

REPORT OF GENERAL MANAGER

NO. 15-226

DATE November 04, 2015

C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: COUNTYWIDE PARKS NEEDS ASSESSMENT – FUNDING AGREEMENT BETWEEN CITY OF LOS ANGELES AND THE COUNTY OF LOS ANGELES FOR COMMUNITY ENGAGEMENT ACTIVITIES RELATED TO THE COUNTYWIDE PARKS NEEDS ASSESSMENT

*R. Barajas	<u><i>CSP</i></u>	K. Regan	_____
H. Fujita	_____	N. Williams	_____
V. Israel	_____		



General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the proposed Funding Agreement (Agreement), substantially in the form on file in the Board Office, between the City of Los Angeles and the County of Los Angeles (County) and Mountains Recreation and Conservation Authority (MRCA) for community engagement activities related to the countywide parks needs assessment, subject to the approval of the Mayor and the City Attorney as to form;
2. Direct the Board Secretary to transmit the proposed Agreement concurrently to the Mayor in accordance with Executive Directive No. 3, and to the City Attorney for review and approval as to form
3. Authorize the Board President and Secretary to execute the Agreement upon receipt of the necessary approvals;
4. Authorize the Department of Recreation and Parks' (RAP) Chief Accounting Employee to establish the necessary account and/or appropriate funding received within Recreation and Parks Grant Fund 205 to accept stipend for each Study Area;

REPORT OF GENERAL MANAGER

PG. 2 NO. 15-226 _____

5. Authorize RAP's Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report; and,
- 6 Find that the actions taken by the Board herein are exempt from the California Environmental Quality Act (CEQA).

SUMMARY:

County is conducting a countywide assessment of the need for parks and recreation in all cities and unincorporated area in the County through Park Needs Assessment (PNA). The goal of the PNA is to engage all communities within the County in a collaborative process to gather data and input for future decision-making on parks and recreation. The purpose of the PNA is to increase the County's understanding of existing park and recreation assets, and to help the County to determine how to improve, expand, and make them more accessible. Additionally, results of the PNA will assist cities and unincorporated areas in future park planning and could also be used to leverage Federal and State resources, and guide local funding decisions. The PNA may also be used by the County as a guide for potential development of future funding mechanisms.

The PNA is organized around Study Areas, which will be used to identify community-specific needs and determine priority projects. The PNA has identified approximately 200 Study Areas across the County; of which, 43 are located in the City of Los Angeles. At the conclusion of the PNA the County will produce a final report with a list of projects and cost estimates, in order of priority, for each Study Area.

The PNA was initiated in March 2015 and will be completed in May 2016.

Facility Assessment Phase

The first phase of the PNA was the facility assessment phase. As a part of that phase, all park-owning or operating agencies in the County, including RAP, documented the condition of various park facilities and amenities at each of their parks and recreational facilities. The resultant facility assessment information was entered into a web portal inventory database that was developed by the County.

The facility assessment phase started on July 16, 2015 and ended on September 4, 2015.

REPORT OF GENERAL MANAGER

PG. 3 NO. 15-226

The information gathered during the facility assessment phase will be used by the County, and their consultant team, to help develop “Needs Assessment Toolkits” for each Study Area. These “Needs Assessment Toolkits” will be specific to each Study Area and will provide demographic information and park data for use during the community engagement phase of the Park Needs Assessment.

Community Outreach Phase

The next phase of the PNA is the community engagement process. The purpose of the community engagement process is for community members to review the background information about each Study Area and to develop a prioritized list of potential park projects they would like to see in each Study Area.

The City is required to hold at least one community engagement meeting for each of its 43 Study Areas sometime between December 1, 2015 and February 15, 2016. Additionally, the County asked for the City to submit, the dates, times, and locations of the community engagement meeting for each of its 43 Study Areas by October 15, 2015 and, for each meeting, identify the staff that would be facilitating each community engagement meeting. In early November 2015, the County will be providing, outreach training for City staff and staff of local agencies and/or community organizations that will be facilitating the community engagement meetings. During that same timeframe the County also will finalize and provide the City with the “Needs Assessment Toolkits” for each of the 43 Study Areas within the City.

Given the limited amount of time, and available dates, in which to hold the community engagement meetings for each of the 43 Study Areas within the City, RAP is planning to, cluster the community engagement meetings for multiple Study Areas at centralized park and facilities that are large enough and considered to be feasible and appropriate in order to serve multiple Study Areas. In total, RAP is planning to hold 18 meetings for the Park Needs Assessment. It is important to note that for those meetings where RAP has clustered the community engagement meetings for multiple Study Areas, each Study Area will still be provided with its own dedicated “Needs Assessment Toolkits” and dedicated meeting facilitators.

Attachment A provides a summary of the dates, times, and locations of the 18 meetings that RAP is holding for the City’s 43 Study Areas. The dates, times, and locations of these 18 meetings was determined by staff based on the geographic breakdown of the 43 Study Areas in the City, and availability of City staff and City facilities during the December 1, 2015 and February 15, 2016 timeframe.

