provide, in advance, all Recreation and Parks Department required permits and insurance.

Food Truck and/or Food Booths \$50.00 per day

Special Events \$125.00 per day

Catering/No Sales \$250.00 per day

Catering/Sales \$350.00 per day

One-day event

4 hour flat fee \$200.00 per day, per vendor

5-12 hours flat fee \$400.00 per day, per vendor

Weekly rate* (Monday through Sunday, or any part thereof)

4 hour flat fee \$500.00, per vendor

5-12 hours flat fee \$600.00, per vendor

Monthly rate* (calendar month, unless otherwise indicated)

Flat fee \$1,000.00, per vendor

*February through October only

Winter Holiday Season Rates (November through January)

One-day event Flat fee \$500.00, per vendor

Weekend Flat fee \$250.00, per vendor

Season Flat fee \$2,500.00, per vendor

CAFE/COMMISARY

Use of Café PLUS utilities \$ 75.00/day

Permittee is responsible for obtaining all required health department permits and insurance.

PAYMENT OF FEES

For an event reservation a deposit of 50 % of the invoiced fee must be paid more than 91 days in advance of the scheduled event. The remaining 50% is due ten days prior to the event.

There is a specific schedule of forfeiture of a deposit if reservations are canceled: cancellation 91 or more

days prior to the event is 25% of deposit; 61 to 90 days is 50%; and, 60 days or less prior to the event will result in the forfeiture of 100% of the deposit.

REPORT OF GENERAL MANAGER

NO. 15-147

DATE: July 8, 2015

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PARTNERSHIP DIVISION – DONATION OF FUNDS FROM THE NATASHA WATLEY FOUNDATION IN SUPPORT OF A DEPARTMENT-OPERATED GIRLS SOFTBALL LEAGUE AT NINE PARK SITES

R. Adams	_____	*V. Israel	_____
R. Barajas	_____	K. Regan	_____
H. Fujita	_____	N. Williams	_____

 General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Accept a donation from the Natasha Watley Foundation (NWF), consisting of funding, uniforms, and in-kind services, with an estimated value of up to fifteen thousand, two hundred three dollars (\$15,203.00), in support of the Department of Recreation and Parks (RAP) operation of the Natasha Watley Softball League 2015 season, and that appropriate recognition be given to NWF; and,
2. Direct the RAP Chief Accounting Employee to deposit in the established Sports Organization Account under Fund 302, Department 89, Account 89703H, sub-account NW, all funds received from the NWF for the Program and authorize the payment of League-related expenses from said sub-account.

SUMMARY:

The NWF was founded by two-time Olympic softball medalist Natasha Watley to create softball based developmental opportunities for girls in underserved communities, so that they may play

REPORT OF GENERAL MANAGER

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the game of softball and learn valuable life-skills along the way. The NWF desires to see young women whose financial resources are limited be able to train, develop, and compete in a high-quality softball league such as the "Natasha Watley Girls Softball League" (League), and that they be guided by the League's youth-mentor program.

As a part of RAP's ongoing collaboration with the NWF for the operation of the League, the NFW proposes to donate the following for the 2015 summer season: sports uniforms with an estimated value of \$5,683.00; cash in the amount of \$1,520.00 for the payment of umpire fees; and in-kind services in the form of a Coach Mentor Program (CMP), including materials, supplies and an essay contest for participating players, all estimated in value up to \$8,000.00. The CMP, as explained further below, is a service provided by the NWF at no cost to RAP, with a value up to \$7,000.00. The NWF provides manuals and other materials and supplies with an approximate value of \$1,000.00, which are essential in providing guidelines for the implementation of a successful League for female youth at nine (9) City parks. The collective value of the NWF's contribution to the League is estimated up to the total amount of fifteen thousand, two hundred three dollars \$15,203.00.

The 2015 League will be the fourth (4th) year for the CMP and Essay Contest. The CMP matches top female athletes from universities nationwide with each of the participating recreation centers. Coach Mentors not only coach but also teach the "Four Points of the Diamond" – discipline, dedication, dignity and duty. With the help of the Coach Mentors, each player is given the opportunity to write an essay based on the core values of character and the Four Points of the Diamond.

The League is a summer program which takes place each year from June through August. The NWF has supported the League every year with financial and in-kind contributions since 2011. In 2014, the League consisted of eleven (11) teams at the following eight (8) recreation centers located in the Pacific Region: Algin Sutton, Baldwin Hills, Central, Green Meadows, Harbor City, Jordan Downs, Ross Snyder, and Van Ness. Over one hundred-sixty five (165) girls

REPORT OF GENERAL MANAGER

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between the ages of eight (8) and twelve (12) participated in the 2014 League. The 2014 essay contest winner Kyla Leslie and a chaperone attended the National Pro Fast Pitch Championship Game in Hoover, Alabama, and participated in softball clinics taught by top female athletes with all expenses paid by the NWF.

The 2015 League will consist of two (2) divisions/age groups: ages 8-10 (eight to ten) and ages 11-12 (eleven to twelve). Fourteen (14) teams representing nine (9) recreation centers and their respective communities will be formed. The recreation centers are Algin Sutton, Baldwin Hills, Central, Green Meadows, Harbor City, Jordan Downs, Martin Luther King Jr., Ross Snyder, and Van Ness. Opening Day will be held on June 9, 2015, at Algin Sutton Recreation Center. Games begin June 16, 2015 and end on or about August 12, 2015. Each team will play eight (8) games. All games will be played on Tuesday evening. RAP will conduct all administrative functions related to the program, such as promoting the League, recruiting and registering players, providing assistant coaches who will assist with weekly practices, providing players with transportation to and from games as needed, and hosting the opening and closing ceremonies. The registration fees collected from players participating will be used to pay these related expenses.

As with prior seasons, the NWF will enhance the League experience with activities such as the CMP and Essay Contest. Other than requiring that the donated funds be used for the implementation of the League at participating parks in the Pacific Region, the NWF is asking for nothing else in return. Upon receipt and deposit of the funds into the Sports Organization Account, RAP will have full control of the funds through its Partnership Division, in coordination with Pacific Region Operations staff, for the operation of the League.

FISCAL IMPACT STATEMENT:

Acceptance of this donation results in no impact to RAP's General Fund, but rather supplements the payment of League-related expenses, as RAP does not have the necessary funding or

REPORT OF GENERAL MANAGER

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resources to conduct these youth programs at the same level without assistance from supporters like the NWF.

This report was prepared by Joel Alvarez, Senior Management Analyst, and Chinyere Stoneham, Senior Recreation Director II, Partnership Division.

REPORT OF GENERAL MANAGER

NO. 15-148

DATE: July 8, 2015

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PARTNERSHIP DIVISION – DONATIONS RECEIVED FROM 7-ELEVEN, INC. CORPORATE MARKET AND FRANCHISEES IN SUPPORT OF VARIOUS PARK FACILITIES AND RECREATIONAL PROGRAMS

R. Adams	_____	*V. Israel	_____
R. Barajas	_____	K. Regan	_____
H. Fujita	_____	N. Williams	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

1. That the Board accept the following donations from the 7-Eleven, Inc. Corporate Market No. 2173 and four (4) 7-Eleven, Inc. franchisees, as noted in the Summary of this Report, and that appropriate recognition be given to the donors; and,
2. Direct the Board Secretary to provide individual recognition letters for each of the 7-Eleven, Inc. donors, and that all five (5) letters be provided to the 7-Eleven, Inc. Corporate Market Office, as requested on the donation form recognizing each of the various 7-Eleven, Inc. stores that donated.

SUMMARY:

The Partnership Division received the following in-kind donations from the 7-Eleven, Inc. Corporate Market No. 2173 and four (4) 7-Eleven, Inc. franchisees in support of various RAP programs:

7-Eleven, Inc.:

7-Eleven, Inc. Corporate Market No. 2173 provided 1500 Slurpee Coupons, which were evenly distributed to thirty (30) Recreation Centers offering Spring Activities within the Corporate Market No. 2173 region. The fifteen hundred (1,500) Slurpee Coupons are valued at approximately \$2,235.00.

REPORT OF GENERAL MANAGER

PG. 2 NO. 15-148

Three (3) 7-Eleven, Inc. franchise owners within the 7-Eleven, Inc. Corporate Market No. 2173 provided in-kind donations of Valentine’s Day decorations (artificial flowers and heart balloons) and PartyLite tealights, candles, flameless fragrances and hot beverage coupons collectively valued at \$800.00 for several RAP Senior Centers that offered Valentine’s Day Dance Events. Three (3) of the same 7-Eleven, Inc. franchise owners plus an additional 7-Eleven, Inc. franchise owner within the Corporate Market No. 2173 provided in-kind donations of candy and spring themed giveaways, which were collectively valued at \$800.00 and distributed to recreation centers offering Spring activities at the time of the donation. Additionally, the same four (4) 7-Eleven, Inc. franchise owners provided Mother’s Day in-kind donations of PartyLite tealights, candles, flameless fragrances and decorative votives and candle holders, valued collectively at \$750.00.

7-Eleven, Inc.	Market Manager	Slurpee Coupons	Value of Donation
Corporate Market 2173	Dennis Francis	1500	\$2235

7-Eleven, Inc. Store Number(s)	7-Eleven, Inc. Store Owner	Valentine’s Day Themed Prizes and Giveaways	Candy and Spring-Themed Giveaways	Mother’s Day Themed Prizes and Giveaways	Total Value of Donations
39714 39553 39456	Mr. Shoukat Ali		X	X	\$550
16187	Ms. Susan Wilson	X	X	X	\$525
17635	Mr. Madhusudan and Mrs. Meenu Sandhu	X	X	X	\$750
18778	Mr. Amin Badrudin	X	X	X	\$525

REPORT OF GENERAL MANAGER

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Senior Centers That Received Donations	Valentine's Day Dance Event	Mother's Day Event
Betty Hill Senior Citizen Center		X
Boyle Heights Senior Citizen Center	X	X
Canoga Park Senior Citizen Center	X	X
Claude Pepper Senior Citizen Center		X
Costello Senior Citizen Center	X	X
El Sereno Senior Citizen Center	X	X
Fairfax Senior Citizen Center	X	X
Felicia Mahood Senior Citizen Center		X
Griffith Park Adult Community Center		X
Highland Park Senior Citizen Center		X
Jim Gilliam Senior Citizen Center		X
Las Palmas Senior Citizen Center	X	
Lincoln Heights, Senior Citizen Center	X	X
Lincoln Park Senior Citizen Center	X	X
Mid-Valley Senior Citizen Center	X	X
Slauson Senior Citizen Center		X
Sunland Senior Citizen Center	X	X
Watts Senior Citizen Center		X
Westchester Senior Citizen Center	X	

REPORT OF GENERAL MANAGER

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Recreation Centers that Received Spring Event Donations	Slurpee Coupons	Candy/Giveaways
Algin-Sutton Recreation Center	X	
Baldwin Hills Recreation Center	X	
Central Recreation Center	X	
Culver-Slauson Recreation Center	X	
Fred Roberts Recreation Center	X	X
Gilbert Lindsay Recreation Center	X	
Hollywood Recreation Center	X	
Jackie Tatum/Harvard Recreation Center	X	X
Jim Gilliam Recreation Center	X	
Lafayette Multipurpose Community Center	X	X
Lake Street Recreation Center	X	X
Lemon Grove Recreation Center	X	
Loren Miller Recreation Center	X	
Martin Luther King Jr. Recreation Center	X	
MacArthur Park Recreation Center	X	X
Normandie Recreation Center	X	
Pan Pacific Recreation Center	X	
Poinsettia Recreation Center	X	
Rancho Cienega Sports Complex	X	
Ross Snyder Recreation Center	X	
Seoul International Park	X	X
Shatto Recreation Center	X	
Silver Lake Recreation Center	X	X
Slauson Recreation Center	X	
South Park Recreation Center	X	
St. Andrews Recreation Center	X	
Trinity Recreation Center	X	
Van Ness Recreation Center	X	
Yucca Community Center	X	X
Westchester Recreation Center	X	

FISCAL IMPACT STATEMENT:

There is no fiscal impact on the Department's General Fund associated with the receipt of the 7-Eleven, Inc. donations.

This report was prepared by Joel Alvarez, Senior Management Analyst and Leslie Richter, Senior Recreation Director, Partnership Division

REPORT OF GENERAL MANAGER

NO. 15-149

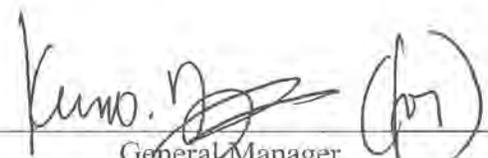
DATE July 8, 2015

C.D. 14

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: STATE STREET RECREATION CENTER – TERMINATION OF AGREEMENT WITH FOUNDATION FOR EARLY CHILDHOOD EDUCATION

R. Adams	_____	*V. Israel	_____
R. Barajas	_____	K. Regan	_____
H. Fujita	_____	N. Williams	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Terminate the Head Start Child Development operation and maintenance Contract No. 3453, between the City of Los Angeles and Foundation for Early Childhood Education (FEC), a California 501(c)(3) non-profit corporation, effective immediately; and
2. Accept the storage unit formerly owned by FEC and currently installed at State Street Recreation Center, pursuant to FEC's offer to relinquish it to the City of Los Angeles Department of Recreation and Parks (RAP).

SUMMARY:

On February 20, 2013, the Board approved a three (3) year contract with FEC, setting forth the terms and conditions for the operation and maintenance of a Head Start child care program on park property (Report No. 13-057). On June 5, 2013, Contract No. 3453 was executed between the City of Los Angeles (City) and FEC for the operation and maintenance of a Head Start child care program within State Street Recreation Center at 716 N. State Street, Los Angeles, CA 90033.

FEC provides Head Start Child Development services at various RAP park sites. Specifically, FEC has provided services at State Street Recreation Center for over thirty (30) years at no cost

REPORT OF GENERAL MANAGER

PG. 2

NO. 15-149

to the community or RAP. Head Start Child Development Programs are free services provided by various organizations to children ages three (3) and four (4) from low-income families and are funded by the national Office of Head Start. These programs encourage physical activity, demonstrate healthy lifestyle choices, help prepare participants enrolled in the programs for success in school, and meet the needs of special populations, including children with disabilities. Head Start Programs in California are required to be operated under California Department of Social Services Child Care Licensing requirements.

The Head Start Child Development Program provided by FEC at State Street Recreation Center followed the traditional school-year calendar and shared building space within the recreation center consisting of one (1) classroom and space used for an outdoor storage unit measuring 8' x 10'. Additionally, the indoor restrooms used for both the teachers and the participants were shared with the public during recreation center operation hours. Offering two (2) sessions, morning and afternoon, and servicing up to thirty-four (34) children per day, FEC concluded its Head Start services at 3:30 pm during the school year, which has allowed the staff at State Street Recreation Center to provide youth and after-school programming in the shared classroom thereafter.

FEC formally contacted the Partnership Division through a letter dated April 24, 2015, (Attachment A), which stated their desire to terminate the subject contract and vacate the premises by May 31, 2015. Under Agreement Section 2.b. (Termination), FEC may terminate the Agreement at its sole discretion for convenience, emergency, or necessity, by giving the City sixty (60) calendar days advanced written notice.

FEC plans to resume Head Start operations at another non-RAP location without the complexities involved with sharing space. The last program day for FEC to service the youth at State Street Recreation Center was scheduled for May 27, 2015. Additionally, FEC has offered their storage unit to RAP as FEC could not utilize the unit at any of their alternate sites. RAP staff at State Street Recreation Center can use the additional storage space and has agreed to accept it, contingent upon the Board's approval.

Staff recommends Contract No. 3453 be terminated as FEC has vacated the premises as of May 31, 2015, as well as approve the acceptance of the storage unit adjacent to the outdoor basketball courts at State Street Recreation Center, which staff stated they could definitely use.

Staff has discussed the offer of the storage unit with the Superintendent of the Metro Region and the staff at State Street Recreation Center. Each welcomes and accepts the offer of the storage unit.

REPORT OF GENERAL MANAGER

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NO. 15-149

FISCAL IMPACT STATEMENT:

Terminating the contract with FEC will have no adverse impact on RAP's General Fund as the cost recovery reimbursement fees paid to RAP reimbursed RAP for costs that will no longer accrue in FEC's absence.

This report was prepared by Joel Alvarez, Senior Management Analyst, and Leslie Richter, Senior Recreation Director, Partnership Division.

Attachment A



Foundation for Early Childhood Education, Inc.

