

AGENDA

BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES

Wednesday, February 3, 2016 at 9:30 a.m.

EXPO Center Comrie Hall
3980 South Bill Robertson Lane
Los Angeles, CA 90037

SYLVIA PATSAOURAS, PRESIDENT
LYNN ALVAREZ, VICE PRESIDENT
MELBA CULPEPPER, COMMISSIONER
MISTY M. SANFORD, COMMISSIONER
IRIS ZUÑIGA, COMMISSIONER

EVERY PERSON WISHING TO ADDRESS THE COMMISSION MUST COMPLETE A SPEAKER'S REQUEST FORM AT THE MEETING AND SUBMIT IT TO THE COMMISSION EXECUTIVE ASSISTANT PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM.

PURSUANT TO COMMISSION POLICY, COMMENTS BY THE PUBLIC ON AGENDA ITEMS WILL BE HEARD ONLY AT THE TIME THE RESPECTIVE ITEM IS CONSIDERED, FOR A CUMULATIVE TOTAL OF UP TO FIFTEEN (15) MINUTES FOR EACH ITEM. ALL REQUESTS TO ADDRESS THE BOARD ON PUBLIC HEARING ITEMS MUST BE SUBMITTED PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM. COMMENTS BY THE PUBLIC ON ALL OTHER MATTERS WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD WILL BE HEARD DURING THE "PUBLIC COMMENTS" PERIOD OF THE MEETING. EACH SPEAKER WILL BE GRANTED TWO MINUTES, WITH FIFTEEN (15) MINUTES TOTAL ALLOWED FOR PUBLIC PRESENTATION.

1. APPROVAL OF THE MINUTES:

- Approval of Minutes for the Regular Meeting of January 20, 2016

2. GENERAL MANAGER'S REPORTS:

- 16-017 Various Communications
- 16-018 Central City West Specific Plan – Tree Planting In-Lieu Fee – Establishment of Account
- 16-019 Greater Downtown Housing Incentive Area Open Space Fee – Establishment of Account
- 16-020 Cheviot Hills Park – Archery Range Restroom (PRJ20739) Project – Allocation of Quimby Fees; Exemption from the California Environmental Quality Act
- 16-021 City Hall Park – Joy Picus Play Area Renovation (PRJ20941) Project – Allocation of Zone Change Fees; Exemption from the California Environmental Quality Act
- 16-022 Fairfax Senior Citizen Center – Building Renovation (PRJ20948) Project – Allocation of Quimby Fees; Exemption from the California Environmental Quality Act

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- 16-023 Felicia Mahood Multipurpose Center – Building Improvements (PRJ20132) Project – Allocation of Quimby Fees
- 16-024 Genesee Avenue Park – Outdoor Fitness Equipment (PRJ20912) Project – Allocation of Quimby Fees
- 16-025 Griffith Park – Nursery Improvement (PRJ21006) Project – Allocation of Quimby Fees; Exemption from the California Environmental Quality Act
- 16-026 Hansen Dam – Outdoor Park Improvements (PRJ20041) Project – Allocation of Quimby Fees
- 16-027 Harbor Gateway Park – Outdoor Park Improvements (PRJ20996) Project – Allocation of Quimby Fees; Exemption from the California Environmental Quality Act
- 16-028 Las Palmas Senior Citizens Center – Building Improvements (PRJ20289) Project – Allocation of Quimby Fees
- 16-029 Lemon Grove Recreation Center – Americans with Disabilities Act (ADA) Building Improvements (PRJ20674) Project – Allocation of Quimby Fees; Exemption from the California Environmental Quality Act
- 16-030 North Hollywood Park and Recreation Center – Building and Outdoor Park Improvements (PRJ20119) Project – Allocation of Quimby Fees
- 16-031 North Hollywood Park and Recreation Center – Lighting Rehabilitation (PRJ20973) Project – Allocation of Quimby Fees; Exemption from the California Environmental Quality Act
- 16-032 O’Melveny Park – Restroom Improvements (PRJ20997) Project – Allocation of Quimby Fees; Exemption from the California Environmental Quality Act
- 16-033 Rosecrans Recreation Center – Heating, Ventilation and Air Conditioning (HVAC) Improvement Project (PRJ21005) – Allocation of Quimby Fees; Exemption from the California Environmental Quality Act
- 16-034 Sepulveda Recreation Center – Outdoor Park Improvements (PRJ20739) Project – Allocation of Quimby Fees; Exemption from the California Environmental Quality Act
- 16-035 Trinity Recreation Center – Synthetic Turf Field (PRJ20944) Project – Allocation of Quimby Fees; Exemption from the California Environmental Quality Act
- 16-036 Vanalden Park – Building Improvement Project (PRJ20949) – Allocation of Quimby Fees; Exemption from the California Environmental Quality Act
- 16-037 Woodland Hills Recreation Center – Ball Field Improvements (PRJ20933) Project – Allocation of Quimby Fees; Exemption from the California Environmental Quality Act

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- 16-038 Branford Recreation Center – Outdoor Refurbishment (PRJ20654) (W.O. #170236F) Project – Final Acceptance
- 16-039 Devonshire House – Building Renovation and Outdoor Landscaping (W.O. #E170333F) Project – Final Acceptance
- 16-040 109th Street Recreation Center – Pool and Bathhouse Replacement (PRJ1051P) (W.O. #1906494) Project – Authority to Negotiate and Issue Change Orders, Supplemental Agreement Change Order, and Subsequent Change Orders to Contract No. 3462
- 16-041 Palms Recreation Center – Outdoor Fitness Zone - Donor Recognition Plaque
- 16-042 Warner Center Park – Additional Special Events to Serve Alcoholic Beverages
- 16-043 Mid-Valley Intergenerational Multipurpose Center (PRJ20163) (W.O. #E170239F) Project – Release of Stop Payment Notice on Construction Contract No. 3442
- 16-044 Hollywood Recreation Center – Pool and Pool Building (PRJ1402B) (W.O. #E170344F) Project – Acceptance and Release of Stop Payment Notices on Construction Contract No. 3454
- 16-045 Gaffey Street Pool – Pool and New Bathhouse Restoration (PRJ20726) (W.O. #E1907453F) Project – Acceptance of Stop Payment Notices and Release of Stop Payment Notice on Construction Contract No. 3514
- 16-046 As-Needed All Weather Turf, Construction, Retrofit, Maintenance and/or Repairs
- 16-047 Landscape Construction, Retrofit, Maintenance, and/or Repairs at Various Park Facilities – Amendment to Contract No. 3449
- 16-048 Hansen Dam Recreation Area – Amendment to Jane C. Griffith d.b.a. Wildlife Biology Contract No. 3488 to Extend the Term and Increase the Contract Total
- 16-049 Various Donations to Operations Branch – Metro Region
- 16-050 Various Donations to Operations Branch – Pacific Region
- 16-051 Exit Park - Park Development (PRJ20858) Project – Final Plans

3. CLOSED SESSION

Pursuant to California Government Code Section 54956.9(d)(1), the Board of Recreation and Park Commissioners may recess into closed session in order to confer with legal counsel regarding pending litigation in *The City of Los Angeles v. Amano McGann, Incorporated*, United States District Court Case Number 2:15-cv-05041 PSG (FFMx)

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4. NEW BUSINESS:

- Verbal Informational Report – Greek Theatre Updates
- Verbal Informational Report – Recreation and Parks Strategic Planning Update
- Verbal Informational Report – Quimby Fees Update

5. COMMISSION TASK FORCES:

- Commission Task Force on Concessions Report – Commissioners Zuñiga and Culpepper
- Commission Task Force on Facility Repair and Maintenance Report – Commissioners Sanford and Alvarez

6. GENERAL MANAGER'S ORAL REPORT:

Report on Department Activities and Facilities

7. PUBLIC COMMENTS:

Any comments that require a response or report by staff will be automatically referred to staff.

8. FUTURE AGENDA ITEMS:

Requests by Commissioners to Schedule Specific Items on Future Agendas

9. NEXT MEETING:

The next scheduled meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, February 17, 2016, 9:30 a.m., at Westchester Recreation Center, 7000 West Manchester Avenue, Los Angeles, CA 90045.

10. ADJOURNMENT:

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Meetings are allowed to bring tape recorders or camcorders in the Meeting.

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For additional information, please contact the Commission Office at (213) 202-2640.

Finalization of Commission Actions: In accordance with City Charter, actions that are subject to Section 245 are not final until the expiration of the next five meeting days of the Los Angeles City Council during which the Council has convened in regular session and if Council asserts jurisdiction during this five meeting day period the Council has 21 calendar days thereafter in which to act on the matter.

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Commission Meetings can be heard live over the telephone through the Council Phone system. To listen to a meeting, please call one of the following numbers:

from Downtown Los Angeles	(213) 621-CITY (2489)
from West Los Angeles	(310) 471-CITY (2489)
from San Pedro	(310) 547-CITY (2489)
from Van Nuys	(818) 904-9450

For information, please go to the City's website: <http://ita.lacity.org/ForResidents/CouncilPhone/index.htm>

Information on agenda items may be obtained by calling the Commission Office at (213) 202-2640. Copies of the agenda and reports may be downloaded from the Department's website at www.laparks.org.

REGULAR MEETING MINUTES

BOARD OF RECREATION AND PARK COMMISSIONERS OF THE CITY OF LOS ANGELES

Wednesday, January 20, 2016

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the Regular Meeting at Balboa Sports Center at 9:36 a.m. Present were President Sylvia Patsouras, Vice President Lynn Alvarez, and Commissioner Misty M. Sanford. Also present were Michael A. Shull, General Manager, and Deputy City Attorney IV Anthony-Paul Diaz.

The following Department staff members were present:

Vicki Israel, Assistant General Manager, Partnership and Revenue Branch
Ramon Barajas, Assistant General Manager, Planning, Construction and Maintenance Branch
Noel Williams, Chief Financial Officer, Finance Division
Sophia Pina Cortez, Assistant General Manager, Operations Branch

SPECIAL PRESENTATIONS

Jim Dantona, Chief of Staff for the Office of Councilwoman Nury Martinez, Sixth Council District, presented opening remarks and discussed ongoing park improvement projects within the Sixth Council District.

Charles Singer, Superintendent of Valley Region, introduced Department staff and provided background and programming information on the Balboa Sports Center.

APPROVAL OF THE MINUTES

Commissioner Alvarez moved that the Board approve the Minutes of the January 6, 2016 Regular Meeting, which was seconded by Commissioner Sanford. There being no objections, the Motion was unanimously approved.

GENERAL MANAGER'S REPORTS

16-009

VARIOUS COMMUNICATIONS

16-010

WESTWOOD RECREATION COMPLEX – DREAM GAMES –
DONATION FROM FRIENDS OF WEST LOS ANGELES

Assistant General Manager Vicki Israel presented General Manager's Report No. 16-010 for the acceptance of a donation from the Friends of West Los Angeles consisting of funding in the amount of \$3554.00, and in-kind contributions and supplies with an estimated value of \$5,700.00, in support of the 7th Annual Dream Games hosted by the Westwood Recreation Complex held on January 16, 2016 for the benefit of youth and families from eleven recreation centers.

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16-011

PARTNERSHIP DIVISION – DONATIONS RECEIVED FROM 7-ELEVEN, INC. CORPORATE MARKET NO. 2173 AND FRANCHISEES IN SUPPORT OF VARIOUS PARK FACILITIES AND RECREATIONAL PROGRAMS

Assistant General Manager Vicki Israel presented General Manager's Report No. 16-011 for the acceptance of donations from 7-Eleven, Inc. Corporate Market No. 2173 and five 7—Eleven, Inc. franchisees in support of various park facilities and recreational programs.

16-012

MEMORANDUM OF AGREEMENT BETWEEN THE DEPARTMENT OF RECREATION AND PARKS AND EMERGENCY MANAGEMENT DEPARTMENT

Jimmy Kim, Emergency Management Coordinator of the Emergency Preparedness Section, and Carol Parks, Emergency Management Coordinator II of the Emergency Management Department, presented General Manager's Report No. 16-012 for approval of a proposed Memorandum of Agreement between the Department of Recreation and Parks and the Emergency Management Department for the delivery, storage, maintenance, and replacement/removal of cache trailers holding emergency shelter supplies at four Department sites as part of the City of Los Angeles Functional Needs Support Services (FNSS) Program.

16-013

PROPOSITION 1C 2015 HOUSING-RELATED PARKS PROGRAM GRANT – AUTHORIZATION TO SUBMIT GRANT APPLICATION; CITY COUNCIL RESOLUTION; ACCEPTANCE OF GRANT FUNDS

Isophine Atkinson, Senior Management Analyst of the Grants Administration Section, presented General Manager's Report No. 16-013 for authorization to submit 2015 Housing-Related Parks Program grant application to the California Department of Housing and Community Development. The Board and Department staff discussed the disbursement of anticipated grant funding for the selected park improvement projects that are located within park deficient and designated disadvantaged communities.

16-014

PERSHING SQUARE – CANCELLATION OF THE 2015 REQUEST FOR PROPOSALS FOR THE OPERATION AND MAINTENANCE OF THE PERSHING SQUARE CAFÉ CONCESSION (CON-F15-004); REJECTION OF ALL PROPOSALS

Assistant General Manager Vicki Israel presented General Manager's Report No. 16-014 for authorization to reject the proposal received by A.M. Best Food, Inc. for the Pershing Square Café Concession Request for Proposals (RFP) due to its failure to submit Level 1 review requirements, cancel and withdraw the Pershing Square Café Concession RFP, and return the proposal deposit to A.M. Best Food, Inc. The Board and Department staff discussed the limitations of the existing Pershing Square Café concession, and potential options for providing temporary concession

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services at Pershing Square Park until the completion of the design, renovation, and improvement efforts being facilitated by Pershing Square Renew. The Board requested that staff bring back a proposal on establishing temporary concession services at Pershing Square Park with the input of various stakeholders.

16-015

TRANSFER OF APPROPRIATIONS WITHIN THE DEPARTMENT
OF RECREATION AND PARKS FUND 205, DEPARTMENT 88
ACCOUNTS

Noel Williams, Chief Financial Officer, presented General Manager's Report No. 16-015 for authorization to transfer \$3,674,907.42 within the Department of Recreation and Parks Fund 205, Department 88, from various accounts to Account Number 88900H – Projects Cash Flow Account as an accounting procedure to return remaining balances from officially closed out projects to the Department's cash flow source and reflected in the Project Cash Flow Account.

16-016

SEWER TIE CONSTRUCTION, RETROFIT, MAINTENANCE,
AND/OR REPAIRS – REQUEST FOR QUALIFICATIONS

Kai Wong, Management Analyst II of Finance Division, presented General Manager's Report No. 16-016 for approval of a Request for Qualifications (RFQ) for one or more three-year contract(s) to provide sewer-tie construction, retrofit, maintenance and/or repair services in an amount not-to-exceed \$5,000,000 per year, per contract awarded; and authorization to advertise and conduct the RFQ process. The Board and Department staff discussed the ability to piggyback off other existing City contracts should there be an immediate need for sewer tie services if the existing contract expires prior to the execution of the new contract(s), and the inclusion of a bid document checklist in the RFQ package for potential bidders which details the required compliance and submittal documentation in order to meet the RFQ's minimum qualifications.

Public comments were invited for the General Manager's Reports. One request for public comment was received, and such comments were made to the Board.

President Patsouras requested a Motion to approve the General Manager's Reports as presented. Commissioner Sanford moved that the General Manager's Reports be approved, and that the Resolutions recommended in the Reports be thereby approved. Commissioner Alvarez seconded the Motion. There being no objections, the Motion was unanimously approved.

NEW BUSINESS:

- General Manager Michael Shull provided a verbal informational report regarding the Greek Theatre. The construction work is ongoing with no unanticipated issues, and the erosion control measures have held up during recent weather conditions. A total of 40 shows have been confirmed for the 2016 Season. SMG is fully staffed and operational within the Greek Theatre.
- Chief Sustainability Officer Matthew Rudnick provided a verbal informational report regarding the status of the Department's strategic planning process. The Los Angeles Parks Foundation executed a consulting services agreement with NPO Solutions to assist the Department in facilitating the strategic planning process. NPO Solutions and Department staff have established

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a five-month timeline for the development of a five-year Strategic Plan. A Special Board Meeting will be scheduled to engage the Board in a focused discussion on goals, objectives, challenges, and opportunities as part of the strategic planning process. President Warren Riley and Doug Heller of NPO Solutions provided a summary of the four phases of the strategic planning process. The first phase currently consists of gathering critical documents that define the current Department and its activities, efforts, and existing relationships; and evaluating best practices of other urban park systems as they face development and change. NPO Solutions is also working with Department staff to identify opportunities and issues. Interviews, focus groups, and surveys will be utilized to gather stakeholder input as part of the due diligence process to develop the Department's top initiatives and investments for the next five years. Chief Sustainability Officer Rudnick discussed the intended outreach efforts to gather input from Neighborhood Councils, Park Advisory Boards, and park users regarding programming and recreational needs. Commissioner Sanford requested that Department staff report back on how to engage the park users so that the Department's Strategic Plan reflects their input.

COMMISSION TASK FORCES

- Commission Task Force on Concessions (Commissioners Zuñiga and Culpepper)

Assistant General Manager Vicki Israel reported that a Commission Task Force on Concessions Meeting was held on January 20, 2016 prior to the Board Meeting.

- Commission Task Force on Facility Repair and Maintenance (Commissioners Sanford and Alvarez)

Commissioner Sanford reported that a Commission Task Force on Facility Repair and Maintenance (Task Force) Meeting was held on January 20, 2016 prior to the Board Meeting, in which the Task Force discussed the Lincoln Park pedestrian path lighting project, and policy matters regarding prefabricated restroom buildings and project signage. Commissioner Alvarez also reported that a Special Task Force Meeting was held on January 15, 2016 in which four architectural firms presented their project designs for the First and Broadway Park project, and discussed that the project signage policy matters being addressed by the Task Force involve the Department's self-promotion efforts, branding, communications plan, and community outreach.

GENERAL MANAGER'S ORAL REPORT

General Manager Michael Shull reported on Department activities, facilities, and upcoming events. The "In the Paint" event was held at Pan Pacific Park on January 12, 2016 in collaboration with professional basketball player Amar'e Stoudemire of the Miami Heat and contemporary artist RETNA, who presented a donation check in the amount of \$20,000 to the Department. An art piece painted during the event by RETNA, Amar'e Stoudemire, and local youth will be auctioned off, and the proceeds will be donated to Pan Pacific Park. The Mitigated Negative Declaration for the Griffith Park Circulation and Parking Enhancement Plan will be presented during a community meeting scheduled on January 20, 2016 at Friendship Auditorium A ribbon cutting ceremony for the re-opening of El Paseo de Cahuenga Park is scheduled on January 23, 2016. The El Paseo de Cahuenga Park improvements were sponsored by NBCUniversal. The 2nd Annual Griffith Park Half Marathon and 5K Run hosted by the Los Angeles Parks Foundation is scheduled on January 24, 2016 in Griffith Park. The Slauson Recreation Center Playground Re-opening event is scheduled on February 2, 2016 in collaboration with Councilmember Curren D. Price, Jr., Ninth Council District.

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PUBLIC COMMENTS

Public comment on matters within the Board's jurisdiction was invited; however, no requests for public comment were received.

FUTURE AGENDA ITEMS

Commissioner Sanford requested an update on public relations training for Department staff, an update on maintenance to Ernest E. Debs Park pond referred to as Peanut Lake, and an update on a homelessness policy to include best practices on engaging the homeless population. President Patsouras requested an update on how to engage park users as part of the Strategic Plan discussion during the Special Meeting.

NEXT MEETING

The next Regular Meeting of the Board of Recreation and Park Commissioners was scheduled to be held on Wednesday, February 3, 2016, 9:30 a.m., at EXPO Center Comrie Hall, 3980 South Bill Robertson Lane, Los Angeles, CA 90037.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 10:36 a.m.

ATTEST

PRESIDENT

BOARD SECRETARY

REPORT OF GENERAL MANAGER

NO. 16-017

DATE February 03, 2016

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS COMMUNICATIONS


General Manager

Approved _____

Disapproved _____

Withdrawn _____

The following communications have been received by the Board and recommended action thereon is presented.

From:

Recommendation:

1) City Clerk, relative to citywide liability claims payouts.

Referred to General Manager.

2) City Clerk, relative to providing the United States Army Corps of Engineers with access authority and the Right of Entry to perform interim temporary protective measures and staging related equipment to bolster the flood protection of the Los Angeles River.

Referred to General Manager.

3) City Clerk, relative to rescinding prior Council action of July 28, 2015 regarding the transfer of funds for the Aliso Creek Park project in Council District 3.

Referred to General Manager.

4) Chief Legislative Analyst, forwarding the Legislative Report for the weeks ending January 8, and January 15, 2016.

Note and File.

REPORT OF GENERAL MANAGER

PG. 2

NO. 16-017

- 5) Forty-one communications relative to the Hollywoodland neighborhood next to Griffith Park. Note and File.
- 6) Gary Guidinger and Linda Toliver, Independent Producers, to Cultural Heritage Commissioner Richard Barron, relative to the proposed permanent stage in Griffith Park. Note and File.
(Report No. 14-062)
- 7) Board of Directors, Riviera Estates Association, to Councilmember Bonin Pacific Palisades, relative to Murphy Ranch. Referred to General Manager.
- 8) Diane, relative to the hours of operation at Lafayette Park and a Badminton Club. Referred to General Manager.
- 9) Thirty-two Residents, to the General Manager, relative to the proposed Griffith Park Circulation and Parking Enhancement Plan. Note and File.
- 10) Daniel Armand, proposing annual golf fees. Referred to General Manager.
- 11) Nico Machida, relative to the decorations at Orcutt Ranch. Referred to General Manager.
- 12) Jenn Balzer, two communications relative to "Peanut Lake" in Ernest Debs Regional Park, with responses. Note and File.

This Report was prepared by Paul Liles, Clerk Typist, Commission Office.

REPORT OF GENERAL MANAGER

NO. 16-018

DATE February 3, 2016

C.D. 1, 13

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: CENTRAL CITY WEST SPECIFIC PLAN – TREE PLANTING IN-LIEU FEE - ESTABLISHMENT OF ACCOUNT

<i>for</i>	*R. Barajas <u> </u>	<u> </u>	K. Regan <u> </u>
	H. Fujita <u> </u>	<u> </u>	N. Williams <u> </u>
	V. Israel <u> </u>	<u> </u>	<u> </u>

Ramon Barajas for

 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department of Recreation and Parks' (RAP) Chief Accounting Employee to establish a new Special Funds Account in Department 89, Fund 302, with Central City West Specific Plan Tree Landscaping Fee as the Account Name;
2. Authorize the RAP's Chief Accounting Employee to transfer One Hundred Thirty-Four Thousand, One Hundred Dollars (\$134,100.00) from the Quimby Fees Account No. 89460K-00 to the Central City West Specific Plan Tree Landscaping Fee Account;
3. Authorize the RAP's Chief Accounting Employee to transfer One Hundred Two Thousand, One Hundred Fifty Dollars (\$102,150.00) from Zone Change Fee Account No. 89440K-00 to the Central City West Specific Plan Tree Landscaping Fee Account; and,
4. Authorize the RAP's Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

REPORT OF GENERAL MANAGER

PG. 2

NO. 16-018

SUMMARY:

On April 3, 1991, Ordinance No. 166,703 became effective, establishing the Central City West Specific Plan. The Central City West Specific Plan is a general plan implementation document and, as such, establishes a link between implementing policies of the City's general plan and the individual development proposals in a defined area. The Central City West Specific Plan established a comprehensive set of development regulations, policies, and design guidelines for projects being developed in the area. A map identifying the boundaries of the Central City West Specific Plan is attached as Exhibit A.

