

MINUTES

BOARD OF RECREATION AND PARK COMMISSIONERS OF THE CITY OF LOS ANGELES

July 8, 2015

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the Special Meeting at the Lincoln Park Recreation Center at 9:37 a.m. Present were Commissioner Lynn Alvarez, Commissioner Melba Culpepper, and Commissioner Misty Sanford. Commissioner Alvarez presided as Chairperson during the Special Meeting. Also present were Kevin Regan, Assistant General Manager of the Operations Branch, and Deputy City Attorney III Strefan Fauble.

The following Department staff members were present:

Vicki Israel, Assistant General Manager, Partnership and Revenue Branch
Ramon Barajas, Assistant General Manager, Planning, Construction and Maintenance Branch
Charles Singer, Superintendent, Operations Branch
Noel Williams, Chief Financial Officer, Finance Division

ELECTION OF OFFICERS FOR FISCAL YEAR 2015-16:

Commissioner Alvarez nominated Commissioner Patsouras for the Office of President, which was seconded by Commissioner Sanford. There being no objections, Commissioner Patsouras was re-elected to the Office of President.

Commissioner Sanford nominated Commissioner Alvarez for the Office of Vice President, which was seconded by Commissioner Culpepper. There being no objections, Commissioner Alvarez was elected to the Office of Vice President.

SPECIAL PRESENTATIONS:

Leslie Richter, Senior Recreation Director I of Partnership Division, presented the Public Service Announcements (PSAs) entitled "Your Park is Your Gym", "Never Too Old", and "Our City is Our Gym". Senior Recreation Director Richter also introduced Dr. George Vinovich, Chair of the California State University, Dominguez Hills (CSUDH) Digital Media Arts Department, Dr. Mitch Avila, Dean of the CSUDH College of Arts and Humanities, and the CSUDH Digital Media Arts Department students of who wrote, directed, and produced the PSAs.

Field Deputy Ana Gomez of Councilmember Gilbert Cedillo's Office discussed the 4th of July event and renovation projects at Lincoln Park Recreation Center, and the Patton Street Park project.

Regina Adams, Executive Officer, was presented with a Resolution upon her retirement after 35 years of dedicated City service.

APPROVAL OF THE MINUTES

- Approval of Minutes for the Special Meeting of May 20, 2015
- Approval of Minutes for the Regular Meeting of June 18, 2015

July 8, 2015

Commissioner Sanford moved that the Board approve the Minutes of the May 20, 2015 Special Meeting and the June 18, 2015 Regular Meeting, which was seconded by Commissioner Culpepper. There being no objections, the Motion was unanimously approved by the Board.

GENERAL MANAGER'S REPORTS

15-144

VARIOUS COMMUNICATIONS

15-145

DONATION TO OPERATIONS BRANCH – EXPO CENTER

Belinda Jackson, Executive Director of EXPO Center, corrected the Board Report as follows:

That the Board accept the following donations from The Friends of Expo Center as noted in the Summary of this Report and that appropriate recognition be given to the donor. ~~and~~

15-146

PERSHING SQUARE – EXEMPTION FROM THE DEPARTMENT OF RECREATION AND PARKS ALCOHOLIC BEVERAGE POLICY TO ALLOW FULL SPIRITS TO BE SERVED, AND AMENDMENT OF SCHEDULE OF RATES AND FEES

The Board and Department staff discussed the proposed exemption to the Department's Alcoholic Beverage Policy (Policy) to allow for beer, wine, and full spirits to be served at various festivals and special events held at Pershing Square, as well as the proposed adjustments to the Schedule of Rates and Fees presented in Attachment B. The Policy currently allows the sale and serving of alcoholic beverages for up to five (5) outdoor community events per calendar year within each Region, at the discretion of each Region Superintendent. Any requests for such festivals and special events that exceed the Region's annual limit are subject to Board approval. Staff recommended a Policy exemption to exclude Pershing Square from the Metro Region's annual limit. After detailed discussion on the rates for Community Artisan Booths and the Café/Commissary Fee, Assistant General Manager Regan recommended that the General Manager's Report be amended to remove Recommendation Nos. 2 and 3 so that the Board would only consider Recommendation No. 1, and bring back the proposed amendments to the Schedule for Rates and Fees for the Board's consideration at a later date.

Public comments were invited. Seven requests for public comment were received, and such comments were made to the Board.

Commissioner Sanford moved that General Manager's Report 15-146 be amended to strike out Recommendation Nos. 2 and 3, and amend Recommendation No. 1 to exempt Pershing Square events from the Metro Region's limit of five (5) events per calendar year to allow the routine sale and/or serving of beer, wine, and full spirits at various festivals and outdoor special events. Commissioner Sanford further moved to impose a separate limit of eight (8) events for Pershing Square per calendar year, and allow for one (1) of the eight (8) events to be a series event. Any events or series events that exceed the limits set forth for Pershing Square shall be brought forth for the Board's consideration. The Motion was seconded by Commissioner Culpepper. There being no objections, the Motion was unanimously approved.