A NON-PROFIT ORGANIZATION
HEAD START / STATE PRE-SCHOOL PROJECT
CHILD DEVELOPMENT CENTERS

Excellence in Early Childhood Education and Human Services



EXECUTIVE DIRECTOR
Jaleh Hadian

April 23, 2015

**ASSISTANT DIRECTOR OF
HEALTH SERVICES & SAFETY**
Cindy Nishi

Leslie Richter
Senior Recreation Director
City of Los Angeles Dept. of Recreation and Parks

**ASSISTANT DIRECTOR OF
EDUCATIONAL SERVICES**
Marcie Bugera

Re: State Street Head Start - 716 N. State Street, Los Angeles, CA 90033

EXECUTIVE BOARD MEMBERS

President
Sharyn Muhammad-Bakcer

Dear Ms. Richter:

Vice President
Patrick Arcadi

The present is to advise that the Foundation for Early Childhood Education will be ceasing its operation at State Street Head Start, located at 716 N. State Street, Los Angeles, CA 90033.

Treasurer
Melphine Evans

We are therefore requesting to terminate Lease Agreement No. 3453 between the City of Los Angeles' Recreation and Parks Department and the Foundation. At this time, we anticipate to be fully evacuated from the site by May 31, 2015.

Secretary
Cynthia Orozco

In regards to the storage unit on site, unfortunately the Foundation will be unable to use it at any of our other sites, nor do we possess a space which would be able to accommodate it. If the unit is something that can be utilized by Recreation and Parks or maybe the next tenant-to-be, we'd like to explore the possibility of leaving it on the current premises.

BOARD MEMBERS

Abdi Ahmed
Antonio Cosio
Flizeida Cruz
Cynthia Orozco
George J. Glaudys Jr.

Cindy Nishi will be in contact with you as the date nears to coordinate all of the details regarding the evacuation. She can be reached at 626-572-5107 or via email at: c_nishi@foundationheadstart.org.

Melpine Evans
Patrick Arcadi

I thank you for your attention to this matter. Please feel free to contact me with any questions or concerns.

Rose Crupper
Roselva Ungar
Sharyn Muhammad-Bakcer

Thank you,

PRESIDENT EMERITUS

Roselva Ungar
Evelyn T. Gratts
Sarah G. Taylor


Jaleh Hadian
Executive Director

REPORT OF GENERAL MANAGER

NO. 15-150

DATE July 8, 2015

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: LOS ANGELES PARKS FOUNDATION – QUARTERLY REPORT OF GIFTS AND DONATIONS PROVIDED FOR THE BENEFIT OF LOS ANGELES CITY PARKS DURING THE PERIODS OF OCTOBER 2014 THROUGH DECEMBER 2014 AND JANUARY 2015 THROUGH MARCH 2015

R. Adams	_____	*V. Israel	
R. Barajas	_____	K. Regan	_____
H. Fujita	_____	N. Williams	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board accept the gifts and donations (collectively, Gifts) listed in Exhibit-A and Exhibit-B of this Report, which were provided to the Department of Recreation and Parks (RAP) by the Los Angeles Parks Foundation (LAPF) during the periods of October 2014 to December 2014, and January 2015 to March 2015, for each of the listed facilities and/or respective purposes.

SUMMARY:

Since the LAPF's inception in April 2008, the LAPF has provided RAP with consistent and valuable financial and in-kind support for the benefit of Los Angeles City parks, programs and the residents who enjoy them. As a public benefit non-profit corporation, the LAPF is dedicated to enhancing and improving RAP facilities, programs, and services. In coordination with RAP, LAPF fulfills its mission by raising funds from public and private sources for improvements and enhancements that are above and beyond available City revenues.

REPORT OF GENERAL MANAGER

PG. 2

NO. 15-150

Attached hereto as Exhibit-A and Exhibit-B are lists of Gifts with values of \$256,950.00 and \$114,164.00 respectively, and with a total value of \$371,114.00, provided by LAPF to RAP over two (2) quarterly reporting periods, from October 2014 through December 2014, and from January 2015 through March 2015. Each list includes the names of the benefitting facilities and/or intended purpose(s).

FISCAL IMPACT STATEMENT:

Acceptance of these Gifts results in no fiscal impact to RAP's General Fund except for unknown savings as such gifts may offset certain RAP expenditures.

This report was prepared by Joel Alvarez, Senior Management Analyst, and Raymond Chang, Management Analyst, Partnership Division, in coordination with Judith Kieffer, Executive Director of the Los Angeles Parks Foundation.

Exhibit-A

Los Angeles Parks Foundation
Gifts to Department of Recreation and Parks
October 2014 to December 2014

Program / Projects	Purpose	Amount
Park Events –		
	125 th RAP Dinner / Friendship Auditorium	\$ 11,750.00
	Harvest Festival / LA City Parks	20,000.00
Griffith Boys and Girls Camps –		
	Roof and other work	121,550.00
Donate-A-Bench Program –		
	3 benches and 1 plaque	12,350.00
Friends of the Park –		
	Various parks	11,300.00
Franklin Canyon Orange Grove –		
	Continued maintenance	10,000.00
Small Projects –		
	Soccer Program Grant	70,000.00
	Total Gifted	\$ 256,950.00

Exhibit-B

Los Angeles Parks Foundation
Gifts to Department of Recreation and Parks
January 2015 to March 2015

Program / Projects	Purpose	Amount
Park Events –		
	125 th RAP Dinner / Friendship Auditorium	\$ 750.00
	LA City Parks Events	12,500.00
	Mark Mariscal Retirement Party	3,173.00
Adopt-A-Park Program –		
	Stoner Recreation Center Field Improvement	25,000.00
Donate-A-Bench Program –		
	7 benches	23,000.00
Friends of the Park –		
	Various parks	7,241.00
Franklin Canyon Orange Grove –		
	Continued maintenance	25,000.00
Small Projects –		
	Senior Center Projects	17,500.00
	Total Gifted	\$ 114,164.00

REPORT OF GENERAL MANAGER

NO. 15-151

DATE July 8, 2015

C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: WILMINGTON TEEN CENTER – AMENDMENT TO AGREEMENT NO. 3395 WITH HARBOR COMMUNITY DEVELOPMENT CORPORATION TO EXTEND THE TERM OF AGREEMENT

R. Adams	_____	*V. Israel	
R. Barajas	_____	K. Regan	_____
H. Fujita	_____	N. Williams	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve a proposed Amendment to Agreement No. 3395, substantially in the form on file in the Board Office, between the City of Los Angeles and Harbor Community Development Corporation, to extend the term of Agreement No. 3395 from three (3) years to nine (9) years, subject to approval of the Mayor, the City Council, and the City Attorney as to form;
2. Direct the Board Secretary to transmit the Amendment to the Mayor, in accordance with Executive Directive No. 3, and to the City Attorney for review and approval as to form; and,
3. Authorize the Board President and Secretary to execute the Amendment subsequent to all necessary approvals.

SUMMARY:

On June 20, 2012, the Board of Recreation and Park Commissioners (Board) approved Agreement No. 3395 (Agreement) between the City of Los Angeles (City) and the Harbor Community Development Corporation (Organization), authorizing the Organization’s operation and maintenance of the Wilmington Teen Center located at 612 West “E” Street, (Report No. 12-192). The Agreement, which was executed on October 24, 2012, carries a three (3) year term and is due to expire on October 23, 2015.

REPORT OF GENERAL MANAGER

PG. 2

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The Organization has successfully operated the Wilmington Teen Center for the past three years and has received positive yearly evaluations from staff. The Organization has communicated that it wishes to continue its collaboration with the Department of Recreation and Parks (RAP) for the operation and maintenance of the Wilmington Teen Center. Staff therefore recommends that the term of Agreement No. 3395 with Organization be extended for six (6) additional years through the proposed Amendment, allowing the Organization to continue operating and maintaining the Wilmington Teen Center to provide youth development services benefiting the local community. With the Board's approval, and pursuant to the proposed Amendment, the Agreement's new date of expiration will be October 23, 2021.

Pursuant to a recent City Attorney opinion regarding freedom of speech rights under the First Amendment of the United States Constitution, the California Constitution and other laws, it has been recommended that the additional language inserted as an amendment to Section 4 of Agreement 3395 be included in all Agreements allowing exclusive or primary use of park property by private organizations.

A ratification clause has been included as precaution in the event the proposed Agreement is not executed before the Agreement's original date of expiration on October 23, 2015.

FISCAL IMPACT STATEMENT:

Extending of the term of Agreement No. 3395 with Organization will have no adverse impact on the RAP General Fund, as Organization shall continue to be solely responsible for costs and expenses associated with the operation and maintenance of the Wilmington Teen Center.

This report was prepared by Joel Alvarez, Senior Management Analyst, and Chinyere Stoneham, Senior Recreation Director, Partnership Division.

REPORT OF GENERAL MANAGER

NO. 15-152

DATE July 8, 2015

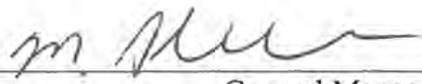
C.D. 9

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PERSHING SQUARE PARKING GARAGE – ANNUAL STATUS REPORT FOR FISCAL YEAR 2013-2014; TRANSFER OF APPROPRIATIONS

R. Adams _____
R. Barajas _____
H. Fujita _____

V. Israel _____
*K. Regan _____
*N. Williams NDW



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Note and file the Pershing Square Parking Garage Annual Status Report for Fiscal Year 2013-2014 (Attachment A);
2. Authorize the Department's Chief Accounting Employee to transfer garage operations revenue between accounts and funds within Recreation and Parks as follows:

From:	Fund No./ Department No./ Account No.	Fund Amount
<u>Funding Source</u>	<u>Account No.</u>	<u>Amount</u>
Pershing Square Garage Operation	302/89/89810M	\$1,863,227
Total Funding		\$1,863,227

To:	Fund No./ Department No./ Account No.	Fund Amount
<u>Funding Source</u>	<u>Account No.</u>	<u>Amount</u>
Pershing Square Capital Improvements and Equipment Fund	302/89/89812M	\$ 150,000
Pershing Square Park Operations and Programming	301/88/88015M	\$ 400,000

REPORT OF GENERAL MANAGER

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Pershing Square - Facility Repair/ Maintenance	301/88/88012M	\$ 100,000
Pershing Square - Mobile Youth Programming	301/88/88012M	\$ 213,227
Revenue Source 4147 - Metro Ranger Program	302/88/4147	\$1,000,000
Total Transfers		\$1,863,227

3. Authorize the General Manager, or his designee, to make technical corrections, as necessary, to those transactions included in this Report.

BACKGROUND

Pershing Square Park is one of the City of Los Angeles, Department of Recreation and Parks' (RAP) oldest parks. Park operations are funded by garage revenues. The Pershing Square Parking Garage (Garage) is a three-story underground public parking facility, located directly under Pershing Square Park. The garage, constructed in 1950, was leased for fifty (50) years to a private operator. In September 2000, at the end of the long-term lease, RAP assumed self-operation of the parking garage.

The Department of General Services (GSD), under a Memorandum of Understanding with RAP, carries out daily garage management and operations. In addition to funding garage operations, Garage revenues (Revenues) provide enhanced funding for park maintenance, park programs, and special events, and capital improvements. Revenues also provide funding for youth programming for youth and families within a five (5) mile radius of the park. Beginning in Fiscal Year 2015-16, Revenues will also fund rangers in the Metro area. The following summary reviews Pershing Square Garage operations for the Fiscal Year 2013-2014 (July 2013 to June 2014).

SUMMARY:

Parking Garage Operation

Minor capital improvements and projects in the Garage during Fiscal Year 2013-2014 included flooring replacement and painting. Staff also began the parking automation project which will eliminate some GSD personnel costs. GSD carried out daily operations, maintenance and repairs in the Garage and continued to make concerted efforts to attract movie crews and special event parking in order to increase net revenue by approximately \$246,000. Garage staff worked in cooperation with RAP to support and accommodate parking needs related to RAP park programs.

REPORT OF GENERAL MANAGER

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Pershing Square Park Operations and Programming

Garage revenues provided enhanced recreation programming. Pershing Square Park programming highlights included the annual Downtown on Ice Outdoor Ice Skating Rink and participation in the City's Holiday Lights/Downtown Program. During the Ice Rink operation, the park is decorated with enhanced winter holiday lighting. Approximately seventy-five thousand (75,000) attended the events and visited the Ice Rink. An energized winter program included an exciting Broom Ball Ice Hockey League which included ten (10) community and business teams where a pseudo Stanley Cup was awarded to the championship team.

Daytime and evening concerts in the park were presented during Ice Rink operations, on St. Patrick's Day, and at other times during the summer. The summer concert series offers six (6) weeks of free concerts, films and special events from July through August. Attendance at concerts averaged approximately four thousand (4,000) patrons. Awards were received for best free summer concert series for the past three (3) years. Community movies provided an opportunity for friends and neighbors to gather on the lawn at the park for movies under the stars. Additionally, the Art Squared Outdoor Gallery presents temporary art installations at the venue. Community response to RAP programs was enthusiastic, and Pershing Square has become "LA's Downtown Living Room."

Mobile Youth Programming

Various youth programs including concerts, cultural performances, recreational activities and special events, including the annual Winter Holiday Festival for youth and families, held in December at Pershing Square during the Downtown on Ice Outdoor Winter Ice Skating Rink, attract thousands of youth and their families throughout the year.

The Mobile Youth Recreation Program serves youth who may not have access to a recreation center nearby, by setting up regular programming at selected pocket parks within a five (5) mile radius of Pershing Square. The program offers sports, puppet shows and arts and crafts, tutoring, and a snack, and serves Pico-Union Park, Julian C. Dixon Park, Prospect Park, Hope and Peace Park, and Unidad Park.

During the summer, approximately two hundred and fifty (250) underserved youth were enrolled in day camps which provided daily recreational activities, field trips, and other opportunities for enrichment. During the school year, approximately thirty (30) youth each day at seven (7) locations in underserved areas participate in after-school programming including: homework help, cultural activities, arts and crafts projects and sports.

Pershing Square Facility Repair, Maintenance and Park Improvements

Garage revenues provided enhanced park and facility maintenance and provided funding for park

REPORT OF GENERAL MANAGER

PG. 4

NO. 15-152

improvements. During Fiscal Year 2013-2014 Pershing Square garage funds enabled the maintenance personnel to continue enhanced maintenance services including the steam cleaning of the park twice a day, replacement of aging electrical components and construction of a new community room.

Parking Garage Revenue and Expenditures

The gross revenue for Fiscal Year 2013-2014 for Pershing Square Garage was \$4,212,819. After utility encumbrances of \$204,859, and parking tax liability of \$323,424 transferred to the City's Office of Finance, the net revenue was \$3,626,685. The operating expenses and capital expenditures for Fiscal Year 2013-2014 were \$1,531,440. Net income for Fiscal Year 2013-2014 after all related expenses was \$1,863,227.

Funds Available to be Allocated

At fiscal year end, the net income from Fiscal Year 2012-2013 and adjustments (changes in funding for projects and resulting transfers) are available to be re-allocated. The total amount of funds available to be re-allocated as described below for Fiscal Year 2012-2013 is \$1,863,227.

Fiscal Year 2013 Allocation of Funds

Revenues from the Garage provide funding for capital improvements for the garage and for the park level, for enhanced park operations and park programming and for facility repair and maintenance. It is recommended that available funds to be allocated as follows:

Pershing Square Capital Improvement and Equipment (CIP) Fund - Recommendation to transfer \$150,000 to Fund 302, Department 89, Account 89812M, Pershing Square Capital Improvement and Equipment Fund. The funds will be used to upgrade and install the Security Systems/cameras in the garage and the park.

Pershing Square Park-Operations and Programming - Recommendation to transfer \$400,000 to Fund 301, Department 88, Account 88015M, Pershing Square Park Operations and Programming. The funds will provide for enhanced park operations and park programming.

Pershing Square Facility-Repair and Maintenance - Recommendation to transfer \$100,000 to Fund 301, Department 88, Account 88012M, Pershing Square Facility Repair and Maintenance. The funds will be used to provide facility repair and maintenance at Pershing Square Park.

REPORT OF GENERAL MANAGER

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Pershing Square Mobile Youth Programming - Recommendation to transfer \$213,227 to Fund 301, Department 88, Account 88015M, Mobile Youth Programming. The funds will be used to provide youth programming to youth who may not have access to a recreation center nearby.

Metro Ranger Program - Recommendation to transfer \$1,000,000 to Revenue Source 4147. These funds will be used to re-establish the Ranger Program in the downtown area of Los Angeles.

Garage Operation Reserve - The Operation Reserve Account (Reserve) was established in order to safeguard operations and provide interim funding for both Garage and park operations in the event of unexpected needs, problems and emergencies. The Reserve is funded with a minimum of three (3) months anticipated gross revenue, with adjustments as needed. The current Reserve funding balance is \$917,607. No additional adjustments to the operating reserve are necessary at this time.