Section C.2 of Appendix D ("Urban Design Guidelines") of the Central City West Specific Plan requires that "one tree be provided on-site for every dwelling unit" and allows, as an alternate compliance and upon approval by the Director of Planning, applicants to "place up to 50% of the required trees off-site, first, at locations within the Specific Plan Area, or second, at locations within the Westlake Community Plan Area"

Pursuant to this requirement, several residential development projects located in the Central City West Specific Plan area have been required by the City Planning Department, as a part of their Conditions of Approval, to work with RAP to place any trees that would not be placed on-site in a park or open space within the Central City West Specific Plan area or within the Westlake Community Plan Area. In order to comply with this requirement, these residential development projects were required to pay RAP an in-lieu fee for each tree they would not be able to accommodate on their project site.

Since 2006, a total of Two Hundred Thirty-Six Thousand, Two Hundred Fifty Dollars (\$236,250.00) of these in-lieu fees have been paid to RAP. At the time these fees were paid to RAP, the funds were deposited into either the Quimby Fees Account No. 89460K-00 or Zone Change Fee Account No. 89440K-00. However, as these fees are not Quimby or Zone Change Fees, RAP staff is recommending the establishment of a new account that would be used specifically for these in-lieu fees. The objective of this adjustment is to ensure, for administrative purposes, that the only funds deposited or transferred in the Quimby Fee and the Zone Change Fee Trust Accounts are funds that were collected, and that are required to be spent, pursuant to the City's Quimby and Zone Change Fee Ordinances.

Upon approval of this Report, the RAP's Chief Accounting Employee shall establish the appropriate fund and account to receive the Central City West Specific Plan Tree Landscaping Fee and transfer into that account One Hundred Thirty-Four Thousand, One Hundred Dollars (\$134,100.00) from the Quimby Fees Account No. 89460K-00 and One Hundred Two Thousand, One Hundred Fifty Dollars (\$102,150.00) from Zone Change Fee Account No. 89440K-00.

REPORT OF GENERAL MANAGER

PG. 3 NO. 16-018

ENVIRONMENTAL IMPACT STATEMENT:

Staff has determined that this action is not subject to the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15060(c) as it is an activity that will not result in a direct or reasonably foreseeable indirect physical change in the environment, and is not a project under CEQA Guidelines Section 15378. Therefore, no CEQA documentation is required.

FISCAL IMPACT STATEMENT:

The establishment of this account will have no fiscal impact on RAP.

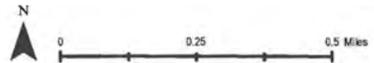
This Report was prepared by Darryl Ford, Principal Project Coordinator, Planning, Construction, and Maintenance Branch.



Specific Plan Areas

Westlake Community Plan Area

-  16, South Los Angeles Alcohol Sales
-  47, Vermont / Western Station Neighborhood Area Plan
-  City Boundary
-  30, Central City West
-  Community Plan Boundary



REPORT OF GENERAL MANAGER

NO. 16-019

DATE February 3, 2016

C.D. 14

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GREATER DOWNTOWN HOUSING INCENTIVE AREA OPEN SPACE FEE – ESTABLISHMENT OF ACCOUNT

for
 *R. Barajas RSB K. Regan _____
 H. Fujita _____ N. Williams _____
 V. Israel _____

Ramon Barajas for
 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department of Recreation and Park's (RAP) Chief Accounting Employee to establish new Special Funds Account in Department 89, Fund 302, with Greater Downtown Housing Incentive Area Open Space Fee as the Account Name;
2. Authorize the RAP's Chief Accounting Employee to transfer Four Hundred Thirty-Five Thousand Seven Hundred Sixty-Six Dollars (\$435,766.00) from Balance Sheet Account No. 2202 to the Greater Downtown Housing Incentive Area Open Space Fee Account; and,
3. Authorize the RAP's Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY:

On September 23, 2007, Ordinance No. 179,076 became effective, establishing the Greater Downtown Housing Incentive Area. The Ordinance modified several Los Angeles Municipal Code (LAMC) sections for residential development projects within portions of Downtown Los Angeles, added a requirement for compliance with Design Guidelines, and established a floor area bonus for projects that voluntarily provide a prescribed percentage of units for affordable housing.

REPORT OF GENERAL MANAGER

PG. 2 NO. 16-019

A map identifying the boundaries of the Greater Downtown Housing Incentive Area is attached as Exhibit A.

Among other things, the Ordinance permits a reduction by one-half (1/2) in required open space, provided that a fee is paid in-lieu of providing the open space. Pursuant to LAMC Section 12.22 Subdivision 29(c)(1), that in-lieu fee is required to be "equivalent to the amount of the relevant Quimby park and recreation fee" and shall be paid "be paid for all dwelling units in a project regardless of whether a park and recreation fee is otherwise required". Furthermore, LAMC Section 12.22 Subdivision 29(c)(1) states that "this in-lieu fee shall be placed in a trust fund with the Department of Recreation and Parks for the purpose of acquisition, development and maintenance of open space and/or streetscape amenities within the Greater Downtown Housing Incentive Area, and within the Community Plan Area in which the project is located."

Upon approval of this Report, the RAP's Chief Accounting Employee shall establish the appropriate fund and account to receive the Greater Downtown Housing Incentive Area Open Space Fees and transfer into that account Four Hundred Thrifty-Five Thousand Seven Hundred Sixty-Six Dollars (\$435,766.00) in in-lieu fees that were paid to the Department, on September 14, 2012, pursuant to LAMC Section 12.22 Subdivision 29(c)(1).

ENVIRONMENTAL IMPACT STATEMENT:

Staff has determined that this action is not subject to CEQA pursuant to CEQA Guidelines Section 15060(c) as it is an activity that will not result in a direct or reasonably foreseeable indirect physical change in the environment and is not a project under CEQA Guidelines Section 15378. Therefore, no CEQA documentation is required.

FISCAL IMPACT STATEMENT:

The establishment of this account will have no fiscal impact on RAP.

This Report was prepared by Darryl Ford, Principal Project Coordinator, Planning, Construction, and Maintenance Branch.



Greater Downtown Housing Incentive Area

CPC-2005-1122, CPC-2005-1124, CPC-2005-0361

Data Source: Department of City Planning, Bureau of Engineering, Community Redevelopment Agency, 814
Transportation network Copyright (c) 2005, Thomas Brothers Map, Inc.



NOT TO SCALE

Prepared by the Department of City Planning
Revised & SAC Decision - January 2007



Area Mapped

REPORT OF GENERAL MANAGER

NO. 16-020

DATE February 3, 2016

C.D. 5

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: CHEVIOT HILLS PARK – ARCHERY RANGE RESTROOM (PRJ20739)
PROJECT – ALLOCATION OF QUIMBY FEES; EXEMPTION FROM THE
CALIFORNIA ENVIRONMENTAL QUALITY ACT

for

*R. Barajas	<u><i>CB</i></u>	K. Regan	_____
H. Fujita	_____	N. Williams	_____
V. Israel	_____		

Rama Barajas EOR

 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the scope of the Cheviot Hills Park – Archery Range Restroom (PRJ20739) project, as described in the Summary of this Report;
2. Authorize the Department of Recreation and Parks' (RAP) Chief Accounting Employee to transfer Two Hundred Thousand Dollars (\$200,000.00) in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the Cheviot Hills Park Account No. 89460K-CV;
3. Approve the allocation of Two Hundred Thousand Dollars (\$200,000.00) in Quimby Fees from Cheviot Hills Park Account No. 89460K-CV for the Cheviot Hills Park – Archery Range Restroom (PRJ20739) project, as described in the Summary of this Report;
4. Find that the actions taken by the Board herein are exempt from the California Environmental Quality Act (CEQA); and,
5. Authorize the RAP's Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

REPORT OF GENERAL MANAGER

PG. 2 NO. 16-020

SUMMARY:

Cheviot Hills Park is located at 2551 Motor Avenue in the Cheviot Hills area of the City. This 40.00 acre facility provides a variety of services and programs to the community, including baseball, basketball, indoor gym, and a swimming pool. Approximately 5,990 City residents live within a one-half mile walking distance of Cheviot Hills Park. Due to the size of the park, and the facilities, features, programs, and services it provides, Cheviot Hills Park meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

The Los Angeles Parks Foundation (LAPF), through a donation from the Easton Sports Development Foundation, is funding and overseeing the development of three (3) new ranges, a new courtyard and entry, and a remodel of the existing range at the Archery Range at Cheviot Hills Park (Report No. 13-177). The value of these improvements is approximately One Million Dollars (\$1,000,000.00).

RAP staff has determined that the construction of a new restroom building near the Archery Range at Cheviot Hills Park is necessary, and will help meet the needs of park users. RAP Staff estimates that these improvements will cost approximately Two Hundred Thousand Dollars (\$200,000.00), and is recommending that Quimby funds be allocated to fund the proposed restroom.

Upon approval of this Report, Two Hundred Thousand Dollars (\$200,000.00) can be transferred from the Quimby Fees Account No. 89460K-00 to the Cheviot Hills Park Account No. 89460K-CV and allocated to the Cheviot Hills Park – Archery Range Restroom (PRJ20739) project.

The total Quimby Fees allocation for the Cheviot Hills Park – Archery Range Restroom (PRJ20739) project is Two Hundred Thousand Dollars (\$200,000.00). These Fees were collected within two (2) miles of Cheviot Hills Park, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

TREES AND SHADE:

The approval of this project will have no impact on existing trees or shade at Cheviot Hills Park and no new trees or new shade is proposed to be added to Cheviot Hills Park as a part of this project.

ENVIRONMENTAL IMPACT STATEMENT:

Staff has determined that the subject project will consist of modifications to existing park facilities involving negligible or no expansion of use and placement of new accessory structures. Therefore, the project is exempt from the provisions of the CEQA pursuant to Article III, Section 1, Class 1(1,3) and Class 11(7) of the City CEQA Guidelines.

REPORT OF GENERAL MANAGER

PG. 3 NO. 16-020

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact on RAP.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the Department's General Fund. The maintenance of the proposed park improvements can be performed by current staff with minimal impact to existing maintenance service at this facility.

This Report was prepared by Darryl Ford, Principal Project Coordinator, Planning, Construction, and Maintenance Branch.

REPORT OF GENERAL MANAGER

NO. 16-021

DATE February 3, 2016

C.D. 14

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: CITY HALL PARK – JOY PICUS PLAY AREA RENOVATION (PRJ20941)
PROJECT – ALLOCATION OF ZONE CHANGE FEES; EXEMPTION FROM
THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

for

*R. Barajas	<u><i>CSO</i></u>	K. Regan	_____
H. Fujita	_____	N. Williams	_____
V. Israel	_____		

Ramon Barajas FOR
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the scope of the City Hall Park – Joy Picus Play Area Renovation (PRJ20941) project, as described in the Summary of this Report;
2. Authorize the Department of Recreation and Parks' (RAP) Chief Accounting Employee to reallocate Two Hundred Sixty Thousand, Five Hundred Seventy-Four Dollars and Twenty-One Cents (\$260,574.21) in Zone Change Fees, currently allocated to the City Hall Park – Restoration (PRJ20465) project pursuant to Report No. 12-184, to the City Hall Park – Joy Picus Play Area Renovation (PRJ20941) project;
3. Approve the allocation of Two Hundred Sixty Thousand, Five Hundred Seventy-Four Dollars and Twenty-One Cents (\$260,574.21) in Zone Change Fees from City Hall Park Account No. 89440K-CJ for the City Hall Park – Joy Picus Play Area Renovation (PRJ20941) project, as described in the Summary of this Report;
4. Find that the actions taken by the Board of Recreation and Park Commissioners (Board) herein are exempt from the California Environmental Quality Act (CEQA); and,
5. Authorize the RAP's Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

REPORT OF GENERAL MANAGER

PG. 2

NO. 16-021

SUMMARY:

City Hall Park is located at 200 North Spring Street, in the Downtown Los Angeles community of the City. This 1.71 acre park encompasses the lawn areas and open space immediately surrounding City Hall, as well as the Joy Picus Child Care Center that is located at City Hall South. City Hall and City Hall Park are a City of Los Angeles Historic-Cultural Monument (Monument No. 150). Approximately 6,798 City residents live within one-half (1/2) mile walking distance of City Hall Park. Due to the facilities and features it provides, City Hall Park meets the standard for a neighborhood park, as defined in the City's Public Recreation Plan.

RAP staff has determined that the replacement of the children's play area at the Joy Picus Child Care Center is necessary and will be of benefit to the surrounding community.

On June 20, 2012, the Board of Recreation and Parks Commissioners (Board) approved the allocation of a total of Five Hundred Fifty Thousand Dollars (\$550,000.00) in Zone Change Fees for the City Hall Park – Restoration (PRJ20465) Project (Report No. 12-184). That project is complete and a total of Two Hundred Sixty Thousand, Five Hundred Seventy-Four Dollars and Twenty-One Cents (\$260,574.21) in unexpended Zone Change Fees are available for reallocation to other projects.

Upon approval of this Report, Two Hundred Sixty Thousand, Five Hundred Seventy-Four Dollars and Twenty-One Cents (\$260,574.21) in Zone Change Fees, can be reallocated from the City Hall Park – Restoration (PRJ20465) Project and allocated to the City Hall Park – Joy Picus Play Area Renovation (PRJ20941) project. These Fees were collected within one mile of City Hall Park, which is the standard distance for the allocation of the Quimby Fees for neighborhood recreational facilities.

TREES AND SHADE:

The approval of this project will have no impact on existing trees or shade at City Hall Park, and no new trees or new shade are proposed to be added to City Hall Park as a part of this project.

ENVIRONMENTAL IMPACT STATEMENT:

Staff has determined that the subject project will consist of modifications to existing park facilities involving negligible or no expansion of use and placement of new accessory structures. Therefore, the project is exempt from the provisions of the CEQA pursuant to Article III, Section 1, Class 1(1,3) and Class 11(3) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact to RAP.

REPORT OF GENERAL MANAGER

PG. 3

NO. 16-021

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the RAP's General Fund. The maintenance of the proposed park improvements can be performed by current staff with minimal impact to existing maintenance service at this facility.

This Report was prepared by Darryl Ford, Principal Project Coordinator, Planning, Construction, and Maintenance Branch.

REPORT OF GENERAL MANAGER

NO. 16-022

DATE February 3, 2016

C.D. 5

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: FAIRFAX SENIOR CITIZEN CENTER – BUILDING RENOVATION (PRJ20948)
PROJECT – ALLOCATION OF QUIMBY FEES; EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

for

*R. Barajas
H. Fujita
V. Israel

CSD

K. Regan _____
N. Williams _____

Ramon Barajas For

General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the scope of the Fairfax Senior Citizen Center – Building Renovation (PRJ20948) project, as described in the Summary of this Report;
2. Authorize the Department of Recreation and Parks' (RAP) Chief Accounting Employee to reallocate Ninety-One Thousand, Four Hundred Twenty-Two Dollars and Forty Cents (\$91,422.40) in Quimby Fees, currently allocated to the Fairfax Senior Citizen Center – Building Improvements (PRJ20105) project, per Report No. 09-021, to the Fairfax Senior Citizen Center – Building Renovation (PRJ20948) project;
3. Authorize the RAP's Chief Accounting Employee to transfer Two Hundred Eight Thousand, Five Hundred Seventy-Seven Dollars and Sixty Cents (\$208,577.60) in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the Fairfax Senior Citizen Center Account No. 89460K-FX;
4. Approve the allocation of Three Hundred Thousand Dollars (\$300,000.00) in Quimby Fees from Fairfax Senior Citizen Center Account No. 89460K-FX for the Fairfax Senior Citizen Center – Building Renovation (PRJ20948) project, as described in the Summary of this Report;
5. Find that the actions taken by the Board herein are exempt from the California Environmental Quality Act (CEQA); and,

REPORT OF GENERAL MANAGER

PG. 2

NO. 16-022

6. Authorize the RAP's Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY:

Fairfax Senior Citizen Center is located at 7929 Melrose Avenue in the Fairfax Village area of the City. This 0.38 acre facility provides a variety of programs and activities for seniors and has a large auditorium for community meetings. Approximately 5,447 City residents live within a one-half (1/2) mile walking distance of Fairfax Senior Citizen Center. Due to the facilities, features, and services it provides, Fairfax Senior Citizen Center currently meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

RAP staff has determined that the renovation of the Fairfax Senior Citizen Center building, including the repair or renovation of the roof, lighting, and electrical and mechanical systems, as well as associated upgrades in the building auditorium and classrooms, is necessary and would be of benefit to park users.

On February 4, 2009, the Board of Recreation and Parks Commissioners (Board) approved the allocation of Two Hundred Forty-Four Thousand, One Hundred Thirty Dollars and Sixty-Eight Cents (\$244,130.68) in Quimby Fees for the Fairfax Senior Citizen Center – Building Improvements (PRJ20105) project (Report No. 09-021). That project is complete and a total of Ninety-One Thousand, Four Hundred Twenty-Two Dollars and Forty Cents (\$91,422.40) in unexpended Quimby funding is available for reallocation to other projects.

Upon approval of this Report, Two Hundred Eight Thousand, Five Hundred Seventy-Seven Dollars and Sixty Cents (\$208,577.60) can be transferred from the Quimby Fees Account No. 89460K-00 to the Fairfax Senior Citizen Center Account No. 89460K-FX and a total of Three Hundred Thousand Dollars (\$300,000.00) in Quimby Fees from Fairfax Senior Citizen Center Account No. 89460K-FX can be allocated to the Fairfax Senior Citizen Center – Building Renovation (PRJ20948) project.

The total Quimby Fees allocation for the Fairfax Senior Citizen Center – Building Renovation (PRJ20948) project is Three Hundred Thousand Dollars (\$300,000.00). These Fees were collected within two (2) miles of Fairfax Senior Citizen Center, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

TREES AND SHADE:

The approval of this project will have no impact on existing trees or shade at Fairfax Senior Citizen Center and no new trees or new shade is proposed to be added to Fairfax Senior Citizen Center as a part of this project.

REPORT OF GENERAL MANAGER

PG. 3

NO. 16-022

ENVIRONMENTAL IMPACT STATEMENT:

Staff has determined that the subject project will consist of interior and exterior modifications to existing park buildings involving negligible or no expansion of use. Therefore, the project is exempt from the provisions of the CEQA pursuant to Article III, Section 1, Class 1(1,4) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact on RAP.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the RAP's General Fund. The maintenance of the proposed park improvements can be performed by current staff with minimal impact to existing maintenance service at this facility.

This Report was prepared by Darryl Ford, Principal Project Coordinator, Planning, Construction, and Maintenance Branch.

REPORT OF GENERAL MANAGER

NO. 16-023

DATE February 3, 2016

C.D. 11

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: FELICIA MAHOOD MULTIPURPOSE CENTER – BUILDING IMPROVEMENTS (PRJ20132) PROJECT – ALLOCATION OF QUIMBY FEES

<i>for</i> *R. Barajas	<u>CSB</u>	K. Regan	_____
H. Fujita	_____	N. Williams	_____
V. Israel	_____		

Ramon Barajas FOR

 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board;

1. Authorize the Department of Recreation and Parks' (RAP) Chief Accounting Employee to transfer Seventy-Nine Thousand, Seventy Dollars (\$79,070.00) in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the Felicia Mahood Account No. 89460K-FF;
2. Approve the allocation of Seventy-Nine Thousand, Seventy Dollars (\$79,070.00) in Quimby Fees, from the Felicia Mahood Account No. 89460K-FF, for the Felicia Mahood Multipurpose Center – Building Improvements (PRJ20132) project, as described in the Summary of this Report; and,
3. Authorize the RAP's Chief Accounting Employee to make technical corrections as necessary to carry out the intent of the Summary of this Report.

SUMMARY:

Felicia Mahood Multipurpose Center is located at 11338 Santa Monica Boulevard in the West Los Angeles area of the City. This 0.53 acre facility provides a variety of services and programs to the surrounding senior community, including club activities, exercise programs, nutrition programs, and counseling programs. Approximately 9,962 residents live within a one-half (1/2) mile walking distance of Felicia Mahood Multipurpose Center. Due to the facilities, features, programs, and services it provides, Felicia Mahood Multipurpose Center meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

REPORT OF GENERAL MANAGER

PG. 2 NO. 16-023

The Board of Recreation and Parks Commissioners (Board) has approved a total allocation of Eight Hundred Sixty-Three Thousand, One Hundred Twenty-Seven Dollars Twenty Seven (\$863,127) in Quimby fees to the Felicia Mahood Multipurpose Center – Building Improvements (PRJ20132) project (Reports Nos. 09-210 and 14-031). The scope of the approved project included construction replacement and/or rehabilitation of the existing interior and exterior building lighting systems and fixtures, electrical work, as well as associated general upgrades of the building.

RAP staff has determined that supplemental funding may be necessary for the completion of the scope of work.

Upon approval of this Report, Seventy-Nine Thousand, Seventy Dollars (\$79,070.00) in Quimby Fees from the Quimby Fees Account No. 89460K-00 can be transferred to the Felicia Mahood Account No. 89460K-FF and allocated to the Felicia Mahood Multipurpose Center – Building Improvements (PRJ20132) project.

The total Quimby Fees allocation for the Felicia Mahood Multipurpose Center – Building Improvements (PRJ20132) project, including previously allocated Quimby Fees, is Nine Hundred Forty-Two Thousand, One Hundred Ninety-Seven Dollars (\$942,197.00). These Fees were collected within two (2) miles of Felicia Mahood Multipurpose Center, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

TREES AND SHADE:

The approval of this project will have no impact on existing trees or shade at Felicia Mahood Multipurpose Center, and no new trees or new shade are proposed to be added to Felicia Mahood Multipurpose Center as a part of this project.

ENVIRONMENTAL IMPACT STATEMENT:

Staff has determined that the subject project is a continuation of an existing project approved on August 12, 2009 (Report No. 09-210) that is exempted from the California Environmental Quality Act (CEQA) [Class 1(1)]. The work funded by the current Board action will not result in any additional environmental impacts, and therefore, is covered by the existing CEQA exemption. No additional CEQA documentation is required.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact on RAP as the implementation of the proposed park capital improvements will not increase the level of daily maintenance required at this facility.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than RAP's General Fund.

REPORT OF GENERAL MANAGER

PG. 3 NO. 16-023

The maintenance of the proposed park improvements can be performed by current staff with no overall impact to existing maintenance service.

This Report was prepared by Meghan Luera, Management Assistant, Planning, Construction, and Maintenance Branch.

