

REGULAR MEETING MINUTES

BOARD OF RECREATION AND PARK COMMISSIONERS OF THE CITY OF LOS ANGELES

Wednesday, February 17, 2016

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the Regular Meeting at Westchester Recreation Center at 9:30 a.m. Present were President Sylvia Patsouras, Vice President Lynn Alvarez, Commissioner Melba Culpepper, Commissioner Misty M. Sanford, and Commissioner Iris Zuñiga. Also present were Michael A. Shull, General Manager, and Deputy City Attorney IV Anthony-Paul Diaz.

The following Department staff members were present:

Vicki Israel, Assistant General Manager, Partnership and Revenue Branch
Ramon Barajas, Assistant General Manager, Planning, Construction and Maintenance Branch
Sophia Pina Cortez, Superintendent, Operations Branch

SPECIAL PRESENTATIONS

Deputy District Director Mike Ai and Field Deputy Anna Kozma of Councilmember Mike Bonin's Office, Eleventh Council District, presented opening remarks and welcomed the Board and audience to the Eleventh Council District.

Carl Cooper, Superintendent of Pacific Region, introduced Department staff and Park Advisory Board Members, and provided background information on the Westchester Recreation Center.

APPROVAL OF THE MINUTES

Commissioner Culpepper moved that the Board approve the Minutes of the February 3, 2016 Regular Meeting, which was seconded by Commissioner Sanford. There being no objections, the Motion was unanimously approved.

GENERAL MANAGER'S REPORTS

16-052

VARIOUS COMMUNICATIONS

16-053

EXPO CENTER – AMENDMENT TO THE SCHEDULE OF RATES
AND FEES

Belinda Jackson, Executive Director of EXPO Center, presented General Manager's Report No. 16-053 for approval of an amendment to the EXPO Center section of the Department of Recreation and Parks Schedule of Rates and Fees, and to authorize Department staff to incorporate the changes into the Schedule of Rates and Fees. The Board and Department staff discussed the utilization of EXPO Center facilities by community groups, corporations, and for special events and Department activities. The Board and Department staff also discussed the potential impact of the proposed increase in the Board of Education/Community College Facility Use Fees for competitive swim team classes and practices, which are consistent with the rates charged by the Citywide Aquatics

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Program. Executive Director Jackson discussed that the LA84 Foundation provides grant funding for aquatics programming to serve the schools; therefore, a drop in enrollments and permits issued to schools is not anticipated with the proposed fee increase.

16-054

GRIFFITH PARK – GREEK THEATRE – AMENDMENT TO THE USER AGREEMENT AND BOOKING POLICY AND APPROVAL OF THE 2016 TICKETING POLICY

Vicki Israel, Assistant General Manager of the Partnership and Revenue Branch, presented General Manager's Report No. 16-054 for approval of amendments to the User Agreement and Booking Policy, acceptance and approval of SMG's 2016 Greek Theatre Booking Policy, and authorization for the Department to make any necessary technical changes that are consistent with the intent of such actions for implementation of the Policies. Assistant General Manager Israel discussed the proposed changes to the User Agreement, which incorporates the Ticketing Policy as Exhibit A, Insurance Requirements and Instructions Form as Exhibit B, and the Greek Theatre Booking Policy as Exhibit C. Other changes to the User Agreement include the ability to process electronic fund transfers, forfeiture provisions to address cancellations by both promoters and artists, and provisions that address the usage of hospitality areas by sponsors. The Ticketing Policy includes instructions regarding procedures that would allow the promoters to select a preferred ticketing company or an existing ticketing company at the Greek Theatre. Commissioner Alvarez requested that the Board receive regular reports on the Greek Theatre's financial status and other reports relative to the Open Venue Model operations such as ticket sales, sponsorships, concession services, and personal seat licensing.

16-055

PANORAMA CITY RECREATION CENTER – PLAY AREA AND SPLASH PAD RENOVATION (PRJ20867) PROJECT – ALLOCATION OF QUIMBY FEES

Meghan Luera, Management Assistant of the Planning, Construction and Maintenance Branch, presented General Manager's Report No. 16-055 to authorize the reallocation of \$101,040.00 in Quimby Fees from the 9059 Langdon Avenue Account No. 89460K-AU to the Panorama City Recreation Center Account No. 89460K-PA for the Panorama City – Play Area and Splash Pad Renovation Project (Project); reallocation of \$79,325.000 in Quimby Fees from the Mid-Valley Multipurpose Center Account No. 89460K-MM to the Panorama City Recreation Center Account No. 89460K-PA for the Project; and allocation of \$180,365.00 in Quimby Fees from the Panorama City Recreation Center Account No. 89460K-PA for the Project. The Board and Department staff discussed the total amount of allocated Quimby Fees which amounts to \$327,000 for the Project, the reallocation of Quimby Fees from an acquisition project, and the total amount of residents served within one-half mile radius in an underserved community.