Additional details regarding expenditures and allocation of excess revenue over expenditures for Fiscal Year 2013-2014 are included in Attachment A.

FISCAL IMPACT STATEMENT:

Pershing Square Garage continues to generate a positive fiscal impact for the Department by providing funds for Garage operation, security for the garage and the park, facility improvements, park and facility maintenance, enhanced park programming and youth programming.

This Report was prepared by Kevin Regan, Assistant General Manager and Noel D. Williams, Chief Financial Officer.

City of Los Angeles
 Department of Recreation and Parks
 Pershing Square Parking Garage Annual Status Report
 Fiscal Year 2013-2014

	Actual Revenue/ Expenditures as of 6/30/2014
Revenue	
Actual Revenue Earned	4,212,819
Transfer - Utilities Payment for Pershing Square	(204,859)
Tax Liability(Transferred to City's Office of Finance)	(381,275)
Net Actual Revenue	3,626,685
Expenses	
General Services Department/Parking Garage	
Parking Operating Expenses	525,025
Building Maintenance Expense	85,301
Below Ground Security	366,942
Total Expenses - General Services	977,268
Department of Recreation and Parks	
Above Ground/Surface Security	343,744
Facility Administration	210,428
Total Expenses - Recreation and Parks	554,172
Total Expenses	1,531,440
Net Income	2,095,245
Less: Adjustment in Designated Fund Balance to tally with Account 89812M - Pershing Square Capital Improvement	232,018
Available for Allocation	1,863,227
FY 14 Allocation of Net Income	
Fund 302, Dept 89, Account 89812M, Pershing Square Capital Improvement	150,000
Fund 302, Dept 88, Account 88015M, Pershing Square Park Operations and Programming	400,000
Fund 302, Dept 88, Account 88012M, Pershing Square Facility Repair and Maintenance	100,000
Fund 302, Dept 88, Account 88012M, Mobile Youth Programming	213,227
Fund 302, Dept 88, Account 88012M, Downtown on Ice	-
Transfer to Fund 302, Department 88, Revenue Sources 4147	1,000,000
Total Allocations	1,863,227
Final Net Income	0

REPORT OF GENERAL MANAGER

NO. 15-153

DATE July 8, 2015

C.D. 11

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: 50 PARKS INITIATIVE – VIA DOLCE PARK (PRJ20463) PROJECT – PROPOSITION A PER PARCEL FUNDS – AUTHORIZATION TO SUBMIT GRANT APPLICATION; ACCEPTANCE OF GRANT FUNDS; CITY COUNCIL RESOLUTION AND YOUTH EMPLOYMENT PLAN; EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

R. Adams _____	V. Israel _____
R. Barajas _____	K. Regan _____
H. Fujita _____	*N. Williams <u>NDW</u>



 General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the Department of Recreation and Parks' (RAP) submission of a Proposition A Per Parcel Funds grant application for the Via Dolce Park (PRJ20463) project, which consists of the design and construction of a .147 acre (6,400 sq. ft.) park adjacent to the Grand Canal in Marina Del Rey;
2. Designate RAP's General Manager, Executive Officer, or Assistant General Manager as the agent to conduct all negotiations, execute and submit all documents, including but not limited to, applications, agreements, amendments, and payment requests, which may be necessary for the completion of the Via Dolce Park (PRJ20463) project;
3. Recommend to the City Council the adoption of the accompanying Resolution, which authorizes the submission of a grant application for the Proposition A Per Parcel Funds grant in the amount of \$204,660.33 from the First Supervisorial District of the County of Los Angeles in partnership with the Los Angeles County Regional Park and Open Space District for the Via Dolce Park (PRJ20463) project;
4. Recommend to the City Council the adoption of the accompanying Proposition A Youth Employment Plan (YEP), relative to the Via Dolce Park (PRJ20463) project;

REPORT OF GENERAL MANAGER

PG. 2

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5. Approve the allocation of \$100,000.00 in RAP Special Funds from Capital Parks Development B Account No. 89270K-CG for the Via Dolce Park (PRJ20463) project;
6. Authorize RAP's Chief Accounting Employee to establish the necessary account and/or to appropriate funding received within "Recreation and Parks Grant" Fund 205 to accept the Proposition A Per Parcel Funds grant in the amount of \$204,660.33 for the Via Dolce Park (PRJ20463) project;
7. Direct staff to transmit a copy of the Resolution and YEP to the City Clerk for committee and City Council approval, in accordance with Proposition A grant guidelines;
8. Approve the scope of the Via Dolce Park (PRJ20463) project, as described in the Summary of this Report;
9. Find that the actions taken by the Board herein are exempt from the California Environmental Quality Act (CEQA); and,
10. Authorize the Department's Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY:

The Department of Recreation and Parks (RAP) requests authorization to submit a grant application for Proposition A Per Parcel funds in the amount of \$204,660.33, which became available as a result of remaining funds from the completed Proposition A Venice Boulevard Median Park project, for the proposed Via Dolce Park (PRJ20463) project, which is located at 3503 Via Dolce, Marina Del Rey, California 90292 (Assessor Parcel Number 4225-013-901).

In January 1999, the City of Los Angeles Public Works Bureau of Engineering (BOE) was awarded a Proposition A grant in the amount of \$1,000,000.00 for the Venice Boulevard Median Park project, which consisted of park design and construction on a Venice Boulevard median near the Venice Branch Library, including median and parkway landscaping from Lincoln Boulevard to Pacific Avenue. The Proposition A Venice Boulevard Median Park project was completed in April 2003, under budget by \$204,660.33. Since that time, these funds have remained unspent.

On May 20, 2009, the Board of Recreation and Park Commissioners authorized RAP staff to request the assistance of the Department of General Services (GSD) to complete a non-financial transfer of jurisdiction of the Via Dolce, a city-owned, surplus property (Report No. 09-125),

REPORT OF GENERAL MANAGER

PG. 3

NO. 15-153

GSD transferred jurisdiction of the Via Dolce property site to RAP (CF No. 07-0439-S1) and later designated the site as a 50 Parks Initiative site. In keeping with the goal of the 50 Parks Initiative to increase the number of parks in densely populated communities, Council District 11 recommended allocating the Proposition A residual funds to the development of the Via Dolce Park, which is currently a vacant, undeveloped parcel.

Upon approval of the Proposition A funding allocation, total funding for the Via Dolce Park (PRJ20463) project will be \$304,660.33, which consists of the proposed \$204,660.33 in Proposition A funds and proposed \$100,000.00 in RAP Capital Park Development Account funds. The Via Dolce Park (PRJ20463) project will consist of the design and construction of a .147 acre (6,400 sq. ft.) park adjacent to the Grand Canal in Marina Del Rey and is estimated to cost \$304,660.33. Using a City approved/contracted vendor and project management by BOE's Architectural Division, the project is scheduled to be completed by June 2017.

Upon completion, Via Dolce Park will provide a new neighborhood park in the Grand Canal area of Marina Del Rey where City residents do not have sufficient access to improved green spaces or neighborhood parks. An estimated 3,935 residents live within one-half (1/2) mile walking distance of the proposed Via Dolce Park as shown in Attachment 3. Of those 3,935 residents, 63 residents currently do not have access to improved green spaces or neighborhood parks within one-half (1/2) mile walking distance of their homes.

In accordance with the Proposition A grant guidelines, the Youth Employment Plan (YEP) indicates whether or not at-risk youth (ages 14-24) were considered for hire and whether or not at-risk youth will be employed in the development of the proposed project. The YEP and authorizing Resolution are submitted for approval. With its analysis of the activities necessary for the development of this project, staff has determined that due to the nature of the scope of work for this project, there are no tasks that can be performed by at-risk youth; therefore, no at-risk youth will be hired for this project. When practical, RAP has employed at-risk youth to assist with the completion of various capital projects. The County has confirmed that RAP has met its Youth Employment Goal of \$12,188,486.00 through the employment of at-risk Youth with a total of \$15,628,838.00 paid in labor wages.

Staff has determined that the proposed grant funding is for the implementation of this project that was previously approved for conceptual development and evaluated under California Environmental Quality Act (CEQA) (Report No. 09-125). The project was determined to be categorically exempt from CEQA (Class 3(6)) of the City CEQA Guidelines and Section 15325 of the State CEQA Guidelines for acquisition of land for future park development with a limited number of new park amenities. The scope of the project and the environmental site conditions have not substantially changed since the previous approval that would result in any significant environmental effects. Therefore, the existing CEQA exemption is still valid and no additional documentation or compliance is required.

REPORT OF GENERAL MANAGER

PG. 4

NO. 15-153

FISCAL IMPACT STATEMENT:

It is anticipated that the development of the proposed project will be supplemented with RAP Capital Park Development B Account funds in the amount of \$100,000.00. With regard to maintenance costs, West Region staff estimate that annual maintenance costs will be \$17,000.

This report was prepared by Isophine Atkinson, Senior Management Analyst, Grants Administration.

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ANGELES
APPROVING THE APPLICATION FOR GRANT FUNDS FROM
THE LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT
FOR THE FIRST SUPERVISORIAL DISTRICT PER PARCEL FUNDS AND
APPROVING THE ADOPTION OF A YOUTH EMPLOYMENT PLAN FOR THE
VIA DOLCE PARK PROJECT**

WHEREAS, the people of the County of Los Angeles on November 3, 1992, and on November 5, 1996 enacted Los Angeles County Proposition A, Safe Neighborhood Parks, Gang Prevention, Tree-Planting, Senior and Youth Recreation, Beach and Wildlife Protection (the Propositions), which, among other uses, provide funds to public agencies and nonprofit organizations in the County for the purpose of acquiring and/or development of facilities and open space for public recreation; and

WHEREAS, the Propositions also created the Los Angeles County Regional Park and Open Space District (the District) to administer said funds; and

WHEREAS, the District has set forth the necessary procedures governing application for grant funds under the Propositions; and

WHEREAS, the District's procedures require the City of Los Angeles to certify, by resolution, the approval of the application before submission of said application(s) to the District; and

WHEREAS, the City of Los Angeles will enter into an Agreement with the District to provide funds for acquisition and development projects; and

WHEREAS, the District's procedures require the adoption of a Youth Employment Plan for development projects by the governing body of the agency.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Los Angeles hereby:

1. Approves the filing of an application with the Los Angeles County Regional Park and Open Space District for First Supervisorial District Per Parcel Funds for the above project;
2. Certifies that the City of Los Angeles understands both the assurances and certification requirements in the application form;
3. Certifies that the City of Los Angeles has, or will have, sufficient funds to operate and maintain the project in perpetuity;
4. Certifies that the City of Los Angeles will sign and return within 30 days, both copies of the project agreement sent by the District for authorizing signature; and
5. Approves the adoption of a Youth Employment Plan for the project (see attached); and

6. Appoints the General Manager, Executive Officer, or Assistant General Manager, Department of Recreation and Parks, to conduct all negotiations, and to execute and submit all documents including, but not limited to, applications, agreements, amendments, payment requests and so forth, which may be necessary for the completion of the aforementioned project.

I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Los Angeles at its meeting of _____

HOLLY L. WOLCOTT, City Clerk

By: _____

**City of Los Angeles
Via Dolce Park Project
Grant No. (TBD)**

YOUTH EMPLOYMENT PLAN

Background:

The City of Los Angeles is using up to \$204,660.33 in Proposition A Per Parcel Funds from the Safe Neighborhood Parks Propositions for the project.

The proposed project will consist of the design and construction of a .147 acre (6,400 sq. ft.) park adjacent to the Grand Canal.

Tasks that may be performed by at-risk youth:

None.

Estimated Cost of Youth Employment:

Total estimated hours of youth employment on the project: **None.**

Estimated cost per hour: **None.**

Total estimated cost of youth employment: **None.**

Method of Youth Employment:

Due to the nature of the project and requirement of skilled labor, the City of Los Angeles will not be able to employ local at-risk youth (Ages 14-24) on the project.

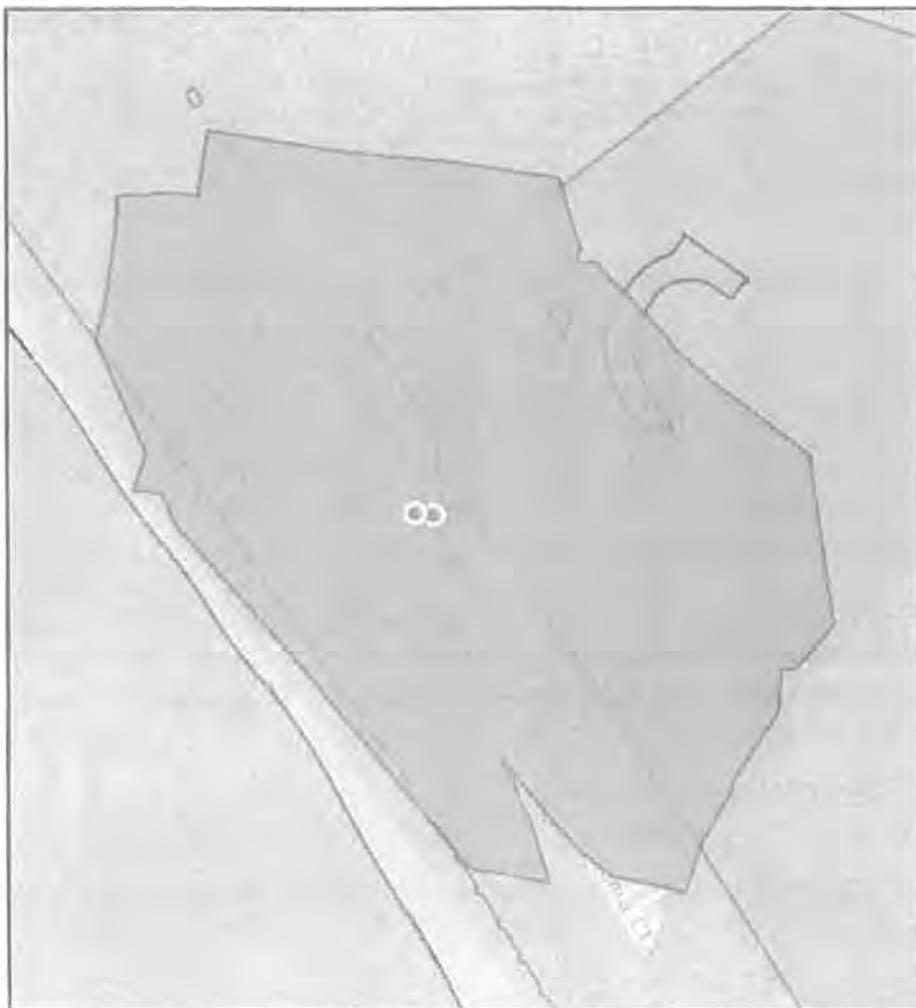
Youth Employment Goal:

Under the provisions of the Los Angeles County Regional Park and Open Space District's policy on employment of at-risk youth, the Proposition A Youth Employment Goal (YEG) of the City of Los Angeles is \$12,188,486.00 (equal to fifty percent of the City of Los Angeles's Maintenance and Servicing funds allocations from the 1992 (A-I) and 1996 (A-II) Propositions). To date, the City has received credit for employing at-risk youth totaling \$15,628,838.00 in youth labor wages paid and has satisfied its Proposition A At-Risk Youth Employment obligation.