REPORT OF GENERAL MANAGER

NO. 16-024

DATE February 3, 2016

C.D. 10

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GENESEE AVENUE PARK – OUTDOOR FITNESS EQUIPMENT (PRJ20912) – ALLOCATION OF QUIMBY FEES

<i>for</i> *R. Barajas	<u>CD</u>	K. Regan	_____
H. Fujita	_____	N. Williams	_____
V. Israel	_____		

Ramon Barajas for
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the revised scope of the Genesee Avenue Park – Outdoor Fitness Equipment (PRJ20912) project, as described in the Summary of this Report;
2. Authorize the Department of Recreation and Park's (RAP) Chief Accounting Employee to transfer Twenty-One Thousand Dollars (\$21,000.00) in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the Genesee Avenue Park Account No. 89460K-UH;
3. Approve the allocation of Twenty-One Thousand Dollars (\$21,000.00) in Quimby Fees from Genesee Avenue Park Account No. 89460K-UH for the Genesee Avenue Park – Outdoor Fitness Equipment (PRJ20912) project, as described in the Summary of this Report; and,
4. Authorize the RAP's Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY:

Genesee Avenue Park is located at 2330 South Genesee Avenue in the Mid-City community of the City. This 0.75 acre facility provides a children's play area, and an open space lawn area, for the use of the surrounding community. Approximately 1,549 City residents live within a one-half (1/2) mile walking distance of Genesee Avenue Park. Due to the facilities and features it provides, Genesee Avenue Park meets the standard for a Neighborhood Park; as defined in the City's Public Recreation Plan.

REPORT OF GENERAL MANAGER

PG. 3 NO. 16-024

This Report was prepared by Darryl Ford, Principal Project Coordinator, Planning, Construction, and Maintenance Branch.

REPORT OF GENERAL MANAGER

PG. 2 NO. 16-024

The Board of Recreation and Parks Commissioners (Board) has approved the allocation of a total of Fifty Thousand Dollars (\$50,000.00) in Quimby Fees for the Genesee Avenue Park – Outdoor Fitness Equipment (PRJ20912) project (Report No. 15-157). The scope of the approved project included the installation of new outdoor fitness equipment.

RAP staff has identified a need to install rubberized safety surfacing underneath the fitness equipment, and to add additional shade trees in the park, as a part of the Genesee Avenue Park – Outdoor Fitness Equipment (PRJ20912) project. Therefore, staff is recommending that the scope of the Genesee Avenue Park – Outdoor Fitness Equipment (PRJ20912) project be revised to include these additional improvements and that supplemental funding be allocated to complete the revised scope of work.

Upon approval of this Report, Twenty-One Thousand Dollars (\$21,000.00) in Quimby Fees can be transferred from the Quimby Fees Account No. 89460K-00 to the Genesee Avenue Park Account No. 89460K-UH and allocated to the Genesee Avenue Park – Outdoor Fitness Equipment (PRJ20912) project.

The total Quimby Fees allocation for the Genesee Avenue Park – Outdoor Fitness Equipment (PRJ20912) project, including previously allocated Quimby Fees, is Seventy-One Thousand Dollars (\$71,000.00). These Fees were collected within one mile of Genesee Avenue Park, which is the standard distance for the allocation of the Quimby Fees for neighborhood recreational facilities.

TREES AND SHADE:

The approval of this project will increase the existing shade canopy at Genesee Avenue Park by adding three new trees along the alignment of the proposed fitness station circuit.

ENVIRONMENTAL IMPACT STATEMENT:

Staff has determined that the subject project is a continuation of an existing project approved on July 8, 2015 (Report No. 15-157) that is exempted from the California Environmental Quality Act (CEQA) [Class 1(1) and Class 11(3)]. The work funded by the current Board action will not result in any additional environmental impacts, and is therefore covered by the existing CEQA exemption. No additional CEQA documentation is required.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact on RAP.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the Department's General fund. The maintenance of the proposed park improvements can be performed by current staff with minimal impact to existing maintenance service at this facility.

REPORT OF GENERAL MANAGER

NO. 16-025

DATE February 03, 2016

C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GRIFFITH PARK-NURSERY IMPROVEMENT (PRJ21006) PROJECT - ALLOCATION OF QIMBY FEES; EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

<i>for</i> R. Barajas	<u>CEB</u>	K. Regan	_____
H. Fujita	_____	N. Williams	_____
V. Israel	_____		

Roman Barajas FOR
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS

That the Board:

1. Approve the scope of the Griffith Park – Nursery Improvement (PRJ21006) project, as described in the Summary of this Report;
2. Authorize the Department's Chief Accounting Employee to transfer Four Hundred Fifty Thousand Dollars (\$450,000.00) in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the Griffith R C Account No. 89460K-GA;
3. Approve the allocation of Four Hundred Fifty Thousand Dollars (\$450,000.00) in Quimby Fees from Griffith R C Account No. 89460K-GA for the Griffith Park – Nursery Improvement (PRJ21006) project, as described in the Summary of this Report;
4. Find that the actions taken herein are exempt from the California Environmental Quality Act (CEQA); and,
5. Authorize the Department's Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

REPORT OF GENERAL MANAGER

PG. 2

NO. 16-025

SUMMARY:

Griffith Park is located at 4730 Crystal Springs Drive in the Hollywood area of the City. This 4,281.73-acre park provides a variety of recreational programs and activities for the local community. Approximately 18,155 residents live within one-half mile walking distance of Griffith Park. Due to the facilities, features, and programs, and services it provides, Griffith Park meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

RAP staff has determined that landscaping and infrastructure improvements at the Griffith Park Commonwealth Nursery, including the replacement and relocation of administrative buildings and material storage facilities, is necessary and would be of benefit to park users and the surrounding community.

Upon approval of this Report, Four Hundred Fifty Thousand Dollars (\$450,000.00) in Quimby Fees can be transferred from the Quimby Fees Account No. 89460K-00 to the Griffith R C Account No. 89460K-GA and allocated to the Griffith Park – Nursery Improvement (PRJ21006) project.

The total Quimby Fees allocation for the Griffith Park – Nursery Improvement (PRJ21006) project, as described in the Summary of this Report is Four Hundred Fifty Thousand Dollars (\$450,000.00). These Fees were collected within two miles of Griffith Park, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

TREES AND SHADE:

The approval of this project will have no impact on existing trees or shade at Griffith Park, and no new trees or new shade are proposed to be added to Griffith Park as a part of this project.

ENVIRONMENTAL IMPACT STATEMENT:

Staff has determined that the subject project will consist of the placement of minor accessory structures at the Griffith Park Commonwealth Nursery. Therefore, the project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 11 (6) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact to RAP's General Fund.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the RAP's General Fund. The maintenance of the proposed park improvements can be performed by current staff with minimal impact to existing maintenance service at this facility.

REPORT OF GENERAL MANAGER

NO. 16-026

DATE February 03, 2016

C.D. 7

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: HANSEN DAM – OUTDOOR PARK IMPROVEMENTS (PRJ20041) PROJECT - ALLOCATION OF QUIMBY FEES

<i>for</i>	*R. Barajas	<u>CSP</u>	K. Regan	_____
	H. Fujita	_____	N. Williams	_____
	V. Israel	_____		

Ramon Barajas Fox
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department of Recreation and Parks' (RAP) Chief Accounting Employee to transfer Twenty Four Thousand One Hundred Twelve Dollars (\$24,112.00) in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the Hansen Dam Account No. 89460K-HG;
2. Approve the allocation of Twenty Four Thousand One Hundred Twelve Dollars (\$24,112.00) in Quimby Fees, from the Hansen Dam Account No. 89460K-HG, for the Hansen Dam – Outdoor Park Improvements (PRJ20041) project, as described in the Summary of this Report;
3. Authorize the RAP's Chief Accounting Employee to make technical corrections as necessary to carry out the intent of the Summary of this Report.

SUMMARY:

Hansen Dam Recreation Area is located at 11770 Foothill Boulevard in the Lakeview Terrace community of the City. This 1,449.54 acre facility provides a variety of recreational amenities and programs, including multipurpose fields, play areas, aquatics facilities, and walking and hiking trails, for the use of the local community. Approximately 7,591 residents live within a one-half mile walking distance of Hansen Dam Recreation Area. Due to the facilities, features, programs, and services it provides, Hansen Dam Recreation Area meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

REPORT OF GENERAL MANAGER

PG. 2

NO. 16-026

The Board of Recreation and Parks Commissioners (Board) has approved a total allocation of One Hundred Sixty Five Thousand Five Hundred Forty Dollars and Twenty Six Cents (\$165,540.26) in Quimby fees to the Hansen Dam – Outdoor Park Improvements (PRJ20041) project (Report No. 10-161). The approved scope of the Hansen Dam – Outdoor Park Improvements (PRJ20041) project included renovation of the existing baseball diamonds, turf, landscape, and irrigation infrastructure, and the installation of related site amenities such as fencing and signage, will benefit the surrounding community.

RAP staff has determined that supplemental funding may be necessary to complete the scope of work.

Upon approval of this Report, Twenty Four Thousand One Hundred Twelve Dollars (\$24,112.00) in Quimby Fees from the Quimby Fees Account No. 89460K-00 can transferred to the Hansen Dam Account No. 89460K-HG and allocated to the Hansen Dam – Outdoor Park Improvements (PRJ20041) project.

The total Quimby Fees allocation for the Hansen Dam – Outdoor Park Improvements (PRJ20041) project, including previously allocated Quimby Fees, is One Hundred Eighty Nine Thousand Six Hundred Fifty Two Dollars and Twenty Six Cents (\$189,652.26). These Fees were collected within two (2) miles of Hansen Dam, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

TREES AND SHADE:

The approval of this project will have no impact on existing trees or shade at Hansen Dam Recreation Area, and no new trees or new shade are proposed to be added to Hansen Dam Recreation Area as a part of this project.

ENVIRONMENTAL IMPACT STATEMENT:

Staff has determined that the subject project is a continuation of an existing project approved on June 16, 2010 (Report No. 10-161) that is exempted from CEQA [Class 1(1) and Class 31]. The work funded by the current Board action will not result in any additional environmental impacts, and therefore, is covered by the existing CEQA exemption. No additional CEQA documentation is required.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact on RAP as the implementation of the proposed park capital improvements will not increase the level of daily maintenance required at this facility.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the RAP's General Fund.

REPORT OF GENERAL MANAGER

PG. 3

NO. 16-026

The maintenance of the proposed park improvements can be performed by current staff with minimal impact to existing maintenance service.

This Report was prepared by Meghan Luera, Management Assistant, Planning, Construction, and Maintenance Branch.

REPORT OF GENERAL MANAGER

NO. 16-027

DATE February 3, 2016

C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: HARBOR GATEWAY PARK – OUTDOOR PARK IMPROVEMENTS (PRJ20996)
PROJECT – ALLOCATION OF QUIMBY FEES; EXEMPTION FROM THE
CALIFORNIA ENVIRONMENTAL QUALITY ACT

<i>for</i> R. Barajas	<u>CSP</u>	K. Regan	_____
H. Fujita	_____	N. Williams	_____
V. Israel	_____		

Ramon Barajas For

 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the scope of the Harbor Gateway Park – Outdoor Park Improvements (PRJ20996) project, as described in the Summary of this Report;
2. Authorize the Department of Recreation and Parks' (RAP) Chief Accounting Employee to transfer Two Thousand Eight Dollars (\$2,008.00) in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the Harbor Gateway Park Account No. 89460K-A4;
3. Approve the allocation of Two Thousand Eight Dollars (\$2,008.00) in Quimby Fees from Harbor Gateway Park Account No. 89460K-A4 for the Harbor Gateway Park – Outdoor Park Improvements (PRJ20996) project, as described in the Summary of this Report;
4. Find that the actions taken by the Board of Recreation and Park Commissioners (Board) herein are exempt from the California Environmental Quality Act (CEQA); and,
5. Authorize the RAP's Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

REPORT OF GENERAL MANAGER

PG. 2

NO. 16-027

SUMMARY:

Harbor Gateway Park is located at 1490 West Torrance Boulevard in the Harbor Gateway area of the City. This 0.15 acre pocket park provides two (2) playground structures. Approximately 6,172 City residents live within a one-half (1/2) mile walking distance of Harbor Gateway Park. Due to the facilities, features, programs, and services it provides, Harbor Gateway Park meets the standard for a neighborhood park as defined in the City's Public Recreation Plan.

RAP staff has determined that outdoor park improvements, including the installation of a bike rack or new trash cans, will be of benefit to the surrounding community.

Upon approval of this Report, Two Thousand Eight Dollars (\$2,008.00) in Quimby Fees from the Quimby Fees Account No. 89460K-00 can be transferred to the Harbor Gateway Park No. 89460K-A4 and allocated to the Harbor Gateway Park – Outdoor Park Improvements (PRJ20996) project. These Fees were collected within one (1) mile of Harbor Gateway Park, which is the standard distance for the allocation of the Quimby Fees for neighborhood recreational facilities.

TREES AND SHADE:

The approval of this project will have no impact on existing trees or shade at Harbor Gateway Park, and no new trees or new shade are proposed to be added to Harbor Gateway Park as a part of this project.

ENVIRONMENTAL IMPACT STATEMENT:

Staff has determined that the subject project will consist of modifications to existing park facilities involving negligible or no expansion of use. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact on RAP.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the RAP's General Fund. The maintenance of the proposed park improvements can be performed by current staff with minimal impact to existing maintenance service at this facility.

This Report was prepared by Meghan Luera, Management Assistant, Planning, Construction, and Maintenance Branch.

REPORT OF GENERAL MANAGER

NO. 16-028

DATE February 3, 2016

C.D. 13

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: LAS PALMAS SENIOR CITIZENS CENTER - BUILDING IMPROVEMENTS (PRJ20289) PROJECT - ALLOCATION OF QUIMBY FEES

<i>for</i>	*R. Barajas	<u>CSD</u>	K. Regan	_____
	H. Fujita	_____	N. Williams	_____
	V. Israel	_____		

Ramon Barajas for

General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department of Recreation and Parks (RAP) Chief Accounting Employee to transfer Quimby Funds in the amount of Five Hundred Thousand Dollars (\$500,000.00) from Quimby Fees Account No. 89460K-00 to Las Palmas Senior Citizens Center Account No. 89460K-LP;
2. Approve the allocation of Five Hundred Thousand Dollars (\$500,000.00) from Quimby Fees from Las Palmas Senior Citizens Center Account No. 89460K-LP for the Las Palmas Senior Citizens Center – Building Improvements (PRJ20289) project, as described in the Summary of this Report; and,
3. Authorize the RAPs Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY:

Las Palmas Senior Citizens Center is located at 1820 North Las Palmas Avenue in the Hollywood area of the City. This 1.14 acre facility provides senior citizen and youth programs for the surrounding community. Approximately 9,543 City residents live within a one-half (1/2) mile walking distance of Las Palmas Senior Citizens Center. Due to the facilities, features, programs, and services it provides, Las Palmas Senior Citizens Center meets the standard for a neighborhood park, as defined in the City's Public Recreation Plan.

REPORT OF GENERAL MANAGER

PG. 2

NO. 16-028

The Board of Recreation and Park Commissioners (Board) has approved the allocation of a total of One Hundred Seven Thousand, Four Hundred Ninety Nine Dollars and Sixty Six Cents (\$107,499.66) in Quimby Fees for the Las Palmas Senior Citizens Center – Building Improvements (PRJ20289) project (Report No. 10-080 and No. 12-009). The scope of the approved project included upgrades to the existing buildings, such as roofs, floors, electrical and mechanical systems, as well as improvements to the outdoor park areas including the children's play area and parking lot in the outdoor park areas.

RAP staff has determined that supplemental funding may be necessary for the completion of the project.

Upon approval of this Report, Five Hundred Thousand Dollars (\$500,000.00) in Quimby Funds can be transferred from the Quimby Fees Account No. 89460K-00 to the Las Palmas Senior Citizens Center Account No. 89460K-LP and allocated to the Las Palmas Senior Citizens Center – Building Improvements (PRJ20289) project.

These Quimby Fees were collected within one (1) mile of the Las Palmas Senior Citizens Center, which is the standard distance for the allocation of the Quimby Fees for neighborhood recreational facilities. The total funding available for Las Palmas Senior Citizens Center – Building Improvements (PRJ20289) project, including previously allocated Quimby Funds, would be Six Hundred Seven Thousand, Four Hundred Ninety-Nine Dollars and Sixty Six Cents. Million (\$607,499.66).

ENVIRONMENTAL IMPACT STATEMENT:

Staff has determined that the subject project is a continuation of an existing project approved on April 7, 2010 (Report No. 10-080) that is exempted from California Environmental Quality Act CEQA [Class 1(1) and Class 4(3)]. The work funded by the current Board action will not result in any additional environmental impacts, and therefore, is covered by the existing CEQA exemption. No additional CEQA documentation is required.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact on the Department.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the Department's General Fund. The maintenance of the proposed park improvements can be performed by current staff with minimal impact to existing maintenance service at this facility.

This Report was prepared by Darryl Ford, Principal Project Coordinator, Planning, Construction, and Maintenance Branch.

REPORT OF GENERAL MANAGER

NO. 16-029

DATE February 3, 2016

C.D. 13

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: LEMON GROVE RECREATION CENTER – AMERICANS WITH DIABILITIES ACT (ADA) BUILDING IMPROVEMENTS (PRJ20674) PROJECT – ALLOCATION OF QUIMBY FEES; EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

<i>for</i> R. Barajas	<u>CSP</u>	K. Regan	_____
H. Fujita	_____	N. Williams	_____
V. Israel	_____		

Ramon Barajas For
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the scope of the Lemon Grove Recreation Center – American with Disabilities Act (ADA) Building Improvements (PRJ20674) project, as described in the Summary of this Report;
2. Authorize the Department of Recreation and Parks' (RAP) Chief Accounting Employee to transfer Eighty-Seven Thousand, Four Hundred Ninety-Four Dollars (\$87,494.00) in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the Lemon Grove Recreation Center Account No. 89460K-LG;
3. Approve the allocation of Eighty-Seven Thousand, Four Hundred Ninety-Four Dollars (\$87,494.00) in Quimby Fees from Lemon Grove Center Account No. 89460K-LG for the Lemon Grove Recreation Center – ADA Building Improvements (PRJ20674) project, as described in the Summary of this Report;
4. Find that the actions taken by the Board of Recreation and Park Commissioners (Board) herein are exempt from the California Environmental Quality Act (CEQA); and,
5. Authorize the RAP's Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

REPORT OF GENERAL MANAGER

PG. 2

NO. 16-029

SUMMARY:

Lemon Grove Recreation Center is located at 4959 Lemon Grove Avenue in the Hollywood area of the City. This 3.87 acre recreation center provides a recreation center, baseball field, outdoor fitness equipment, basketball courts, and a jogging path. Approximately 13,319 City residents live within a one-half mile walking distance of Lemon Grove Recreation Center. Due to the facilities, features, programs, and services it provides, Lemon Grove Recreation Center meets the standard for a neighborhood park as defined in the City's Public Recreation Plan.

RAP staff has determined that Americans with Disabilities Act (ADA) upgrades to the recreation center building, including the interior restrooms at Lemon Grove Recreation Center are necessary for continued operation of the facility and to meet the needs of the surrounding community.

Upon approval of this report, Eighty-Seven Thousand Four Hundred Ninety-Four Dollars (\$87,494.00) in Quimby Fees from the Quimby Fees Account No. 89460K-00 can be transferred to the Lemon Grove Recreation Center No. 89460K-LG and allocated to the Lemon Grove Recreation Center – ADA Building Improvements (PRJ20674) project. These Fees were collected within one (1) mile of Lemon Grove Recreation Center, which is the standard distance for the allocation of the Quimby Fees for neighborhood recreational facilities.

TREES AND SHADE:

The approval of this project will have no impact on existing trees or shade at Lemon Grove Recreation Center, and no new trees or new shade are proposed to be added to Lemon Grove Recreation Center as a part of this project.

ENVIRONMENTAL IMPACT STATEMENT:

Staff has determined that the subject project will consist of modifications to existing park facilities involving negligible or no expansion of use. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1,4) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact on RAP.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the RAP's General Fund. The maintenance of the proposed park improvements can be performed by current staff with minimal impact to existing maintenance service at this facility.

This Report was prepared by Meghan Luera, Management Assistant, Planning, Construction, and Maintenance Branch.

REPORT OF GENERAL MANAGER

NO. 16-030

DATE February 3, 2016

C.D. 2

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: NORTH HOLLYWOOD PARK AND RECREATION CENTER – BUILDING AND OUTDOOR PARK IMPROVEMENTS (PRJ20119) PROJECT - ALLOCATION OF QUIMBY FEES

for

*R. Barajas OSP K. Regan _____

H. Fujita _____ N. Williams _____

V. Israel _____

Ramon Barajas for

General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the revised scope of the North Hollywood Park and Recreation Center – Building and Outdoor Park Improvements (PRJ20119) project, as described in the Summary of this Report;
2. Authorize the RAP's Chief Accounting Employee to transfer Quimby Funds in the amount of One Hundred Sixty Nine Thousand, Ninety Eight Dollars (\$169,098.00) from Quimby Fees Account No. 89460K-00 to North Hollywood Park Account No. 89460K-NO;
3. Approve the allocation of One Hundred Sixty Nine Thousand Ninety Eight Dollars (\$169,098.00) in Quimby Fees from North Hollywood Park Account No. 89460K-NO for the North Hollywood Park and Recreation Center – Building and Outdoor Park Improvements (PRJ20119) project, as described in the Summary of this Report; and,
4. Authorize the RAPs Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY:

North Hollywood Park and Recreation Center is located at 5301 Tujunga Avenue in the North Hollywood area of the City. This 55.60 acre park provides a variety of services and programs to the community, including basketball, soccer, swimming, tennis, and youth, teen, and adult

REPORT OF GENERAL MANAGER

PG. 2 NO. 16-030

programs. Approximately 15,152 City residents live within a one-half (1/2) mile walking distance of North Hollywood Park. Due to the facilities, features, programs, and services it provides, North Hollywood Park and Recreation Center meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

The Board has approved the allocation of a total of One Million, One Hundred Sixty-Seven Thousand, Two Hundred Twenty-Five Dollars (\$1,167,225.00) in Quimby Fees for the North Hollywood Park and Recreation Center – Building and Outdoor Park Improvements (PRJ20119) project (Report Nos. 09-043 and No. 10-080). The scope of the approved project included the renovation of existing field building to a restroom, building renovations and repairs to the Recreation and Senior Citizen Center, Pool facility improvements, outdoor park lighting improvements, improvements to the building electrical and mechanical systems at the Child Care Center, installation of a new skate plaza, and turf, landscape, and irrigation infrastructure improvements.

Department staff is recommending that a new restroom building be installed in the park, near the children's play area that was recently renovated as a part of the North Hollywood Park and Recreation Center – Playground Renovation (PRJ20818) project. Therefore, staff recommends that the scope of project be modified to include these additional improvements and that supplemental funding be allocated to the project to complete this work.

Upon approval of this Report, One Hundred Sixty-Nine Thousand Ninety-Eight Dollars (\$169,098.00) in Quimby Funds can be transferred from the Quimby Fees Account No. 89460K-00 to the North Hollywood Park Account No. 89460K-NO, and allocated to the North Hollywood Park and Recreation Center – Building and Outdoor Park Improvements (PRJ20119) project.

These Quimby Fees were collected within two (2) miles of North Hollywood Park and Recreation Center, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities. The total funding available for North Hollywood Park and Recreation Center – Building and Outdoor Park Improvements (PRJ20119) project, including previously allocated Quimby Funds, would be One Million Three Hundred Thirty-Six Thousand Three Hundred Twenty-Three Dollars (\$1,336,323.00).

TREES AND SHADE:

The approval of this project will have no impact on existing trees or shade at North Hollywood Park and Recreation Center, and no new trees or new shade are proposed to be added to North Hollywood Park and Recreation Center as a part of this project.

