

APPROVED
02-03-2016

BOARD OF RECREATION
& PARK COMMISSIONERS

REPORT OF GENERAL MANAGER

NO. 16-046

DATE February 03, 2016

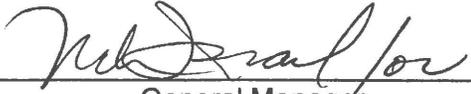
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BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AS-NEEDED ALL-WEATHER TURF CONSTRUCTION, RETROFIT,
MAINTENANCE AND/OR REPAIRS – AWARD OF CONTRACTS

R. Barajas _____
H. Fujita _____
V. Israel _____

K. Regan _____
*N. Williams NDW



General Manager

Approved

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Find, in accordance with Charter Section 1022, that the Department of Recreation and Parks (RAP) does not have, available in its employ, personnel with sufficient time or necessary expertise to undertake all-weather turf construction, retrofit, maintenance and repair in a timely manner, and it is more feasible, economical and in RAP's best interest, to secure these services by contract with several contractors to perform this work as-needed and on an occasional but frequent basis, without engaging in a new competitive bidding process for each individual project to be performed;
2. Find, in accordance with Charter Section 371(e)(2) and Los Angeles Administrative Code Section 10.15(a)(2), that competitive bidding is not practicable or advantageous as it is necessary for RAP to be able to call on contractors to perform this work as-needed and on an occasional but frequent basis, without engaging in a new competitive process for each individual project to be performed; however, from among as-needed contractors, each individual project is assigned on the basis of availability of an as-needed contractor to perform the work, the price to be charged and the unique expertise of the as-needed contractor; and,
3. Find, in accordance with Charter Section 372, that obtaining competitive proposals or bids for each individual project for which work may be performed is not reasonably practicable or compatible with the RAP's interests of having available as-needed contractors who are assigned various projects on the basis of availability, price, and expertise, and that it is therefore necessary to have several as-needed contractors for this type of service available when called upon by RAP to perform services;
4. Find as the contract awarding authority, in accordance with Charter Section 371(e)(10) that services to be provided by the contractors, are for the performance of professional, scientific,

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expert or technical services and the use of competitive bidding would be undesirable, impractical or impossible or is otherwise excused by common law;

5. Approve proposed Services Contracts (Contracts), substantially in the form on file in the Board Office, between the City of Los Angeles and the following firms for all-weather turf construction, retrofit, maintenance and/or repair specifying the terms and conditions for a three (3) year contract, subject to approval of the Mayor and the City Attorney as to form;

Contractors:

- a) Asphalt, Fabric & Engineering, Inc.
 - b) Byrom-Davey, Inc.
 - c) California Landscape & Design, Inc. dba California Skateparks
6. Direct the Board Secretary to transmit the proposed Contracts to the Mayor in accordance with Executive Directive No. 3 and, concurrently to the City Attorney for review and approval as to form;
 7. Approve the selection process for the selection of qualified firms;
 8. Authorize the Board President and Secretary to execute the contracts upon receipt of the necessary approvals; and,
 9. Authorize the General Manager, or designee, to make technical corrections as necessary to the contract, to carry out the intent of this Report.

SUMMARY:

RAP requires as-needed all-weather turf construction, retrofit, maintenance and/or repairs contracts in order to perform current and future construction projects, such as the installation of new and/or retrofitted all-weather turf fields and general maintenance and repairs to the Parks existing all-weather/synthetic turf fields. The minimum qualifications as described in more detail below were established to address the highest and most complex needs of RAP.

It is imperative that RAP develop and award these contracts in order to continue meeting the demands of park users as it relates to the new construction and/or maintenance/repairs of existing all-weather/synthetic turf fields. Currently, RAP does not have the expertise and/or equipment to install new all-weather fields and/or maintain/repair existing all-weather/synthetic fields. Having access to on-call, pre-qualified contractors who specialize in this type of work will help ensure that RAP is responding to the demands of Park users while meeting our City's water conservation goals. The pre-qualified contractors will be required to competitively bid amongst those on the list as outlined in this Report, and will work as support to the RAP's Planning, Construction, and Maintenance staff.