**EQUITABLE PARKS & AMENITIES
DECISION SUPPORT SYSTEM**

Park Analysis Report



Scenario Information

Scenario Name:

Via Dolce Park

Description:

Opening FY 14/15

Scenario Type:

Unimproved Park Development

Via Dolce Park

Park Class:

Neighborhood

Baseline Dataset*:

All Parks (RAP and Non-RAP)

**The baseline dataset is the existing parks dataset whose service areas are used to calculate the currently non-served metrics given below in blue. These residents and households, which would be served by the proposed park, are not currently served by any existing park in the baseline dataset.*

Population and Age Breakdown

	Total Residents Served:	Currently Non-Served Residents Served:
Residents Served:	3,872	63
Residents Served by Age		
Under Age 5:	126	3
Age 5 to 9:	90	4
Age 10 to 14:	71	1
Age 15 to 17:	37	1
Age 18 to 64:	2,877	32
Age 65 and Over:	671	22

Household and Income Breakdown

	Total Households Served:	Currently Non-Served Households Served:
Households Served:	2,248	32
Households Served by Annual Income		
Under \$25,000:	291	7
\$25,000 to \$34,999:	120	0
\$35,000 to \$49,999:	162	0
\$50,000 to \$74,999:	306	4
\$75,000 and Over:	1,369	21

Source: Census/ACS 2010

REPORT OF GENERAL MANAGER

NO. 15-154

DATE July 8, 2015

C.D. 13

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: BARNSDALL PARK – FENCING IMPROVEMENTS (PRJ20901) PROJECT - ALLOCATION OF QUIMBY FEES AND EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

R. Adams

V. Israel

for

*R. Barajas

CSD

K. Regan

H. Fujita

N. Williams

General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the scope of the Barnsdall Park – Fencing Improvements (PRJ20901) project, as described in the Summary of this Report;
2. Authorize the Department’s Chief Accounting Employee to transfer Quimby Funds in the amount of \$100,000.00 from Quimby Fees Account No. 89460K-00 to Barnsdall Park Account No. 89460K-BD;
3. Approve the allocation of \$100,000.00 in Quimby Fees from Barnsdall Park Account No. 89460K-BD for the Barnsdall Park – Fencing Improvements (PRJ20901) project, as described in the Summary of this report;
4. Find that the actions taken by the Board herein are exempt from the California Environmental Quality Act (CEQA); and,
5. Authorize the Department’s Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

REPORT OF GENERAL MANAGER

PG. 2

NO. 15-154

SUMMARY:

Barnsdall Park is located at 4800 Hollywood Boulevard in the Hollywood area of the City. This 14.59 acre facility includes the Barnsdall Art Center, Junior Arts Center, Municipal Art Gallery, Galley Theater, and the Hollyhock House. Approximately 10,758 City residents live within a one-half (1/2) mile walking distance of Barnsdall Park. Due to the facilities, features, programs, and services it provides, Barnsdall Park meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

Department of Recreation and Parks' staff has determined that the installation of new perimeter fencing along the south and west sides of the park, and improvement and enhancement of existing fencing and gates, are necessary and will be of benefit to the surrounding community.

Upon approval of this Report, \$100,000.00 in Quimby Fees can be transferred from the Quimby Fees Account No. 89460K-00 to the Barnsdall Park Account No. 89460K-BD and allocated to the Barnsdall Park – Fencing Improvements (PRJ20901) project.

The total Quimby Fees allocation for the Barnsdall Park – Fencing Improvements (PRJ20901) project is \$100,000.00. These Fees were collected within two (2) miles of Barnsdall Park, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

Staff has determined that the subject project will consist of modifications to existing park facilities involving negligible or no expansion of use. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1,12) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact on the Department.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the Department's General Fund. The maintenance of the proposed park improvements can be performed by current staff with no overall impact to existing maintenance service at this facility.

This report was prepared by Darryl Ford, Principal Project Coordinator, Planning, Construction, and Maintenance Branch.

REPORT OF GENERAL MANAGER

NO. 15-155

DATE July 8, 2015

C.D. 14

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: EL SERENO RECREATION CENTER – SKATE PARK RENOVATION (PRJ20903) PROJECT - ALLOCATION OF QUIMBY FEES AND EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

<i>for</i>	R. Adams _____	V. Israel _____
	R. Barajas <u>CSD</u> _____	K. Regan _____
	H. Fujita _____	N. Williams _____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the scope of the El Sereno Recreation Center – Skate Park Renovation (PRJ20903) project, as described in the Summary of this Report;
2. Authorize the Department’s Chief Accounting Employee to transfer \$500,000.00 in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the El Sereno Recreation Center Account No. 89460K-EG;
3. Approve the allocation of \$500,000.00 in Quimby Fees from El Sereno Recreation Center Account No. 89460K-EG for the El Sereno Recreation Center – Skate Park Renovation (PRJ20903) project, as described in the Summary of this Report;
4. Find that the actions taken by the Board herein are exempt from the California Environmental Quality Act (CEQA); and,
5. Authorize the Department’s Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

REPORT OF GENERAL MANAGER

PG. 2 NO. 15-155

SUMMARY:

El Sereno Recreation Center is located at 4721 Klamath Street in the El Sereno community of the City. This 13.94 acre park provides a recreation center, swimming pool, senior center, baseball fields, skate park, and basketball courts for the use of the surrounding community. Approximately 3,762 City residents live within a one-half (1/2) mile walking distance of El Sereno Recreation Center. Due to the size of the park, and the facilities, features and programs it provides, El Sereno Recreation Center meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

Department of Recreation and Park's staff has determined that the replacement of the existing skate park at El Sereno Recreation Center is necessary for safety of park patrons and for the park to continue to meet the needs of the surrounding community.

Upon approval of this Report, \$500,000.00 in Quimby Fees can be transferred from the Quimby Fees Account No. 89460K-00 to the El Sereno Recreation Center Account No. 89460K-EG and allocated to the El Sereno Recreation Center – Skate Park Renovation (PRJ20903) project.

The total Quimby Fees allocation for the El Sereno Recreation Center – Skate Park Renovation (PRJ20903) project is \$500,000.00. These Fees were collected within two (2) miles of El Sereno Recreation Center, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

Staff has determined that the subject project will consist of modifications to existing park facilities involving negligible or no expansion of use. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact on the Department.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the Department's General fund. The maintenance of the proposed park improvements can be performed by current staff with no overall impact to existing maintenance service at this facility.

This report was prepared by Darryl Ford, Principal Project Coordinator, Planning, Construction, and Maintenance Branch.

REPORT OF GENERAL MANAGER

NO. 15-156

DATE July 8, 2015

C.D. 14

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: YOSEMITE RECREATION CENTER – SHADE STRUCTURE (PRJ20899)
PROJECT - ALLOCATION OF QUIMBY FEES AND EXEMPTION FROM
THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

R. Adams

V. Israel

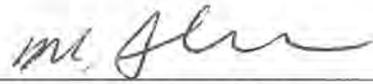
 R. Barajas



K. Regan

H. Fujita

N. Williams



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the scope of the Yosemite Recreation Center – Shade Structure (PRJ20899) project, as described in the Summary of this Report;
2. Authorize the Department's Chief Accounting Employee to transfer \$44,998.00 in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the Yosemite Recreation Center Account No. 89460K-YA;
3. Approve the allocation of \$44,998.00 in Quimby Fees from Yosemite Recreation Center Account No. 89460K-YA for the Yosemite Recreation Center – Shade Structure (PRJ20899) project, as described in the Summary of this Report;
4. Find that the actions taken by the Board herein are exempt from the California Environmental Quality Act (CEQA); and,
4. Authorize the Department's Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

REPORT OF GENERAL MANAGER

PG. 2

NO. 15-156

SUMMARY:

Yosemite Recreation Center is located at 1840 Yosemite Drive in the Eagle Rock community of the City. This ten (10.00) acre facility provides a swimming pool, recreation center, and a play area, for the use of the surrounding community. Approximately 5,555 City residents live within a one half mile walking distance of Yosemite Recreation Center. Due to the facilities, features, programs and services it provides, Yosemite Recreation Center meets the standard for a Community Park as defined in the City's Public Recreation Plan.

Department of Recreation and Parks staff has determined that the installation of a new shade structure at the playground is necessary and would be of benefit to park patrons and members of the surrounding community.

Upon approval of this Report, \$44,998.00 in Quimby Fees can be transferred from the Quimby Fees Account No. 89460K-00 to the Yosemite Recreation Center Account No. 89460K-YA and allocated to the Yosemite Recreation Center – Shade Structure (PRJ20899) project.

The total Quimby Fees allocation for the Yosemite Recreation Center – Shade Structure (PRJ20899) project is \$44,998.00. These Fees were collected within two (2) miles of Yosemite Recreation Center, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

Staff has determined that the subject project will consist of modifications to existing park facilities involving negligible or no expansion of use. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1) and Class 11(3) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact on the Department.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the Department's General Fund. The maintenance of the proposed park improvements can be performed by current staff with no overall impact to existing maintenance service at this facility.

This report was prepared by Darryl Ford, Principal Project Coordinator, Planning, Construction, and Maintenance Branch.

REPORT OF GENERAL MANAGER

NO. 15-157

DATE July 8, 2015

C.D. 10

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GENESEE AVENUE PARK – OUTDOOR FITNESS EQUIPMENT (PRJ20912) PROJECT - ALLOCATION OF QUIMBY FEES; EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

R. Adams	_____	V. Israel	_____
<i>fcs</i> R. Barajas	<i>CSD</i>	K. Regan	_____
H. Fujita	_____	N. Williams	_____

W. Desaulniers

 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the scope of the Genesee Avenue Park – Outdoor Fitness Equipment (PRJ20912) project, as described in the Summary of this Report;
2. Authorize the Department’s Chief Accounting Employee to establish new Quimby Fees Account No. 89460K-UH with Genesee Avenue Park as the Account Name;
3. Authorize the Department’s Chief Accounting Employee to transfer \$50,000.00 in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the Genesee Avenue Park Account No. 89460K-UH;
4. Approve the allocation of \$50,000.00 in Quimby Fees from Genesee Avenue Park Account No. 89460K-UH for the Genesee Avenue Park – Outdoor Fitness Equipment (PRJ20912) project, as described in the Summary of this Report;
5. Find that the actions taken by the Board herein are exempt from the California Environmental Quality Act (CEQA); and,
6. Authorize the Department’s Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

REPORT OF GENERAL MANAGER

PG. 2 NO. 15-157

SUMMARY:

Genesee Avenue Park is located at 2330 South Genesee Avenue in the Mid-City community of the City. This 0.75 acre facility provides a children's play area, and an open space lawn area, for the use of the surrounding community. Approximately 1,549 City residents live within an one-half (½) mile walking distance of Genesee Avenue Park. Due to the facilities and features it provides, Genesee Avenue Park meets the standard for a Neighborhood Park, as defined in the City's Public Recreation Plan.

Department of Recreation and Parks (RAP) staff has determined that the installation of new outdoor fitness equipment is necessary and would be of benefit to park patrons and members of the surrounding community.

Upon approval of this Report, \$50,000.00 in Quimby Fees can be transferred from the Quimby Fees Account No. 89460K-00 to the Genesee Avenue Park Account No. 89460K-UH and allocated to the Genesee Avenue Park – Outdoor Fitness Equipment (PRJ20912) project.

The total Quimby Fees allocation for the Genesee Avenue Park – Outdoor Fitness Equipment (PRJ20912) project is \$50,000.00. These Fees were collected within one (1) mile of Genesee Avenue Park, which is the standard distance for the allocation of the Quimby Fees for neighborhood recreational facilities.

RAP staff has determined that the subject project will consist of modifications to existing park facilities involving negligible or no expansion of use and installation of accessory structures. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1) and Class 11(3) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact on the Department.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the Department's General Fund. The maintenance of the proposed park improvements can be performed by current staff with no overall impact to existing maintenance service at this facility.

This report was prepared by Darryl Ford, Principal Project Coordinator, Planning, Construction, and Maintenance Branch.

REPORT OF GENERAL MANAGER

NO. 15-158

DATE July 8, 2015

C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: NORTH HOLLYWOOD PARK AND RECREATION CENTER – BUILDING AND OUTDOOR PARK IMPROVEMENTS (PRJ20119) PROJECT - ALLOCATION OF QUIMBY FEES; EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

<i>fcr</i>	R. Adams _____	V. Israel _____
	*R. Barajas <u>CEP</u>	K. Regan _____
	H. Fujita _____	N. Williams _____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the scope of the North Hollywood Park and Recreation Center – Building and Outdoor Park Improvements (PRJ20119) project, as described in the Summary of this Report;
2. Authorize the Department’s Chief Accounting Employee to transfer Quimby Funds in the amount of \$169,098.00 from Quimby Fees Account No. 89460K-00 to North Hollywood Park Account No. 89460K-NO;
3. Approve the allocation of \$169,098.00 in Quimby Fees from North Hollywood Park Account No. 89460K-NO for the North Hollywood Park and Recreation Center – Building and Outdoor Park Improvements (PRJ20119) project, as described in the Summary of this Report; and,
4. Authorize the Department’s Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

REPORT OF GENERAL MANAGER

PG. 2 NO. 15-158

SUMMARY:

North Hollywood Park and Recreation Center is located at 5301 Tujunga Avenue in the North Hollywood area of the City. This 55.60 acre park provides a variety of services and programs to the community, including basketball, soccer, swimming, tennis, and youth, teen, and adult programs. Approximately 15,152 City residents live within an one-half (½) mile walking distance of North Hollywood Park. Due to the facilities, features, programs, and services it provides, North Hollywood Park and Recreation Center meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

The Board has approved the allocation of a total of \$1,167,225.00 in Quimby Fees for the North Hollywood Park and Recreation Center – Building and Outdoor Park Improvements (PRJ20119) project (Report No. 09-043 and No. 10-080). The scope of the approved project included the renovation of an existing field building to a restroom, building renovations and repairs to the Recreation and Senior Center, Pool facility improvements, outdoor park lighting improvements, improvements to the building electrical and mechanical systems at the Child Care Center, installation of a new skate plaza, and turf, landscape, and irrigation infrastructure improvements.

Department of Recreation and Parks (RAP) staff has determined that it is not feasible to renovate the existing field building to a restroom and is instead recommending that a new prefabricated restroom building be installed at the park. Staff recommends that the scope of project be modified to include these additional improvements and that supplemental funding be allocated to the project.

Upon approval of this Report, \$169,098.00 in Quimby Funds can be transferred from the Quimby Fees Account No. 89460K-00 to the North Hollywood Park Account No. 89460K-NO and allocated to the North Hollywood Park and Recreation Center – Building and Outdoor Park Improvements (PRJ20119) project.

These Quimby Fees were collected within two (2) miles of North Hollywood Park and Recreation Center, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities. The total funding available for North Hollywood Park and Recreation Center – Building and Outdoor Park Improvements (PRJ20119) project, including previously allocated Quimby Funds, would be \$1,336,323.00.

RAP staff has determined that the subject project is a continuation of an existing project approved on February 18, 2009 (Report No. 09-043) that is exempted from CEQA [Class I(1) and Class 11(7)]. The work funded by the current Board action will not result in any additional environmental impacts, and therefore, is covered by the existing CEQA exemption. No additional CEQA documentation is required.

REPORT OF GENERAL MANAGER

PG. 3

NO. 15-158

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact on the Department.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the Department's General Fund. The maintenance of the proposed park improvements can be performed by current staff with no overall impact to existing maintenance service at this facility.

This Report was prepared by Darryl Ford, Principal Project Coordinator, Planning, Construction, and Maintenance Branch.

REPORT OF GENERAL MANAGER

NO. 15-159

DATE July 8, 2015

C.D. 14

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: HOLLENBECK PARK – RENOVATION (PRJ20205) PROJECT –
ALLOCATION OF QUIMBY FEES; EXEMPTION FROM THE CALIFORNIA
ENVIRONMENTAL QUALITY ACT

R. Adams

V. Israel

for

*R. Barajas

LED

K. Regan

H. Fujita

N. Williams

[Signature]

General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the scope of the Hollenbeck Park – Renovation (PRJ20205) project, as described in the Summary of this Report;
2. Authorize the Department’s Chief Accounting Employee to transfer \$1,500,000.00 in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the Hollenbeck Park Account No. 89460K-HN;
3. Approve the allocation of \$1,500,000.00 in Quimby Fees from Hollenbeck Park Account No. 89460K-HN for the Hollenbeck Park – Renovation (PRJ20205) project, as described in the Summary of this Report;
4. Find that the actions taken by the Board herein are exempt from the California Environmental Quality Act (CEQA); and,
5. Authorize the Department’s Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

REPORT OF GENERAL MANAGER

PG. 2

NO. 15-159

SUMMARY:

Hollenbeck Park is located at 415 South Saint Louis Street in the Boyle Heights area of the City. This 18.30 acre facility provides a children's play area, community center building, skate park, and a lake for the use of the surrounding community. Approximately 13,715 City residents live within a one-half (1/2) mile walking distance of Hollenbeck Park. Due to the facilities, features, and services it provides, Hollenbeck Park meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

Department of Recreation and Parks (RAP) staff has determined that renovation of the existing band shell, restrooms, boathouse, and play area; and, improvements to the lake perimeter and edging, park walking paths, landscape and irrigation infrastructure, and installation of new site amenities, will benefit the surrounding community.

Upon approval of this Report, \$1,500,000.00 in in Quimby Fees can be transferred from the Quimby Fees Account No. 89460K-00 to the Hollenbeck Park Account No. 89460K-HN and allocated to the Hollenbeck Park – Renovation (PRJ20205) project.

The total Quimby Fees allocation for the Hollenbeck Park – Renovation (PRJ20205) project is \$1,500,000.00. These Fees were collected within two (2) miles of Hollenbeck Park, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

It is anticipated that the funds needed to complete this project exceeds the available funding, however, the identified improvements will be developed and prioritized with the community to match funding being allocated.

