

REGULAR MEETING MINUTES

BOARD OF RECREATION AND PARK COMMISSIONERS OF THE CITY OF LOS ANGELES

Wednesday, March 16, 2016

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the Regular Meeting at Pan Pacific Recreation Center at 9:30 a.m. Present were President Sylvia Patsouras, Vice President Lynn Alvarez, Commissioner Misty M. Sanford, and Commissioner Iris Zuñiga. Also present were Michael A. Shull, General Manager, and Deputy City Attorney IV Anthony-Paul Diaz.

The following Department staff members were present:

Kevin Regan, Assistant General Manager, Operations Branch
Vicki Israel, Assistant General Manager, Partnership and Revenue Branch
Ramon Barajas, Assistant General Manager, Planning, Construction and Maintenance Branch
Alex Yee, Director of Systems, Finance Division

SPECIAL PRESENTATIONS

Nikki Ezhari, Senior Field Deputy of Councilmember David E. Ryu's Office, presented opening remarks and welcomed the Board and audience to the Fourth Council District.

Kevin Regan, Assistant General Manager, introduced Department staff and provided background and programming information regarding Pan Pacific Recreation Center.

APPROVAL OF THE MINUTES

- Commissioner Alvarez moved that the Board approve the Minutes of the March 2, 2016 Regular Meeting, which was seconded by Commissioner Sanford. There being no objections, the Motion was unanimously approved.
- Commissioner Sanford moved that the Board approve the Minutes of the March 2, 2015 Special Meeting, which was seconded by Commissioner Zuñiga. There being no objections, the Motion was unanimously approved.

UNFINISHED BUSINESS – Taken Out of Order

16-062 - CONTINUED ITEM

EXPO CENTER – LEASE AND OPERATING AGREEMENTS WITH
THE STATE OF CALIFORNIA FOR THE USE OF STATE
PROPERTY FOR ACCESS AND CONTINUED OPERATION OF
THE SOBOROFF PLAYFIELD; EXEMPTION FROM THE
CALIFORNIA ENVIRONMENTAL QUALITY ACT
(ORIGINAL DATE – MARCH 2, 2016)

General Manager Michael Shull presented General Manager's Report No. 16-062 for the approval of the Lease and Operating Agreements with the State of California (State), acting through the Sixth District Agricultural Association also known as the California Science Center, for the use of the property owned by the California Science Center referred to as the Soboroff Playfield for sports

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related and EXPO Center related uses. General Manager Shull presented a revised project design for the additional parking spaces pursuant to the negotiated terms of the Lease Agreement, which would minimize the impact on existing trees within the respective parking area. The Board and Department staff discussed the types of trees that currently exist within the proposed parking area, the relocation of certain trees to other City parks, the operational transition of Parking Lot No. 1 to the State of California, potential alternative uses of the proposed parking area for special events and festivals, a beautification master plan that would improve the aesthetics of the surrounding area, and a communications plan to keep the community and patrons informed of the project.

Public comments were invited for General Manager's Report No. 16-062; however, no requests for public comment were received.

President Patsouras requested a Motion to approve the General Manager's Report No. 16-062 as presented. Commissioner Zuñiga moved that General Manager's Report No. 16-062 be approved, and that the Resolutions recommended in the Report be thereby approved. Commissioner Sanford seconded the Motion. There being no objections, the Motion was unanimously approved.

GENERAL MANAGER'S REPORTS

16-066

VARIOUS COMMUNICATIONS

16-067

LA84 FOUNDATION 2016 SUMMER SWIM PROGRAM –
AUTHORIZATION TO SUBMIT GRANT APPLICATION;
ACCEPTANCE OF GRANT FUNDS

Assistant General Manager Vicki Israel presented General Manager's Report No. 16-067 for approval of a 2016 Summer Swim Program grant application to the LA84 Foundation in the approximate amount of \$75,000.00 for aquatics programming.

16-068

LA84 FOUNDATION 2016-17 GIRLS SOFTBALL LEAGUE GRANT
– AUTHORIZATION TO SUBMIT GRANT APPLICATION;
ACCEPTANCE OF GRANT FUNDS

Assistant General Manager Vicki Israel presented General Manager's Report No. 16-068 for approval of a 2016-17 Girls Softball League grant application to the LA84 Foundation in the approximate amount of \$110,898.00 for girls' softball programming.

16-069

PARTNERSHIP DIVISION – DONATION FROM LOS ANGELES
CLIPPERS, INC. FOR CONTINUED SUPPORT OF THE JUNIOR
CLIPPERS BASKETBALL PROGRAM

Assistant General Manager Vicki Israel presented General Manager's Report No. 16-069 for acceptance of a donation from Los Angeles Clippers, Inc. for in-kind contributions with a total

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estimated value of \$250,000.00 for continued support of the Junior Clippers Basketball Program benefitting 12,000 participants from 68 Recreation Centers.