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15-147

PARTNERSHIP DIVISION – DONATION OF FUNDS FROM THE NATASHA WATLEY FOUNDATION IN SUPPORT OF A DEPARTMENT-OPERATED GIRLS SOFTBALL LEAGUE AT NINE PARK SITES

15-148

PARTNERSHIP DIVISION – DONATIONS RECEIVED FROM 7-ELEVEN, INC. CORPORATE MARKET AND FRANCHISEES IN SUPPORT OF VARIOUS PARK FACILITIES AND RECREATIONAL PROGRAMS

15-149

STATE STREET RECREATION CENTER – TERMINATION OF AGREEMENT WITH FOUNDATION FOR EARLY CHILDHOOD EDUCATION

Joel Alvarez, Senior Management Analyst II of the Partnership Division, reported that the Department plans to use the vacated space previously occupied by the Foundation for Early Childhood Education at State Street Recreation Center for existing programs and possible expansion of recreational programs. Commissioner Sanford requested that Department staff report back on whether the recreational programs can be expanded in the vacated space.

15-150

LOS ANGELES PARKS FOUNDATION – QUARTERLY REPORT OF GIFTS AND DONATIONS PROVIDED FOR THE BENEFIT OF LOS ANGELES CITY PARKS DURING THE PERIODS OF OCTOBER 2014 THROUGH DECEMBER 2014 AND JANUARY 2015 THROUGH MARCH 2015

15-151

WILMINGTON TEEN CENTER – AMENDMENT TO AGREEMENT NO. 3395 WITH HARBOR COMMUNITY DEVELOPMENT CORPORATION TO EXTEND THE TERM OF AGREEMENT

15-152

PERSHING SQUARE PARKING GARAGE – ANNUAL STATUS REPORT FOR FISCAL YEAR 2013-2014; TRANSFER OF APPROPRIATIONS

Noel Williams, Chief Financial Officer, corrected Page 4 of the Board Report as follows:

Funds Available to be Allocated

At fiscal year end, the net income from Fiscal Year ~~2012-2013~~ 2013-14 and adjustments (changes in funding for projects and resulting transfers) are available to be re-allocated. The total amount of funds available to be re-allocated as described below for Fiscal Year ~~2012-2013~~ 2013-14 is \$1,863,227.

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15-153

50 PARKS INITIATIVE – VIA DOLCE PARK (PRJ20463) PROJECT – PROPOSITION A PER PARCEL FUNDS – AUTHORIZATION TO SUBMIT GRANT APPLICATION; ACCEPTANCE OF GRANT FUNDS; CITY COUNCIL RESOLUTION AND YOUTH EMPLOYMENT PLAN; EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

15-154

BARNSDALL PARK – FENCING IMPROVEMENTS (PRJ20901) PROJECT – ALLOCATION OF QUIMBY FEES AND EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

15-155

EL SERENO RECREATION CENTER – SKATE PARK RENOVATION PROJECT (PRJ20903) – ALLOCATION OF QUIMBY FEES AND EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

15-156

YOSEMITE RECREATION CENTER – SHADE STRUCTURE (PRJ20899) PROJECT – ALLOCATION OF QUIMBY FEES AND EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

15-157

GENESEE AVENUE PARK – OUTDOOR FITNESS EQUIPMENT (PRJ20912) PROJECT – ALLOCATION OF QUIMBY FEES AND EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

15-158 - Withdrawn

NORTH HOLLYWOOD PARK AND RECREATION CENTER – BUILDING AND OUTDOOR PARK IMPROVEMENTS (PRJ20119) PROJECT – ALLOCATION OF QUIMBY FEES AND EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

The Board and Department staff discussed the proposed purchase of a prefabricated restroom for North Hollywood Park, aesthetic options for the exterior finish of the prefabricated restrooms, and estimated design costs for renovating an existing restroom that would factor in architectural fees and stakeholder input. The Board requested a comparison of costs associated with purchasing and installing a pre-fabricated restroom and the costs associated with renovating the existing field building into a restroom. The Board also requested a presentation on how a prefabricated restroom would look aesthetically in North Hollywood Park, and directed Department staff to obtain community input before a decision is made on whether to install a prefabricated restroom. Assistant General Manager Kevin Regan withdrew General Manager's Report No. 15-158 so that Department staff could address the matters discussed, and bring forth an informational report on prefabricated restrooms at a later date.

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15-159

HOLLENBECK PARK RENOVATION (PRJ20205) PROJECT – ALLOCATION OF QUIMBY FEES AND EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

15-160

PAN PACIFIC PARK – RECREATION CENTER BUILDING IMPROVEMENTS (PRJ20914) PROJECT – ALLOCATION OF QUIMBY FEES AND EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

15-161

50 PARKS INITIATIVE – PATTON STREET PARK – ACCEPTANCE OF LANDSCAPE AND RECREATIONAL IMPROVEMENTS INSTALLED BY THE TRUST FOR PUBLIC LAND

15-162

50 PARKS INITIATIVE – CARLTON WAY PARK – ACCEPTANCE OF LANDSCAPE AND RECREATIONAL IMPROVEMENTS INSTALLED BY THE TRUST FOR PUBLIC LAND

15-163

CENTRAL AVENUE JAZZ PARK – INSTALLATION OF MURAL

Cid Macaraeg, Senior Management Analyst II of the Planning, Construction, and Maintenance Branch, corrected the date of the Facilities and Maintenance Task Force Meeting in the Summary on Page 2 of General Manager’s Report No. 15-163 as follows:

The project has been approved by the Cultural Heritage Commission and was reviewed by the Facilities and Maintenance Task Force at a special meeting held ~~June 18, 2015~~ July 8, 2015.