RAP staff has determined that the subject project will consist of modifications to existing park facilities involving negligible or no expansion of use and installation of accessory structures. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1,3) and Class 11(3) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact on RAP.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the Department's General Fund. The maintenance of the proposed park improvements can be performed by current staff with no overall impact to existing maintenance service at this facility.

This report was prepared by Darryl Ford, Principal Project Coordinator, Planning, Construction, and Maintenance Branch.

REPORT OF GENERAL MANAGER

NO. 15-160

DATE JULY 8, 2015

C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PAN PACIFIC PARK - RECREATION CENTER BUILDING IMPROVEMENTS (PRJ20914) PROJECT - ALLOCATION OF QUIMBY FEES; EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

R. Adams

V. Israel

fed *R. Barajas

SD

K. Regan

H. Fujita

N. Williams

Rob Israel for
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the scope of the Pan Pacific Park – Recreation Center Building Improvements (PRJ20914) project, as described in the Summary of this Report;
2. Authorize the Department’s Chief Accounting Employee to transfer \$120,000.00 in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the Pan Pacific Park Account No. 89460K-WV;
3. Approve the allocation of \$120,000.00 in Quimby Fees from Pan Pacific Park Account No. 89460K-WV for the Pan Pacific Park – Recreation Center Building Improvements (PRJ20914) project, as described in the Summary of this Report;
4. Find that the actions taken by the Board herein are exempt from the California Environmental Quality Act (CEQA); and,
5. Authorize the Department’s Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

REPORT OF GENERAL MANAGER

PG. 2

NO. 15-160

SUMMARY:

Pan Pacific Park is located at 7600 Beverly Boulevard in the Fairfax District area of the City. This 32.18 acre facility provides multipurpose fields, multiple play areas, a swimming pool, a recreation center, and a senior center for the surrounding communities. Approximately 15,243 City residents live within a one-half (1/2) mile walking distance of Pan Pacific Park. Due to the facilities, features, programs, and services it provides, Pan Pacific Park meets the standard for a Community park, as defined in the City's Public Recreation Plan.

Department of Recreation and Parks' (RAP) staff has determined that renovation of the recreation center building, including replacement of existing gymnasium bleachers and lighting, will benefit the surrounding community.

Upon approval of this Report, \$120,000.00 in Quimby Fees can be transferred from the Quimby Fees Account No. 89460K-00 to the Pan Pacific Park Account No. 89460K-WV and allocated to the Pan Pacific Park – Recreation Center Building Improvements (PRJ20914) project.

The total Quimby Fees allocation for the Pan Pacific Park – Recreation Center Building Improvements (PRJ20914) project is \$120,000.00. These Fees were collected within two miles of Pan Pacific Park, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities. It is anticipated that the funds being allocated to this project are sufficient to meet the recommended project scope.

RAP staff has determined that the subject project will consist of modifications to existing park facilities involving negligible or no expansion of use. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact on the Department.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the Department's General Fund. The maintenance of the proposed park improvements can be performed by current staff with no overall impact to existing maintenance service at this facility.

This Report was prepared by Darryl Ford, Principal Project Coordinator, Planning, Construction, and Maintenance Branch.

REPORT OF GENERAL MANAGER

NO. 15-161

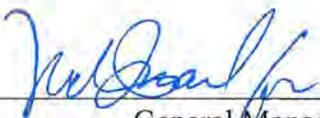
DATE July 8, 2015

C.D. 1

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: 50 PARKS INITIATIVE - PATTON STREET PARK – ACCEPTANCE OF LANDSCAPE AND RECREATIONAL IMPROVEMENTS INSTALLED BY THE TRUST FOR PUBLIC LAND

<i>fer</i>	R. Adams	_____	V. Israel	_____
*	R. Barajas	<u>CSD</u>	K. Regan	_____
	H. Fujita	_____	N. Williams	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Accept landscape and recreational improvements installed at 327 Patton Street pursuant to the Donation Agreement between the Department of Recreation and Parks (RAP) and the Trust for Public Land (TPL) for the acquisition, development, and construction of new parks in Los Angeles as a gift from TPL;
2. Adopt the draft Resolution, substantially in the form on file in the Board Office, authorizing the acceptance of the donation of the subject property and funds;
3. Authorize the Board Secretary to furnish TPL with a Letter of Acceptance; and,
4. Authorize the installation of appropriate park signage and acknowledgement signage.

SUMMARY:

On May 17, 2010, the Board of Recreation and Park Commissioners (Board) approved a Donation Agreement (Agreement) between the RAP and TPL, a non-profit organization, for the acquisition, development, and construction of new parks in Los Angeles (Report No. 10-121).

As detailed in the Agreement, TPL and RAP are to collaborate on the preparation and submittal of grant applications and conceptual plans for the prospective park projects identified in Exhibit A of

REPORT OF GENERAL MANAGER

PG 2

NO. 15-161

the Agreement. Once funding is successfully identified and awarded to those prospective park projects, TPL is responsible to coordinate the acquisition (where necessary), development, and construction of each park project. TPL is required to develop plans for each park project and present those plans to RAP for review and approval. Upon completion of construction of each prospective park by TPL, RAP staff will submit the completed project to the Board for final approval and acceptance. If accepted by the Board, RAP will be responsible for long-term maintenance and operation of each park developed and constructed under the terms of the Agreement.

One of the prospective park projects identified in Exhibit A of the Agreement is the Patton Street Park Project, which proposed the development of a new 0.40 acre park located at 327 Patton Street in the Echo Park area of the City. The project scope of work included the construction of a community garden, children's play area, fitness equipment, safety lighting, a landscaped open space area, and site amenities such as trees, benches, decorative fencing, picnic tables, and a drinking fountain.

The total cost of the project, inclusive of the costs associated with the acquisition of the site, was approximately \$3,500,000. Project funding was made available from Quimby funds and the Proposition 84 Statewide Park Program.

The project is now complete, and TPL has furnished RAP with the required permits, drawings, operation and maintenance manuals, warranties and guarantees.

An estimated 8,561 city residents live within a one-half (½) mile walking distance of the new Patton Street Park. As the new Patton Street Park is located immediately adjacent to an existing RAP facility, the Echo Park Boys and Girls Club, all of those 8,561 city residents already have access to improved green spaces or neighborhood parks within an one-half (½) mile walking distance of their homes.

RAP staff has determined that the subject project is a continuation of the existing project approved on February 2, 2011 (Report No. 11-043) that was exempted from CEQA [Class 3 (6, 9), 4(1, 3), 11 (3, 6), and 25]. A Notice of Exemption for this project was filed with the Los Angeles County Clerk on March 15, 2011.

FISCAL IMPACT STATEMENT:

The estimated annual maintenance costs for the park, including the costs for part-time staff, materials and supplies, will be approximately \$25,000.00 and to be requested in the next Department's Budget request.

This Report was prepared by Darryl Ford, Principal Project Coordinator, Planning, Construction, and Maintenance Branch.

REPORT OF GENERAL MANAGER

NO. 15-162

DATE July 8, 2015

C.D. 13

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: 50 PARKS INITIATIVE - CARLTON WAY PARK – ACCEPTANCE OF LANDSCAPE AND RECREATIONAL IMPROVEMENTS INSTALLED BY THE TRUST FOR PUBLIC LAND

<i>for</i> R. Adams _____	V. Israel _____
*R. Barajas <u>CSD</u> _____	K. Regan _____
H. Fujita _____	N. Williams _____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Accept landscape and recreational improvements installed at 5927 Carlton Way pursuant to the Donation Agreement (Agreement) between the Department of Recreation and Parks (RAP) and the Trust for Public Land (TPL) for the acquisition, development, and construction of new parks in Los Angeles as a gift from TPL;
2. Adopt the draft Resolution, substantially in the form on file in the Board Office, authorizing the acceptance of the donation of the subject property and funds;
3. Authorize the Board Secretary to furnish TPL with a Letter of Acceptance; and,
4. Authorize the installation of appropriate park signage and acknowledgement signage.

SUMMARY:

On May 17, 2010, the Board of Recreation and Park Commissioners (Board) approved a Donation Agreement (Agreement) between RAP and the TPL, a non-profit organization, for the acquisition, development, and construction of new parks in Los Angeles (Report No. 10-121).

REPORT OF GENERAL MANAGER

PG 2

NO. 15-162

As detailed in the Agreement, RAP and TPL are to collaborate on the preparation and submittal of grant applications and conceptual plans for the prospective park projects identified in Exhibit A of the Agreement. Once funding is successfully identified and awarded to those prospective park projects, TPL is responsible to coordinate the acquisition (where necessary), development, and construction of each park project. TPL is required to develop plans for each park project and present those plans to RAP for review and approval. Upon completion of construction of each prospective park by TPL, RAP staff will submit the completed project to the Board for final approval and acceptance. If accepted by the Board, RAP will be responsible for long-term maintenance and operation of each park developed and constructed under the terms of the Agreement.

One of the prospective park projects identified in Exhibit A of the Agreement is the Carlton Way Park Project, which proposed the development of a new 0.19 acre park located at 5927 Carlton Way in the Hollywood area of the City. The project scope of work included the construction of a children's play area, fitness equipment, safety lighting, a landscaped plaza, and site amenities such as trees, picnic tables, benches, decorative fencing, and a drinking fountain.

The total cost of the project, inclusive of the costs associated with the acquisition of the site, was approximately \$2,000,000.00. Project funding was made available from Quimby funds and the Proposition 84 Statewide Park Program.

The project is now complete, and TPL has furnished RAP with the required permits, drawings, operation and maintenance manuals, warranties and guarantees.

An estimated 6,683 city residents live within an one-half ($\frac{1}{2}$) mile walking distance of the new Carlton Way Park. Of those 6,683 city residents, an estimated 3,108 residents did not previously have access to any improved green spaces or neighborhood parks within an one-half ($\frac{1}{2}$) mile walking distance of their homes.

RAP staff has determined that the subject project is a continuation of the existing project approved on February 2, 2011 (Board Report No. 11-043) that was exempted from CEQA [Class 3 (6, 9), 4(1, 3), 11 (3, 6), and 25]. A Notice of Exemption for this project was filed with the Los Angeles County Clerk on March 15, 2011.

FISCAL IMPACT STATEMENT:

The estimated annual maintenance costs for the park, including the costs for part-time staff, materials and supplies, will be approximately \$25,000.00 and will be requested in the next Department's Budget.

This Report was prepared by Darryl Ford, Principal Project Coordinator, Planning, Construction, and

REPORT OF GENERAL MANAGER

NO. 15-163

DATE July 8, 2015

C.D. 9

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: CENTRAL AVENUE JAZZ PARK – INSTALLATION OF MURAL

<i>f</i>	R. Adams	_____	V. Israel	_____
*	R. Barajas	<u>CSD</u>	K. Regan	_____
	H. Fujita	_____	N. Williams	_____

M. [Signature]

 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Grant approval for the installation of a mural within Central Avenue Jazz Park; and,
2. Authorize staff to issue the appropriate Right-of-Entry Permit.

SUMMARY:

Central Avenue Jazz Park is a pocket park approximately 0.19 acres in size located in the South Los Angeles neighborhood at 4222 Central Avenue. This park is an unstaffed park which contains a children’s play area and a band shell.

The Department of Recreation and Parks (RAP) has been contacted by the Department of Cultural Affairs (DCA) on behalf of Council District Nine (CD9) with a request to expand an existing tile mural located on the wall of the park behind the band shell. DCA and CD9 are acting as joint applicants for this project as a part of the Private Percent-for-Art policy which governs the expenditure of Arts Development Fee (ADF) funds for the provision of cultural and artistic services in publically accessible places. CD9 has chosen to expend a portion of this fund on the expansion of an existing mural at Central Avenue Jazz Park. Due to this funding source the mural expansion will be included in the City’s Mural Program. The existing mural consists of ten (10) tiles while the proposed expansion would add an additional eight (8).

REPORT OF GENERAL MANAGER

PG. 2

NO. 15-163

The existing mural is widely considered to be both culturally representative of, and an asset to, the surrounding community. The 20th Annual Central Avenue Jazz Festival is a free community festival which begins on July 25, 2015 on Central Avenue between 42nd and 43rd Streets. In keeping with the theme of the existing mural, and the jazz history of the community, this mural expansion proposes to install images of jazz musicians. An artist rendering, musician biographies, and funding confirmation are attached hereto as Exhibit A. Due to its inclusion in the City's Murals Program as administered by DCA the maintenance of the mural will be the joint responsibility of DCA and CD9.

CD9 and DCA have worked jointly to contract with the original artist for this mural to execute its expansion. The artist, Robin Strayhorn, installed the original mural in 2005 to honor the Central Avenue Jazz Scene as approved through Report No. 05-151. Community members will be involved in painting the mural tiles under the supervision of Ms. Strayhorn. The mural will be finished with an anti-graffiti coating. Ms. Strayhorn has signed the Artist Waiver for Murals and Public Art which gives the City the absolute right to change, modify, destroy, remove, relocate, move, replace, transport, repair or restore the mural at the City's discretion.

This project has been approved by the Cultural Heritage Commission and was reviewed by the Facilities and Maintenance Task Force at a special meeting held June 18, 2015.

Staff has determined that the subject project is exempt from the provisions of the California Environmental Quality Act (CEQA), pursuant to Article III, Section 1, Class 11 (6), of the City CEQA Guidelines.

RAP management and staff have no objection to this project at Central Avenue Jazz Park.

FISCAL IMPACT STATEMENT:

Installation of the mural should have no impact on the Department's General Fund as the cost of the mural would be funded through the ADF funds. Maintenance of the mural is guaranteed through its inclusion in the City's Murals Program.

This Report was prepared by Melinda Gejer, City Planning Associate, Planning, Construction and Maintenance Branch.

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: May 18, 2015

Attn: Melinda Gejer MS
Department of Recreation and Parks

From: Yami M. Duarte MS 380
Public Art Division
Department of Cultural Affairs

SUBJECT: WRITTEN NARRATIVE

Request to Extend the "Central Ave. Jazz Park Mural" at Department of Recreation and Parks
Central Ave. Jazz Park, 4222 Central Ave. Los Angeles, CA 90011

Funding Source

This project is facilitated by the Department of Cultural Affairs, Public Art Division, pursuant to the Private Percent-for-Art policy by allocating Arts Development Fee Program funds for the provision of cultural and artistic services in publicly accessible places. DCA is contracting with the artist to design, fabricate and install the project. Total payment is broken up into milestones of 15% 30% 40% 15%. Each milestone requires a set of deliverables from the artist.

Artist Selection Process

The Council Office selected the artist's proposal as part of a district-specific art project to be facilitated by the DCA. Council District 9 requests an extension of the ceramic tile mural titled "Central Ave. Jazz Park Mural" on Department of Recreation and Parks property at 4222 Central Ave. Original artist, Robin Strayhorn, will collaborate with local non-profits to fabricate the mural with a youth art workshop component.

Design

The design expands the existing mural's Central Ave. Jazz theme with various jazz musician's portraits. The style remains colorful, stylistically graphic, and the portraits are back dropped with a Mexican motif to represent a segment of the changing and current Hispanic cultural makeup of the community. Portraits are inspired by Bette Yarbrough Cox's historical book "Rise and Fall of Central Avenue" which pays tribute to the lesser known of the Jazz greats:

Biographies of Central Avenue Musicians In Jazz Park Mural

Marshal Royal, Jr. (May 12, 1912 – May 9, 1995) was an American clarinetist and alto saxophonist best known for his work with Count Basie.

Dorothy Donegan (April 6, 1922 – May 19, 1998) was an American classically trained jazz pianist primarily known for performing in the stride piano and boogie-woogie style.

Wardell Gray (February 13, 1921 – May 25, 1955) was an American jazz tenor saxophonist who straddled the swing and bebop periods.

Benjamin David "Benny" Goodman (May 30, 1909 – June 13, 1986) was an American jazz and swing musician, clarinetist and bandleader, known as the "King of Swing".

William James "Count" Basie (August 21, 1904 – April 26, 1984)^[1] was an American jazz pianist, organist, bandleader, and composer.

Britt Woodman (June 4, 1920, Los Angeles – October 13, 2000, Hawthorne, California) was a jazz trombonist.

Clora Bryant (born May 30, 1927, in Denison, Texas) is an American jazz trumpeter.

Kitty White (July 7, 1923 – August 11, 2009) was a jazz vocalist, who for years was a nightclub favorite among audiences in Los Angeles, known for her sophisticated songs with well-traveled lyrics.

Arthur Edward Pepper, Jr. (September 1, 1925 – June 15, 1982) was an American alto saxophonist and clarinetist.

