

## REGULAR MEETING MINUTES

### BOARD OF RECREATION AND PARK COMMISSIONERS OF THE CITY OF LOS ANGELES

Wednesday, April 20, 2016

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the Regular Meeting at North Hollywood Recreation Center at 9:30 a.m. Present were President Sylvia Patsaouras, Vice President Lynn Alvarez, Commissioner Misty M. Sanford, and Commissioner Iris Zuñiga. Also present were Michael A. Shull, General Manager, and Deputy City Attorney III Strefan Fauble.

The following Department staff members were present:

Anthony-Paul Diaz, Executive Officer  
Vicki Israel, Assistant General Manager, Partnership and Revenue Branch  
Sophia Pina-Cortez, Superintendent, Operations Branch  
Cathie Santo Domingo, Superintendent, Planning, Construction and Maintenance Branch

#### CALL TO ORDER AND SPECIAL PRESENTATION

- Jackie Keene, District Director of Councilmember Paul Krekorian's Office, Second Council District, made opening remarks and welcomed the Board and audience to the Second Council District.
- Charles Singer, Superintendent of Valley Region, introduced Department staff and provided background and programming information regarding the North Hollywood Recreation Center.

#### APPROVAL OF THE MINUTES

Commissioner Alvarez moved that the Board approve the Minutes of the April 6, 2016 Regular Meeting, which was seconded by Commissioner Sanford. There being no objections, the Motion was unanimously approved.

#### BOARD REPORTS

16-091

##### VARIOUS COMMUNICATIONS

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16-092

LAKE HOLLYWOOD PARK – DONATION OF FUNDING FROM NBCUNIVERSAL MEDIA, LLC FOR NEW PLAYGROUND EQUIPMENT; EXEMPTION FROM CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1A, CLASS 1, CATEGORY 14, AND SECTION 1K, CLASS 11, CATEGORY(S) 3 AND 6 OF THE CITY CEQA GUIDELINES

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Commissioner Alvarez recused herself and left the Meeting prior to the Board's consideration of Board Report No. 16-092 to avoid any perception of a potential conflict of interest.

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Assistant General Manager Vicki Israel presented Board Report No. 16-092 for acceptance of a donation from NBCUniversal Media, LLC in the amount of \$200,000.00 to be used for the removal of existing playground equipment at Lake Hollywood Park, and for the purchase and installation of new playground equipment and resilient surfacing. The Board and Department staff discussed the design elements for the new playground equipment.

Public comments were invited for Board Report No. 16-092. Three requests for public comment were submitted, and such comments were made to the Board.

President Patsouras requested a Motion to approve Board Report No. 16-092 as presented. Commissioner Sanford moved that the Board Report No. 16-092 be approved. Commissioner Zuñiga seconded the Motion. There being no objections, the Motion was unanimously approved by the following vote: Ayes, Commissioners Sanford, Zuñiga, and President Patsouras – 3; Nays - 0.

Commissioner Alvarez returned to the Meeting after the adoption of Board Report No. 16-092.

16-093

**ECHO PARK BOATHOUSE CAFÉ CONCESSION – RESCIND THE 2015 REQUEST FOR PROPOSALS (CON-F15-003); RETAIN THE PROPOSAL DEPOSIT; REISSUE THE REQUEST FOR PROPOSALS**

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Chief Sustainability Officer Matthew Rudnick presented Board Report No. 16-093 to rescind the Request for Proposals (RFP) for the Echo Park Café Concession; retain the \$5,000.00 Proposal Deposit submitted by the sole responsive bidder, MDDJ Four Square LLC (Four Square) as forfeiture due to Four Square's refusal to negotiate and execute a Concession Agreement with the annual minimum revenue-sharing terms presented in the Pro Forma Statement and Four Square's accepted proposal for the Echo Park Café Concession RFP; and reissue the Echo Park Café Concession RFP with a modification to the term length to a five-year Concession Agreement with one five-year renewal option at the sole discretion of the Department. The Board and Department staff discussed the proposed annual minimum revenue-sharing terms to be included in the reissued Echo Park Café Concession RFP, and the month-to-month arrangement with the current Concessionaire, Square One Dining.