All-weather turf fields provide the park users with a clean, safe and designated facility to play soccer, football, or other non-traditional sports that require a field format. In addition, all-weather turf fields require no watering and they limit the damage of existing park grass areas where traditional park

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users would play sports and damage the grass areas. Currently, RAP does not have staff with the skills, knowledge or equipment to construct and/or maintain all-weather turf fields.

On August 12, 2015, the Board approved a Request for Qualifications (RFQ) (Report No. 15-170), which was released October 19, 2015. On December 15, 2015, RAP received six (6) proposals in response to the Request for Qualifications for All-Weather Turf Construction, Retrofit, Maintenance and Repairs.

- 1) Asphalt, Fabric, & Engineering Inc.
2683 Lime Avenue
Signal Hill, CA 90755
- 2) Byrom-Davey, Inc
13220 Evening Creek Drive South, Suite 103
San Diego, CA 92128
- 3) California Landscape & Design, Inc. dba California Skateparks
273 N. Benson Avenue
Upland, CA 91786
- 4) Los Angeles Engineering, Inc.
633 N. Barranca Avenue
Covina, CA 91723
- 5) Ohno Construction Company
16398 Boyle Avenue
Fontana, CA 92337
- 6) UBU Sports, Inc.
3110 Woodcreek Drive
Downers Grove, Illinois 60515

Responders were required to provide evidence of their qualifications and were required to meet at least one of the two minimum requirements listed below:

- 1) All-Weather Turf Field Construction and Retrofit: Qualified Responders must have directly managed and/or performed 100% of the all-weather turf system installation. Turf System installation must have included sub-grade preparation and sub-base drainage in accordance with manufactures' specifications. Responder must currently have, and be in good standing with the following California Contractor's License: "A" General Engineering Contractor and/or D-12 Synthetic Products Contractor. Responder must have successfully constructed under an A and/or D12 California Contractor's license, a minimum of ten (10) All-Weather Turf athletic fields with a minimum of forty thousand (40,000) square feet (s.f.) each, from January 1, 2012 to January 1, 2015. All referenced installations must have been installed in the United States. Responder must provide a list of all project site addresses, customer contacts, size and type of turf system installed and/or retrofitted.

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- 2) All-Weather Turf Maintenance and/or Repairs: Qualified Responders must have three (3) years experience performing maintenance and/or repairs on commercial size all-weather/synthetic fields of forty thousand (40,000) s.f. or larger. Responders must provide a list of thirty (30) successful repair and/or maintenance projects performed in the United States from January 1, 2012 to January 1, 2015. Responders must provide a list of all project site address, customer contacts, size and type of turf system maintained and/or repaired.

Only three (3) of the six (6) responders submitted a responsive submittal to this RFQ. Three (3) responders failed to submit a completed submittal and thus had to be disqualified from any further review process. The following responders were disqualified because they submitted an incomplete RFQ package submittal response, specific details for the disqualifications can be found on Exhibit A:

1. Los Angeles Engineering, Inc.
2. Ohno Construction Company
3. UBU Sports, Inc.

The following responders met the minimum qualifications for All-Weather Turf Construction and Retrofit:

1. Asphalt, Fabric, & Engineering Inc.
2. Byrom-Davey, Inc.
3. California Landscape & Design, Inc. dba California Skateparks

The following responders met the minimum qualifications for All-Weather Turf Maintenance and Repairs:

1. Asphalt, Fabric, & Engineering Inc
2. California Landscape & Design, Inc. dba California Skateparks

RFQ responses were evaluated solely for the minimum qualifications (as stated in RFQ Document). The minimum qualifications as set forth determine the responder's knowledge and experience to perform the terms and specifications of this Contract. It was found through review and verification by RAP staff that the above listed responders met and/or exceeded the minimum qualifications as set forth in the RFQ.