16-056

REFUND OF QUIMBY FEES IN THE AMOUNT OF \$53,340 FOR RESIDENTIAL DEVELOPMENT PROJECT LOCATED AT 6201 AND 6202 WEST HOLLYWOOD BOULEVARD, LOS ANGELES, CA 900028

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Meghan Luera, Management Assistant of the Planning, Construction and Maintenance Branch, presented General Manager's Report No. 16-056 for approval of the refund claim filed by the developer, 6200 Owner, LLC, for the refund of Quimby Fees in the amount of \$53,340.00, subject to the approval of the City Council.

16-057

ROOFING SYSTEMS, WATERPROOFING, AND RELATED PRODUCTS AND SERVICES CONTRACT – USE OF COBB COUNTY, GEORGIA, SELECTION PROCESS TO CONTRACT WITH GARLAND/DESIGN BUILDING SOLUTIONS, INC. TO PROVIDE AS-NEEDED ROOFING SYSTEMS, WATERPROOFING, AND RELATED PRODUCTS AND SERVICES

Jim Newsom, Management Analyst II of Finance Division, presented General Manager's Report No. 16-057 for approval of proposed contract (Contract) with Garland/Design Building Solutions, Inc. (Garland/DBS, Inc.) for as-needed roofing systems, waterproofing and related products and services with the contract term expiring on December 31, 2017 with two (2) one-year renewal options not to exceed \$7,000,000.00 per year; and authorization for the Department to utilize the competitive bid contract between Cobb County, Georgia and Garland/DBS, Inc. in accordance with the terms and conditions of U.S. Communities Government Purchasing Alliance Contract dated September 22, 2014. The Board and Department staff discussed that a Request for Qualifications (RFQ) was issued for the Department's existing contract with Bravo Roofing, Inc. for as-needed roofing services, the contract with the Department of General Services that could be used to supplement the Department's existing contract, potentially issuing a (RFQs) for future as-needed roofing services contracts, and the utilization of the contract between Cobb County, Georgia and Garland/DBS, Inc.

Commissioner Alvarez requested that Department staff report back on the assessment of all expiring contracts and prioritization of issuing Request for Qualifications for such contracts, and where the roofing services contract would fall within the prioritization schedule.

One written communication was submitted as public comment for General Manager's Report No. 16-057. Public comments were invited for the General Manager's Reports; however, no other requests for public comment were received for the General Manager's Reports.

President Patsaouras requested a Motion to approve the General Manager's Reports as presented. Commissioner Sanford moved that the General Manager's Reports be approved, and that the Resolutions recommended in the Reports be thereby approved. Commissioner Zuñiga seconded the Motion. There being no objections, the Motion was unanimously approved.

NEW BUSINESS:

- General Manager Michael Shull provided a verbal informational report regarding the Greek Theatre. A total of 47 contracted shows have been confirmed for the 2016 Season. The electrical issues previously reported to the Board are being resolved. SMG is fully staffed and operational within the Greek Theatre, and currently negotiating the labor agreements.
- Chief Sustainability Officer Matthew Rudnick provided a verbal informational report regarding the status of the Department's strategic planning process. NPO Solutions has undertaken the research and document review process which entails the review of prior Department Strategic

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Plans, needs assessment surveys, and budgetary documents. NPO Solutions is also conducting a series of interviews with Department managers, and will be convening focus groups with Department employees at various levels to gather their input. A Special Board Meeting is scheduled on February 25, 2016 at 9:00 a.m. for a discussion on the strategic planning process with a focus on community engagement efforts, and presentation of the gathered information.