ENVIRONMENTAL IMPACT STATEMENT:

Staff has determined that the subject project is a continuation of an existing project approved on February 18, 2009 (Report No. 09-043) that is exempted from the California Environmental Quality Act (CEQA) [Class I(1) and Class 11(7)]. The work funded by the current Board action will not result in any additional environmental impacts, and therefore, is covered by the existing CEQA exemption. No additional CEQA documentation is required.

REPORT OF GENERAL MANAGER

PG. 3 NO. 16-030

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact on RAP.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the Department's General Fund. The maintenance of the proposed park improvements can be performed by current staff with minimal impact to existing maintenance service at this facility.

This Report was prepared by Darryl Ford, Principal Project Coordinator, Planning, Construction, and Maintenance Branch.

REPORT OF GENERAL MANAGER

NO. 16-031

DATE February 3, 2016

C.D. 2

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: NORTH HOLLYWOOD PARK AND RECREATION CENTER – LIGHTING REHABILITATION (PRJ20973) PROJECT – ALLOCATION OF QUIMBY FEES; EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

for

*R. Barajas	<u>CSD</u>	K. Regan	_____
H. Fujita	_____	N. Williams	_____
V. Israel	_____		

Ramon Barajas FOR

General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the scope of the North Hollywood Park and Recreation Center – Lighting Rehabilitation (PRJ209173) project, as described in the Summary of this Report;
2. Authorize the Department of Recreation and Parks' (RAP) Chief Accounting Employee to reallocate Forty-Two Thousand, Three Hundred Nineteen Dollars and Fifteen Cents (\$42,319.15) in Quimby Fees, currently allocated to the Woodbridge Park – Outdoor Park Improvements (PRJ20186) project, per Report No. 10-294, to the North Hollywood Park and Recreation Center – Lighting Rehabilitation (PRJ209173) project;
3. Authorize the RAP's Chief Accounting Employee to transfer Forty-Two Thousand, Three Hundred Nineteen Dollars and Fifteen Cents (\$42,319.15) in Quimby Fees from the Woodbridge Park Account No. 89460K-WO to the North Hollywood Park and Recreation Center Account No. 89460K-NO;
4. Authorize the RAP's Chief Accounting Employee to reallocate Thirty-Two Thousand Forty-Nine Thousand Dollars and Twenty-Two Cents (\$32,049.22) in Quimby Fees, currently allocated to the North Hollywood Park and Recreation Center – Building Improvements (PRJ90004) project, per Report No. 05-223, to the North Hollywood Park and Recreation Center – Lighting Rehabilitation (PRJ2090) project;
5. Approve the allocation of Seventy-Four Thousand, Three Hundred Sixty-Eight Dollars and Thirty-Seven Cents (\$74,368.37) in Quimby Fees from North Hollywood Park and

REPORT OF GENERAL MANAGER

PG. 2

NO. 16-031

Recreation Center Account No. 89460K-NO for the North Hollywood Park and Recreation Center – Lighting Rehabilitation (PRJ209173) project, as described in the Summary of this Report;

6. Find that the actions taken by the Board of Recreation and Park Commissioners (Board) herein are exempt from the California Environmental Quality Act (CEQA); and,
7. Authorize the RAP's Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY:

North Hollywood Park and Recreation Center is located at 5301 Tujunga Avenue in the North Hollywood area of the City. This 55.60 acre park provides a variety of services and programs to the community, including basketball, soccer, swimming, tennis, and youth, teen, and adult programs. Approximately 15,152 City residents live within one-half mile walking distance of North Hollywood Park. Due to the facilities, features, programs, and services it provides, North Hollywood Park and Recreation Center meets the standard for a Community Park, as defined in the City's Public Recreation Plan. RAP staff has determined that rehabilitation of existing outdoor park lighting adjacent to the jogging path is necessary and will be of benefit to the surrounding community.

On November 3, 2010, the Board of Recreation and Parks Commissioners (Board) approved the allocation of One Hundred Fifty-Six Thousand Nineteen Dollars and Twenty Cents (\$156,019.20) in Quimby Fees for the Woodbridge Park – Outdoor Park Improvements (PRJ20186) project (Report No. 10-294). That project is complete, and a total of Forty Two Thousand Three Hundred Nineteen Dollars and Fifteen Cents (\$42,319.15) in unexpended Quimby funding is available for reallocation to other projects.

On August 9, 2005, the Board approved the allocation of One Hundred Sixty Thousand Dollars (\$160,000.00) in Quimby Fees for the North Hollywood Park and Recreation Center – Building Improvements (PRJ90004) project. That project is complete, and a total of Thirty-Two Thousand, Forty-Nine Dollars and Twenty-Two Cents (\$32,049.22) in unexpended Quimby funding is available for reallocation to other projects.

Upon approval of this Report, Forty-Two Thousand, Three Hundred Nineteen Dollars and Fifteen Cents (\$42,319.15) in Quimby Fees, can be reallocated from the Woodbridge Park – Outdoor Park Improvements (PRJ20186) project, transferred from the Woodbridge Park Account No. 89460K-WO to the North Hollywood Park and Recreation Center Account No. 89460K-NO, and allocated to the North Hollywood Park and Recreation Center – Lighting Rehabilitation (PRJ209173) project. Additionally, Thirty-Two Thousand Forty-Nine Dollars and Twenty-Two Cents (\$32,049.22) in Quimby Fees can be reallocated from the North Hollywood Park and Recreation Center – Building Improvements (PRJ900004) project, and allocated to the North Hollywood Park and Recreation Center – Lighting Rehabilitation (PRJ209173) project.

REPORT OF GENERAL MANAGER

PG. 3

NO. 16-031

The total Quimby Fees allocation for the North Hollywood Park and Recreation Center – Lighting Rehabilitation (PRJ209173) project is Seventy-Four Thousand Three Hundred Sixty-Eight Dollars and Thirty-Seven Cents (\$74,368.37). These Fees were collected within two (2) miles of North Hollywood Park and Recreation Center, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

TREES AND SHADE:

The approval of this project will have no impact on existing trees or shade at North Hollywood Park and Recreation Center, and no new trees or new shade are proposed to be added to North Hollywood Park and Recreation Center as a part of this project.

ENVIRONMENTAL IMPACT STATEMENT:

Staff has determined that the subject project will consist of modifications to existing park facilities involving negligible or no expansion of use and placement of new accessory structures. Therefore, the project is exempt from the provisions of the CEQA pursuant to Article III, Section 1, Class 1(1,3) and Class 11(3) of the City's CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact to RAP.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the RAP's General Fund. The maintenance of the proposed park improvements can be performed by current staff with minimal impact to existing maintenance service at this facility.

This Report was prepared by Darryl Ford, Principal Project Coordinator, Planning, Construction, and Maintenance Branch.

REPORT OF GENERAL MANAGER

NO. 16-032

DATE February 3, 2016

C.D. 12

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: O'MELVENY PARK – RESTROOM IMPROVEMENTS (PRJ20997) PROJECT –;
ALLOCATION OF QUIMBY FEES; EXEMPTION FROM THE CALIFORNIA
ENVIRONMENTAL QUALITY ACT

<i>for</i> *R. Barajas	<u>CSP</u>	K. Regan	_____
H. Fujita	_____	N. Williams	_____
V. Israel	_____		

Ramon Barajas FOR
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the scope of the O'Melveny Park – Restroom Improvements (PRJ20997) project, as described in the Summary of this Report;
2. Authorize the Department of Recreation and Parks' (RAP) Chief Accounting Employee to transfer Eight Thousand, Thirty-Two Dollars (\$8,032.00) in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the O'Melveny Park Account No. 89460K-OB;
3. Approve the allocation of Eight Thousand, Thirty-Two Dollars (\$8,032.00) in Quimby Fees from O'Melveny Park Account No. 89460K-OB for the O'Melveny Park – ADA Restroom Improvements (PRJ20997) project, as described in the Summary of this Report;
4. Find that the actions taken by the Board of Recreation and Park Commissioners (Board) herein are exempt from the California Environmental Quality Act (CEQA); and,
5. Authorize the RAP's Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

REPORT OF GENERAL MANAGER

PG. 2

NO. 16-032

SUMMARY:

O'Melveny Park is located at 17300 West Sesnon Boulevard in the Granada Hills area of the City. This 695.71 acre park provides hiking trails, jogging paths, and picnic areas. Approximately 1,111 City residents live within one-half (1/2) mile walking distance of O'Melveny Park. Due to the facilities, features, programs, and services it provides, O'Melveny Park meets the standard for a community park as defined in the City's Public Recreation Plan.

RAP staff has determined that upgrades to the existing outdoor restrooms at O'Melveny Park are necessary to meet the needs of the surrounding community. Staff estimates that these improvements will approximately cost Forty-Five Thousand Dollars (\$45,000.00).

Upon approval of this Report, Eight Thousand, Thirty-Two Dollars (\$8,032.00) in Quimby Fees from the Quimby Fees Account No. 89460K-00 can be transferred to the O'Melveny Park No. 89460K-OB and allocated to the O'Melveny Park – ADA Restroom Improvements (PRJ20997) project. These Fees were collected within two (2) miles of O'Melveny Park, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

This allocation does not meet all the estimated costs for this project. This allocation of funds represents a portion of the overall funding requirement. These funds will be set aside for the purpose of funding the eventual renovation of the restroom.

TREES AND SHADE:

The approval of this project will have no impact on existing trees or shade at O'Melveny Park, and no new trees or new shade are proposed to be added to O'Melveny Park as a part of this project.

ENVIRONMENTAL IMPACT STATEMENT:

Staff has determined that the subject project will consist of modifications to existing park facilities involving negligible or no expansion of use. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1,4) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact on RAP.

REPORT OF GENERAL MANAGER

PG. 3 NO. 16-032

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the RAP's General Fund. The maintenance of the proposed park improvements can be performed by current staff with minimal impact to existing maintenance service at this facility.

This Report was prepared by Meghan Luera, Management Assistant, Planning, Construction, and Maintenance Branch.

REPORT OF GENERAL MANAGER

NO. 16-033

DATE February 3, 2016

C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: ROSECRANS RECREATION CENTER – HEATING, VENTILATION AND AIR
CONDITIONING (HVAC) IMPROVEMENT PROJECT (PRJ21005) -
ALLOCATION OF QIMBY FEES: EXEMPTION FROM THE CALIFORNIA
ENVIRONMENTAL QUALITY ACT

<i>for</i>	*R. Barajas	<u>CSP</u>	K. Regan	_____
	H. Fujita	_____	N. Williams	_____
	V. Israel	_____		

Ramon Barajas FOR
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS

That the Board:

1. Approve the scope of the Rosecrans Recreation Center – Heating, Ventilation and Air Conditioning (HVAC) Improvement (PRJ21005) project, as described in the Summary of this Report;
2. Authorize the Department of Recreation and Parks' (RAP) Chief Accounting Employee to transfer Thirteen Thousand, One Hundred Fifty-Eight Dollars (\$13,158.00) in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the Rosecrans Recreation Center Account No. 89460K-RA;
3. Approve the allocation of Thirteen Thousand, One Hundred Fifty-Eight Dollars (\$13,158.00) in Quimby Fees from Rosecrans Recreation Center Account No. 89460K-RA for the Rosecrans Recreation Center – HVAC Improvement (PRJ21005) project, as described in the Summary of this Report;
4. Find that the actions taken by the Board herein are exempt from the California Environmental Quality Act (CEQA); and,
5. Authorize the RAP's Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

REPORT OF GENERAL MANAGER

PG. 2 NO. 16-033

SUMMARY:

Rosecrans Recreation Center is located at 840 West 149th Street in the Harbor Gateway community of the City. This 10.55 acre property includes baseball fields, soccer fields, a children's play area, a gymnasium, and picnic areas. Approximately 2,059 City residents live within one-half (1/2) mile walking distance of Rosecrans Recreation Center. Due to the facilities, features, programs, and services it provides, Rosecrans Recreation Center meets the standard for a Community Park; as defined in the City's Public Recreation Plan. RAP staff has determined that renovation and improvement of the HVAC systems at Rosecrans Recreation Center is necessary and would be of benefit to park users.

Upon approval of this report, Thirteen Thousand, One Hundred Fifty-Eight Dollars (\$13,158.00) in Quimby Fees can be transferred from the Quimby Fees Account No. 89460K-00 to the Rosecrans Recreation Center Account No. 89460K-RA and allocated to the Rosecrans Recreation Center – HVAC Improvement (PRJ21005) project.

The total Quimby Fees allocation for the Rosecrans Recreation Center – HVAC Improvement (PRJ21005) project is Thirteen Thousand One Hundred Fifty-Eight Dollars (\$13,158.00). These Fees were collected within two (2) miles of Rosecrans Recreation Center, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

TREES AND SHADE:

The approval of this project will have no impact on existing trees or shade at Rosecrans Recreation Center, and no new trees or new shade is proposed to be added to Rosecrans Recreation Center as a part of this project.

ENVIRONMENTAL IMPACT STATEMENT:

Staff has determined that the subject project will consist of interior and exterior modifications to existing park buildings involving negligible or no expansion of use. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1,4) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact on the Department.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the Department's General Fund. The maintenance of the proposed park improvements can be performed by current staff with minimal impact to existing maintenance service at this facility.

This Report was prepared by Darryl Ford, Principal Project Coordinator, Planning, Construction, and Maintenance Branch.

REPORT OF GENERAL MANAGER

NO. 16-034

DATE February 3, 2016

C.D. 6

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SEPULVEDA RECREATION CENTER – OUTDOOR PARK IMPROVEMENTS (PRJ20739) PROJECT – ALLOCATION OF QUIMBY FEES; EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

for

*R. Barajas	<u>COB</u>	K. Regan	_____
H. Fujita	_____	N. Williams	_____
V. Israel	_____		

Raman Barajas FOR

General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS

That the Board:

1. Approve the scope of the Sepulveda Recreation Center – Outdoor Park Improvements (PRJ21004) project, as described in the Summary of this Report;
2. Authorize the Department of Recreation and Park's (RAP) Chief Accounting Employee to transfer Eight Hundred Twenty-Seven Thousand, Nine Hundred Forty-Three Dollars (\$827,943.00) in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the Sepulveda Recreation Center Account No. 89460K-SL;
3. Approve the allocation of Eight Hundred Twenty-Seven Thousand, Nine Hundred Forty-Three Dollars (\$827,943.00) in Quimby Fees from Sepulveda Recreation Center Account No. 89460K-SL for the Sepulveda Recreation Center – Outdoor Park Improvements (PRJ21004) project, as described in the Summary of this Report;
4. Find that the actions taken by the Board herein are exempt from the California Environmental Quality Act (CEQA); and,
5. Authorize the RAP's Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

REPORT OF GENERAL MANAGER

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SUMMARY:

Sepulveda Recreation Center is located at 8801 Kester Avenue in the Panorama City area of the City. This 10.59 acre facility provides multipurpose fields, tennis and basketball courts, a swimming pool, a children's play area, and recreation centers for the surrounding community. Approximately 23,051 City residents live within one-half (1/2) mile walking distance of Sepulveda Recreation Center. Due to its facilities and features, and the programs and services provided on site, Sepulveda Recreation Center meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

RAP staff has determined that the renovation of the existing multipurpose fields and baseball diamonds, tennis courts, and associated improvements to the outdoor park areas, including turf, landscape, walkways, fencing, and irrigation infrastructure, are necessary and will be of benefit to park users and the surrounding community.

Upon approval of this Report, Eight Hundred Twenty-Seven Thousand, Nine Hundred Forty-Three Dollars (\$827,943.00) can be transferred from the Quimby Fees Account No. 89460K-00 to the Sepulveda Recreation Center Account No. 89460K-SL, and allocated to the Sepulveda Recreation Center – Outdoor Park Improvements (PRJ21004) project.

The total Quimby Fees allocation for the Sepulveda Recreation Center – Outdoor Park Improvements (PRJ21004) project is Eight Hundred Twenty-Seven Thousand Nine Hundred Forty-Three Dollars (\$827,943.00). These Fees were collected within two (2) miles of Sepulveda Recreation Center, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

TREES AND SHADE:

The approval of this project will have no impact on existing trees or shade at Sepulveda Recreation Center, and no new trees or new shade are proposed to be added to Sepulveda Recreation Center as a part of this project.

ENVIRONMENTAL IMPACT STATEMENT:

Staff has determined that the subject project will consist of modifications to existing park facilities involving negligible or no expansion of use and placement of new accessory structures. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1,3) and Class 11(3) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact on RAP.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the

REPORT OF GENERAL MANAGER

PG. 3 NO. 16-034

RAP's General Fund. The maintenance of the proposed park improvements can be performed by current staff with minimal impact to existing maintenance service at this facility.

This Report was prepared by Darryl Ford, Principal Project Coordinator, Planning, Construction, and Maintenance Branch.

REPORT OF GENERAL MANAGER

NO. 16-035

DATE February 3, 2016

C.D. 9

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: TRINITY RECREATION CENTER – SYNTHETIC TURF FIELD (PRJ20944)
PROJECT – ALLOCATION OF QUIMBY FEES; EXEMPTION FROM THE
CALIFORNIA ENVIRONMENTAL QUALITY ACT

<i>for</i>	*R. Barajas	<u>CSP</u>	K. Regan	_____
	H. Fujita	_____	N. Williams	_____
	V. Israel	_____		

Ramon Barajas FOR
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS

That the Board:

1. Approve the scope of the Trinity Recreation Center – Synthetic Turf Field (PRJ20944) project, as described in the Summary of this Report;
2. Authorize the Department of Recreation and Parks' (RAP) Chief Accounting Employee to reallocate One Thousand, Nine Hundred Thirty-Five Dollars and Forty-Nine Cents (\$1,935.49) in Quimby Fees, currently allocated to the Trinity Recreation Center – Recreation Center Building and Outdoor Park Improvements (PRJ1903B) project, per Report No. 08-23, to the Trinity Recreation Center – Synthetic Turf Field (PRJ20944) project;
3. Authorize the RAP's Chief Accounting Employee to reallocate Two Thousand, Eighty-Two Dollars and Two Cents (\$2,082.02) in Quimby Fees, currently allocated to the Trinity Recreation Center – Play Area Renovation (PRJ20752) project, per Report No. 13-208, to the Trinity Recreation Center – Synthetic Turf Field (PRJ20944) project;
4. Authorize the RAP's Chief Accounting Employee to reallocate Fifteen Thousand, Eight Hundred Ten Dollars and Forty Cents (\$15,810.40) in Quimby Fees, currently allocated to the Trinity Recreation Center – Park Renovations (PRJ20793) project, per Report No. 14-088, to the Trinity Recreation Center – Synthetic Turf Field (PRJ20944) project;
5. Authorize the RAP's Chief Accounting Employee to transfer Seventy-Five Thousand, Dollars (\$75,000.00) in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the Trinity Recreation Center Account No. 89460K-TR;

REPORT OF GENERAL MANAGER

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NO. 16-035

6. Approve the allocation of Ninety-Four Thousand, Eight Hundred Twenty-Seven Dollars and Ninety-One Cents (\$94,827.91) in Quimby Fees from Trinity Recreation Center Account No. 89460K-TR for the Trinity Recreation Center – Synthetic Turf Field (PRJ20944) project, as described in the Summary of this report;
7. Find that the actions taken by the Board herein are exempt from the California Environmental Quality Act (CEQA); and,
8. Authorize the RAP's Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY:

Trinity Recreation Center is located at 2415 Trinity Street in South Los Angeles community of the City. This 2.06 acre park features children's play areas, basketball courts, outdoor fitness equipment, and a gymnasium. Approximately 13,068 City residents live within one-half mile walking distance of Trinity Recreation Center. Due to the facilities, features, programs, and services it provides, Trinity Recreation Center meets the standard for a Neighborhood Park, as defined in the City's Public Recreation Plan.

RAP's staff has determined that the construction of a new synthetic turf field at Trinity Recreation Center is necessary and will be of benefit to the surrounding community.

On January 23, 2008, the Board of Recreation and Parks Commissioners (Board) approved the allocation of Nine Hundred Forty Thousand, Dollars (\$940,000.00) in Quimby Fees for the Trinity Recreation Center – Recreation Center Building and Outdoor Park Improvements (PRJ1903B) project (Report No. 08-23). That project is complete and a total of One Thousand, Nine Hundred Thirty-Five Dollars and Forty-Nine Cents (\$1,935.49) in unexpended Quimby funding is available for reallocation to other projects.

On August 14, 2013, the Board approved the allocation of Two Hundred Eighty-Five Thousand, One Hundred Sixty-Eight Dollars and Nineteen Cents (\$285,168.19) in Quimby Fees for the Trinity Recreation Center – Play Area Renovation (PRJ20752) project (Report No. 13-208). That project is complete and a total of Two Thousand, Eighty-Two Dollars and Two Cents (\$2,082.02) in unexpended Quimby funding is available for reallocation to other projects.

On April 23, 2014, the Board approved the allocation of One Hundred Thousand, Dollars (\$100,000.00) in Quimby Fees for the Trinity Recreation Center – Park Renovations (PRJ20793) project (Report No. 14-088). That project is complete and a total of Fifteen Thousand, Eight Hundred Ten Dollars and Forty Cents (\$15,810.40) in unexpended Quimby funding is available for reallocation to other projects.

Upon approval of this Report, Seventy Five Thousand, Dollars (\$75,000.00) in Quimby Fees can be transferred from the Quimby Fees Account No. 89460K-00 to the Trinity Recreation Center Account No. 89460K-TR and a total of Ninety-Four Thousand, Eight Hundred Twenty-

REPORT OF GENERAL MANAGER

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NO. 16-035

Seven Dollars and Ninety-Six Cents (\$94,827.96) in Quimby Fees from Trinity Recreation Center Account No. 89460K-TR can be allocated to the Trinity Recreation Center – Synthetic Turf Field (PRJ20944) project.

The total Quimby Fees allocation for the Trinity Recreation Center – Synthetic Turf Field (PRJ20944) project is Ninety-Four Thousand, Eight Hundred Twenty-Seven Dollars and Ninety-Six Cents (\$94,827.96). These Fees were collected within one (1) (Is this distance right, most of our reports states 2 miles? Yes, this is a neighborhood park, not a community park.) mile of Trinity Recreation Center, which is the standard distance for the allocation of the Quimby Fees for neighborhood recreational facilities.

Additionally, it should be noted that the City Council has approved the allocation of Two Hundred Sixty Thousand, Dollars (\$260,000) in Community Development Block Grant (CDBG) funds for the Trinity Recreation Center – Synthetic Turf Field (PRJ20944) project (Council File No. 15-1090). The total funding available for project, inclusive of the available CDBG funding, would be Three Hundred Fifty-Four Thousand, Eight Hundred Twenty-Seven Dollars and Ninety Six-Cents (\$354,827.96).

TREES AND SHADE:

The approval of this project will have no impact on existing trees or shade at Trinity Recreation Center and no new trees or new shade is proposed to be added to Trinity Recreation Center as a part of this project.

ENVIRONMENTAL IMPACT STATEMENT:

Staff has determined that the subject project will consist of modifications to existing park facilities involving negligible or no expansion of use and placement of new accessory structures. Therefore, the projects are exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1,12) Class 11(3,6) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact on RAP.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the RAP's General Fund. The maintenance of the proposed park improvements can be performed by current staff with no overall impact to existing maintenance service at this facility.

This Report was prepared by Darryl Ford, Principal Project Coordinator, Planning, Construction, and Maintenance Branch.

