

APPROVED
01-20-2016
BOARD OF RECREATION
& PARK COMMISSIONERS

REPORT OF GENERAL MANAGER

NO. 16-012

DATE January 20, 2016

C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: MEMORANDUM OF AGREEMENT BETWEEN DEPARTMENT OF RECREATION AND PARKS AND EMERGENCY MANAGEMENT DEPARTMENT

R. Barajas _____
H. Fujita _____
V. Israel _____

*K. Regan _____
N. Williams _____



General Manager

Approved

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

1. That the Board approve a proposed Memorandum of Agreement (MOA), substantially in the form on file in the Board Office, between the Department of Recreation and Parks and the Emergency Management Department, subject to the approval of the City Attorney as to form;
2. Direct the Board Secretary to transmit the MOA to the City Attorney for approval as to form; and,
3. Authorize the General Manager to execute the MOA upon receipt of the necessary approvals

SUMMARY:

The proposed Memorandum of Agreement outlines an agreement between the Department of Recreation and Parks (RAP) and the Emergency Management Department (EMD) for the delivery, storage, maintenance, and replacement/removal of the trailer version of the portable Functional Needs Support Services (FNSS) Caches at four (4) RAP sites, as well as future sites agreed upon by both parties. The four (4) RAP sites are the Central Service Yard at 3900 Chevy Chase Drive, Los Angeles 90039; Angels Gate Service Yard at 3601 South Gaffey Street, Los Angeles 90731; Valley Region Headquarters at 6335 Woodley Avenue, Van Nuys 91406; and West Los Angeles Maintenance Yard at 2459 Motor Avenue, Los Angeles 90064.

The FNSS cache will be used to support Mass Care and Sheltering Operations during emergencies where families are displaced from residences. RAP is not responsible for the condition of any supplies placed in the portable FNSS caches, or for replacement of any supplies that become damaged or stolen from the cache. RAP may be requested by the EMD Duty Officer or the Emergency Operations Center Mass Care Branch (if activated) to assist with the transportation of additional caches at various City properties.

Once approved, the Central Service Yard will be the first site to receive a trailer, and other

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trailers will be placed pending funding. Funding will be secured by the EMD.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to RAP's General Fund.

This Report was prepared by Jimmy Kim, Emergency Management Coordinator, Emergency Preparedness Section.