- Superintendent Cathie Santo Domingo provided a verbal informational report regarding recent repairs at Ernest E. Debs Park. Department staff repaired a leak in a 16-inch main water line that runs underneath the entrance driveway to a fire hydrant, the road was resurfaced by on-call contractors, and surface cracks in the street are being monitored by the Bureau of Engineering. The pond referred to as Peanut Lake in Ernest E. Debs Park was also being monitored due to a noticeable drop in the water level. The potable water that was released to test the repaired water line was reused to backfill Peanut Lake.
- Superintendent Cathie Santo Domingo provided a verbal informational report on proposed modifications to the Quimby Fees. The City Planning Department has been leading an initiative to review and update the Los Angeles City General Plan policies on parks dedication and fees. The proposed ordinance to amend the Los Angeles Municipal Code Sections related to Quimby Fees was posted on the City Planning Department's website on October 1, 2015; and the City Planning Commission is scheduled to consider the proposed ordinance on March 24, 2016. The proposed modifications would expand the assessment of dedication of land and in-lieu fees from subdivisions and multi-family projects requiring zone changes to all new dwelling units, and would modify the range of current park development fees as of March 1, 2015 from \$2,600 - \$5,391 per dwelling to \$7,500 - \$12,500 per dwelling in accordance with a study conducted by the City Planning Department of other Southern California cities that assess equivalent park development fees. The proposed ordinance would also expand the definitions of recreation site and facilities in the Public Recreation Plan to include regional parks, require a predevelopment meeting between the developer and Department staff for an assessment of recreation and park components and land dedication options, and expand developer credit options for private parks and recreational amenities. The proposed ordinance would also amend the designated radius around each project site within which the collected fees must be spent from a one-mile radius for neighborhood parks and two-mile radius for community parks to a one-mile radius for a neighborhood park, five-mile radius for a community park, and a 15-mile radius for a regional park. The Board and Department staff discussed the process in which the Board and Department can provide input on the proposed ordinance to the City Planning Commission and Planning and Land Use Management Committee. Commissioner Sanford requested that Department staff report back on the proposed developer credit options for private parks and recreational amenities.

COMMISSION TASK FORCES

- Commission Task Force on Concessions Report (Commissioners Zuñiga and Culpepper)

Commissioner Culpepper reported that a Commission Task Force on Concessions Meeting was held on February 17, 2016 prior to the Board Meeting, in which the Task Force discussed the status of the Concession Request for Proposals (RFPs), evaluation of vending machines for healthy options, and a Request for Qualifications (RFQ) for Food and Beverage Consultants.

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- Commission Task Force on Facility Repair and Maintenance (Commissioners Sanford and Alvarez)

Commissioner Sanford reported that a Commission Task Force on Facility Repair and Maintenance (Task Force) Meeting was held on February 17, 2016 prior to the Board Meeting, in which the Task Force discussed three improvement projects at Runyon Canyon, Elysian Park, and Weddington Park. Two more community outreach meetings will be scheduled for the Los Angeles Countywide Comprehensive Parks & Recreation Needs Assessment.

GENERAL MANAGER'S ORAL REPORT

General Manager Michael Shull reported on Department activities, facilities, and upcoming events. The EXPO Center Youth Orchestra of Los Angeles (YOLA) performed with Gustavo Dudamel and ColdPlay during the Super Bowl 50 Half-Time Show on February 7, 2016. The Floating Library on Echo Park Lake was operational during the weekend of February 12-14, 2016. A Community Planting Day at 111th Place Park is scheduled for February 20, 2016 in collaboration with Councilmember Marqueece Harris-Dawson's Office, Eighth Council District, and the Los Angeles Neighborhood Initiative. The Great Los Angeles Air Raid event at the Fort MacArthur Museum in Angels Gate Park is scheduled on February 20, 2016. The Annual Grapefruit Picking at Orcutt Ranch is scheduled on February 20-21, 2016. A Ribbon Cutting Ceremony at Leslie N. Shaw Park is scheduled on February 27, 2016.

PUBLIC COMMENTS

Public comment on matters within the Board's jurisdiction was invited; however, no requests for public comment were received.

FUTURE AGENDA ITEMS

Commissioner Alvarez requested that Department staff report back on how to streamline the RFQ and bidding processes so that bidders are not disqualified due to technicalities that are not considered to be substantive, and qualified bidders can be included on the pre-qualified on-call contractor lists.

Commissioner Sanford requested that Department staff report back on General Manager's Report No. 16-018 regarding the Department's plan to have large trees planted within the Specific Plan boundaries or Westlake Community Plan Area in the near future using funds from the Specific Plan Tree Landscaping Account, and a report back on General Manager's Report 16-019 as to how the Department plans to use the funds being transferred into the Greater Downtown Housing Incentive Area Open Space Fee Account.

President Patsouras requested that Department staff report back on how to address a decline in attendance at swimming pools as a result of the higher entrance fees, and ways to potentially secure additional funding to increase participation in park youth programs.

NEXT MEETING

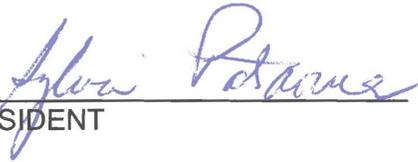
The next Regular Meeting of the Board of Recreation and Park Commissioners was scheduled to be held on Wednesday, March 2, 2016, 9:30 a.m., at EXPO Center Comrie Hall, 3980 South Bill Robertson Lane, Los Angeles, CA 90037.

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ADJOURNMENT

There being no further business to come before the Board, President Patsouras adjourned the Meeting at 10:45 a.m.

ATTEST



PRESIDENT



BOARD SECRETARY