Emma Smock (4 June 1920–1995), better known as Ginger Smock, was a violinist, orchestra leader, and local Los Angeles television personality.

Melba Doretta Liston (January 13, 1926 – April 23, 1999) was an American jazz trombonist, musical arranger, and composer. The first woman trombonist to play in big bands during the 40s and 60s.

Ernie Andrews (born December 25, 1927, Philadelphia) is an American jazz, blues, and pop singer.

Horace Elva Tapscott (April 6, 1934 – February 27, 1999) was an American jazz pianist and composer.

Elvira "Vi" Redd (born September 20, 1928) is an American jazz alto saxophone player, vocalist and educator.

Production Process

Fence Preparation & Installation-

The Council Office will coordinate with City agencies to remove the graffiti and ivy that has grown over the fence.

Layout- The Artist will layout the design to prepare the tiles for glazing.

Workshop- Two groups of students, from local non-profits, middle school through high school ages, will participate in the glazing process. All tiles will be glazed under the artist's supervision. 12 workshops at 2 hours per workshop with 4-5 Artworx LA students (Mon.-Wed.) & 10 All Peoples Community Center students (Tues.-Thurs.).

Glaze Firing- The artist will contract with a kiln firing service to fire the tiles.

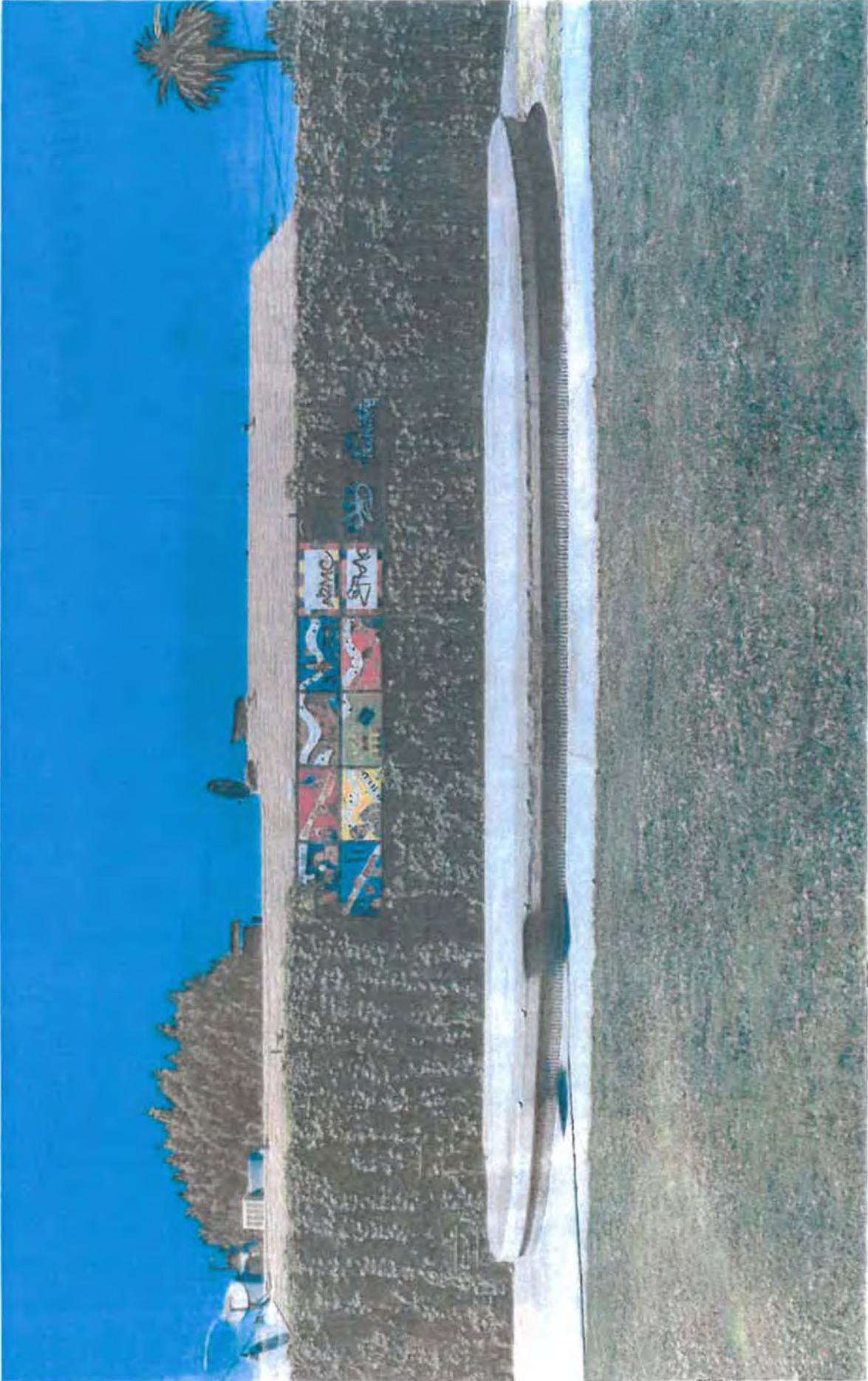
Installation- The artist will contract with the same installers used for the existing mural. Installer sets the tiles into units that fit into the framework of the fence. The process includes welding metal framing to existing fence and applying treated plywood and hardy backer board screwed to the framing.

Maintenance & Agreement Regarding Anti-Graffiti Coating

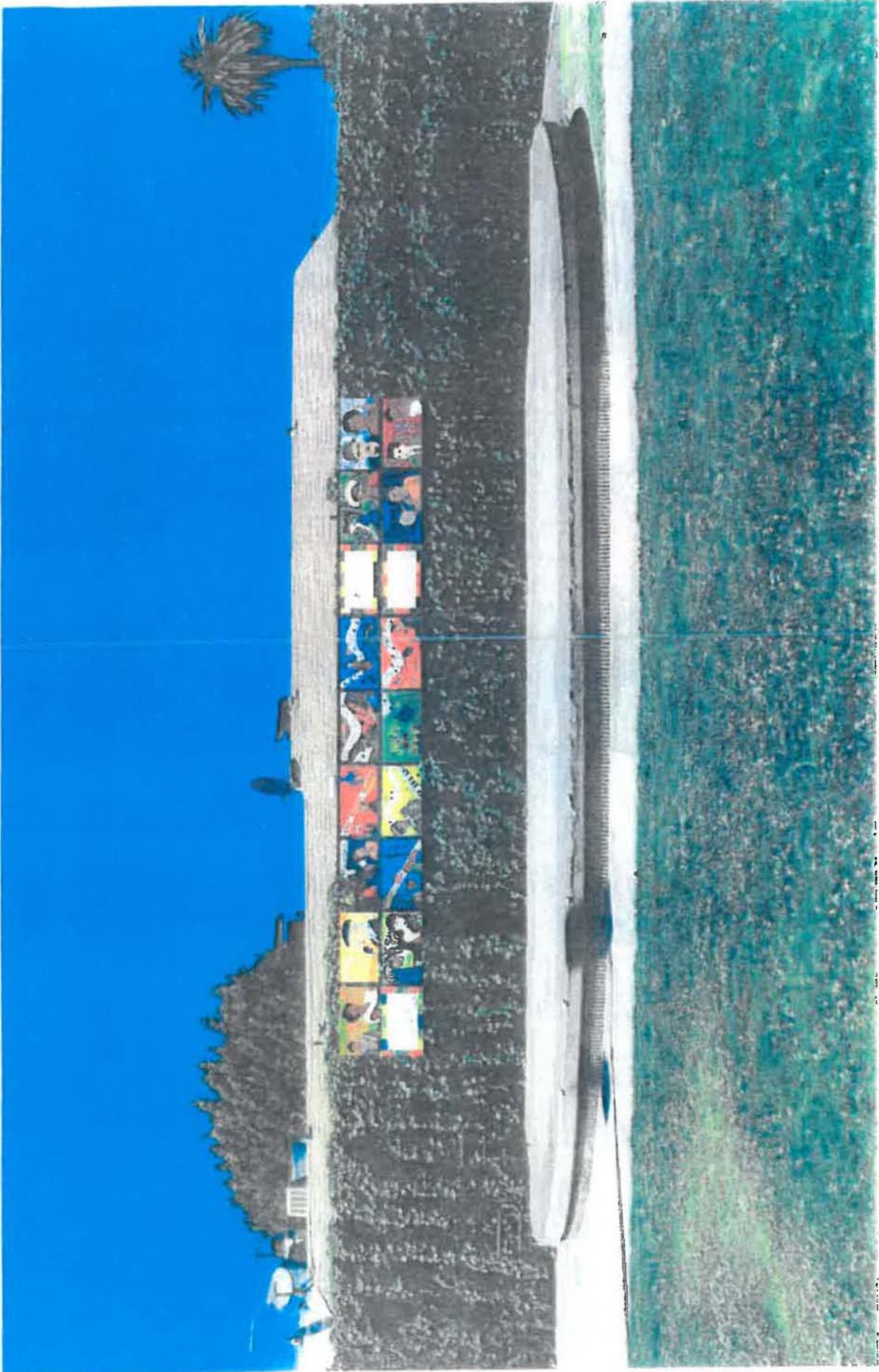
The artist is contractually required to provide a Maintenance Manual. The artist will be in consultation with an art conservator to evaluate material choices and maintenance of ceramic tiles. The mural will be jointly cared for by the Department of Cultural Affairs and Council District 9 through the City's Murals Program. The City's Office of Community Beautification will be contacted for graffiti removal.



EXISTING MURAL



EXISTING MURAL



NEW MURAL PROPOSAL

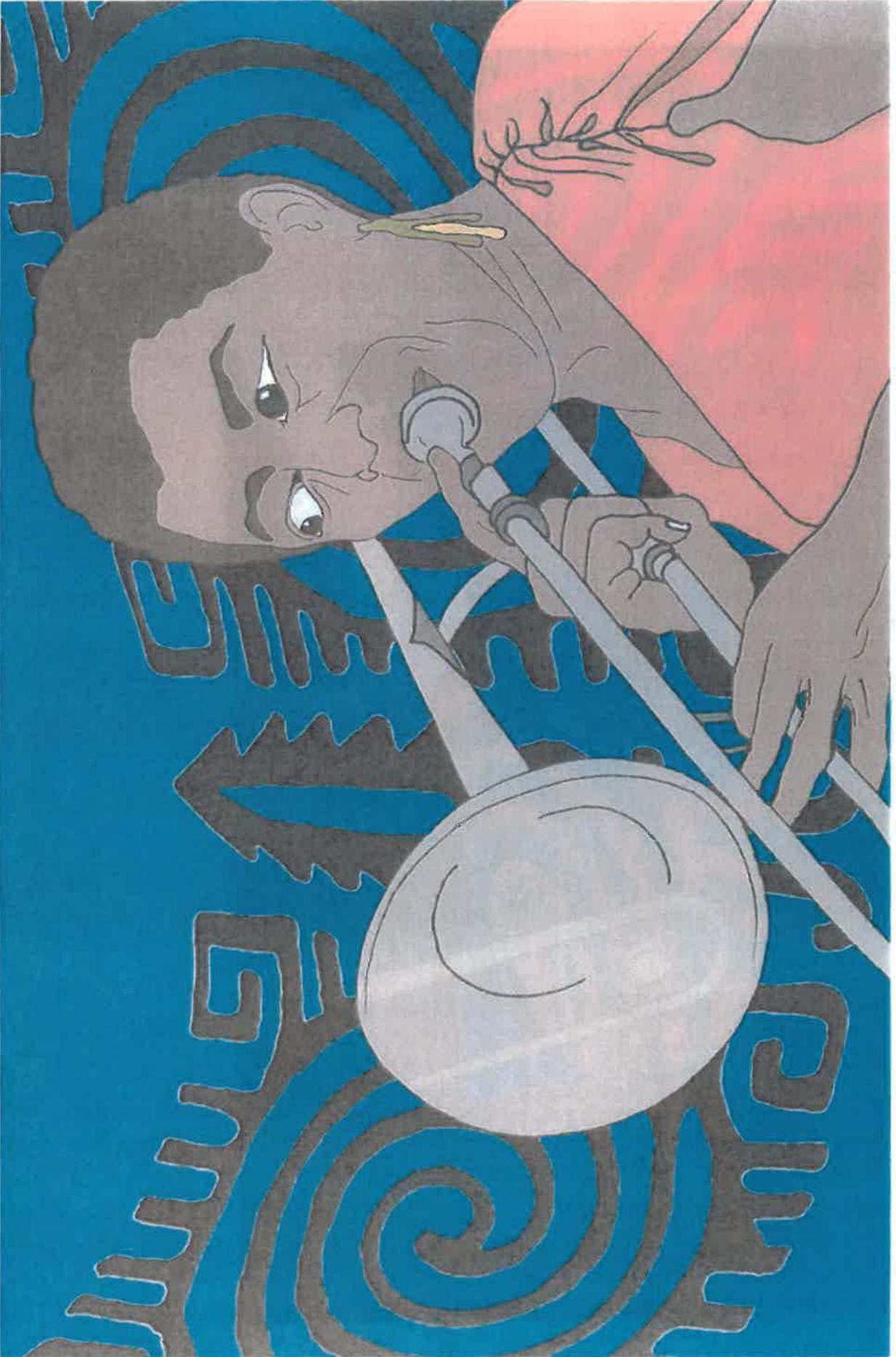


NEW MURAL

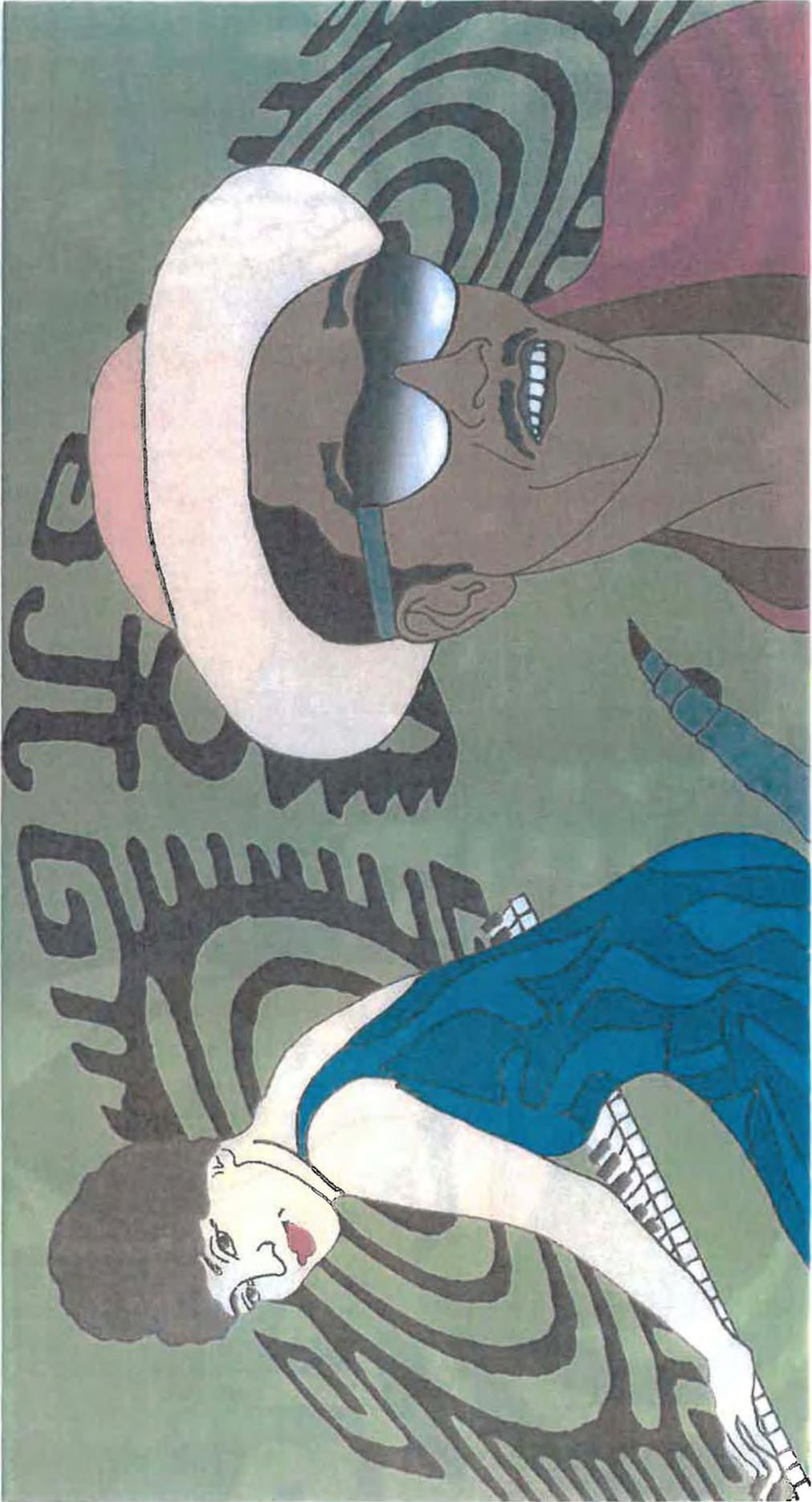
EXISTING MURAL

NEW MURAL













REPORT OF GENERAL MANAGER

NO. 15-164

DATE: July 8, 2015

C.D. 12

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: FALLBROOK AVENUE PROJECT – PRELIMINARY AUTHORIZATION TO ACQUIRE PROPERTY FOR PARK PURPOSES; APPROVAL OF CONCEPTUAL PARK DESIGN PLAN