REPORT OF GENERAL MANAGER

NO. 16-036

DATE February 3, 2016

C.D. 12

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VANALDEN PARK – BUILDING IMPROVEMENT PROJECT (PRJ20949) – ALLOCATION OF QUIMBY FEES; EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

<i>for</i> R. Barajas	<u>CSD</u>	K. Regan	_____
H. Fujita	_____	N. Williams	_____
V. Israel	_____		

Ramon Barajas For
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the scope of the Vanalden Park – Building Improvement (PRJ20949) project, as described in the Summary of this Report;
2. Authorize the Department of Recreation and Parks' (RAP) Chief Accounting Employee to transfer Five Hundred Thousand Dollars (\$500,000.00) in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the Vanalden Park Account No. 89460K-VG;
3. Approve the allocation of Five Hundred Thousand Dollars (\$500,000.00) in Quimby Fees from Vanalden Park Account No. 89460K-VG for the Vanalden Park – Building Improvement (PRJ20949) project, as described in the Summary of this Report;
4. Find that the actions taken by the Board of Recreation and Park Commissioners (Board) herein are exempt from the California Environmental Quality Act (CEQA); and,
5. Authorize the RAP's Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY:

Vanalden Park is located at 8956 Vanalden Avenue in the Northridge community of the City. This 10.89 acre property includes picnic areas, a jogging path, and open space area. Additionally, Wilkinson Multipurpose Senior Center is located at this site. Approximately 2,223

REPORT OF GENERAL MANAGER

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City residents live within one-half mile walking distance of Vanalden Park. Due to its facilities and features, and the programs and services provided on site, Vanalden Park meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

RAP staff has determined that refurbishment of the building, including replacement of the existing the Heating, Ventilation and Air Conditioning (HVAC) system and Americans with Disabilities Act (ADA) accessibility improvements, are necessary for the facility to continue to meet the needs of the surrounding community.

Upon approval of this Report, Five Hundred Thousand Dollars (\$500,000.00) in Quimby Fees can be transferred from the Quimby Fees Account No. 89460K-00 to the Vanalden Park Account No. 89460K-VG and allocated to the Vanalden Park – Building Improvement (PRJ20949) project.

The total Quimby Fees allocation for the Vanalden Park – Building Improvement (PRJ20949) project is Five Hundred Thousand Dollars (\$500,000.00). These Fees were collected within two (2) miles of Vanalden Park, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

TREES AND SHADE:

The approval of this project will have no impact on existing trees or shade at Vanalden Park, and no new trees or new shade are proposed to be added to Vanalden Park as a part of this project.

ENVIRONMENTAL IMPACT STATEMENT:

Staff has determined that the subject project will consist of modifications to existing park facilities involving negligible or no expansion of use and restoration or rehabilitation of facilities or mechanical equipment and systems to meet current standards of public health and safety. Therefore, the projects are exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1,4) and Class 2(6) of the City's CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact on RAP.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the RAP's General Fund. The maintenance of the proposed park improvements can be performed by current staff with minimal impact to existing maintenance service at this facility.

This Report was prepared by Darryl Ford, Principal Project Coordinator, Planning, Construction, and Maintenance Branch.

REPORT OF GENERAL MANAGER

NO. 16-037

DATE February 3, 2016

C.D. 3

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: WOODLAND HILLS RECREATION CENTER – BALL FIELD IMPROVEMENTS (PRJ20933) PROJECT – ALLOCATION OF QUIMBY FEES; EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

<i>for</i>	*R. Barajas	<u>LSP</u>	K. Regan	_____
	H. Fujita	_____	N. Williams	_____
	V. Israel	_____		

Ramon Barajas for
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the scope of the Woodland Hills Recreation Center – Ball Field Improvements (PRJ20933) project, as described in the Summary of this Report;
2. Authorize the Department of Recreation and Parks' (RAP) Chief Accounting Employee to reallocate Forty-Six Thousand Seven Hundred Sixty-Four Dollars and Forty-Six Cents (\$46,764.46) from the Woodland Hills Recreation Center – Outdoor Park Improvements (PRJ20349) project to the Woodland Hills Recreation Center – Ball Field Improvements (PRJ20933) project, as described in the Summary of this Report;
3. Authorize the Department of Recreation and Parks' (RAP) Chief Accounting Employee to transfer Fifty-Seven Thousand One Hundred Sixty-Eight Dollars (\$57,168.00) in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the Woodland Hills Recreation Center Account No. 89460K-WH;
4. Approve the allocation of One Hundred Three Thousand Nine Hundred Thirty-Two Dollars and Forty-Six Cents (\$103,932.46) in Quimby Fees from Woodland Hills Center Account No. 89460K-WH for the Woodland Hills Recreation Center – Ball Field Improvements (PRJ20933) project, as described in the Summary of this Report;
5. Find that the actions taken by the Board of Recreation and Park Commissioners (Board) herein are exempt from the California Environmental Quality Act (CEQA); and,

REPORT OF GENERAL MANAGER

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NO. 16-037

6. Authorize the RAP's Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY:

Woodland Hills Recreation Center is located at 5858 Shoup Avenue in the Woodland Hills community of the City. This 18.76 acre facility includes a recreation center, childcare center, multipurpose fields, and a swimming pool. Approximately 2,583 City residents live within a one-half (1/2) mile walking distance of Woodland Hills Recreation Center. Due to the size of the park, and the facilities, features, programs, and services it provides, Woodland Hills Recreation Center meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

RAP staff has determined that ball field improvements, including fencing improvements, at Woodland Hills Recreation Center will be of benefit to the surrounding community.

On August 12, 2009, The Board of Recreation and Parks Commissioners (Board) approved the allocation of Eighty-One Thousand Four Hundred Seventy-Six Dollars and Eighty-One Cents (\$81,476.81) in Quimby fees to the Woodland Hills Recreation Center – Outdoor Park Improvements (PRJ20349) project (Board Report No. 09-208). That project is complete and a total of Forty-Six Thousand Seven Hundred Sixty-Four Dollars and Forty-Six Cents (\$46,764.46) in unexpended Quimby funding is available for reallocation to other projects.

Upon approval of this report, Forty-Six Thousand Seven Hundred Sixty-Four Dollars and Forty-Six Cents (\$46,764.46) will be reallocated to the Woodland Hills Recreation Center – Ball Field Improvements (PRJ20933) project. Fifty-Seven Thousand One Hundred Sixty-Eight Dollars (\$57,168.00) in Quimby Fees from the Quimby Fees Account No. 89460K-00 can be transferred to Woodland Hills Recreation Center No. 89460K-WH and allocated to the Woodland Hills Recreation Center – Ball Field Improvements (PRJ20933) project.

The total amount of Quimby fees allocated to the Woodland Hills Recreation Center – Ball Field Improvements (PRJ20933) project will be One Hundred Three Thousand Nine Hundred Thirty-Two Dollars and Forty-Six Cents (\$103,932.46). These Fees were collected within two (2) miles of Woodland Hills Recreation Center, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

TREES AND SHADE:

The approval of this project will have no impact on existing trees or shade at Woodland Hills Recreation Center, and no new trees or new shade are proposed to be added to Woodland Hills Recreation Center as a part of this project.

REPORT OF GENERAL MANAGER

PG. 3

NO. 16-037

ENVIRONMENTAL IMPACT STATEMENT:

Staff has determined that the subject project will consist of modifications to existing park facilities involving negligible or no expansion of use. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1,4) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact on RAP.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the RAP's General Fund. The maintenance of the proposed park improvements can be performed by current staff with minimal impact to existing maintenance service at this facility.

This Report was prepared by Meghan Luera, Management Assistant, Planning, Construction, and Maintenance Branch.

REPORT OF GENERAL MANAGER

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NO. 16-038

RAP's construction and maintenance staff completed all work pertaining to the Branford Recreation Center – Outdoor Refurbishment (PRJ 20654) (W.O. #E170236F) project. The BOE Program Manager has reviewed RAP's Statement of Completion, as-built drawings, and the project as constructed; and concurs that RAP has completed the construction of the project and that the quality of the work is satisfactory.

There is no contract compliance or labor issues with the completed work. The construction work was completed by City employees and by subcontractors under the supervision of the RAP staff.

FISCAL IMPACT STATEMENT:

The construction project was funded by Proposition K. There is no fiscal impact to the RAP's General Fund for the completion of this project. RAP currently operates the facility and operating budgets are in place.

This Report was prepared by Ejike Mbaruguru, Project Manager, Recreational and Cultural Facilities Program, Bureau of Engineering. Reviewed by Neil L. Drucker, Program Manager, Recreational and Cultural Facilities Program, Bureau of Engineering; Deborah Weintraub, Chief Deputy City Engineer, BOE; and Cathie Santo Domingo, Superintendent, Planning, Construction and Maintenance Branch, Department of Recreation and Parks.

REPORT OF GENERAL MANAGER

NO. 16-039

DATE February 3, 2016

C.D. 12

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: DEVONSHIRE HOUSE – BUILDING RENOVATION AND OUTDOOR LANDSCAPING (W.O. #E170333F) PROJECT – FINAL ACCEPTANCE

<i>for</i> R. Barajas	<u>CSD</u>	K. Regan	_____
H. Fujita	_____	N. Williams	_____
V. Israel	_____		

Ramon Barajas FOR

 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

- 1 Accept the work performed under the Memorandum of Understanding (MOU) between the Department of Recreation and Parks (RAP), the Department of Public Works, Bureau of Engineering (BOE), and the Department of General Services (GSD), Construction Forces, for the Devonshire House Building Renovation and Outdoor Landscaping (W.O. #E170333F) project, as outlined in the Summary of this Report; and,
- 2 Authorize the Board Secretary to furnish GSD with a letter of completion for the project.

SUMMARY:

The Devonshire House – Building Renovation and Outdoor Landscaping (W.O. #E170333F) project was awarded to GSD Construction Forces on June 6, 2011, through the approval of a Memorandum of Understanding (MOU), between RAP, BOE, and GSD (Report 11-146), executed on June 28, 2011. The project was a Proposition K-funded Specified project. The original MOU amount was \$500,000, which included \$50,000 in contingency. During the course of construction, twelve (12) change orders were issued, for a total amount of Forty-Nine Thousand, Three Hundred Seven Dollars and Forty-One Cents (\$49,307.41), or 10.95% of the base award. The final construction cost was Four Hundred Ninety –Nine Thousand, Three Hundred Seven Dollars and Forty-One Cents (\$499,307.41).

The project improved the existing Devonshire House by reconstructing a stairway to the basement, waterproofing the basement walls and painting the exterior of the main residence. In addition, the project restored the water-damaged deck, by repairing flooring, structural framing, and the guardrail. The project also restored the restroom, replaced windows, painted the guest house interior and exterior, and constructed an Americans with Disabilities Act (ADA) path/access to the guest house. The tree root damaged planter and the basement walls at the guest house were also repaired.

REPORT OF GENERAL MANAGER

PG. 2

NO. 16-039

Additional repairs to the deteriorated pergola, the cracked concrete floor in the enclosed carport, restoration of the enclosed carport to an original historic carport, and repair/replacement of the storm drain in the vicinity of the carport were not addressed by this project, as all of the available funds were depleted. BOE and RAP staff are seeking additional funds for this scope. If funds are identified for this work in the future, a separate project would be initiated.

GSD completed the work on May 18, 2015, and the BOE's Recreation and Cultural Facilities Division completed the construction management of the project. BOE has advised RAP that GSD completed the construction of this project and that the quality of the work is satisfactory.

There were no contract compliance or labor issues with the work done under this MOU. Some of the construction work was completed by City employees and other work by subcontractors under the supervision of GSD staff.

FISCAL IMPACT STATEMENT:

The construction project was funded by the Proposition K. There is no fiscal impact to the RAP's General Fund for the completion of this project. RAP currently operates the facility and operating budgets are in place.

This Report was prepared by Shashi Bhakta, Project Manager, Recreational and Cultural Facilities Division, BOE. Reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program, BOE; Deborah Weintraub, Chief Deputy City Engineer, BOE; and by Cathie Santo Domingo, Superintendent, Planning, Construction and Maintenance Division, Department of Recreation and Parks.

REPORT OF GENERAL MANAGER

NO. 16-040

DATE February 3, 2016

C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: 109TH STREET RECREATION CENTER – POOL AND BATHHOUSE REPLACEMENT (PRJ1501P) (W.O. #E1906494) PROJECT – AUTHORITY TO NEGOTIATE AND ISSUE CHANGE ORDERS, SUPPLEMENTAL AGREEMENT CHANGE ORDER, AND SUBSEQUENT CHANGE ORDERS TO CONTRACT NO. 3462

<i>for</i> *R. Barajas <u>CSD</u>	K. Regan _____
H. Fujita _____	N. Williams _____
V. Israel _____	

Ramon Barajas FOR
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the General Manager to negotiate and issue Change Order No. 23, for an amount not to exceed Two Hundred Thirty Thousand Dollars (\$230,000.00), to Contract No. 3462 with Simgel Co., (Contractor) Inc. for the work outlined in the Summary of this Report;
2. Authorize the General Manager to negotiate and issue Supplemental Agreement by Change Order No. 34 to Contractor to extend the terms and conditions of Contract No. 3462 from the current change order ceiling of Nine Hundred Eighty Thousand Dollars (\$980,000.00), or twenty-five percent (25%) of the contract award amount, to a new ceiling of One Million, Three Hundred Seventy-Two Thousand Dollars (\$1,372,000.00), or thirty-five percent (35%) of the contract award amount; and,
3. Authorize the General Manager to issue subsequent change orders up to not-to-exceed amount of One Million, Three Hundred Seventy-Two Thousand Dollars (\$1,372,000.00), or thirty-five percent (35%) of the contract award amount, to complete the 109th Street Recreation Center – Pool and Bathhouse Replacement (PRJ1501P) (W.O. #E1906494) project.

SUMMARY:

On August 14, 2013, the Board awarded Contract No. 3462 to Contractor in the amount of Three Million, Nine Hundred Twenty Thousand Dollars (\$3,920,000.00) for the 109th Street Recreation Center – Pool and Bathhouse Replacement (PRJ1501P) (W.O. #E1906494) project,

REPORT OF GENERAL MANAGER

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located at 1431 East 110th Street, Los Angeles, California 90059 (Report No. 13-200).

The construction is currently ninety-two percent (92%) complete. To date, thirty (30) change orders (Attachment 1) have been executed in the amount of Seven Hundred Thirty-Six Thousand, One Hundred Thirty-Nine Dollars (\$736,139.00) or eighteen point eight percent (18.8%) of the original awarded contract amount.

Change order (Attachment 2) work included the following:

- reconfigured fencing to separate the splash pad from pool;
- an additional trench drain to keep runoff from the splash pad from flooding the existing playground area; upgraded pool equipment; and
- revised Department of Water and Power (DWP) electrical service line to preserve existing mature trees.

Of the change orders issued, four point five percent (4.5%) were the result of Unforeseen or Changed Conditions, three point nine percent (3.9%) were from Errors and Omissions, and ten point three percent (10.3%) were changes in scope.

During construction, the County of Los Angeles (County) Inspector determined that the previously approved pool deck and perimeter tube-steel fence design has to be modified to avoid surcharging an existing County storm drain that runs beneath the property. In order to protect the existing storm drain, a new structural support system for the pool deck and perimeter fence bridging over the storm drain is required. This necessary work requires a change order to issue to the Contractor.

For this change order, the work will include excavation and hauling off-site four hundred sixty (460) cubic-yards of soil above the concrete storm drain, using a small excavator to avoid heavy construction loads on the existing storm drain; the installation of seven (7) twenty (20) foot deep caissons to support the west side perimeter tube-steel fence; a twelve (12) inch deep by thirty-six (36) inch wide grade beam to support the fence and the portion of the pool deck that spans over the storm drain; the installation of two (2) feet of Environmental Product Declaration (EPD) Geofam beneath the new pool deck and on top of the storm drain box in lieu of dirt; and, installation of a corrugated metal screen on the fence.

The Contractor has submitted a change order proposal in the amount of Three Hundred Twenty Thousand, Fifty-Six Dollars (\$320,056.00) for the change order work described above. Department of Public Works, Bureau of Engineering (BOE) staff has reviewed the change order proposal and prepared a fair and reasonable comparative estimate with an approximate amount of Two Hundred Thirty Thousand Dollars (\$230,000.00). Staff recommends approval of the negotiation of this change order to not to exceed Two Hundred Thirty Thousand Dollars (\$230,000.00).

With the issuance of this change order, the total arithmetic value of change orders issued to date would not exceed Nine Hundred Sixty-Six Thousand, One Hundred Thirty-Nine Dollars

REPORT OF GENERAL MANAGER

PG. 3

NO. 16-040

(\$966,139.00). This brings the total percent of change orders in comparison to the original contract value to twenty-four point six percent (24.6%). BOE staff is reviewing additional change order requests submitted by the Contractor, and anticipates that the total change order exposure will exceed Nine Hundred Eighty Thousand Dollars (\$980,000.00), or twenty-five percent (25%) of the original contract award amount. Therefore, per Article 27 of the General Conditions for construction projects, a Supplemental Agreement to be executed by a Change Order is requested to complete the project.

Executing a Supplemental Agreement to issue change orders over twenty-five percent (25%) of the original contract award amount will surpass the limit of the General Manager's authority to issue change orders, and requires Board approval per Report No. 06-136. Therefore, it is requested that the Board authorize the General Manager to negotiate and execute potential additional change orders for a total cumulative value not to exceed Three Hundred Seventy-Two Thousand Dollars (\$1,372,000.00) or thirty-five percent (35%) of the original contract award amount.

There are sufficient available project funds already approved for use on this project to cover the requested change order authority for this contract. The funds are Recreation and Parks General Capital, Six Million Dollars (\$6,000,000.00), in Department 89 Fund 302, Account 89270KCM, and these funds were allocated to this project per Report No. 12-241, approved September 5, 2012.

FISCAL IMPACT STATEMENT:

As indicated above, the project, and the change order authority requested in this Report are funded by previously approved funding of Six Million Dollars (\$6,000,000.00), Recreation and Parks General Capital Department 89, Fund 302, Account 89270KCM, per Report No. 12-241. There is no immediate fiscal impact to the Department of Recreation and Parks' (RAP) General Fund. However, operations and maintenance costs will be evaluated and included in future RAP budget requests.

This Report was prepared by Willis Yip, Project Manager, BOE Architectural Division. Reviewed by Neil Drucker, Program Manager, BOE Recreational and Cultural Facilities Division; Deborah Weintraub, BOE, Chief Deputy City Engineer; and Cathie Santo Domingo, Superintendent, Planning, Construction and Maintenance Branch, Department of Recreation and Parks.

Attachment 1

Change Order Log

Revised: 01-22-16

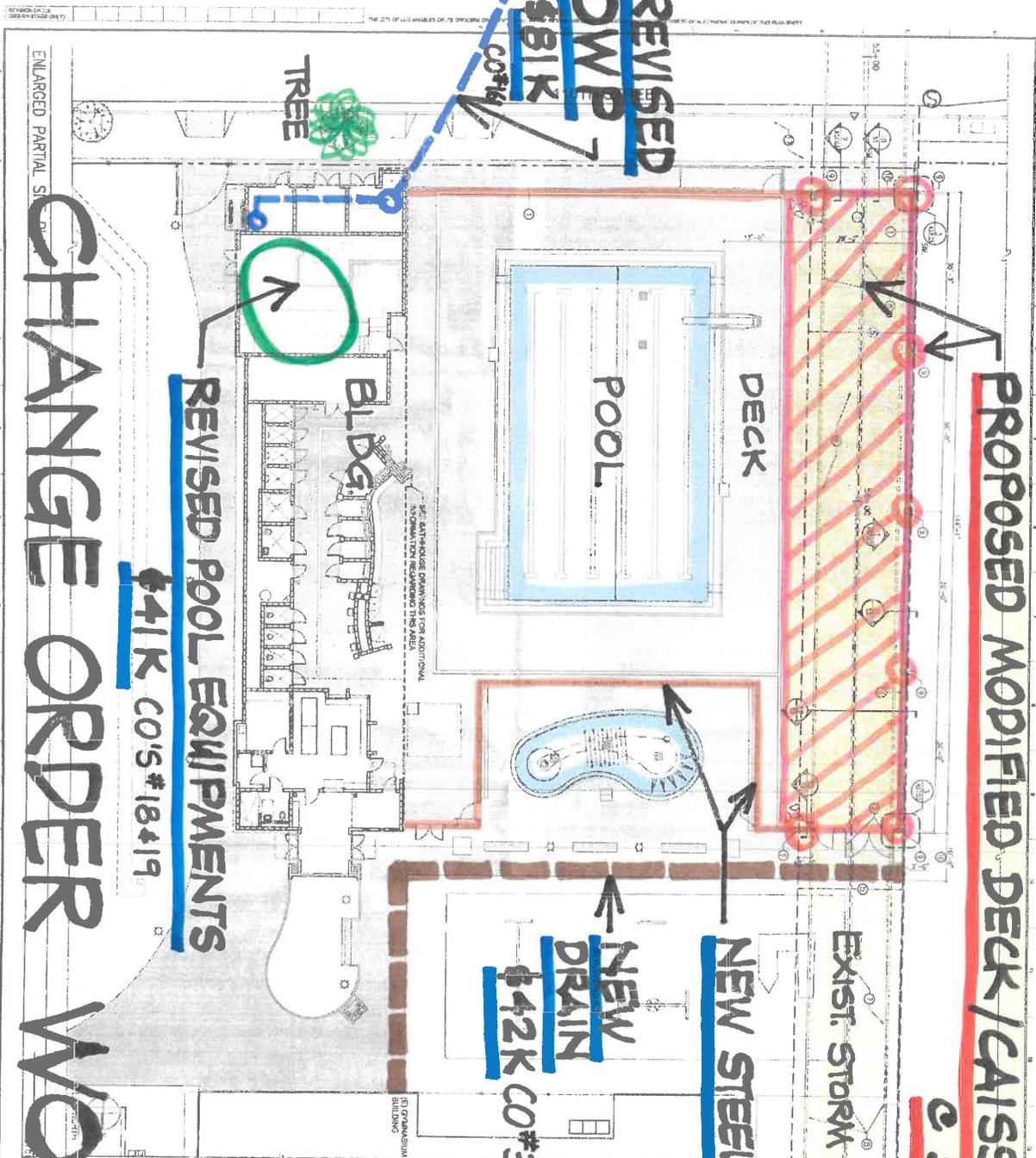
Change Order Log - 109th Street Rec Center=Pool & Bathhouse W.O.# E1906494