Once it was determined that the responders had met all of the minimum qualifications, RAP staff verified with the respondents' provided references. Questions were posed regarding both the respondent's ability to produce a quality product that met all necessary standards in a timely manner, and if the respondent was timely and effective in their correspondence with governing agencies. All of the references for the respondents who met our minimum qualifications responded favorably to these questions, and highly recommended the respective respondent. It was then determined that each of the above listed Respondents should be selected as a pre-qualified synthetic turf construction, retrofit, maintenance and/or repair contractor; and therefore, eligible to bid on future RAP projects.

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All responders are to complete the minimum requirements in the Business Inclusion Program (BIP). BIP requires the responders to reach out to the subcontractors and to give the subcontractors opportunities to participate in the performance of the City contracts.

Board authorization is being sought to authorize the Board President and Secretary to execute contracts, subject to City Attorney and Mayor approval. The selected pre-qualified Responders will be recommended to the Board for a three (3) year contract, in an amount not to exceed an annual expenditure of \$10,000,000 per contract, per year. The contract amount is an estimate, and RAP does not guarantee that the contract maximum amount will be reached. The construction services that RAP is requesting shall be on an as-needed basis. RAP, in entering into an agreement, guarantees no minimum amount of business or compensation. Contracts awarded through this RFQ shall be subject to funding availability and early termination by RAP, as provided in the Standard Provisions for City Contracts.

Funding for projects will be provided from various funding sources including, but not limited to Proposition A, Quimby, Community Development Block Grant (CDBG), and Proposition 84.

FISCAL IMPACT STATEMENT:

Executing these as-needed contracts have no impact on the RAP's General Fund as funding will be identified on a per project basis.

This Report was prepared by Kai Wong, Management Analyst II, reviewed by Jimmy Newsom, Senior Management Analyst I, Financial Division.

**CITY OF LOS ANGELES/ DEPARTMENT OF RECREATION AND PARKS
ALL WEATHER TURF CONSTRUCTION, RETROFIT, MAINTENANCE AND/OR REPAIRS
SUBMITTAL VERIFICATION
1/11/2016**

EXHIBIT A

	Responder Name	Address	Full RFQ Document Submitted (Y/N)	All Forms Submitted Completed (Y/N)	Comments
1	Asphalt, Fabric & Engineering, Inc.	2683 Lime Ave, Signal Hill, CA 90755	Y	Y	Responder qualified for: 1) Construction/ Retrofit and 2) Maintenance and/or Repairs
2	Byrom-Davey, Inc.	13220 Evening Creek Drive South, Suite 103, San Diego, CA 92128	Y	Y	Responder qualified for: 1) Construction/ Retrofit
3	California Landscape & Design, Inc. dba California Skateparks	273 N. Benson Avenue, Upland, CA 91786	Y	Y	Responder qualified for: 1) Construction/ Retrofit and 2) Maintenance and/or Repairs
4	Los Angeles Engineering, Inc	633 N. Barranca Ave, Covina, CA 91723	Y	N	Responder did not provide the minimum qualifications (i.e. must have constructed/ retrofitted a minimum of ten (10) synthetic fields, 40,000 sf or more, from 1/1/12 to current. Responder submitted 18 projects, but only 3 were within the required timeframe
5	Ohno Construction	16398 Boyle Avenue, Fontana, CA 92337	Y	N	Responder did not Sign the Child Care Declaration Statement on Page 126 of RFQ on both Response Copies
6	UBU Sports, Inc.	3110 Woodcreek Drive, Downers Grove, Illinois 60515	Y	N	Responder did not complete the Contractor Responsibility Questionnaire (Exhibit E.) Responder did not answer #1 (Page 3), #7 (Page 4), #8(b) (Page 5) and #20 (Page 6).