<i>for</i>	R. Adams	<u> </u>	V. Israel	<u> </u>
	*R. Barajas	<u> </u>	K. Regan	<u> </u>
	H. Fujita	<u> </u>	N. Williams	<u> </u>



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department of Recreation and Parks (RAP) to initiate preliminary acquisition activities of a portion of Los Angeles County Assessor's Parcel Number (APN) 2004-025-001, generally located at 8500 North Fallbrook Avenue, Canoga Park, California 91304-3227, and measuring approximately 12,984 square feet or 0.30 acres, for public park purposes;
2. Authorize staff to coordinate acquisition activities with the Department of General Services (GSD), including the request for GSD and the City Attorney's Office to draft a Purchase and Sale Agreement, and, upon completion of preliminary work and all due diligence, and authorize staff to obtain the necessary environmental and funding clearances for the acquisition of said property;
3. Upon the completion of the preliminary acquisition activities, direct staff to return to the Board of Recreation and Park Commissioners (Board) with a Purchase and Sale Agreement, escrow instructions, and related documents, for the Board's final approval to accept the property, contingent on the following conditions:
 - a. Funding will have been made available for the acquisition of the property through Quimby Funds or an alternative funding source;

REPORT OF GENERAL MANAGER

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NO. 15-164

- b. Appropriate California Environmental Quality Act (CEQA) documentation will have been completed;
 - c. All environmental assessments, Phase I and Phase II or any additional assessments needed, will have been completed and satisfied prior to close of escrow;
 - d. A Class "A" Formal Appraisal will have been completed and reviewed by GSD and upon review will make recommendation to RAP staff on action to be taken as it relates to the acquisition; and,
 - e. GSD will have negotiated a purchase price that is consistent with their professional opinion of market value.
4. Approve the conceptual design for Fallbrook Avenue Park, as described in the Summary of this Report and shown on Exhibit A.

SUMMARY:

The Fallbrook Avenue Project (CPC-2014-0194-GPA-ZC and VTT-72373) is a residential development project located on an approximately 13.8 acre site at 8500 North Fallbrook Avenue in Canoga Park. The project, which is currently under construction, will be developed with a maximum of 90 single family homes and a public park. The proposed public park is currently known as Fallbrook Avenue Park.

The developer of the Fallbrook Avenue Project is proposing to convey the fully developed park to the City in order satisfy the project's requirements under Los Angeles Municipal Code (LAMC) Section 17.12 (Recreation and Park Site Acquisition and Development Provisions), LAMC Section 12.33 (Dedication of Land or Payment for Park and Recreational Facilities as a Requirement for a Zone Change for a Multiple Residential Use in Any Multiple Residential or Commercial Zone), and the conditions of Ordinance No. 182670. The proposed conveyance of Fallbrook Avenue Park would be made in-lieu of the payment of the approximately \$300,000.00 in Quimby or Zone Change fees the project would otherwise be required to pay to RAP. Staff anticipates that the value of the land proposed to be dedicated to the City, along with value of the improvements proposed to be built by the developer, will meet or exceed the amount of Quimby or Zone Change fees the developer would be required to pay to RAP. If not, the developer will pay the difference.

The proposed Fallbrook Avenue Park will measure approximately 12,984 square feet or 0.30 acres and will be located on the southwest side of the project, and fronting Fallbrook Avenue. The conceptual design for the public park includes a decomposed granite walking path, several seating areas, two (2) workout stations, native planting and several trees. The conceptual design for Fallbrook Avenue Park has been reviewed and approved by RAP staff. All proposed park improvements and amenities would be developed to meet RAP policies and standards. The conceptual design for Fallbrook Avenue Park is shown on Exhibit A.

REPORT OF GENERAL MANAGER

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The proposed Fallbrook Avenue Park would, once complete, provide a new neighborhood park in an area of Canoga Park where City residents do not have sufficient access to improved green spaces or neighborhood parks. An estimated 159 residents live within one-half (½) mile walking distance of the proposed Fallbrook Avenue Park. All of those 159 residents currently have access to improved green spaces or neighborhood parks within one-half (½) mile walking distance of their homes.

The California Environmental Quality Act (CEQA) and all necessary environmental assessments will be completed and reviewed by staff prior to making a final determination and recommendation on the acquisition of this property.

FISCAL IMPACT STATEMENT:

Acquisition of this property will increase RAP's maintenance cost. Staff will request a budget increase through the standard budget process. Estimate of additional maintenance costs will be provided with final request for approval of acquisition.

The estimated costs for the acquisition of the park site are anticipated to be funded by Quimby Fees or by funding sources other than the RAP's General Fund.

This report was prepared by Cid Macaraeg, Sr. Management Analyst II, Planning, Construction, and Maintenance Branch.



Scenario Information

Scenario Name:

8500 Fallbrook

Description:

Proposed New Park at 8500 Fallbrook

Scenario Type:

New Park

Park Class:

Neighborhood

Baseline Dataset*:

All Parks (RAP and Non-RAP)

**The baseline dataset is the existing parks dataset whose service areas are used to calculate the currently non-served metrics given below in blue. These residents and households, which would be served by the proposed park, are not currently served by any existing park in the baseline dataset.*

Population and Age Breakdown

	Total Residents Served:	Currently Non-Served Residents Served:
Residents Served:	159	0

Residents Served by Age

Under Age 5:	5	0
Age 5 to 9:	8	0
Age 10 to 14:	9	0
Age 15 to 17:	9	0
Age 18 to 64:	85	0
Age 65 and Over:	43	0

Household and Income Breakdown

	Total Households Served:	Currently Non-Served Households Served:
Households Served:	60	0

Households Served by Annual Income

Under \$25,000:	4	0
\$25,000 to \$34,999:	2	0
\$35,000 to \$49,999:	10	0
\$50,000 to \$74,999:	12	0
\$75,000 and Over:	32	0

Source: Census/ACS 2010

FOR INFORMATION ONLY

CITY OF LOS ANGELES
DEPARTMENT OF RECREATION AND PARKS

TO: BOARD OF RECREATION AND PARK COMMISSIONERS

FROM: MICHAEL A. SHULL 
General Manager

SUBJECT: OVERVIEW OF THE ADOPTED FISCAL YEAR 2015-16 DEPARTMENT OF RECREATION AND PARKS BUDGET

The City of Los Angeles (City) Fiscal Year (FY) 2015-16 Budget was approved by the City Council and the Mayor on May 26, 2015 and May 27, 2015 respectively. Included in the adopted budget is a \$212.3 million appropriation for the Department of Recreation and Parks (RAP) (Attachment A), an increase of \$7.6 million over FY 2014-15.

SOURCE OF FUNDS:

The projected source of funding for FY 2015-16 operations includes the following funds:

- \$159,925,758 from the City's Charter Mandated property tax revenue allocation, an increase of \$8.9 million over FY 2014-15.
- \$9 million from the Golf Revenue, an increase of \$1 million over FY 2014-15.
- \$1 million transfer from the Pershing Square Revenue for the Park Ranger Regeneration in the Metro District.
- \$5.7 million from the Harbor Department for ground maintenance services provided by RAP.
- \$4.5 million from Budgetary Savings (Unreserved and Undesignated Fund Balance), a reduction of \$2.4 million over FY 2014-15.
- \$2 million of reimbursements from the In-House Capital Delivery Plan, a reduction of \$1.3 million over FY 2014-15.
- \$24.7 million from other self-generated revenues mainly from facility and programming fees.
- \$5.4 million from City's General Fund.

See Attachment B for Source of Funds from FY 2006-07 through FY 2015-16.

APPROVED FUNDING REQUESTS:

RAP submitted budget requests centered on core areas: clean and safe facilities and parks; the use of improved information technology to increase efficiencies in operations and decision making; continued expansion and access to RAP facilities and parks; and providing services in support of other City departments. The majority of the funding requests were approved, including the following programs and operations:

BOARD OF RECREATION AND PARK COMMISSIONERS

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- New and Expanded Facilities (\$699,692).
- Park Restroom Enhancement Program (\$1,042,350).
- Park Ranger Regeneration Program in the Metro District (\$1,200,000).
- Increased funding for part-time employees in the areas of aquatics and recreational programming (\$955,228).
- Sidewalk Repair Program (\$371,869).
- Increased funding and authority for positions to support various critical functions of RAP operations.
- City Services provided by RAP to other City departments (\$4,921,258), including Joy Picus Child Care Center; four (4) Housing Authority of the City of Los Angeles (HACLA) sites; Public Building Landscape Services; Summer Night Lights (SNL) Program; Emergency Preparedness; and support for the film industry.

See Attachment C for the approved funding requests by program.

EXPENDITURES BY CATEGORY:

RAP's non-discretionary funding has been increased significantly since 2008. There is an increase of \$2.4 million over FY 2014-15 in General Fund Reimbursement for retirement, healthcare, and other City overheard costs, which brings the total Support Costs also including Utility and Refuse Collection (charge backs to City's General Fund) to \$54.6 million in FY 2015-16.

See Attachment D for Expenditures by Category.

SERVICE PROGRAMS:

Three (3) new Service Programs were established for FY 2015-16 to be in line with the Mayor's performance-based budgeting: Utilities and Sanitation Services including water, electricity, and refuse collection services; Public Safety including Park Ranger Program; and City Services including recreational activities and maintenances services RAP provides for non-RAP facilities.

POSITIONS:

The adopted budget includes 1,391 regular authorities for full-time positions, an increase of 24 positions over FY 2014-15. The new or regularized positions are for the Park Ranger Program, Superintendents for Venice Beach and Griffith Park, Summer Night Lights Program, Emergency Preparedness, and various positions across Divisions. Refer to Report No. 15-118, APPROVED June 18, 2015, for FY 2015-16 personnel details.

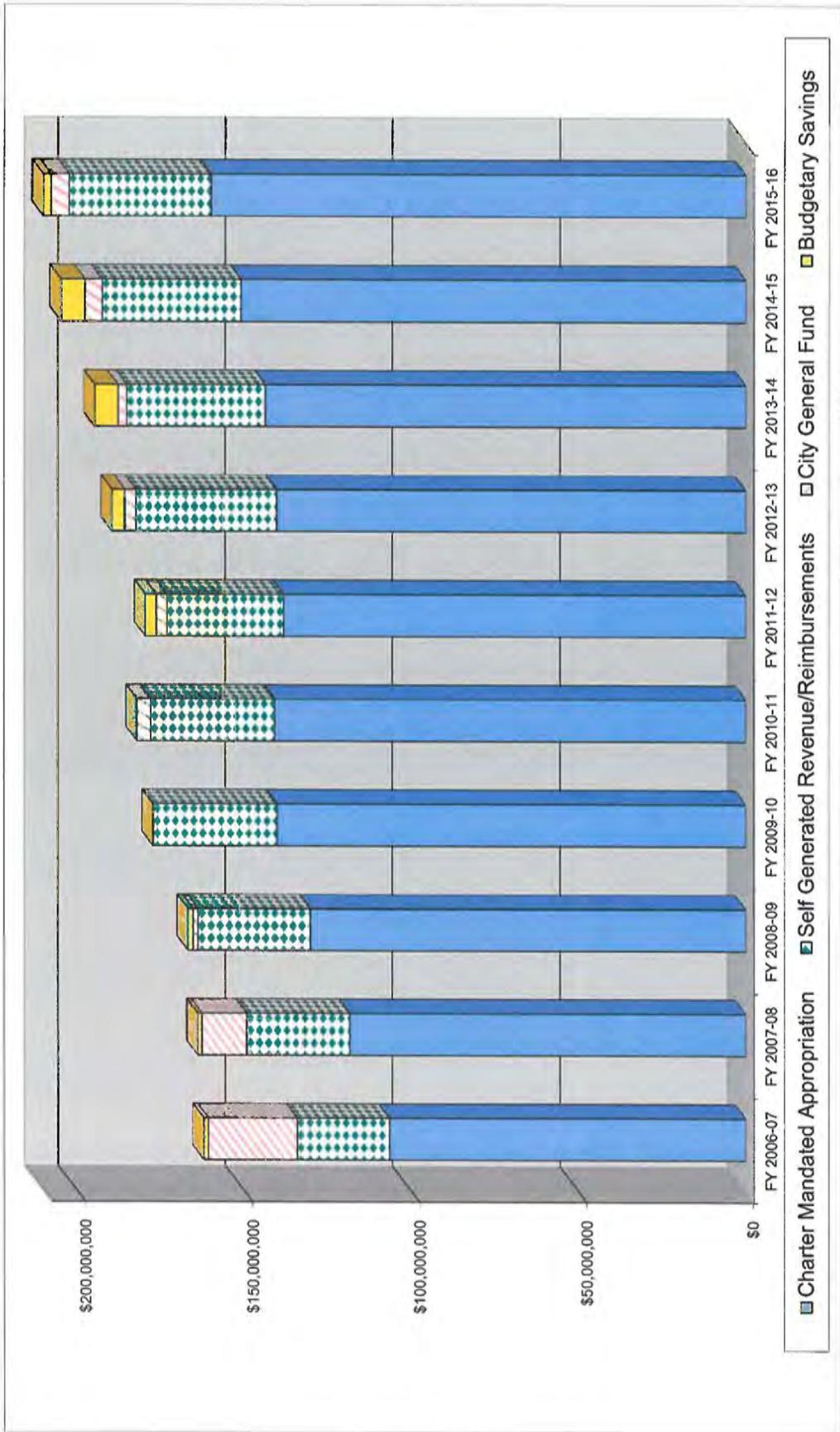
This report was prepared by Noel Williams, Chief Financial Officer, Finance Division.

