

REGULAR MEETING MINUTES

BOARD OF RECREATION AND PARK COMMISSIONERS  
OF THE CITY OF LOS ANGELES

Wednesday, October 21, 2015

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the Regular Meeting at EXPO Center Comrie Hall at 9:40 a.m. Present were President Sylvia Patsaouras, Vice President Lynn Alvarez, and Commissioner Iris Zuñiga. Also present were Michael A. Shull, General Manager, and Deputy City Attorney IV Anthony-Paul Diaz.

The following Department staff members were present:

Kevin Regan, Assistant General Manager, Operations Branch  
Vicki Israel, Assistant General Manager, Partnership and Revenue Branch  
Ramon Barajas, Assistant General Manager, Planning, Construction and Maintenance Branch  
Noel Williams, Chief Financial Officer, Finance Branch

APPROVAL OF THE MINUTES

Commissioner Alvarez moved that the Board approve the Minutes of the October 7, 2015 Regular Meeting, which was seconded by Commissioner Zuñiga. There being no objections, the Motion was unanimously approved.

GENERAL MANAGER'S REPORTS

15-219

VARIOUS COMMUNICATIONS

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15-220

HOLLYWOOD RECREATION CENTER – POOL AND POOL BUILDING (PRJ1402B) (W.O. #E170344) – ACCEPTANCE AND RELEASE OF STOP PAYMENT NOTICES ON CONSTRUCTION CONTRACT NO. 3454

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The Board and Department staff discussed the drainage in the women's locker room at the Hollywood Recreation Center Pool. President Patsaouras requested that Department staff report back with an informational report regarding the drainage issue.

15-221

GRIFFITH PARK – GREEK THEATRE FACILITY HISTORICAL ENHANCEMENT (W.O. #E1907891) – APPROVAL OF FINAL PLANS AND EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

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Architect Julie Smith-Clementi of Rios-Clementi Hale Studios, Historical Architect John Lesak of Page & Turnbull, and Project Manager Paul Tseng of Bureau of Engineering Architectural Division presented the final plans and discussed the project scope for the Greek Theatre Facility Historical Enhancement project. The Board and Department staff discussed the accessibility of the Front Plaza area for public use, the planned area for concessions, and opportunities allowed for public input during presentations made to the Greek Theatre Advisory Committee, Cultural Heritage Commission, and the Arts, Parks, and River Council Committee.

October 21, 2015

Public comments were invited for the General Manager's Reports; however, no requests for public comments were received.

President Patsouras requested a Motion to approve General Manager's Reports No. 15-219, 15-220 and 15-221 as presented. Commissioner Alvarez moved that the General Manager's Reports be approved, and that the Resolutions recommended in the Reports be thereby approved. Commissioner Zuñiga seconded the Motion. There being no objections, the Motion was unanimously approved.

#### NEW BUSINESS:

- Assistant General Manager Kevin Regan presented and discussed the highlights included in the Summer 2015 Activity Report. President Patsouras requested that staff prepare future Summer Activity Reports that would illustrate any activity trends over a five-year period. President Patsouras further requested that staff confirm the paid youth attendance rate reported for 2015, and report back on how it compares with the youth attendance rate reported for 2013. Commissioners Alvarez requested that the Department develop a marketing plan that promotes the summer activities and the Department's accomplishments, and work with the Los Angeles Parks Foundation to publicize the information and reach out to funders and donors. Commissioner Zuñiga further requested that the Department's website acknowledge the existing private funders, donors, and partners that contributed to the programs highlighted in the Summer 2015 Activity Report as part of a marketing and outreach campaign.
- Superintendent Javier Solis of the Planning, Construction, and Maintenance Branch presented the Informational Report on Gladys Park and San Julian Park at Skid Row, and discussed the repairs that were made to both parks. Commissioner Zuñiga requested that Department staff report back on the roles of the Park Advisory Board (PAB) to be established for San Julian Park, and identify how the involved community members plan to support the PAB and establish a partnership with the Department in accordance with best practices of other PABs. General Manager Michael Shull discussed that the Department will report back with regular status updates on continued dialogue with the Skid Row community. Superintendent Joe Salaces of Griffith Metro Region and Assistant General Manager Kevin Regan also reported on the contracted security services to monitor the portable restrooms placed by the Department at Gladys Park and San Julian Park.

#### COMMISSION TASK FORCES

- Commission Task Force on Concessions (Commissioners Zuñiga and Culpepper )

Commissioner Zuñiga reported that a Commission Task Force on Concessions Meeting was held on October 21, 2015 prior to the Board Meeting, in which the Task Force received a verbal update on the Golf Consultant Report. The revised draft of the Golf Consultant Report will be presented during the November 18, 2015 Task Force Meeting, and the final Golf Consultant Report with recommendations and an action plan will be presented to the Board during the December 9, 2015 Regular Meeting. Commissioner Zuñiga also reported that the Lake Balboa Pedal Boat Rental Concession collected approximately \$110,000 in revenue during its operation from May 2015 through September 2015.

October 21, 2015

- Commission Task Force on Facility Repair and Maintenance (Commissioners Sanford and Alvarez)

Commissioner Alvarez reported that a Commission Task Force on Facility Repair and Maintenance Meeting was held on October 21, 2015 prior to the Board Meeting, in which a discussion was held regarding the inclusion of shade structures into the project designs. Project plans for the Venice Beach/Rose Avenue Restroom Replacement project and the Rancho Cienega Sports Complex – Celes King III Pool project were also presented during the Task Force Meeting. Commissioner Alvarez requested that a presentation regarding construction signage be included on a future Task Force Meeting Agenda.

#### GENERAL MANAGER'S ORAL REPORT

General Manager Michael Shull reported on Department activities, facilities, and upcoming events. The Department will be moving back to Figueroa Plaza on October 29 and 30, 2015, and operations will resume on Monday, November 2, 2015. The Department will occupy the second, third, and fourth floors of Figueroa Plaza located at 221 North Figueroa Street, Los Angeles, CA 90012.

#### PUBLIC COMMENTS

Public comment on matters within the Board's jurisdiction was invited. Three requests for public comment were received, and such comments were made to the Board.

#### FUTURE AGENDA ITEMS

President Patsouras requested that Department staff report back on the locker room drainage issues at Hollywood Recreation Center pool, the youth attendance rate as discussed for the Summer 2015 Activity Report, a marketing plan that promotes the Department's accomplishments, and continued status updates regarding Gladys Park and San Julian Park in Skid Row.

#### NEXT MEETING

The next Regular Meeting of the Board of Recreation and Park Commissioners was scheduled to be held on Wednesday, November 4, 2015, 9:30 a.m., at EXPO Center Comrie Hall, 3980 S. Bill Robertson Lane, Los Angeles, CA 90037.

#### ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 10:50 a.m.

#### ATTEST

  
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PRESIDENT

  
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BOARD SECRETARY