CO #	DESCRIPTIONS	Proposal \$	Approved \$	Days Extend	FCO Date	Classification Type
1	Modification of Irrigation at Southeast area	\$ 15,812.00	\$ 15,500.00	7	4/30/14	Unforeseen Conditions
2	Time Extension for DWP Power Connection	\$ -	\$ -	40	5/15/14	Unforeseen Conditions
3	Install Conduits/Jboxes for Security System	\$ 58,008.00	\$ 46,000.00	14	9/15/14	Change in Scope
4	Excavation, Backfill & Compaction	\$ 93,875.00	\$ 78,735.00	23	9/15/14	Unforeseen Conditions
5	Purchase & Install MS, LCP, L1, & P1	\$ 36,983.00	\$ 34,437.00	0	9/22/14	Errors and Omissions
6	Modification to the Surge Chamber Elev. & Access Hatch	\$ 23,695.00	\$ 21,298.00	0	9/23/14	Errors and Omissions
7	DWP Elec Charges	\$ 8,801.82	\$ 7,854.00	0	3/5/15	Change in Scope
8	Rain Delay	\$ -	\$ -	30	2/18/15	Unforeseen Conditions
9	Replacing Windows with Glass Blocks	\$ 26,357.94	\$ 22,000.00	15	7/30/15	Change in Scope
10	Plan Check Fees	\$ 4,321.12	\$ 3,928.00	0	4/2/15	Unforeseen Conditions
11	Certified Deputy Inspector	\$ 5,868.00	\$ 5,868.00	0	4/2/15	Change in Scope
12	Install 3 Extra Elec Pull Boxes	\$ 10,325.00	\$ 25,000.00	0	4/16/15	Unforeseen Conditions
13	Apply Seal Coat Over CMU	\$ 37,323.00	\$ 24,000.00	0	4/27/15	Change in Scope
14	Apply Epoxy Coating & Anti Grraffitti	\$ 73,042.00	\$ 34,049.00	0	5/6/15	Change in Scope
15	Modification to High Roof	\$ 57,285.87	\$ 56,287.00	20	5/6/15	Errors and Omissions
16	Install Elec. Weatherhead T&M Work	\$ 102,251.40	\$ 81,439.00	45	11/9/15	Change in Scope
17	Void	Void	Void	0	Void	Void
18	Upgrade Chemical Controllers	\$ 30,668.02	\$ 22,809.00	0	6/23/15	Change in Scope
19	Install Variable Frequency Drive for Pumps	\$ 19,281.74	\$ 18,190.00	0	6/24/15	Change in Scope
21	Tree Trimming	\$ 5,423.54	\$ 5,120.00	0	7/15/15	Errors and Omissions
22	Modifications to Roof Drains and Cabinets	\$ 21,811.07	\$ 20,112.00	7	7/16/15	Unforeseen Conditions
24	Modification to Vegetated Swale	\$ 25,262.71	\$ 24,800.00	20	8/3/15	Unforeseen Conditions
25	Modification to Canopy Pilaster Foundations & Base plates	\$ 11,809.05	\$ 10,532.00	7	8/4/15	Errors & Omissions
26	Modification to Window Grillis	\$ 8,306.69	\$ 8,110.00	0	8/10/15	Errors & Omissions
27	Additional CMU Pilasters	\$ 25,116.50	\$ 18,554.00	20	10/1/15	Errors & Omissions

Attachment 2

Marked Site Plan Graphics

Revised: 01-22-16



CHANGE ORDER WORK

PROPOSED

PREVIOUS EXECUTED

SPARANO + MOORE ARCHITECTURE
 642 MOULTON AVENUE, STUDIO 300
 LOS ANGELES, CALIFORNIA 90015
 TEL: 213.221.6600 FAX: 213.221.6601

DEPARTMENT OF PUBLIC WORKS
 MARY LEE MOORE, PE, ENV SP CITY ENGINEER
 ANATREUTICAL DIVISION

PROJECT: 100TH STREET POOL AND BATHHOUSE REPLACEMENT
ADDRESS: 1431 EAST 110TH STREET
 LOS ANGELES, CA 90059

DATE: 06/09/15
DESIGNED BY: SPARANO + MOORE ARCHITECTURE
DRAWN BY: SPARANO + MOORE ARCHITECTURE
CHECKED BY: SPARANO + MOORE ARCHITECTURE
APPROVED BY: MARGARET GRAMMICH, AIA, PRINCIPAL ARCHITECT

INDEX NO.: RP 300036

BUILDING NO.:

ENGINEERING

AS1.01

REPORT OF GENERAL MANAGER

NO. 16-041

DATE February 3, 2016

C.D. 5

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PALMS RECREATION CENTER – OUTDOOR FITNESS ZONE – DONOR RECOGNITION PLAQUE

<i>for</i>	*R. Barajas	<u>ESP</u>	K. Regan	_____
	H. Fujita	_____	N. Williams	_____
	V. Israel	_____		

Ramon Barajas For
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

- Grant approval for a donor recognition plaque to be installed at Palms Recreation Center – Outdoor Fitness Zone; and,
-
- Authorize staff to issue the appropriate Right-of-Entry (ROE) Permit.

SUMMARY:

On January 6, 2016, the Department of Recreation and Parks Facility Repair and Maintenance Commission Task Force conceptually approved a request from the Los Angeles Parks Foundation to install a donor recognition plaque acknowledging The Friends of West L.A.'s donation for the newly installed outdoor fitness zone at Palms Recreation Center.

The Friends of West LA donated a total of Fifty-Two Thousand, Three Hundred Fifteen Dollars and Twenty Cents (\$52, 315.20) to the LA Parks Foundation for the purpose of creating an Outdoor Fitness Zone at Palms Recreation Center. The equipment was installed late July 2015, and a ribbon cutting ceremony was held on September 21, 2015 with Councilmember Paul Koretz, Fifth Council District. The plaque is to be made of bronze with the dimensions of 7"x13". The plaque will be installed on the fence surrounding the fitness zone, adjacent to the entrance gate. The plaque text is proposed as following:

The City of Los Angeles Department of
Recreation and Parks Appreciates

Palms Park Outdoor Fitness Zone
Made Possible Through the Generosity of
Friends of West LA

REPORT OF GENERAL MANAGER

PG. 2

NO. 16-041

A sample of the proposed plaque as provided by the Los Angeles Parks Foundation is attached hereto as Exhibit A.

ENVIRONMENTAL IMPACT STATEMENT:

Staff has determined that the subject project is exempt from the provisions of the California Environmental Quality Act (CEQA), pursuant to Article VLL, Section 1, Class 11 (1) of the City's CEQA guidelines, which provides for the placement of signs on park property as accessory structures to recreational facilities.

FISCAL IMPACT STATEMENT:

There will be no impact on the RAP's General Fund as the fabrication and installation of the proposed plaque will be paid for by the Los Angeles Parks Foundation.

This Report was prepared by Melinda Gejer, Planning Associate, Planning, Construction and Maintenance Branch.

Exhibit A

**The City of Los Angeles Department of
Recreation and Parks Appreciates**

**Palms Park Outdoor Fitness Zone
Made Possible Through the Generosity of
Friends of West LA**

7" x 13"

REPORT OF GENERAL MANAGER

NO. 16-042

DATE February 3, 2016

C.D. 3

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: WARNER CENTER PARK – ADDITIONAL SPECIAL EVENTS TO SERVE ALCOHOLIC BEVERAGES

R. Barajas _____
H. Fujita _____
V. Israel _____

* K. Regan  _____
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board approve the serving of alcoholic beverages at a sixth (6th) outdoor event for 2016 in the Valley-Shoreline Region. This request is being made for the sale and serving of beer for a series of twelve (12) events/concerts at Warner Center Park by the Valley Cultural Center during their Summer Concerts On The Green series (Attachment 1B), in accordance with Board's Policy on Alcoholic Beverages.

SUMMARY:

Warner Center Park hosts the Valley Cultural Center's (VCC) Concerts on the Green throughout the summer months of July, August, and September. Concerts at the Warner Center Pavilion have been conducted since the VCC has been in existence, starting in 1975. The VCC has a 15-year contract with the Department of Recreation and Parks, which is an extension of its original Contract, No. 2908, originally executed on July 30, 1999, and terminated on July 30, 2014. The current contract extension will terminate on July 29, 2029. The 2016 Summer Season anticipates twelve (12) concerts (Attachment 1B), and typical event attendance for these free concerts range from three thousand to four thousand (3,000 to 4,000) persons per event. Since admission is always free, the concerts are largely family picnics/festival seating, with a food court and community information booths. The only source of revenue for the VCC is generated from the percentage of food sales, off-site parking, community donations, and commercial sponsorship.

As part of VCC's Summer Series, which is pending Board approval, it is intended to have alcoholic beverages available for purchase in a Beer Garden. The serving of alcohol will be allowed in the "secured alcohol area", and will meet all State and local regulations, as well as the Board's Alcoholic Beverage Policy. VCC will provide private security, and will pay for LAPD supervision at their own expense.

The Board's Alcohol Beverage Policy requires that an event where alcoholic beverages are sold, beyond the five (5) events allowed per region, per calendar year, must obtain additional approval from the Board. The Valley-Shoreline Operations anticipated alcohol-related events for 2016

REPORT OF GENERAL MANAGER

PG. 2 NO. 16-042

include the Northridge Park Hawaiian Festival of the Arts, the Celebrate Israel Festival at the Cheviot Hills Recreation Center, World Fest and Angel Fest, both at Woodley Park, and the Winnetka Park October Fest.

Councilmember Blumenfield and Captain Ryan, Commanding Officer of the LAPD, Topanga Division, have both endorsed the proposal for a Beer Garden during each concert of the 2016 Season, based on VCC's 2015 performance and community history. Their letters of support are attached (Attachments 2 and 3).

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund as the event organizer will incur all expenses related to the event. In addition, twenty percent (20%) of the sales of alcoholic beverages will go to the Department.

Report prepared by Louis Loomis, Management Analyst II, Valley Region.



November 3, 2015

Mr. Michael Shull, General Manager
Department of Recreation & Parks
2211 Figueroa St., #1550
Los Angeles, CA 90012

Dear Mr. Shull:

In accordance with our contract, Valley Cultural Center (VCC) respectfully requests the Department's permission to conduct beer sales at each of our Concerts on the Green during the calendar year 2016. There will be a total of twelve (12) concerts each Sunday during the months of June, July and August. We will not be seeking permission for beer sales on July 4th.

Our contract with the Department (#2908, section #10, paragraph 2) requires us to request permission for such sales.

With the Department's permission we successfully conducted beer sales at two (2) of our concerts during the 2015 season. There were no operational or security issues during these two events. We followed all applicable ABC rules and regulations and had the complete support of Captain Maureen Ryan from LAPD Topanga Division.

As in the past, VCC is willing to provide the Department with 20% of gross receipts, including a full accounting and payment at the end of each month. We are anticipating gross receipts of \$13,000 (total) for the three-month period.

Thank you for the consideration. We look forward to your reply.

Sincerely,

A handwritten signature in blue ink, appearing to read "James W. Kinsey III", is written over a circular stamp or seal.

James W. Kinsey III
CEO, President & Director of Development / VCC

Cc: Charles Singer
Louis Loomis
Bob Blumenfield



**Valley Cultural Center
Tentative Concert Schedule 2016**

- June 5 World Music & Cultural Arts Festival
Malo
Tierra
Other cultural acts TBD (African, Zydeco, Indian etc.)
- June 12 Ticket to Ride – Beatles Tribute
- June 19 Wanted – Bon Jovi Tribute
- June 26 Dueling Pianos – Billy Joel & Elton John Tribute
- July 4 Surf City All Stars with Original Beach Boy – David Marks
- July 17 “42” – Coldplay Tribute
- July 24 ARRIVAL from Sweden – The Music of ABBA (CONTRACTED)
- July 31 Stayin’ Alive – Bee Gees Tribute
- August 7 Glen Leonard’s Temptations Review
- August 14 The Log Run – Eagles Tribute
- August 21 DSB – Journey Tribute
- August 28 Taylor Dayne (CONTRACTED)

Performers and the dates they are playing are subject to change pending contract negotiations. Only 7/24 and 8/28 are contracted at this time. All concerts are on Sunday, expect for July 4th.

We are not requesting an alcohol permit for the July4th show.



BOB BLUMENFIELD
Councilmember, Third District

November 16, 2015

Mr. Michael Shull, General Manager
Department of Recreation and Parks
2211 Figueroa St. #1550
Los Angeles, CA 90012

Re: Valley Cultural Center – Beer Gardens

Dear Mr. Shull,

I am writing this letter in support of Valley Cultural Center's request for permission to conduct beer sales at each of their Concerts on the Green for the calendar year 2016 for a total of twelve (12) concerts.

Valley Cultural Center provides many festivities and cultural opportunity for my constituents and their request to the Department for additional beer sales will also help bring more revenue to the Department. It's my understanding that they have received the support of LAPD for the additional sale of beer at their Summer Concerts.

If you have any questions, please do not hesitate to contact my staff, Michael Owens, Director Community Affairs and Infrastructure at 818-774-4330. Thank you for your time and consideration of Valley Cultural Center's request.

Sincerely,

BOB BLUMENFIELD
Councilmember
City of Los Angeles



LOS ANGELES POLICE DEPARTMENT

CHARLIE BECK
Chief of Police



ERIC GARCETTI
Mayor

P. O. Box 30158
Los Angeles, Calif. 90030
Telephone: (213) 486-0150
TDD: (877) 275-5273
Ref #:

November 24, 2015

Mr. Michael Shull, General Manager
Department of Recreation and Parks
2211 Figueroa Street, No. 1550
Los Angeles, CA. 90012

Dear Mr. Shull:

The Los Angeles Police Department, Topanga Division, is pleased to offer our support of Valley Cultural Center's (VCC) request to operate a beer garden at Warner Center Park, Woodland Hills for their 2016 concert season. It is our understanding their request is to conduct sales at twelve of their events during the months of June, July, and August.

With our permission, Valley Cultural Center successfully conducted beer sales at two of their concerts during the 2015 season. During this time, we observed no operational or security issues. VCC conducted itself in an exemplary manner, complying with our conditions and requirements.

As discussed with Mr. Kinsey, we will require VCC to employ two off-duty LAPD officers to provide security and support to the controlled (enclosed) area. We will also require them to limit the number of beverages to two per customer using wristbands and hand-stamps as a means of control.

Should you have any questions, please feel free to contact me directly at (818) 756-2880.

Sincerely,

A handwritten signature in black ink, appearing to read "Maureen E. Ryan".

MAUREEN E. RYAN, Captain
Commanding Officer
Topanga Community Police Station

Cc: Charles Singer
Louis Loomis
Bob Blumenfield
James Kinsey

REPORT OF GENERAL MANAGER

NO. 16-043

DATE February 3, 2016

C.D. 6

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: MID-VALLEY INTERGENERATIONAL MULTIPURPOSE CENTER (PRJ20163)
(W.O. #E170239F) PROJECT – RELEASE OF STOP PAYMENT NOTICE ON
CONSTRUCTION CONTRACT NO. 3442

for

*R. Barajas	<u>CSB</u>	K. Regan	_____
H. Fujita	_____	N. Williams	_____
V. Israel	_____		

Ramon Barajas FOR
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board accept the following Release of Stop Payment Notice.

SUMMARY:

RELEASE OF STOP PAYMENT NOTICES:

The Department is in receipt of a Release of Stop Payment Notice filed by the claimant below, which releases the Board from any and all liability for withholding funds from the general contractor or the surety:

<u>Contract 3442</u>	<u>CD 6</u>		
Mid-Valley Multipurpose Intergenerational Center (PRJ20163) (W.O. #E170239F1) Project		General Contractor:	Mallcraft, Inc.
Project Status: Construction		Claimant:	Prime Steel, Inc.
Project Impact: none		Total Amount	\$89,826.96
Accepted Partial Release May 20, 2015 on Report No. 15-104		Partial Release of:	\$80,532.06
		Balance to Release:	\$9,294.90

The Board's acceptance of this Release of Stop Notice will release the remaining balance of Nine Thousand Two Hundred Ninety-Four Dollars and Ninety Cents (\$9,294.90).

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund, as funds have already been appropriated for this purpose.

This Report was prepared Iris Davis, Commission Executive Assistant I.

REPORT OF GENERAL MANAGER

NO. 16-044

DATE February 3, 2016

C.D. 13

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: HOLLYWOOD RECREATION CENTER – POOL & POOL BUILDING (PRJ1402B) (W.O. #E170344F) PROJECT – ACCEPTANCE AND RELEASE OF STOP PAYMENT NOTICES ON CONSTRUCTION CONTRACT NO. 3454

for

*R. Barajas

CSP

K. Regan

H. Fujita

N. Williams

V. Israel

Ramon Barajas for

General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Accept the following Stop Notice and direct staff to withhold the amounts claimed, plus an additional sum equal to 25% thereof, to defray any costs of litigation in the event of court action, if said amount of said funds are available, and to notify contractors, sureties, and other interested parties that the amount of said claims plus 25% will be withheld; and,
2. Accept the following Release of Stop Payment Notices.

SUMMARY:

STOP PAYMENT NOTICE:

The Department is in receipt of legal notices to withhold construction funds, pursuant to California Civil Code Sections, 3103 on the following contract:

Contract 3454 CD 13

Hollywood Recreation Center – Pool and Pool Building (PRJ1402B) (W.O. #E170344F)
 Construction Status: 100% Complete
 Project Impact: none

General Contractor: Morillo Construction, Inc.
 Claimant: Braille Signs, Inc.
 Amount: \$841,00

REPORT OF GENERAL MANAGER

PG. 2

NO. 16-044

RELEASE OF STOP PAYMENT NOTICES:

The Department is in receipt of Release of Stop Payment Notice filed by the claimants below, which releases the Board from any and all liability for withholding funds from the general contractors or the sureties:

Contract 3454 CD 13

Hollywood Recreation Center – Pool and Pool
Building (PRJ1402B) (W.O. #E170344F)
Project Status: 100% Complete
Project Impact: none

General Contractor: Morillo Construction, Inc.
Claimant: Braille Signs, Inc.
Amount: \$841.00

Contract 3454 CD 13

Hollywood Recreation Center – Pool and Pool
Building (PRJ1402B) (W.O. #E170344F)
Construction Status: 100% complete

General Contractor: Morillo Construction, Inc.
Claimant: Air Conditioning Estimators,
Inc.
Amount: \$23,000.00

Project Impact: none

FISCAL IMPACT STATEMENT:

Acceptance of Stop Payment Notices has no impact on the Department's General Fund, as funds have already been appropriated for this purpose.

The release of funds does not impact the contract amount, and therefore, approval of the release will have no impact on the Department's General Fund.

This Report was prepared Iris Davis, Commission Executive Assistant I.

REPORT OF GENERAL MANAGER

NO. 16-045

DATE February 03, 2016

C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GAFFEY STREET POOL — POOL AND NEW BATHHOUSE RESTORATION (PRJ20726) (W.O. #E1907453F) PROJECT — ACCEPTANCE OF STOP PAYMENT NOTICES AND RELEASE OF STOP PAYMENT NOTICE ON CONSTRUCTION CONTRACT NO. 3514

<i>for</i> R. Barajas	<u>CSD</u>	K. Regan	_____
H. Fujita	_____	N. Williams	_____
V. Israel	_____		

Ramon Barajas for

 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Direct staff to withhold the amounts claimed in the following Stop Payment Notices, plus an additional sum equal to 25% thereof, to defray any costs of litigation in the event of court action, if said amount of said funds are available, and to notify contractors, sureties, and other interested parties that the amount of said claims plus 25% will be withheld; and,
2. Accept the Release of Stop Payment Notice.

STOP PAYMENT NOTICE:

The Department is in receipt of a legal notice to withhold construction funds, pursuant to California Civil Code Sections 8044, 8520, 8530, and 9350 on the following contract:

Contract No. 3514 CD 15

Gaffey Street Pool — Pool and New Bathhouse Restoration (PRJ20726) (W.O. #E1907453F)	General Contractor:	AWI Builders, Inc.
Construction Status: 43% Construction	Claimant:	Rodriguez Bros Engineering, Inc.
Project Impact: none	Amount:	\$40,528.90

REPORT OF GENERAL MANAGER

PG. 2

NO. 16-045

The Department is in receipt of a legal notice to withhold construction funds, pursuant to California Civil Code Sections 3156-3175, 3179-3214 on the following contract:

Contract No. 3514 CD 15

Gaffey Street Pool - Pool And New Bathhouse (PRJ20726) (W.O. #E1907453F)	General Contractor:	AWI Builders, Inc.
Project Status: 43% Construction	Claimant:	DD Reinforcing
Project Impact: none	Amount:	\$99,807.33

RELEASE OF STOP PAYMENT NOTICE:

The Department is in receipt of Release of Stop Payment Notice filed by the claimant below, which releases the Board from any and all liability for withholding funds from the general contractors or the sureties:

Contract No. 3514 CD 15

Gaffey Street Pool — Pool And New Bathhouse Restoration (PRJ20726) (W.O. #E1907453F)	General Contractor:	AWI Builders, Inc.
Construction Status: 43% Construction	Claimant:	Rodriguez Bros Engineering, Inc.
Project Impact: none	Amount:	\$40,528.90

FISCAL IMPACT STATEMENT:

Acceptance of Stop Payment Notices has no impact on the Department's General Fund.

This Report was prepared by Iris Davis, Commission Executive Assistant I.

REPORT OF GENERAL MANAGER

NO. 16-046

DATE February 03, 2016

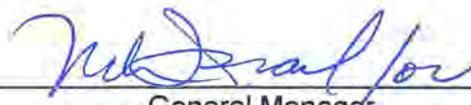
C.D. All

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AS-NEEDED ALL-WEATHER TURF CONSTRUCTION, RETROFIT, MAINTENANCE AND/OR REPAIRS – AWARD OF CONTRACTS

R. Barajas _____
H. Fujita _____
V. Israel _____

K. Regan _____
*N. Williams NDW



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Find, in accordance with Charter Section 1022, that the Department of Recreation and Parks (RAP) does not have, available in its employ, personnel with sufficient time or necessary expertise to undertake all-weather turf construction, retrofit, maintenance and repair in a timely manner, and it is more feasible, economical and in RAP's best interest, to secure these services by contract with several contractors to perform this work as-needed and on an occasional but frequent basis, without engaging in a new competitive bidding process for each individual project to be performed;
2. Find, in accordance with Charter Section 371(e)(2) and Los Angeles Administrative Code Section 10.15(a)(2), that competitive bidding is not practicable or advantageous as it is necessary for RAP to be able to call on contractors to perform this work as-needed and on an occasional but frequent basis, without engaging in a new competitive process for each individual project to be performed; however, from among as-needed contractors, each individual project is assigned on the basis of availability of an as-needed contractor to perform the work, the price to be charged and the unique expertise of the as-needed contractor; and,
3. Find, in accordance with Charter Section 372, that obtaining competitive proposals or bids for each individual project for which work may be performed is not reasonably practicable or compatible with the RAP's interests of having available as-needed contractors who are assigned various projects on the basis of availability, price, and expertise, and that it is therefore necessary to have several as-needed contractors for this type of service available when called upon by RAP to perform services;
4. Find as the contract awarding authority, in accordance with Charter Section 371(e)(10) that services to be provided by the contractors, are for the performance of professional, scientific,

REPORT OF GENERAL MANAGER

PG. 2

NO. 16-046

expert or technical services and the use of competitive bidding would be undesirable, impractical or impossible or is otherwise excused by common law;

5. Approve proposed Services Contracts (Contracts), substantially in the form on file in the Board Office, between the City of Los Angeles and the following firms for all-weather turf construction, retrofit, maintenance and/or repair specifying the terms and conditions for a three (3) year contract, subject to approval of the Mayor and the City Attorney as to form;

Contractors:

- a) Asphalt, Fabric & Engineering, Inc.
 - b) Byrom-Davey, Inc.
 - c) California Landscape & Design, Inc. dba California Skateparks
6. Direct the Board Secretary to transmit the proposed Contracts to the Mayor in accordance with Executive Directive No. 3 and, concurrently to the City Attorney for review and approval as to form;
 7. Approve the selection process for the selection of qualified firms;
 8. Authorize the Board President and Secretary to execute the contracts upon receipt of the necessary approvals; and,
 9. Authorize the General Manager, or designee, to make technical corrections as necessary to the contract, to carry out the intent of this Report.