**CITY OF LOS ANGELES DEPARTMENT OF RECREATION AND PARKS
FISCAL YEAR 2015-16 ADOPTED BUDGET
DEPARTMENT: 88 FUND: 302**

ACCOUNT	NO.	TOTAL
SALARIES GENERAL	1010	93,891,261
SALARIES, AS-NEEDED	1070	34,339,952
SALARIES, OVERTIME	1090	1,764,595
SALARIES, HIRING HALL	1100	982,246
FRINGE BENEFITS, HIRING HALL	1120	344,236
SUBTOTAL SALARIES		\$131,322,290
PRINTING AND BINDING	2120	481,650
CONTRACTUAL SERVICES	3040	9,015,664
FIELD EQUIPMENT REPAIR	3090	120,285
MAINT. MAT. SUPPLIES & SVCS.	3160	9,030,832
TRANSPORTATION	3310	105,203
UNIFORMS	4430	204,057
ANIMAL FOOD/ FEED & GRAIN	4580	26,055
CAMP FOOD	4590	310,130
OFFICE AND ADMINISTRATIVE	6010	1,219,104
OPERATING SUPPLIES	6020	4,492,906
LEASING	6030	103,004
SUBTOTAL EXPENSE		\$25,108,890
FURN., OFFICE & TECH. EQUIP.	7300	-
TRANSPORTATION EQUIPMENT	7340	200,000
OTHER OPERATING EQUIPMENT	7350	0
SUBTOTAL EQUIPMENT		\$200,000
CHILDREN'S PLAY EQUIPMENT	8620	1,052,250
SUBTOTAL SPECIAL		\$1,052,250
TOTAL DISCRETIONARY FUNDING		\$157,683,430
REFUSE COLLECTION SERVICES	8304	1,911,700
WATER & ELECTRICITY	3330	16,517,300
CITY GENERAL FUND REIMBURSEMENT	9120	36,162,454
TOTAL NON-DISCRETIONARY FUNDING		\$54,591,454
ANNUAL ADOPTED BUDGET		\$212,274,884

CITY OF LOS ANGELES DEPARTMENT OF RECREATION AND PARKS (RAP)
 SOURCE OF FUNDS
 ADOPTED BUDGET FOR FISCAL YEAR 2006-07 THROUGH FISCAL YEAR 2015-16

Source of Funds	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16
Charter Mandated Appropriation	\$108,565,370	\$118,431,449	\$130,226,837	\$140,147,292	\$140,960,953	\$138,211,089	\$140,294,701	\$143,733,170	\$151,018,118	\$159,925,758
Self Generated Revenue/Reimbursements	\$27,650,000	\$30,849,394	\$33,492,626	\$36,931,601	\$36,931,601	\$34,875,000	\$42,028,248	\$41,343,301	\$41,456,000	\$42,456,000
City General Fund	\$26,575,111	\$13,331,257	\$1,499,700	\$100,000	\$4,100,000	\$3,100,000	\$3,311,662	\$2,624,662	\$5,160,448	\$5,393,126
Budgetary Savings	\$1,250,000	\$1,250,000	\$1,500,000	\$0	\$0	\$3,300,000	\$3,834,113	\$7,044,152	\$7,044,152	\$4,500,000
Total	\$162,040,481	\$163,862,100	\$166,719,163	\$177,178,893	\$181,992,554	\$179,486,089	\$189,468,724	\$194,745,285	\$204,678,718	\$212,274,884



**CITY OF LOS ANGELES DEPARTMENT OF RECREATION AND PARKS (RAP)
FISCAL YEAR 2015-16 ADOPTED BUDGET BY PROGRAM**

PROG CODE	PROGRAM NAME	PROGRAM DESCRIPTION	AMOUNT	%
2015-16 RAP CORE SERVICES PROGRAMS				
DC8801	Museums and Educational (43 full-time positions)	Provide historic and education-based programs through museum facilities and exhibits.	\$ 5,041,663	2.38%
DC8802	Griffith Observatory (23 full-time positions)	Provide residents and visitors with observational, inspirational, and educational experiences.	\$ 6,235,996	2.94%
DC8807	Aquatics (46 full-time positions)	Provide recreation-based aquatic programs and activities at 62 swimming pools and 3 open water facilities and pool maintenance and operations.	\$ 14,085,574	6.64%
DC8809	Building and Facilities (154 full-time positions)	Provide construction and maintenance services to park buildings and facilities.	\$ 21,861,002	10.30%
DC8810	Land Maintenance (587 full-time positions)	Provide general upkeep, cleanliness, and maintenance of park grounds and facilities (including public restrooms).	\$ 66,329,496	31.25%
DC8811	Capital Projects and Planning (25 full-time positions)	Provide technical services to the Department.	\$ 3,816,896	1.80%
DC8812	Expo Center (30 full-time positions)	Provide recreational, educational, and cultural programs and services in and around South Los Angeles.	\$ 4,364,294	2.06%
DC8813	Partnerships, Grants and Sponsorships (15 full-time positions)	Provide enhanced and expanded recreational programs, environmental stewardship, and improvements to park facilities .	\$ 1,869,851	0.88%
DC8820	Recreational Programming (299 full-time positions)	Provide recreational activities, cultural activities, sports programs activities, youth and senior activities, and community events.	\$ 40,498,029	19.08%
DC8821	Venice Beach (16 full-time positions)	Provide recreational and maintenance services to Venice Beach.	\$ 2,121,284	1.00%
DC8822	Utilities and Sanitation	Water, electricity, and refuse collection fees.	\$ 18,400,000	8.67%
DC8823	Public Safety (37 full-time positions)	Consists of Park Ranger services. Park Rangers support RAP's recreation and community service mission by providing law enforcement, public education, resource protection, and visitor services on park property.	\$ 4,395,350	2.07%
DC8849	Technology Support (13 full-time positions)	Provide administrative and professional support for RAP in accounting, budget, information technology, and contract resources.	\$ 2,043,886	0.96%
DC8850	General Administration and Support (GASP) (82 full-time positions)	Manage Department wide activities including: policy formulation; administrative decision making; finance administration; human resources; and public information functions.	\$ 16,290,305	7.67%
RAP CORE SERVICES TOTAL (1,370 REGULAR FULL-TIME POSITIONS)			\$ 207,353,626	
2015-16 RAP CITY SERVICES PROGRAM FOR NON-RAP FACILITIES				
DC8824	HACLA (12 FT employees)	Provide recreation programming and maintenance for Housing Authority of the City of Los Angeles (HACLA) sites.	\$ 1,163,123	
DC8824	Public Building Landscape (2 FT employees)	Provide public building landscape services to other City departments.	\$ 2,216,952	
DC8824	Summer Night Lights Program (4 FT employees)	Provide Summer Night Lights (SNL) programming at recreational centers and Citywide SNL fiscal agent services.	\$ 1,202,172	
DC8824	Emergency Mgmt. Program (2 FT employees)	Provide services to RAP's responsibility as the City's Public Welfare and Shelter Division (Admin. Code Sec. 8.59).	\$ 149,673	
DC8824	Joy Picus Child Care Center (1 FT employees)	Provide contract administration for the Joy Picus Child Care Center.	\$ 120,794	
DC8824	Support for the Film Industry	Provide one-time funding for staff and a computerized hiring system linked to FilmLA in support of the film industry.	\$ 68,544	
RAP CITY SERVICES FOR NON-RAP FACILITIES TOTAL (21 REGULAR FULL-TIME POSITIONS)			\$ 4,921,258	2.32%
2015-16 RAP ADOPTED BUDGET TOTAL (1,391 REGULAR FULL-TIME POSITIONS)			\$ 212,274,884	100.00%

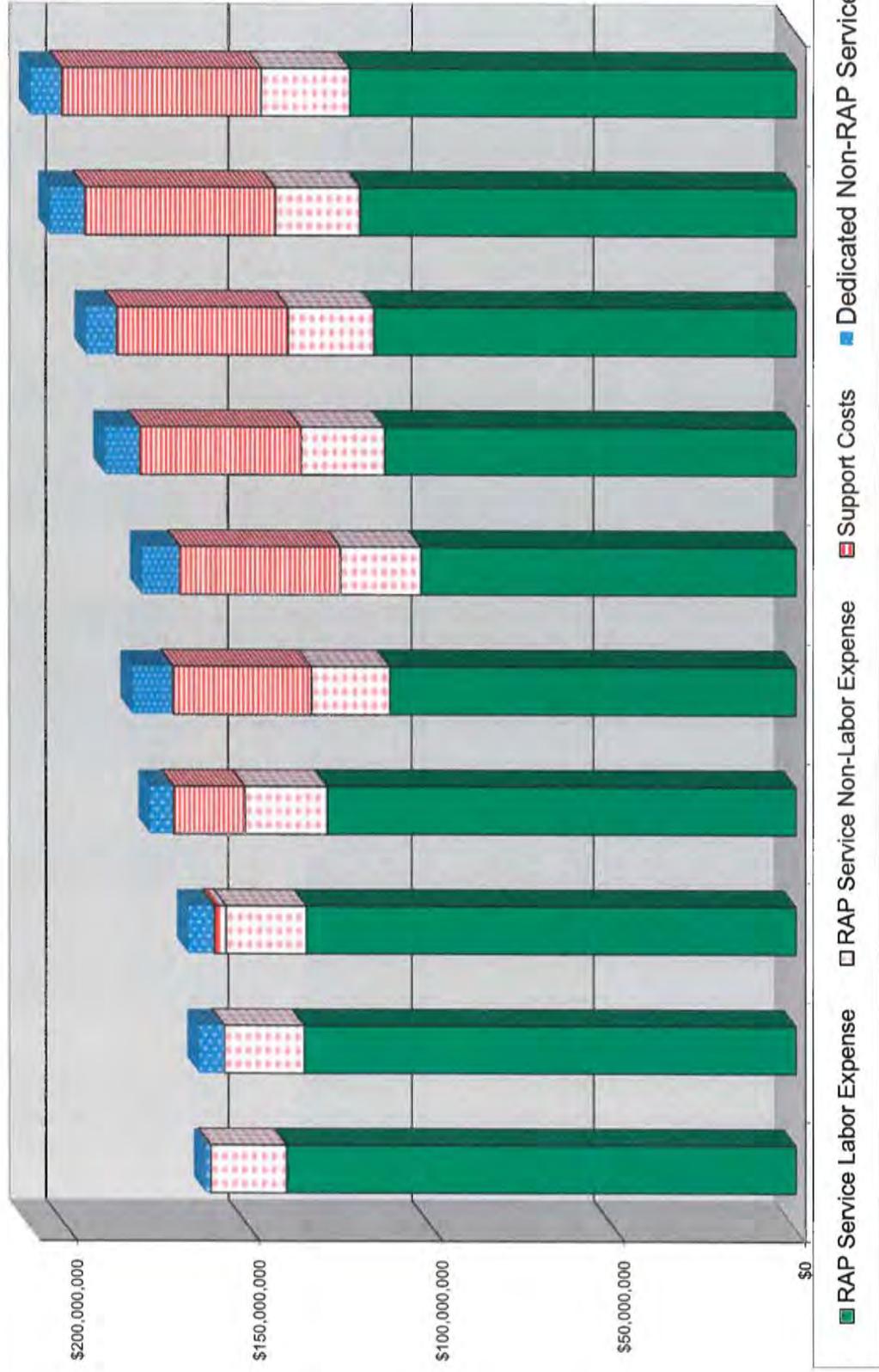
**CITY OF LOS ANGELES DEPARTMENT OF RECREATION AND PARKS (RAP)
FISCAL YEAR 2015-16 ADOPTED BUDGET
MAJOR NEW AND ENHANCEMENT SERVICES**

PROJECT NAME	PRGM NO.	USE OF FUNDS	AMOUNT
NEW AND EXPANDED FACILITIES			
I. NEW PARK PROPERTY AND FACILITIES			
Arts District (La Kretz) Park	DC8810	Part-time, maintenance materials and equipment	\$ 15,889
Gladys Jean Wesson Park	DC8810	Part-time, maintenance materials and equipment	\$ 20,974
Greenwood Square Park	DC8810	Part-time, maintenance materials and equipment	\$ 13,787
Mid Valley Multi-Purpose Intergenerational Center	DC8810	Land maintenance and supplies, equipment	\$ 13,521
Old Fire Station 84	DC8810	Part-time, fencing, and maintenance materials	\$ 20,767
Patton Street Park	DC8810	Fencing, maintenance materials, and equipment	\$ 6,658
WAYS Park	DC8810	Part-time, maintenance materials, and equipment	\$ 11,685
Whitsett Park - Synthetic Soccer Field	DC8810, 20	Part-time, synthetic turf, maint materials, and equipment	\$ 71,312
York and Avenue 50 Park	DC8810	Part-time, maintenance materials and equipment	\$ 12,530
		New Park Property and Facilities Total	\$ 187,123
II. LANARK SKATE PLAZA	DC8810	Part-time, maintenance materials, and equipment	\$ 21,067
III. NEW AND EXPANDED FACILITIES			
109th Street Pool and Bathhouse	DC8807	Contractual Services (Security)	\$ 45,000
Algin Sutton Recreation Center	DC8820	Part-time and play supplies	\$ 35,664
Central Rec Ctr Pool Replacement & Bathhouse Renovation	DC8810	Part-time and maintenance materials	\$ 8,444
Chatsworth Park North - Outdoor Field Improvements	DC8810	Contractual (fencing) and maintenance supplies	\$ 1,458
Elysian Park Irrigation Phase I	DC8810	Maintenance materials	\$ 4,375
Ferraro Fields Phase I	DC8810	Contractual (synthetic turf maint) and equipment	\$ 44,000
Ken Malloy Harbor Regional Park - Synthetic Soccer Field	DC8810	Contractual (synthetic turf maintenance)	\$ 5,000
Laurel Grove (Valley Plaza) Park - Irrigation/Landscaping	DC8810	Maintenance materials	\$ 2,083
Leland Recreation Center	DC8820	Part-time, printing, and play supplies	\$ 24,332
San Pedro Plaza Park - Phase III	DC8810	Part-time and maintenance materials	\$ 3,127
Trinity Recreation Center	DC8820	Part-time, Contractual Services, and play supplies	\$ 56,332
Watts Cultural Crescent	DC8810	Maintenance materials	\$ 4,167
Westwood Synthetic Soccer Field	DC8810	Part-time and contractual (synthetic turf maintenance)	\$ 25,267
Citywide Facility Repair	DC8809	Playground equipment & repair and maint. materials	\$ 95,673
		Expansions to Existing Facilities Total	\$ 354,922
		NEW AND EXPANDED FACILITIES TOTAL	\$ 563,112
OTHER RAP NEW AND ENHANCEMENT SERVICES			
As-Needed Employment Funding Increase	Various	Part-time employees for aquatics, rec programming, etc.	\$ 955,228
Partially Financed Facilities	Various	Balance of New & Expanded Facilities from prior year	\$ 136,580
Ranger Program	DC8823	Program regeneration at the Metro area.	\$ 1,200,000
Park Restroom Enhancement Program (PREP)	DC8810	Additional restroom cleaning at 35 high-use locations	\$ 1,042,350
Information Technology (IT) New Staff	DC8849	Geographic Information Specialist	\$ 34,578
Sidewalk Repair Program	DC8850	Continue five resolution positions	\$ 371,869
Emergency Preparedness	DC8824	Two Emergency Mgmt Coordinators	\$ 149,673
Superintendent of R/P Operations for Venice Beach	DC8824	Superintendent of R/P Operations for Venice Beach	\$ -
Summer Night Lights (SNL) Program	DC8824	Programming and Citywide fiscal management	\$ 1,202,172
Support for the Film Industry	DC8824	One-time funding for staff and expense	\$ 68,544
		OTHER RAP NEW AND ENHANCEMENT SERVICES TOTAL	\$ 5,160,994
		2015-16 MAJOR NEW AND ENHANCEMENT SERVICES TOTAL	\$ 5,724,106
INCREASED CHARGE BACK TO CITY'S GENERAL FUND			
General Fund Reimbursements Increase	Various	Increased amount for employee benefits.	\$ 2,359,906

CITY OF LOS ANGELES DEPARTMENT OF RECREATION AND PARKS (RAP)
EXPENDITURES BY CATEGORY

ADOPTED BUDGET FOR FISCAL YEAR 2006-07 THROUGH FISCAL YEAR 2015-16

Expenditures by Category	FY 2006-07	FY 2007-08 ⁽¹⁾	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16
RAP Service Labor Expense	\$140,034,793	\$135,258,425	\$134,636,254	\$128,985,474	\$111,874,680	\$103,308,301	\$113,254,058	\$116,177,389	\$120,038,524	\$122,960,275
RAP Service Non-Labor Expense	\$20,691,877	\$21,730,466	\$21,943,543	\$22,371,681	\$21,407,523	\$22,006,164	\$22,802,077	\$23,397,556	\$22,981,854	\$24,030,897
Support Costs ⁽²⁾	\$0	\$0	\$3,144,231	\$19,533,754	\$37,810,351	\$43,871,624	\$44,012,589	\$46,825,678	\$52,202,548	\$54,591,454
Dedicated Non-RAP Service ⁽³⁾	\$1,313,811	\$6,873,209	\$6,995,135	\$6,287,984	\$10,900,000	\$10,300,000	\$9,400,000	\$8,344,662	\$9,455,792	\$10,692,258
Total	\$162,040,481	\$163,862,100	\$166,719,163	\$177,178,893	\$181,992,554	\$179,486,089	\$189,468,724	\$194,745,285	\$204,678,718	\$212,274,884



1) In Fiscal Year 2007-08, RAP began paying the utilities (\$1.25 Million) with special funds from the Golf Division and Pershing Square.
 2) Support costs include Refuse Collection Services, Utilities and City General Fund Reimbursements for retirement, healthcare, and other City overhead costs.
 3) Dedicated Non-RAP Service includes services for Harbor, El Pueblo de Los Angeles, the Housing Authority City of Los Angeles, public building landscaping for various City departments, and Joy Pious Child Care Center. FY 2015-16 also includes Emergency Management, public building landscaping contract group, and the Summer Night Lights program.

MATTERS PENDING

Matters Pending will be carried for a maximum of six months, after which time they will be deemed withdrawn and rescheduled whenever a new staff report is received.

GENERAL MANAGER'S REPORTS:

<u>ORIGINALLY PLACED ON BOARD AGENDA</u>	<u>PLACED ON MATTERS PENDING</u>	<u>DEEMED WITHDRAWN</u>
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None

BIDS TO BE RECEIVED:

None

PROPOSALS TO BE RECEIVED:

7/21/15 Request for Proposals for Oversight of the Greek Theatre's Open Venue Model

QUALIFICATIONS TO BE RECEIVED:

7/14/15 Electrical Construction, Retrofit, Maintenance and/or Repairs