16-094

**GRIFFITH PARK – TRAVEL TOWN TRANSPORTATION MUSEUM – AMERICANS WITH DISABILITIES ACT PARKING LOT IMPROVEMENTS (PRJ20892) PROJECT; ALLOCATION OF QUIMBY FEES; EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1(3,4) OF THE CITY CEQA GUIDELINES**

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Meghan Luera, Management Assistant of the Planning, Construction, and Maintenance Branch, presented Board Report No. 16-094 for the approval of the scope for the Griffith Park – Travel Town Transportation Museum – Americans With Disabilities Act (ADA) Parking Lot Improvements Project (Project); authorization for the Department's Chief Accounting Employee to transfer \$50,000.00 in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the Griffith Park Account No. 89460K-GB for allocation to the Project; and the finding that the Board actions are exempt from the

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California Environmental Quality Act (CEQA). Commissioner Sanford requested that the City Attorney file a CEQA Notice of Exemption for the Project, as well as for any other projects in which the Board approves a CEQA exemption. The Board and Department staff discussed the Department's review process for the facility infrastructure projects that require ADA improvements.

16-095

GRIFFITH PARK CRYSTAL SPRINGS – NEW BASEBALL FIELDS  
(W.O. #E17-0110B) PROJECT – PROPOSED PROJECT  
CHANGES; ADDENDUM TO PREVIOUSLY CERTIFIED  
ENVIRONMENTAL IMPACT REPORT

Cathie Santo Domingo, Superintendent of the Planning, Construction, and Maintenance Branch, presented Board Report No. 16-095 for approval of the proposed changes to the Griffith Park Crystal Springs - New Baseball Fields project (Project) described in the Addendum and City Council Motion adopted on February 2, 2016 referenced as Council File No. 15-0896; approval of the finding that the original Project as analyzed in the previously certified Environmental Impact Report (EIR) is being changed to reduce its environmental impact and to settle a lawsuit, and that, based on substantial evidence in the record as a whole, the Project changes do not require preparation of a subsequent or supplemental EIR because none of the conditions described in the State California Environmental Quality Act (CEQA) Guidelines Section 15162 or Section 15163 apply to this case; and authorization of an Addendum, with the previously certified EIR for the Project, as the CEQA clearance for the approval of proposed Project changes to the previously approved Crystal Springs Baseball Fields Project. The Board, Department staff, City Attorney's Office staff, and Bureau of Engineering staff discussed the status of funding from the Proposition K Competitive Grant Program currently earmarked for the Project, the process and terms of the settlement approved by City Council which is contingent upon the Board's approval of the proposed changes to the Project description, and the estimated total cost to complete the modified Project.

Commissioner Alvarez made the Motion to approve the Recommendations included in Report No. 16-095 with an additional Recommendation as follows:

4. Approving Report No. 16-095 does not commit the Department of Recreation and Parks to any further action, and any further action will require approval by the Board of Recreation and Park Commissioners.

There being no objections, the Motion was unanimously approved.

16-096

LOS ANGELES RIVERFRONT PARK – PHASE II (W.O.  
#E170406F) PROJECT – DIRECTIVE TO WITHHOLD CONTRACT  
PAYMENTS AND REQUEST TO PARTIALLY RELEASE PAYMENT  
ON CONSTRUCTION CONTRACT NO. 3385

Cathie Santo Domingo, Superintendent of the Planning, Construction, and Maintenance Branch, presented Board Report No. 16-096 to direct the Chief Accounting Employee to withhold \$615,878.88 for the Los Angeles Riverfront Park – Phase II Project, as assessed by the Directive from the Department of Public Works, Bureau of Contract Administration, Office of Contract Compliance (OCC) for Construction Contract No. 3385, and release \$115,700.00 per the Directive

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from the OCC for Construction Contract No. 3385. The Board and Department staff discussed the labor compliance monitoring process and database maintained by the OCC.

