

## SPECIAL MEETING MINUTES

### BOARD OF RECREATION AND PARK COMMISSIONERS OF THE CITY OF LOS ANGELES

Wednesday, February 25, 2016

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the Special Meeting in the Figueroa Plaza Conference Room 300A at 9:00 a.m. Present were Vice President Lynn Alvarez, Commissioner Melba Culpepper, Commissioner Misty M. Sanford, and Commissioner Iris Zuñiga. Also present were General Manager Michael A. Shull and Deputy City Attorney IV Anthony-Paul Diaz.

The following Department staff members were present:

Vicki Israel, Assistant General Manager, Partnership and Revenue Branch  
Ramon Barajas, Assistant General Manager, Planning, Construction and Maintenance Branch  
Kevin Regan, Assistant General Manager, Operations Branch  
Sophia Pina Cortez, Superintendent, Operations Branch  
Noel Williams, Chief Financial Officer, Finance Division

#### DISCUSSION

##### DISCUSSION AND POSSIBLE BOARD ACTIONS REGARDING THE DEPARTMENT'S PROPOSED FIVE-YEAR STRATEGIC PLAN

President Warren Riley, Senior Consultant Kerem Yilmaz, and Doug Heller of NPO Solutions facilitated the strategic planning discussion with the Board Members and Department staff for the Department's five-year strategic plan. The strategic plan goals and priorities that were addressed during the discussion include park safety, repair and maintenance standards, investment in facilities and infrastructure, development of replacement standards for Department assets, potential partnerships and other revenue streams to fund recreational programming and facility maintenance, equitable park access for all constituents throughout the City of Los Angeles, opportunities for multi-generational programming to increase older adult services, facility repairs and maintenance of senior centers, activation of recreational programs at underutilized facilities, utilization of technological resources to gather data and identify underserved areas and populations for needs assessments, development of data-driven performance metrics and standards for recreational programs, workforce succession planning, prioritization of filling positions for critical employee classifications, potential collaborations with other governmental entities, and development of a community engagement plan, communications plan, and marketing strategies. NPO Solutions and Department staff will continue with the key stakeholder interviews, and present a formal update on the strategic planning process at a future Board Meeting.

Public comments were invited; however, no requests for public comment were received.

#### NEXT MEETING

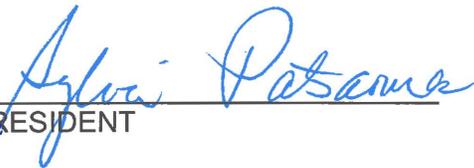
The next Regular Meeting of the Board of Recreation and Park Commissioners was scheduled to be held on Wednesday, March 2, 2016, 9:30 a.m., at EXPO Center Comrie Hall, 3980 S. Bill Robertson Lane, Los Angeles, CA 90037.

February 25, 2016

ADJOURNMENT

There being no further business to come before the Board, Vice President Alvarez adjourned the Meeting at 11:45 a.m.

ATTEST

  
\_\_\_\_\_  
PRESIDENT

  
\_\_\_\_\_  
BOARD SECRETARY