

**APPROVED**  
MAR 19 2015

REPORT OF GENERAL MANAGER

NO. 15-060

DATE March 19, 2015

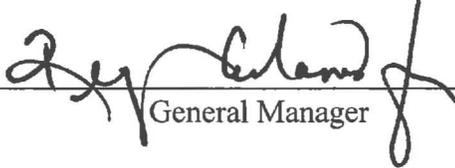
**BOARD OF RECREATION  
& PARK COMMISSIONERS**

C.D. 14

**BOARD OF RECREATION AND PARK COMMISSIONERS**

**SUBJECT: SAN JULIAN PARK - PERSONAL SERVICES CONTRACT WITH SINGLE ROOM OCCUPANCY HOUSING CORPORATION FOR OPERATION, MAINTENANCE, AND SECURITY SERVICES**

R. Adams	_____	V. Israel	_____
R. Barajas	_____	K. Regan	_____
H. Fujita	_____	*N. Williams	<u>NDW</u>

  
 \_\_\_\_\_  
 General Manager

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

That the Board:

1. Approve a Personal Services Contract (Contract), substantially in the form on file in the Board Office, with Single Room Occupancy Housing Corporation (SRO) for the operation, maintenance and security of San Julian Park for a term of one year with two (2) one-year options to extend, in an amount not to exceed \$167,000.00 per year, subject to approval of the Mayor and the City Attorney as to form;
2. Find, in accordance with Charter Section 371(e)(2) and Los Angeles Administrative Code (LAAC) Section 10.15(a)(2), that the professional services of an experienced contractor to operate, and provide maintenance and security services at San Julian Park are required on a temporary and occasional basis for which competitive bidding is not practicable or advantageous;
3. Find, in accordance with Charter Section 1022 and LAAC Section 10.15(a)(10), that the Department does not have available in its employ, personnel with sufficient time or the necessary expertise to undertake operation, maintenance, and security services at San Julian Park in a timely manner, and it would be undesirable, impracticable or impossible to provide these services and therefore compliance with competitive bidding requirements is excused;

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4. Direct the Board Secretary to transmit the Contract to the Mayor in accordance with Executive Directive No. 3 and to the City Attorney for review and approval as to form; and
5. Authorize the Board President and Secretary to execute the Contract upon receipt of the necessary approvals.

### SUMMARY:

The Community Redevelopment Agency of the City of Los Angeles (CRA/LA), was dissolved on February 1, 2012 pursuant to Assembly Bill 1X-26. This legislation required the CRA/LA to dispose of its real properties. Beginning in January 2013, a City of Los Angeles (City) inter-department group, consisting of the Office of the Mayor, the City Administrative Office (CAO), the Chief Legislative Analyst (CLA), the Department of Recreation and Parks (RAP), and several other City Departments, began convening to determine which properties would be appropriate for transfer to the City for government use.

Based on the inter-department working group's determination, thirty-seven (37) properties had the potential to be transferred to the City. Six (6) of these properties were recommended to be transferred to RAP. One (1) of the six (6) properties, San Julian Park, is located at the corner of 5<sup>th</sup> Street and San Julian Street. This park provides the "Skid Row" community with local options for their recreational and social needs. It is one (1) of two (2) green spaces located in the Central City East (Skid Row) area and serves the homeless population, seniors, children and persons with disabilities. The park is an important safety zone that has been maintained, secured, and serviced by SRO, a non-profit organization, for over twenty-five (25) years.

The services to be provided by SRO for overall operation, maintenance, and security at San Julian Park will include the following: 1) manage the overall operations of San Julian Park seven (7) days a week; 2) provide park workers and security staff; 3) maintain orderliness and cleanliness; 4) ensure restrooms are well stocked and clean; 5) clean the park area and surrounding streets and remove debris; 6) maintain landscaping; and 7) maintain a calendar of events and activities.

RAP is seeking authorization for the Board President and Secretary to execute a Contract with SRO for an approximately one (1) -year term which may terminate at the end of this fiscal year, from June 16, 2014 through June 30, 2015, with two (2), one-year renewal options from July 1, 2015 to June 30, 2016 and July 1, 2016 to June 30, 2017 respectively, in an amount not-to-exceed \$167,000.00 per year. Budgeted funds in the amount of \$147,296.00 from Fund 302, Department 88, Account 3040 in Fiscal Year 2014-2015 is available for payment of services to SRO. Council District 14 will identify and transfer additional funding to RAP, in the amount of \$19,704.00, to cover the funding shortfall. The contract awarded shall be subject to funding availability and early termination by RAP, as provided in the Standard Provisions for City Contracts (Rev 03/09).

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FISCAL IMPACT STATEMENT:

The overall funding for this contract was provided in RAP's annual budget for Fiscal Year 2014-2015 and the transfer of funds provided by Council District 14 to RAP.

This Report was prepared by Gino Ogtong, Management Analyst II and reviewed by Noel Williams, Chief Management Analyst, Finance Division.