16-097

109<sup>TH</sup> STREET POOL AND BATHHOUSE REPLACEMENT PROJECT (PRJ1501P) (W.O. #1906494) – DIRECTIVE TO WITHHOLD PAYMENTS ON CONSTRUCTION CONTRACT NO. 3462

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Cathie Santo Domingo, Superintendent of the Planning, Construction, and Maintenance Branch, presented Board Report No. 16-097 to direct the Chief Accounting Employee to withhold \$332,327.16 for the 109<sup>th</sup> Street Pool and Bathhouse Replacement Project, as assessed by the Directive from the Department of Public Works, Bureau of Contract Administration, Office of Contract Compliance on Construction Contract No. 3462 for underpayment of prevailing wages and other labor violations.

16-098

CENTRAL RECREATION CENTER POOL AND BATHHOUSE RENOVATION PROJECT (PRJ20251) (W.O. #E1907620) – DIRECTIVE TO WITHHOLD CONTRACT PAYMENTS ON CONSTRUCTION CONTRACT NO. 3513

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Cathie Santo Domingo, Superintendent of the Planning, Construction, and Maintenance Branch, presented Board Report No. 16-098 to direct the Chief Accounting Employee to withhold \$443,600.00 for the Central Recreation Center Pool and Bathhouse Renovation Project (Project), as assessed for labor violations due to non-submittal of payrolls when payroll records are delinquent or inadequate pursuant to the Directive from the Department of Public Works, Bureau of Contract Administration, Office of Contract Compliance for Construction Contract No. 3513. The Board and Department staff discussed the status of the Project, and the Department's request to the Bureau of Engineering to establish a pre-qualified list of contractors for large capital improvement projects.

16-099

GAFFEY STREET POOL – POOL AND NEW BATHHOUSE RESTORATION (PRJ20726) (W.O. #E1907453F) PROJECT – ACCEPTANCE OF STOP PAYMENT NOTICE ON CONSTRUCTION CONTRACT NO. 3514

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Cathie Santo Domingo, Superintendent of the Planning, Construction, and Maintenance Branch, presented Board Report No. 16-099 to direct Department staff to withhold the amounts claimed in the following Stop Payment Notice for the Gaffey Street Pool and New Bathhouse Restoration Project, plus an additional sum equal to 25% thereof, to defray any costs of litigation in the event of court action, if said amount of said funds are available, and to notify contractors, sureties, and other interested parties that the amount of said claims plus 25% will be withheld.

16-100

HOLLYWOOD RECREATION CENTER – POOL & POOL BUILDING (PRJ1402B) (W.O. #E170344F) PROJECT – RELEASE OF STOP PAYMENT NOTICE ON CONSTRUCTION CONTRACT NO. 3454

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Cathie Santo Domingo, Superintendent of the Planning, Construction, and Maintenance Branch, presented Board Report No. 16-100 to accept the Release of Stop Payment Notice on Construction Contract No. 3454 for the Hollywood Recreation Center – Pool & Pool Building Project.

16-101

ALBION RIVERSIDE PARK PROJECT – WATER QUALITY AND  
PARK IMPROVEMENTS (PRJ20647) (W.O. #EW40060F)  
PROJECT – APPROVAL OF FINAL PLANS

Board Report No. 16-101 was continued for consideration at a later date.

16-102

KEN MALLOY HARBOR REGIONAL PARK SYNTHETIC SOCCER  
FIELD (PRJ20761) (W.O. E170384F) PROJECT – APPROVAL O  
FINAL PLANS AND CALL FOR BIDS; EXEMPTION FROM THE  
CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)  
PURSUANT TO ARTICLE III, SECTION 1, CLASS 3 (6), CLASS 11  
(3,6) OF THE CITY CEQA GUIDELINES

Board Report No. 16-102 was continued for consideration at a later date.

16-103

VARIOUS DONATIONS TO OPERATIONS BRANCH – EXPO  
CENTER

Belinda Jackson, Executive Director of EXPO Center, presented Board Report No. 16-103 for acceptance of a donation of 125 pairs of shoes by Nike, Inc. with a total estimated value of \$12,500.00; a donation of Los Angeles Lakers athletic gear by the Lakers Youth Foundation with a total estimated value of \$1,000.00; a donation of toys and gift cards by Regalettes, Inc. for the 2015 Winter Holiday Festival; and a donation in the amount of \$200.00 by the Museum of Science, Boston to be used for the purchase of supplies, refreshments, and equipment for the EXPO Center's Computer Clubhouse.