SUMMARY:

RAP requires as-needed all-weather turf construction, retrofit, maintenance and/or repairs contracts in order to perform current and future construction projects, such as the installation of new and/or retrofitted all-weather turf fields and general maintenance and repairs to the Parks existing all-weather/synthetic turf fields. The minimum qualifications as described in more detail below were established to address the highest and most complex needs of RAP.

It is imperative that RAP develop and award these contracts in order to continue meeting the demands of park users as it relates to the new construction and/or maintenance/repairs of existing all-weather/synthetic turf fields. Currently, RAP does not have the expertise and/or equipment to install new all-weather fields and/or maintain/repair existing all-weather/synthetic fields. Having access to on-call, pre-qualified contractors who specialize in this type of work will help ensure that RAP is responding to the demands of Park users while meeting our City's water conservation goals.

The pre-qualified contractors will be required to competitively bid amongst those on the list as outlined in this Report, and will work as support to the RAP's Planning, Construction, and Maintenance staff.

All-weather turf fields provide the park users with a clean, safe and designated facility to play soccer, football, or other non-traditional sports that require a field format. In addition, all-weather turf fields require no watering and they limit the damage of existing park grass areas where traditional park

REPORT OF GENERAL MANAGER

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users would play sports and damage the grass areas. Currently, RAP does not have staff with the skills, knowledge or equipment to construct and/or maintain all-weather turf fields.

On August 12, 2015, the Board approved a Request for Qualifications (RFQ) (Report No. 15-170), which was released October 19, 2015. On December 15, 2015, RAP received six (6) proposals in response to the Request for Qualifications for All-Weather Turf Construction, Retrofit, Maintenance and Repairs.

- 1) Asphalt, Fabric, & Engineering Inc.
2683 Lime Avenue
Signal Hill, CA 90755
- 2) Byrom-Davey, Inc
13220 Evening Creek Drive South, Suite 103
San Diego, CA 92128
- 3) California Landscape & Design, Inc. dba California Skateparks
273 N. Benson Avenue
Upland, CA 91786
- 4) Los Angeles Engineering, Inc.
633 N. Barranca Avenue
Covina, CA 91723
- 5) Ohno Construction Company
16398 Boyle Avenue
Fontana, CA 92337
- 6) UBU Sports, Inc.
3110 Woodcreek Drive
Downers Grove, Illinois 60515

Responders were required to provide evidence of their qualifications and were required to meet at least one of the two minimum requirements listed below:

- 1) All-Weather Turf Field Construction and Retrofit: Qualified Responders must have directly managed and/or performed 100% of the all-weather turf system installation. Turf System installation must have included sub-grade preparation and sub-base drainage in accordance with manufactures' specifications. Responder must currently have, and be in good standing with the following California Contractor's License: "A" General Engineering Contractor and/or D-12 Synthetic Products Contractor. Responder must have successfully constructed under an A and/or D12 California Contractor's license, a minimum of ten (10) All-Weather Turf athletic fields with a minimum of forty thousand (40,000) square feet (s.f.) each, from January 1, 2012 to January 1, 2015. All referenced installations must have been installed in the United States. Responder must provide a list of all project site addresses, customer contacts, size and type of turf system installed and/or retrofitted.

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- 2) All-Weather Turf Maintenance and/or Repairs: Qualified Responders must have three (3) years experience performing maintenance and/or repairs on commercial size all-weather/synthetic fields of forty thousand (40,000) s.f. or larger. Responders must provide a list of thirty (30) successful repair and/or maintenance projects performed in the United States from January 1, 2012 to January 1, 2015. Responders must provide a list of all project site address, customer contacts, size and type of turf system maintained and/or repaired.

Only three (3) of the six (6) responders submitted a responsive submittal to this RFQ. Three (3) responders failed to submit a completed submittal and thus had to be disqualified from any further review process. The following responders were disqualified because they submitted an incomplete RFQ package submittal response, specific details for the disqualifications can be found on Exhibit A:

1. Los Angeles Engineering, Inc.
2. Ohno Construction Company
3. UBU Sports, Inc.

The following responders met the minimum qualifications for All-Weather Turf Construction and Retrofit:

1. Asphalt, Fabric, & Engineering Inc.
2. Byrom-Davey, Inc.
3. California Landscape & Design, Inc. dba California Skateparks

The following responders met the minimum qualifications for All-Weather Turf Maintenance and Repairs:

1. Asphalt, Fabric, & Engineering Inc
2. California Landscape & Design, Inc. dba California Skateparks

RFQ responses were evaluated solely for the minimum qualifications (as stated in RFQ Document). The minimum qualifications as set forth determine the responder's knowledge and experience to perform the terms and specifications of this Contract. It was found through review and verification by RAP staff that the above listed responders met and/or exceeded the minimum qualifications as set forth in the RFQ.

Once it was determined that the responders had met all of the minimum qualifications, RAP staff verified with the respondents' provided references. Questions were posed regarding both the respondent's ability to produce a quality product that met all necessary standards in a timely manner, and if the respondent was timely and effective in their correspondence with governing agencies. All of the references for the respondents who met our minimum qualifications responded favorably to these questions, and highly recommended the respective respondent. It was then determined that each of the above listed Respondents should be selected as a pre-qualified synthetic turf construction, retrofit, maintenance and/or repair contractor; and therefore, eligible to bid on future RAP projects.

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All responders are to complete the minimum requirements in the Business Inclusion Program (BIP). BIP requires the responders to reach out to the subcontractors and to give the subcontractors opportunities to participate in the performance of the City contracts.

Board authorization is being sought to authorize the Board President and Secretary to execute contracts, subject to City Attorney and Mayor approval. The selected pre-qualified Responders will be recommended to the Board for a three (3) year contract, in an amount not to exceed an annual expenditure of \$10,000,000 per contract, per year. The contract amount is an estimate, and RAP does not guarantee that the contract maximum amount will be reached. The construction services that RAP is requesting shall be on an as-needed basis. RAP, in entering into an agreement, guarantees no minimum amount of business or compensation. Contracts awarded through this RFQ shall be subject to funding availability and early termination by RAP, as provided in the Standard Provisions for City Contracts.

Funding for projects will be provided from various funding sources including, but not limited to Proposition A, Quimby, Community Development Block Grant (CDBG), and Proposition 84.

FISCAL IMPACT STATEMENT:

Executing these as-needed contracts have no impact on the RAP's General Fund as funding will be identified on a per project basis.

This Report was prepared by Kai Wong, Management Analyst II, reviewed by Jimmy Newsom, Senior Management Analyst I, Financial Division.

**CITY OF LOS ANGELES/ DEPARTMENT OF RECREATION AND PARKS
ALL WEATHER TURF CONSTRUCTION, RETROFIT, MAINTENANCE AND/OR REPAIRS
SUBMITTAL VERIFICATION
1/11/2016**

EXHIBIT A

	Responder Name	Address	Full RFQ Document Submitted (Y/N)	All Forms Submitted Completed (Y/N)	Comments
1	Asphalt, Fabric & Engineering, Inc.	2683 Lime Ave, Signal Hill, CA 90755	Y	Y	Responder qualified for: 1) Construction/ Retrofit and 2) Maintenance and/or Repairs
2	Byrom-Davey, Inc.	13220 Evening Creek Drive South, Suite 103, San Diego, CA 92128	Y	Y	Responder qualified for: 1) Construction/ Retrofit
3	California Landscape & Design, Inc. dba California Skateparks	273 N. Benson Avenue, Upland, CA 91786	Y	Y	Responder qualified for: 1) Construction/ Retrofit and 2) Maintenance and/or Repairs
4	Los Angeles Engineering, Inc	633 N. Barranca Ave, Covina, CA 91723	Y	N	Responder did not provide the minimum qualifications (i.e. must have constructed/ retrofitted a minimum of ten (10) synthetic fields, 40,000 sf or more, from 1/1/12 to current. Responder submitted 18 projects, but only 3 were within the required timeframe
5	Ohno Construction	16398 Boyle Avenue, Fontana, CA 92337	Y	N	Responder did not Sign the Child Care Declaration Statement on Page 126 of RFQ on both Response Copies
6	UBU Sports, Inc.	3110 Woodcreek Drive, Downers Grove, Illinois 60515	Y	N	Responder did not complete the Contractor Responsibility Questionnaire (Exhibit E.) Responder did not answer #1 (Page 3), #7 (Page 4), #8(b) (Page 5) and #20 (Page 6).

REPORT OF GENERAL MANAGER

NO. 16-047

DATE February 03, 2016

C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: LANDSCAPE CONSTRUCTION, RETROFIT, MAINTENANCE AND/OR REPAIRS AT VARIOUS PARK FACILITIES —AMENDMENT TO CONTRACT NO. 3449

R. Barajas _____
H. Fujita _____
V. Israel _____

K. Regan _____
*N. Williams NDW



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve a proposed Amendment to Contract No. 3449, substantially in the form on file in the Board Office, between the City of Los Angeles Department of Recreation and Parks (RAP) and Sani Group, Inc. dba BMC Landscape Management, Inc., for landscape construction, retrofit, maintenance and/or repair services at various park facilities, to reflect changes in the corporate structure of the company, subject to approval of the Mayor in accordance with Executive Directive No. 3 and of the City Attorney as to form;
2. Reaffirm, in accordance with Charter Section 1022, that RAP does not have personnel available in its employ with sufficient time and expertise to undertake these specialized professional tasks, and that it is more economical and feasible to secure these services by contract;
3. Direct the Board Secretary to transmit forthwith each proposed Amendment to the Mayor in accordance with Executive Directive No. 3 and, concurrently to the City Attorney, for review and approval as to form;
4. Authorize the Board President and Secretary to execute each Amendment upon receipt of the necessary approvals; and
5. Authorize the General Manager, or designee, to make technical corrections as necessary to the contract to carry out the intent of this Report.

REPORT OF GENERAL MANAGER

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SUMMARY:

On December 10, 2012, the Board approved a Request for Qualifications (RFQ) for Landscape Construction, Retrofit, Maintenance and/or Repairs at various park facilities. The RFQ was released on March 5, 2013. On April 16, 2013, RAP received thirteen (13) proposals in response to the RFQ, including BMC Landscape Management, Inc. (BMC).

On May 1, 2013, the Board approved Report No. 13-122 awarding contracts to four (4) of the respondents, including BMC. Contract No. 3449 between RAP and BMC was executed on June 5, 2013 for a term of three (3) years.

During the first half of 2015, Sani Group, Inc. purchased BMC; the change of ownership became effective July 20, 2015. Sani Group, Inc. informed RAP of the change in ownership, stating it would still be doing business as BMC because BMC is an established brand.

On January 25, 2016, Sani Group, Inc. provided RAP with a signed, notarized letter on its company letterhead assuring RAP that there has been no change in the infrastructure of BMC because of the change in ownership. Sani Group, Inc. has retained all of BMC's assets and equipment, as well as its employees and existing customers (see Attachment A).

The Amendment to Contract No. 3449 will address the change in ownership by replacing Section 1 of the Contract ("Parties to Contract, Representatives and Notice") with the new legal entity's contact information. Additionally, because BMC continued to provide services to RAP while the change in ownership occurred, RAP is adding a ratification clause to the contract to enable RAP to pay for the services rendered while this Amendment awaits approval and execution. In order to add the ratification clause, the last section of the contract, "Section 7 – Incorporation of Documents," has been renamed "Section 8 – Incorporation of Documents," and Section 7 is now "Section 7 – Ratification."

RAP is seeking authorization to direct staff to prepare the Amendment to Contract No. 3449, and authorize the Board President and Secretary to execute the Amendment, subject to Mayor and City Attorney approval. All other terms and conditions of the contract remains unchanged.

Charter 1022 Determination

On January 13, 2013, the Personnel Department determined that there was insufficient staffing at RAP and in the City to provide landscape construction, retrofit, maintenance and/or repairs at various park facilities. In Report No. 13-122, which was approved May 1, 2013, the Board found that it was more economical and feasible to secure these services by contract.

FISCAL IMPACT STATEMENT:

Executing the Amendment will impact RAP's General Fund 302/88, Account 3040, because there are outstanding monies due; the contract is as-needed, and will potentially affect the same account, depending on what work is needed by RAP from this Contractor.

REPORT OF GENERAL MANAGER

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It should be noted that this Contractor is providing services to other City departments. In those cases, the funding comes from the City General Fund because the sites being serviced are not part of RAP.

This report was prepared by Désirée Guzzetta, Management Analyst II, Finance Division.



BMC LANDSCAPE MANAGEMENT
21004 NORDHOFF STREET, CHATSWORTH, CA 91311
tel (323) 770-2440 fax (323) 927-1795

January 25, 2016

City of Los Angeles
Department of Recreation and Parks
Attn: Jim Newsom
6335 Woodley Avenue
Van Nuys, CA 91406

Re: Contract #3449 - Change of Ownership for BMC Landscape Management

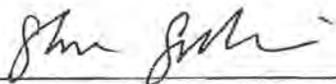
This letter is to formally announce and inform you that BMC Landscape Management, Inc. has been sold to Sani Group Inc. dba BMC Landscape Management. The change of ownership was effective July 20, 2015.

With this purchase, there was no change in the operations of the business. Both the infrastructure, including all assets and equipment, and employees all remain in place bringing over 40 years of experience and knowledge to the new entity. All existing customers prior to the change in ownership remain in place and we have continued to service all contracts under the same "BMC Landscape Management" name.

The new entity information is listed below.

Legal Entity Name: Sani Group Inc. (a California Corporation)
DBA: BMC Landscape Management
Mailing address: 21004 Nordhoff St., Chatsworth, CA 91311
FEIN: 47-3945868
Contractors License Number: 1006105 (C-27)
BTRC# 0002836456-0001-2

Please let us know if you have any questions or need any additional information, thank you.



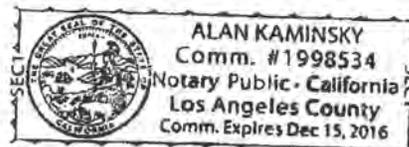
Shaun Sakhrani
President
Sani Group Inc.
dba BMC Landscape Management
Office: (323) 770-2440
shaun@bmclm.com

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Los Angeles
Subscribed and sworn to (or affirmed) before me this 25 day
of JANUARY, 2016, by SHAUN SAKHRANI

_____, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Signature Alan Kaminsky (Seal)



REPORT OF GENERAL MANAGER

NO. 16-048

DATE February 03, 2016

C.D. 7

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: HANSEN DAM RECREATION AREA – BROWN-HEADED COWBIRD TRAPPING ENVIRONMENTAL MITIGATION SERVICES – AMENDMENT TO PERSONAL SERVICES CONTRACT WITH JANE C. GRIFFITH DBA GRIFFITH WILDLIFE BIOLOGY

R. Barajas _____
H. Fujita _____
V. Israel _____

K. Regan _____
*N. Williams NDW



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve a proposed Amendment to Personal Services Contract No. 3488, substantially in the form on file in the Board Office, between the City of Los Angeles Department of Recreation and Parks (RAP) and Jane C. Griffith dba Griffith Wildlife Biology, a sole proprietor, to continue the required environmental mitigation service of cowbird trapping in the Hansen Dam Recreation Area, subject to the approval of the Mayor, and City Attorney as to form;
2. Find, in accordance with Charter Section 1022, that RAP does not have personnel available in its employ, with sufficient expertise to undertake these specialized professional tasks in a timely manner, and that these services can be performed more feasibly by a qualified independent contractor than by a City employee;
3. Find, pursuant to Charter Section 371 (e)(2), that the services to be provided are professional, expert, technical and special services of a temporary and occasional character for which competitive bidding is not practicable or advantageous and RAP does not currently have employees with the expertise to perform such services;
4. Find pursuant to Los Angeles Administrative Code Section 10.15 (a) (10) , that the use of competitive bidding would be impossible, as the contractor is the sole source for these services;

REPORT OF GENERAL MANAGER

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5. Direct the Board Secretary to transmit forthwith the proposed Personal Services Contract, Amendment concurrently to the Mayor in accordance with Executive Directive No. 3 and to the City Attorney for approval as to form;
6. Authorize the Board President and Secretary to execute forthwith the Amendment upon receipt of the necessary approvals; and
7. Authorize the General Manager, or designee, to make technical corrections as necessary to the contract, to carry out the intent of this Report.

SUMMARY:

RAP initiated an environmental mitigation commitment to control the brown-headed cowbird at Hansen Dam Recreation Area in 1994. For the past twenty (20) years this mitigation service has been provided by Griffith Wildlife Biology (GWB), the only contracting firm permitted by the California Department of Fish and Game (CDFG) and the U.S. Fish and Wildlife Service (USFWS) to perform cowbird control work in the Hansen Dam area.

Cowbirds, about the size of a red-wing blackbird, are brood parasites, for they never make their own nests or raise their own young. Instead, cowbirds lay their eggs in the nests of other birds (hosts), who then raise the cowbird chicks as their own at the expense of their own young. This parasitism has contributed to the serious reduction in the population of riparian birds including the vireo, the flycatcher and the gnatcatcher, located in the Hansen Dam area and other riparian breeding areas, to the point that they are considered endangered.

Jane C. Griffith is the CDFG and USFWS acknowledged expert on cowbird trapping as she authored the protocol used by other environmental agencies and contractors. In addition to performing as the project manager and report author for RAP's required mitigation, Ms. Griffith is also a research biologist, with over twenty-eight (28) years of experience in endangered and threatened species research and recovery and is recognized as an authority in ornithology particularly with regard to the least Bell's vireo, southwestern willow flycatcher, California gnatcatcher and the brown-headed cowbird. She is also a published author on the subject of cowbirds and her protocol for brown-headed cowbird control was prepared for and has been in use by the USFWS, CDFG and GWB for over twenty (20) years. Her brown-headed cowbird trapping protocol also lists thirty-three (33) non-target species of birds that have been captured and released during the trapping season.

Per Los Angeles Administrative Code Section 10.15 (a) (10), the use of competitive bidding would be impossible as the contractor is the sole source for these services which are an implement in the environmental migration measures required, in 1994, by the Army Corp of Engineers for the Hansen Dam Recreational Lake and undesirable. The total compensation to be provided yearly to the contractor is for a small amount not to exceed Fifteen Thousand Dollars (\$15,000.00) per year.

REPORT OF GENERAL MANAGER

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On January 22, 2014, the Board approved Contract No. 3488 for a potential term of three (3) years, through service year 2015, with an expiration date of March 31, 2016 (Report No. 14-014). Staff recommends extending the term of the contract by one (1) year by approval of this Report, with two (2) one (1)-year options to extend to be exercised at the discretion of the General Manager, for a total of six (6) contract years, changing the three (3) year contract total of Forty Thousand Two Hundred Eighty-Seven dollars (\$40,287.00) to a six (6) year contract total and not to exceed amount of Eighty-Two Thousand One Hundred Sixty-Six dollars (\$82,166.00).

CHARTER SECTION 1022 DETERMINATION

On November 20, 2013, the Personnel Department completed a Charter Section 1022 review (Attachment A) and determined that there are no City employees that can perform the work proposed for the contract, and RAP confirms that none of its current staff possess the necessary expertise to perform the annual cowbird trapping services required.

Staff recommends approval of the maximum six (6) years contract term extension and total contract amount of Eighty-Two Thousand, One Hundred Sixty-Six Dollars (\$82,166.00), should the General Manager exercise the options to renew the contract through 2018.

FISCAL IMPACT STATEMENT:

Funding for this contract is provided in Fund 302, Department 88, and Account 003040.

This report was prepared by Nancy Jeffers, Management Analyst II, Service Contracts Group, Finance Division.

REPORT OF GENERAL MANAGER

NO. 16-049

DATE: February 3, 2016

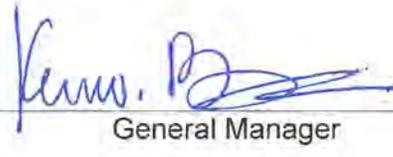
C.D. Various

BOARD OF RECREATION AND PARKS COMMISSIONERS

SUBJECT: VARIOUS DONATIONS TO OPERATIONS BRANCH - METRO REGION

R. Barajas _____
H. Fujita _____
V. Israel _____

*K. Regan _____
N. Williams _____


General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board accept the following donations as noted in the Summary of this Report, and that appropriate recognition is given to the donors.

SUMMARY:

Operations Branch Metro Region has received the following donations:

Alpine Recreation Center

- Hak Heng Sheng Jewelers donated One Hundred Dollars (\$100.00) for the Community Halloween Carnival.
- Hing C. Wong, M.D. donated Three Hundred Dollars (\$300.00) for the Community Halloween Carnival.
- R.L. Chiu & Associates donated One Hundred Dollars (\$100.00) for the Community Halloween Carnival.
- Ivy O. Li, DDS, Inc., donated One Hundred Dollars (\$100.00) for the Community Halloween Carnival.
- Ping On Pharmacy donated One Hundred Dollars (\$100.00) for the Community Halloween Carnival.
- Columbus Pharmacy donated One Hundred Dollars (\$100.00) for the Community Halloween Carnival.

Bellevue Recreation Center

Toyota Motor Sales, USA, Inc. donated cleaning supplies, a baby changing station with a case of liners, and coffee and snacks for a park clean-up event. The total estimated value of this donation is Five Hundred Seventy-Two Dollars and Sixty-Two Cents (\$572.62).

REPORT OF GENERAL MANAGER

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NO. 16-049

Chevy Chase Recreation Center

Gate Community Center donated eight (8) averaged-sized pumpkins for the Halloween Carnival. The total estimated value of this donation is Forty-Five Dollars (\$45.00).

Echo Park Recreation Center

- The Dumbbell Man Fitness Equipment donated a treadmill and recumbent exercise bike. The total estimated value of this donation is Four Thousand, One Hundred Ninety-Eight Dollars (\$4,198.00).
- 1-800-Autopsy donated One Thousand, Four Hundred Dollars (\$1,400.00) for youth basketball scholarships and equipment.
- Masa of Echo Park donated spaghetti dinners for the "Dinner with Santa" event. The total estimated value of this donation is Three Hundred Dollars (\$300.00).
- Souplantation donated assorted food items for the "Dinner with Santa" event. The total estimated value of this donation is One Hundred Fifty Dollars (\$150.00).
- Starbucks #5793 donated ground coffee for the "Dinner with Santa" event. The total estimated value of this donation is One Hundred Dollars (\$100.00).

Highland Park Recreation Center

- Bob Auerbach Photography donated One Hundred Nine Dollars and Eleven Cents (\$109.11) for sports programming.
- Los Angeles County Metropolitan Transportation Authority donated sixty-eight (68) (*pre-loaded*) TAP cards to the Summer Day Camp for a field trip. The total estimated value of this donation is Four Hundred Seventy Six Dollars (\$476.00).
- The Baseball Academy of Los Angeles donated One Hundred Dollars (\$100.00) for sports programming.

Lincoln Heights Senior Citizen Center

Councilmember Gilbert Cedillo (First Council District) donated a flat screen television. The total estimated value of this donation is One Thousand Dollars (\$1,000.00).

Lou Costello, Jr. Recreation Center

- Paddy Costello Humphreys donated Five Hundred Dollars (\$500.00) for sports scholarships.
- Ana Valez donated One Hundred Dollars (\$100.00) for teen sports programming.
- Eva Acevedo donated Five Hundred Dollars (\$500.00) to be used for Teen Club activities.
- Octavio Ortega donated One Hundred Dollars (\$100.00) to be used for programming and services.
- Matt Delpiano donated a DVD player, projector, and sound bar. The total estimated value of this donation is Seven Hundred Dollars (\$700.00).