15-164

FALLBROOK AVENUE PROJCT – PRELIMINARY AUTHORIZATION TO ACQUIRE PROPERTY FOR PARK PURPOSES; APPROVAL OF CONCEPTUAL PARK DESIGN PLAN

Cid Macaraeg, Senior Management Analyst II of the Planning, Construction, and Maintenance Branch, corrected the Summary of General Manager’s Report No. 15-164 to strike out the reference to the conditions of Ordinance No. 182670 on Page 2 as follows:

The developer of the Fallbrook Avenue Project is proposing to convey the fully developed park to the City in order to satisfy the project’s requirements under Los Angeles Municipal Code (LAMC) Section 17.12 (Recreation and Park Site Acquisition and Development Provisions), LAMC Section 12.33 (Dedication of Land or Payment for Park and Recreational Facilities as a Requirement for a Zone Change for a Multiple Residential Use in Any Multiple Residential or Commercial Zone), ~~and the conditions of Ordinance No. 182670.~~

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Public comments were invited for the General Manager's Reports. Five requests for public comment were received for General Manager's Report No. 15-155, one comment was received for General Manager's Report No. 15-159, and one comment was received for General Manager's Report No. 15-164. Such comments were made to the Board.

Vice President Alvarez requested a Motion to approve the General Manager's Reports as presented with the exception of General Manager's Report No. 15-146 which was previously acted on and General Manager's Report No. 15-158 which was withdrawn, and to approve General Manager's Reports No. 15-145, 15-152, 15-163, and 15-164 as corrected. Commissioner Sanford moved that the General Manager's Reports be approved with the applicable corrections, and that the Resolutions recommended in the Reports be thereby approved. Commissioner Culpepper seconded the Motion. There being no objections, the Motion was unanimously approved.

NEW BUSINESS

Memorandum: Overview of the Adopted Fiscal Year 2015-16 Department of Recreation and Parks Budget

COMMISSION TASK FORCES

- Commission Task Force on Concessions (Commissioners Alvarez and Zuñiga)

There were no reports.

- Commission Task Force on Facility Repair and Maintenance (Commissioners Culpepper and Sanford)

Commissioner Sanford reported that a Commission Task Force on Facility Repair and Maintenance Meeting was held on July 8, 2015 prior to the Board Meeting, in which the Task Force discussed the mural expansion at Central Park Avenue Jazz Park, the MacArthur Park Lake water quality improvement project, the installation of bocce courts and picnic area at Palisades Recreation Center, and a program expansion proposal at Lafayette Park.

PRESENTATIONS

- Joe Salaces, Superintendent of Griffith Region, presented the status report on the Mount Hollywood Drive Traffic Study and Feasibility Project. Vice President Alvarez requested that the presentation be continued to the next Board Meeting for further discussion by the Board. Public comment was invited for the presentation. One written communication was submitted as public comment, and two requests for public comment were received. Such comments were made to the Board.
- Construction Signage Informational Report – Oral Presentation by Planning, Construction, and Maintenance Branch

The presentation was deferred to the next Board Meeting.

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PUBLIC COMMENT

Public comment on matters within the Board's jurisdiction was invited. Six requests for public comment were received, and such comments were made to the Board.

GENERAL MANAGER'S ORAL REPORT

Assistant General Manager Kevin Regan reported on Department activities, facilities, and upcoming events on behalf of General Manager Michael Shull.

CLOSED SESSION

The Board recessed to closed session at 12:32 p.m. pursuant to California Government Code Section 54956.9(d)(1) in order to confer with legal counsel concerning a proposed settlement in *International Society for Krishna Consciousness of California Inc., et al. v. City of Los Angeles and City of Los Angeles Department of Recreation and Parks*, United States District Court for the Central District of California Case Number 2:15-cv-01320-DDP-AGR. The Board reconvened at 1:23 p.m., at which time Deputy City Attorney III Strefan Fauble announced that there was no action taken by the Board during closed session.

FUTURE AGENDA ITEMS

Commissioner Sanford requested a report on the recreational engagement of the homeless population, and on the Department's strategic plan.

NEXT MEETING

The next Regular Meeting of the Board of Recreation and Park Commissioners was scheduled to be held on Wednesday, August 12, 2015, 9:30 a.m., at EXPO Center, 3980 S. Bill Robertson Lane, Los Angeles, CA 90037.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 1:25 p.m.

ATTEST



PRESIDENT



BOARD SECRETARY