16-104

LAS PALMAS SENIOR CITIZEN CENTER – ACCEPTANCE OF  
DONATION FROM THE MISSION CONTINUES

Sophia Pina-Cortez, Superintendent of Metro Region, presented Board Report No. 16-104 for acceptance of a donation from The Mission Continues, a non-profit organization, of an improvement project at Las Palmas Senior Citizen Center which included replacing benches and an overhead shade structure, building several gardening beds, and painting exterior walls. The total estimated value of the donation amounted to \$8,000.00 in material costs in addition to 800 volunteer hours.

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16-105

AS-NEEDED ALL WEATHER TURF CONSTRUCTION, RETROFIT,  
MAINTENANCE, AND/OR REPAIRS – REQUEST FOR  
QUALIFICATIONS

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Board Report No. 16-105 was continued for consideration at a later date.

One written communication was submitted as public comment for General Manager's Report No. 16-094. Public comments were invited; however, no other requests for public comment were received for the Board Reports.

President Patsouras requested a Motion to approve the Board Reports as presented, with the exception of Board Report Nos. 16-101, 16-102, and 16-105 which were continued for consideration at a later date; Board Report No. 16-092 which was previously adopted by the Board as presented; and Board Report No. 16-095 which was previously adopted as amended. Commissioner Alvarez moved that the Board Reports be approved, and that the Resolutions recommended in the Reports be thereby approved. Commissioner Sanford seconded the Motion. There being no objections, the Motion was unanimously approved.

GENERAL MANAGER'S DEPARTMENT REPORT AND UPDATES – Taken Out of Order

- General Manager Michael Shull reported on Department activities, facilities, and upcoming events. Opening ceremonies for youth baseball and softball programs have been held at various recreation centers throughout the City of Los Angeles. A Pretty in Pink women's empowerment event is scheduled on April 23, 2016 at Jackie Tatum Harvard Recreation Center. The Greenwood Square Park Dedication Ceremony is scheduled on April 26, 2016. The Bellevue Recreation Center Ribbon Cutting Ceremony and a Vermont Gage New Outdoor Fitness Equipment Dedication Ceremony are scheduled on April 30, 2016. The Venice Springtime Ladies Skate Jam Competition is also scheduled on April 30, 2016 at Venice Beach Skate Plaza. The Department's first budget hearing for Fiscal Year 2016-2017 is scheduled on April 27, 2016 with the Budget and Finance Council Committee.
- General Manager Michael Shull reported on the Greek Theatre's Opening Night with a performance by Pepe Aguilar on April 16, 2016.

COMMISSION TASK FORCES

- Commission Task Force on Concessions Report (Commissioners Zuñiga and Culpepper)  
  
Commissioner Zuñiga reported on the Concessions Task Force Meeting held on April 20, 2016 prior to the Board Meeting.
- Commission Task Force on Facility Repair and Maintenance (Commissioners Sanford and Alvarez)  
  
Commissioner Sanford reported on the Facility Repair and Maintenance Task Force Meeting held on April 20, 2016 prior to the Board Meeting.

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PUBLIC COMMENTS

Public comment on matters within the Board's jurisdiction was invited; however, no requests for public comment were received.

FUTURE AGENDA ITEMS

Commissioner Sanford requested that Department staff report back to the Facility Repair and Maintenance Task Force on the schedule of maintenance for fitness equipment at the fitness zones.

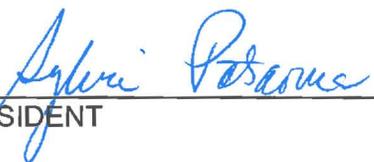
NEXT MEETING

The next Regular Meeting of the Board of Recreation and Park Commissioners was scheduled to be held on Wednesday, May 4, 2016, 9:30 a.m., at EXPO Center Comrie Hall, 3980 South Bill Robertson Lane, Los Angeles, CA 90037.

ADJOURNMENT

There being no further business to come before the Board, President Patsouras adjourned the Meeting at 11:05 a.m.

ATTEST

  
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PRESIDENT

  
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BOARD SECRETARY