REPORT OF GENERAL MANAGER

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NO. 16-049

Pan Pacific Recreation Center

Blick Art Materials Store #250 donated an art canvas and a One Hundred Fifty Dollars (\$150.00) gift card for the purchase of art supplies. The total estimated value of this donation is Two Hundred Forty-Four Dollars and Fifty-Eight Cents (\$244.58).

Queen Anne Recreation Center

- Jonathan Paniagua donated Three Hundred Fifty Dollars (\$350.00) for sports programming.
- Art Leon donated One Hundred Sixty Dollars (\$160.00) to be used for sports programming.
- Deportivo Jaguares De Lachirioag donated One Hundred Twenty Four Dollars (\$124.00) for sports programming.
- Maureen S. Donovan donated Five Hundred Dollars (\$500.00) for the tennis sports program.

Seoul International Recreation Center

RAND Corporation donated Two Hundred Dollars (\$200.00) for programming.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund, except for unknown savings, as the donations may offset some expenditures.

This Report was prepared by Bertha Calderon, Management Analyst II, Metro Region.

REPORT OF GENERAL MANAGER

NO. 16-050

DATE: February 3, 2016

C.D. Various

BOARD OF RECREATION AND PARKS COMMISSIONERS

SUBJECT: VARIOUS DONATIONS TO OPERATIONS BRANCH – PACIFIC REGION

R. Barajas _____
H. Fujita _____
V. Israel _____

*K. Regan 
N. Williams _____



General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board accept the following donations as noted in the Summary of this Report, and that appropriate recognition is given to the donors.

SUMMARY:

Operations Branch Pacific Region has received the following donations:

Denker Recreation Center

North Area Neighborhood Development Council donated Two Thousand, Five Hundred Eighty-One Dollars (\$2,581.00) for Summer Day Camp.

Jim Gilliam Recreation Center

Empowerment Congress West Area Neighborhood Council donated One Thousand Dollars (\$1,000.00) for the Halloween event.

Normandale Recreation Center

Jay Surh donated Two Hundred Dollars (\$200.00) for the Holiday Toy event.

Rosecrans Recreation Center

99 Cents Only Stores donated two (2) gift cards valued at Ten Dollars (\$10.00) each for the Halloween event. The total value of this donation is Twenty Dollars (\$20.00).

Slauson Recreation Center

Westcoast Sports Associates donated miscellaneous fitness equipment. The total estimated value of this donation is Four Thousand, Six Hundred and Five Dollars (\$4,605.00).

REPORT OF GENERAL MANAGER

PG. 2

NO. 16-050

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund, except for unknown savings, as the donations may offset some expenditures.

This Report was prepared by Louise Maes, Clerk Typist, Pacific Region.

REPORT OF GENERAL MANAGER

NO. 16-051

DATE February 3, 2016

C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: EXIT PARK – PARK DEVELOPMENT (PRJ20858) PROJECT – FINAL PLANS

<i>for</i> R. Barajas <u>CSD</u>	K. Regan _____
H. Fujita _____	N. Williams _____
V. Israel _____	



General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board approve the final plans and specifications, substantially in the form on file in the Board Office, for the Exit Park – Park Development (PRJ20858) project.

SUMMARY:

On October 1, 2014, the Board approved the allocation of Port of Los Angeles (POLA) Funds in the amount of \$490,000 from Department No. 88 Fund No. 205, Account No. 88AM05 for Exit Park – Park Development (PRJ20858) project (Report No. 14-254). This is a 0.33 acre pocket park located at 406 North Gaffey Street in the community of San Pedro. The site is currently vacant and undeveloped and inaccessible to the general public.

RAP along with Council District 15 staff held a series of meetings to gather input for the design of the park. The meetings were held at various locations on February 9, 2015; March 10, 2015; April 3, 2015; May 7, 2015; and May 29, 2015. These meetings were attended by Council District 15 staff and various stakeholders. Stakeholders included the Central San Pedro Neighborhood Council and interested community members. The final plans and specifications were prepared by RAP staff, and represent a consensus reached among the stakeholders that accommodate the community’s needs and desires. The resulting design features include paths, seating areas, a maze labyrinth, low water use trees and shrubs, smart irrigation system, and a court of flags honoring the City of Los Angeles Sister Cities.

The Exit Park site, which was acquired on October 16, 2013 by the Department of Recreation and Parks (RAP) (Report No. 13-263), was formerly a gas station owned and operated by Equilone Enterprises dba Shell Oil Products US (Shell). Per the Indemnification and Cleanup Agreement between RAP and Shell executed on November 7, 2013, Shell is required to install a system of underground dual-phase-extraction wells and piping in accordance with the 2011 Remedial Action Plan for soil and groundwater contamination at the site. Extracted contamination will be treated onsite with aboveground treatment equipment within a small securely fenced area at the edge of the park. The underground

REPORT OF GENERAL MANAGER

PG. 2 NO. 16-051

pipng for six (6) soil-vapor extraction wells and thirteen (13) dual phase wells has now been installed on the property. The well heads and the vapor treatment system will be installed in coordination with the project plans and schedule. Once the park is completed and the remediation is finished, the underground equipment will be abandoned in place and the aboveground treatment facility removed. There will be negligible risk to adults or children who use the park.

The design as presented in Exhibit A will go out to bid using the Board's approved on-call list for As Needed Park Facility Construction. It is expected that construction will take six (6) months. The estimated cost of the park construction is \$460,000.

TREES AND SHADE:

The species and quantities of trees as specified in the plans are as follows. Trees are listed by botanical name followed by the common name:

<u>Quantity</u>	<u>Tree's Name</u>
5	Acacia podalyriifolia – Pearl Acacia
11	Lyonothamnus floribundus ssp aspleniifolius – Catalina Ironwood
3	Parkinsonia 'Desert Museum' – Mexican Palo Verde
5	Platanus Mexicana – Mexican Sycamore

All of the trees specified are regionally compatible and have low water requirements. The total canopy cover amounts to 73% of the total project square footage.

ENVIRONMENTAL IMPACT STATEMENT:

Staff has determined that the subject project is a continuation of an existing project approved on October 16, 2013 (Report No. 13-263), which is exempted from CEQA [Section 3(6) of City CEQA Guidelines, and Section 15325(t) of the State CEQA Guidelines]. The work approved by the current Board action will not result in any additional environmental impacts, and is therefore covered by the existing CEQA exemption. No additional CEQA documentation is required.

Council District 15 and Pacific Region management and staff support this new park development.

FISCAL IMPACT STATEMENT:

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by fund 205/88/TBD, and will have no impact on the RAP's General Fund.

Once this project is completed, RAP staff will request Sixteen Thousand, Fifty Dollars (\$16,050.00) for annual maintenance for this facility. This budget includes part-time staff, materials, and supplies required to provide maintenance year round.

REPORT OF GENERAL MANAGER

PG. 3 NO. 16-051

This Report was prepared by Craig Raines, Landscape Architectural Associate III, Planning, Construction, and Maintenance Branch.

**Los Angeles Department of Recreation and Parks
Encumbrance/Invoice Payment Request Form**

1. Project Name Chatsworth Park South Rehabilitation Project <i>Construction Management Support</i>		3a. RAP Project Number PRJ20361
2. Requesting Department Info Department <u>Recreation and Parks</u> Address <u>221 N. Figueroa Street, Suite 100, Los Angeles, CA 90012</u> Contact Person <u>David Attaway</u> Tel No <u>(213) 202-2660</u>		3b. BOE WorkOrder W.O. #E170331F
		4. PO/Invoice Number 37670257
		5. Type of Request (check one) Payment <input checked="" type="checkbox"/> Progress <input type="checkbox"/> Final <input type="checkbox"/> Encumb <input type="checkbox"/> New <input type="checkbox"/> Inc/Dec <input type="checkbox"/>

6. Encumbrance/Payment Request Information

Vendor/Payee Name	ChangeOrder (if applicable)	Auth #	Grants				Amount
			205/88/88LMC1				
A. URS (AECOM)		CO3417	\$ 17,956.64	\$	\$	\$	\$ 17,956.64
SubTotal Non-Construction			\$	\$	\$	\$	\$ 17,956.64
A.			\$	\$	\$	\$	\$ 0.00
SubTotal Construction			\$	\$	\$	\$	\$ 0.00
A.			\$	\$	\$	\$	\$ 0.00
SubTotal Acquisition			\$	\$	\$	\$	\$ 0.00
Total Request			\$ 17,956.64	\$ 0.00	\$ 0.00	\$ 0.00	\$ 17,956.64

7. Approvals - BOE/RAP

Project Manager	Date	Program Manager	Date
-----------------	------	-----------------	------

Grants Administration Unit

8. Grant Information

Funding Source	Grants						
Fund/Dept/Acct	205/88/88LMC1						
A. Grant Amount	\$ 625,299.30	\$	\$	\$	\$	\$	\$
B. Grant Expiration							
C. Cost Eligible (Y/N)							

Grant Administrator	Contact No	Date
---------------------	------------	------

9. (Italicized Areas To Be Filled In By Grants Accounting Unit)

<i>Line No</i>	<i>ADNT No</i>	<i>Trans No</i>	<i>PO No</i>	<i>PV No</i>	<i>WorkOrder</i>	<i>Rptg Cat</i>	<i>Fund</i>	<i>Acct</i>	<i>OtherCode</i>
01									
02									

WARRANT NO: _____ ISSUE DATE: _____ AMT PAID: _____

Processed By: _____ Date: _____

Contact No: _____

Send Completed Request to: _____ Project Mgr _____ Program Mgr _____



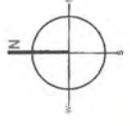
THE CITY OF LOS ANGELES
 DEPARTMENT OF RECREATION AND PARKS
 GENERAL MANAGER ROBERT SHULL, ASSISTANT GEN. MANAGER MARCO PALMAS
 PROJECT NUMBER: _____
 SHEET NUMBER: _____
 DATE: _____



PROJECT NAME: **EXIT PARK**
 ADDRESS: **406 N. GAFFEY STREET
 SAN PEDRO, CA**

DATE:	
REVISIONS:	

PLAN NAME: **DEMO. PLAN**
 DRAWN BY: _____
 CHECKED BY: **CAJ**
 DATE: **1/21/17**
 SCALE: **AS SHOWN**
 PROJECT NO.: **LS-01**



EXISTING LIGHT
 TO BE REMOVED

EXISTING CHAIN LINK
 FENCE TO BE USED AS
 CONSTRUCTION FENCE
 AND REMOVED UPON
 PROJECT COMPLETION

EXISTING LIGHT
 TO BE REMOVED

EXISTING LIGHT
 TO BE REMOVED



THE CITY OF LOS ANGELES
 DEPARTMENT OF RECREATION AND PARKS
 ASSISTANT GENERAL MANAGER MICHAEL BULLOCK
 GENERAL MANAGER MICHAEL BULLOCK
 PROJECT NUMBER: _____
 PROJECT NAME: _____
 DATE: _____



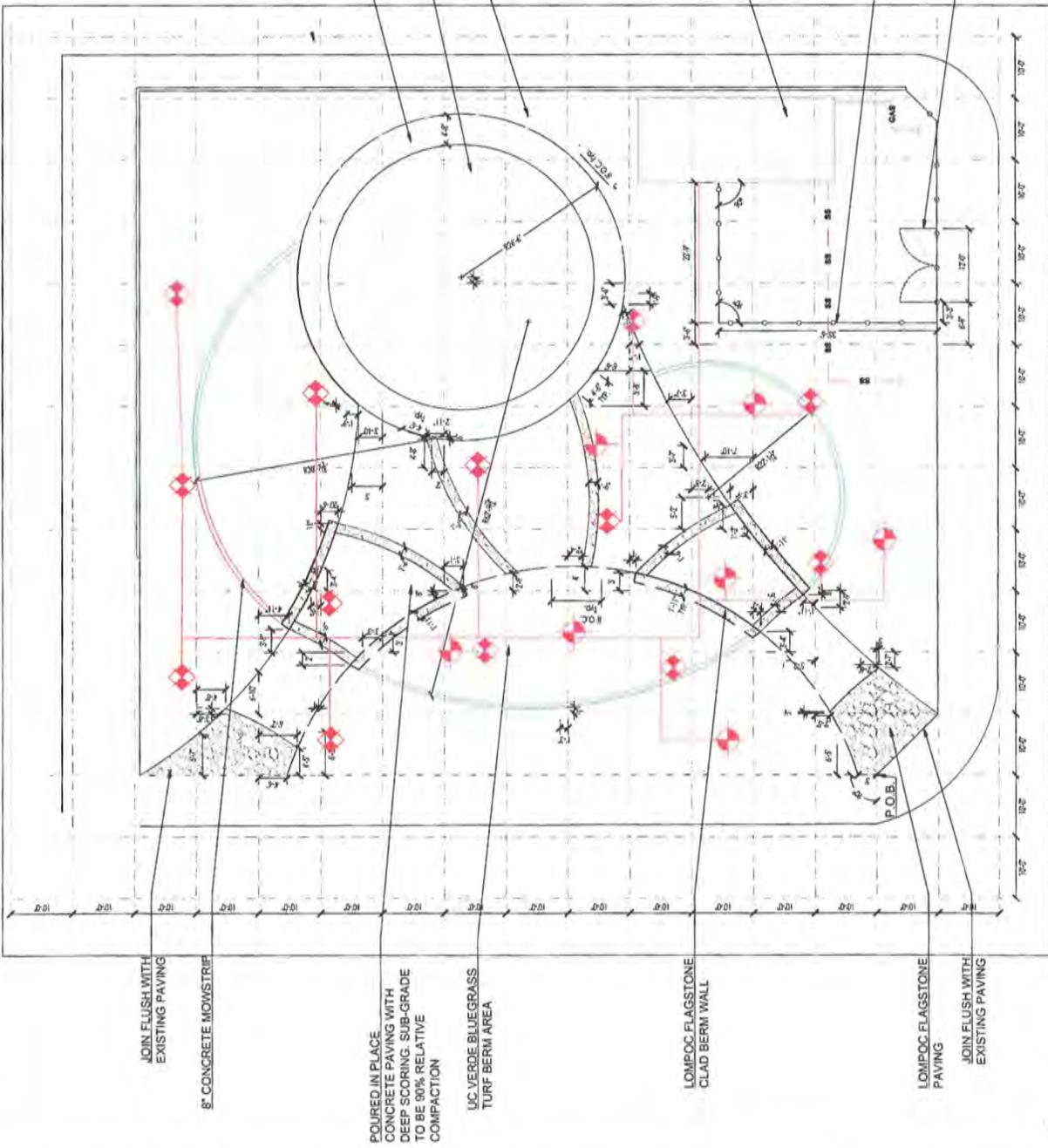
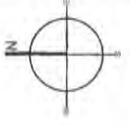
PROJECT NAME: **EXIT PARK**
 ADDRESS: **406 N. GAFFEY STREET
 SAN PEDRO, CA**

PLAN NAME: **LAYOUT PLAN**
 DRAWN BY: **CLAN**
 CHECKED BY: **CLAN**
 DATE: **10/22/2015**
 PROJECT NUMBER: **LS-03**

SHELL OIL REMEDIATION PLAN
LEGEND

- SPC CONNECTION WELL - CONNECTED TO SYSTEM
- SPC ONLY WELL - NOT CONNECTED TO SYSTEM
- OTHER WELL - NOT CONNECTED TO SYSTEM
- PROPOSED TREATMENT SYSTEM PIPING
- PROPOSED ELECTRICAL SERVICE PIPING
- PROPOSED SERIES LATERAL PIPING
- PROPOSED GAS (NODSD) SERVICE LINE PIPING

*FOR REFERENCE ONLY. ANY CONFLICTS BETWEEN WHAT IS SHOWN ON PLAN AND WHAT OCCURS IN THE FIELD CONTACT CRAIG RAINES: (213) 202-2652



NOTES:

- LAYOUT OF ALL ELEMENTS TO BE VERIFIED WITH PROJECT LANDSCAPE ARCHITECT PRIOR TO INSTALLATION.
- IF ANY DISCREPANCIES OCCUR WITH WHAT IS SHOWN ON THE PLAN AND WHAT IS OCCURRING IN THE FIELD, CONTRACTOR SHALL NOTIFY THE PROJECT LANDSCAPE ARCHITECT.



THE CITY OF LOS ANGELES
DEPARTMENT OF RECREATION AND PARKS
GENERAL MANAGER MICHAEL SHAW, ASSISTANT GENERAL MANAGER BARRY
DATE: _____
BY: _____
CHECKED BY: _____



PROJECT NAME: **EXIT PARK**
ADDRESS: **406 N. GAFFEY STREET, SAN PEDRO, CA**

DATE:	
REVISIONS:	

IRIGATION PLAN
DRAWN BY: ALK
CHECKED BY: CAL
DATE: 02/20/15
SCALE: AS SHOWN
PROJECT NO.: LS-05
SHEET NO.: 11

IRRIGATION LEGEND

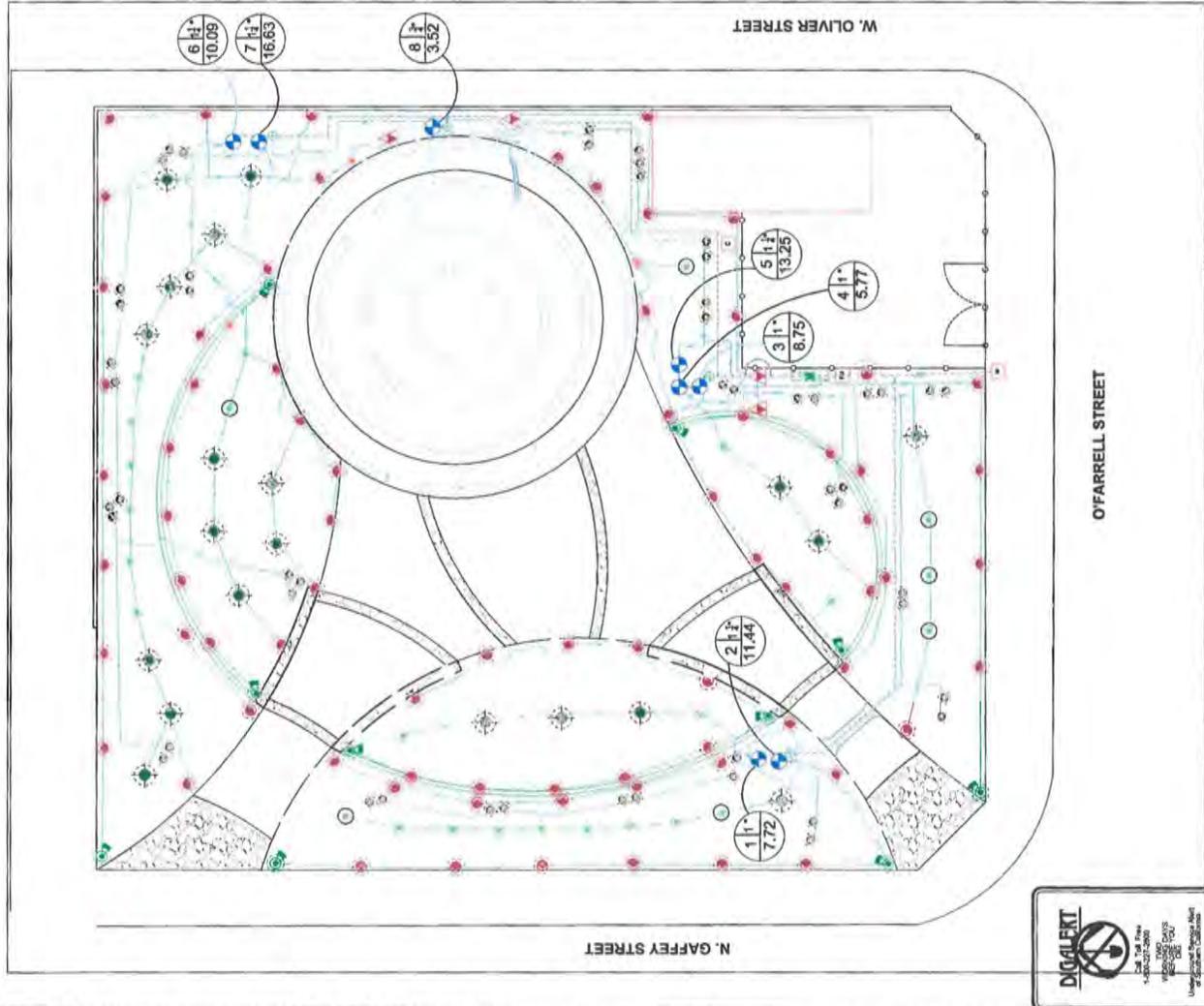
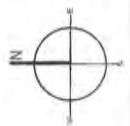
SYMBOL	DESCRIPTION	MANUFACTURER/MODEL	QTY.	DEGREE	FILL	CFM	RADIUS	REMARKS
1	MANIFOLD	1806 - HunterPI1000-30-Vorone	46	90-180	30	16-32	12"	Adjust arc and radius as needed
2	MANIFOLD	1806 - HunterPI1000-210-Light Blue	5	210-270	30	21-48	12"	Adjust arc and radius as needed
3	MANIFOLD	1806 - HunterPI1000-300-Diva	2	360	30	85	12"	Adjust arc and radius as needed
4	MANIFOLD	1806 - HunterPI2000-50-Black	52	90-180	30	33-83	8"	Adjust arc and radius as needed
5	MANIFOLD	1806 - HunterPI2000-210-Green	4	210-270	30	74-86	17"	Adjust arc and radius as needed
6	MANIFOLD	1806 - HunterPI2000-300-Red	3	360	30	1,27	17"	Adjust arc and radius as needed
7	MANIFOLD	1806 - HunterPI250-5	2	N/A	30	19	4"x14"	Adjust arc and radius as needed
8	MANIFOLD	1806 - HunterPI250-30	5	N/A	30	38	4"x28"	Adjust arc and radius as needed
9	MANIFOLD	1806 - HunterPI250-30	3	45	30	17	12"	Adjust arc and radius as needed
10	MANIFOLD	1806-84	5	30	3.3	39"		Adjust arc and radius as needed
11	MANIFOLD	1806-84	5	30	2.3	35"		Adjust arc and radius as needed
12	MANIFOLD	1806-84	3	90	30	52	8"	Adjust arc and radius as needed
13	MANIFOLD	1806-80	3	45	30	26	8"	Adjust arc and radius as needed

IRRIGATION LEGEND:

MANUFACTURER/MODEL

SYMBOL DESCRIPTION

1. NEW BACKFLOW ENCLASURE
2. FIBER OPTIC VALVE
3. NEW BACKFLOW ENCLASURE
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MATTERS PENDING

Matters Pending will be carried for a maximum of six months, after which time they will be deemed withdrawn and rescheduled whenever a new staff report is received.

GENERAL MANAGER'S REPORTS:

<u>ORIGINALLY PLACED ON BOARD AGENDA</u>	<u>PLACED ON MATTERS PENDING</u>	<u>DEEMED WITHDRAWN</u>
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None

BIDS TO BE RECEIVED:

None

PROPOSALS TO BE RECEIVED:

2/16/16	CON-M15-005 - Griffith Observatory Bookstore and Gift Shop Concession
3/15/16	CON-M16-001 - Griffith Park Pony Ride Concession

QUALIFICATIONS TO BE RECEIVED:

None