REPORT OF GENERAL MANAGER

PG. 4

NO. 15-226

Funding Agreement

To help offset the cost of holding the community engagement meetings, the County is willing to provide the City with a \$2,500 stipend for each Study Area.

As detailed in the proposed Agreement, these funds are to be used by the City to assist its efforts to engage the residents of each Study Area to participate in the community engagement meeting and to help fund costs related to its community engagement activities. The Agreement will remain in force until completion of the community engagement process by the City, or as mutually agreed by the City and the County. As the City has 43 Study Areas, a total of \$107,500 in funding will be made available to the City through the Agreement for the community engagement meetings.

ENVIRONMENTAL IMPACT STATEMENT:

Staff has determined that the community outreach activities facilitated by the proposed Funding Agreement solely constitute planning and feasibility studies of future park projects. Therefore, the project is statutorily exempt from the California Environmental Quality Act pursuant to Article II, Section 2(d) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The approval and execution of the proposed Agreement will not have any impact on the General Fund.

This Report was prepared by Darryl Ford, Principal Project Coordinator, Planning, Construction, and Maintenance Branch.

COUNTY-WIDE PARKS NEEDS ASSESSMENT
CITY OF LA - COMMUNITY ENGAGEMENT MEETING LOCATIONS

Community Meeting Location	Meeting Day	Meeting Date	Meeting Time	LA County Study Area	Study Area ID
North Hollywood RC	Thursday	December 3, 2015	7:00 PM	City of LA North Hollywood - Valley Village City of LA Sherman Oaks - Studio City - Toluca Lake - Cahuenga Pass / Uninc Universal City City of LA Van Nuys - North Sherman Oaks - West	1359 10323 4315 4379
Ritchie Valens RC	Monday	December 7, 2015	7:00 PM	City of LA Van Nuys - North Sherman Oaks - East City of LA Arleta - Pacoima	1362 1354
Baldwin Hills RC	Tuesday	December 8, 2015	6:30 PM	City of LA Sun Valley - La Tuna Canyon City of LA Sunland - Tujunga - Lake View Terrace - Shadow Hills City of LA Sylmar	1350 1361
Mason RC	Wednesday	December 9, 2015	7:00 PM	City of LA West Adams - Baldwin Hills - Leimert - North City of LA West Adams - Baldwin Hills - Leimert - South City of LA Chatsworth - Porter Ranch \ Unincorporated Chatsworth	4305 4378 10297
Balboa RC	Thursday	December 10, 2015	7:00 PM	City of LA Granada Hills - Knollwood City of LA Mission Hills - Panorama City - North Hills City of LA Northridge	1368 1367 1344
Barrington RC	Monday	December 14, 2015	7:00 PM	City of LA Canoga Park - Winnetka - Woodland Hills - West Hills - East City of LA Canoga Park - Winnetka - Woodland Hills - West Hills \ Uninc Conoga Park - West Hills	4377 9296
Friendship Auditorium	Wednesday	December 16, 2015	6:30 PM	City of LA Encino - Tarzana City of LA Reseda - West Van Nuys	1349 1364
Westchester RC	Wednesday	December 16, 2015	6:30 PM	City of LA Bel Air - Beverly Crest/ Unincorporated Hollywood Hills City of LA Brentwood - Pacific Palisades	10324 1342
Westwood RC	Wednesday	December 16, 2015	7:00 PM	City of LA Northeast Los Angeles - North City of LA Silver Lake - Echo Park - Elysian Valley	4293
Wilmington RC	Tuesday	December 22, 2015	6:30 PM	City of LA Westchester - Playa del Rey / City of LA Los Angeles International Airport City of LA Palms - Mar Vista - Del Rey	12306 1388
Friendship Auditorium	Wednesday	January 6, 2016	6:30 PM	City of LA Venice City of LA West Los Angeles City of LA Westwood / Unincorporated Sawtelle VA Center	1363 1370 10301
Alpine RC	Thursday	January 7, 2016	7:00 PM	City of LA Harbor Gateway City of LA Wilmington - Harbor City / City of LA Port of Los Angeles	1375 12333
Expo Center	Thursday	January 7, 2016	6:30 PM	City of LA Hollywood - North City of LA Hollywood - South	4295 4376
South LA Sports Activity Center	Wednesday	January 13, 2016	6:30 PM	City of LA Central City City of LA Central City North	1371 1352
Lincoln Park	Thursday	January 14, 2016	7:00 PM	City of LA South Los Angeles - North City of LA Southeast Los Angeles - North	4319 4372
MacArthur Park	Thursday	January 21, 2016	7:00 PM	City of LA South Los Angeles - South City of LA Southeast Los Angeles - South	4373 4310
Pan Pacific	Thursday	January 21, 2016	7:00 PM	City of LA Boyle Heights City of LA Northeast Los Angeles - South	1366 4375
Peck Park	Thursday	January 21, 2016	6:30 PM	City of LA Westlake City of LA Wilshire - West City of LA Wilshire - East	1348 4339 4371
		January 21, 2016		City of LA San Pedro / City of LA Port of Los Angeles / Unincorporated La Rambla	13331