16-070

LOS ANGELES PARKS FOUNDATION – QUARTERLY REPORT FOR GIFTS AND DONATIONS PROVIDED FOR THE BENEFIT OF LOS ANGELES CITY PARKS DURING THE PERIODS OF APRIL 2015 THROUGH JUNE 2015, JULY 2015 THROUGH SEPTEMBER 2015, AND OCTOBER 2015 THROUGH DECEMBER 2015

Joel Alvarez, Senior Management Analyst II of the Partnership Division, presented General Manager's Report No. 16-070 for acceptance of gifts and donations provided to the Department by the Los Angeles Parks Foundation during the periods of April 2015 through June 2015, July 2015 through September 2015, and October 2015 through December 2015 with a total value of \$515,372.00. Commissioner Sanford requested that the quarterly reports specify the City parks that receive the gifts and donations.

16-071

BALDWIN HILLS RECREATION CENTER – AGREEMENT WITH MIRACLE LEAGUE LOS ANGELES FOR THE OPERATION OF A BASEBALL LEAGUE FOR PERSONS WITH SPECIAL NEEDS

Joel Alvarez, Senior Management Analyst II of the Partnership Division, presented General Manager's Report No. 16-071 for approval of a proposed three-year Operating Agreement with Miracle League Los Angeles setting forth the terms and conditions for Miracle League's shared use of the universally accessible ball field at Baldwin Hills Recreation Center for the operation of a baseball league for persons with special needs. The Board and Department staff discussed the current utilization of other baseball fields at the Baldwin Hills Recreation Center for existing baseball programs. Commissioner Alvarez requested that the Reports include detailed information regarding the non-profit entities that enter into partnership agreements with the Department. President Patsouras also requested a report at the end of the first year regarding the amount of participants and waived participation fees for the first two seasons.

16-072

PAN PACIFIC RECREATION CENTER – ACCEPTANCE OF DONATION FROM AMAR'E STOUDEMIRE

Assistant General Manager Kevin Regan presented General Manager's Report No. 16-072 for acceptance of a donation in the amount of \$20,000.00 by Amar'e Stoudemire to be used for uniforms, trophies, equipment, sports scholarships, and other sports programs at Pan Pacific Recreation Center.

16-073

RESEDA MULTIPURPOSE CENTER – APPROVAL OF ONEGENERATION, A CALIFORNIA NON-PROFIT CORPORATION, TO EXERCISE ITS OPTION TO EXTEND THE TERM OF LEASE FOR AN ADDITIONAL TEN (10) YEAR PERIOD FOR CONTINUED OPERATION AND MAINTENANCE

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Cid Macaraeg, Senior Management Analyst II of the Planning, Construction and Maintenance Branch, presented General Manager's Report No. 16-073 for approval of ONEgeneration's option to extend the term of their Lease Agreement for an additional ten-year period to continue its operation at the Reseda Multipurpose Center. The Board and Department staff discussed the proposed terms of the Lease Agreement.

16-074

LINCOLN PARK POOL AND BATHHOUSE REPLACEMENT PROJECT (PRJ1504P) (W.O. #E1907715) – LAND AND WATER CONSERVATION FUND PROGRAM – SUBMIT GRANT APPLICATION; CITY COUNCIL RESOLUTION; GRANT ACCEPTANCE

Isophine Atkinson, Senior Management Analyst II of Grants Administration, presented General Manager's Report No. 16-074 for retroactive approval of a Land and Water Conservation Fund grant application in an amount up to \$3,000,000.00 for the Lincoln Park Pool and Bathhouse Replacement Project.

16-075

GAFFEY STREET POOL – POOL AND NEW BATHHOUSE RESTORATION (PRJ20726) (W.O. #E1907453F) PROJECT – RELEASE OF STOP PAYMENT NOTICE ON CONSTRUCTION CONTRACT NO. 3514

Cid Macaraeg, Senior Management Analyst II of the Planning, Construction and Maintenance Branch, presented General Manager's Report No. 16-075 for the release of the Stop Payment Notices filed for the Gaffey Street Pool and New Bathhouse Restoration Project.

16-076

PARK PLAYGROUND AND EXERCISE EQUIPMENT – PIGGYBACK ON CONTRACT BETWEEN THE INTERLOCK PURCHASING SYSTEM AND LANDSCAPING STRUCTURES, INC. FOR THE PURCHASE AND INSTALLATION OF PARK PLAYGROUND AND EXERCISE EQUIPMENT, SURFACING, SITE FURNISHING, AND OTHER RELATED PRODUCTS AND SERVICES

Kai Wong, Management Analyst II of the Finance Division, presented General Manager's Report No. 16-076 for approval of a proposed piggyback contract with Landscape Structures, Inc. for the purchase and installation of park playground and exercise equipment, surfacing, site furnishings, and other related products and services not-to-exceed \$5,000,000.00 per year, utilizing The Interlocal Purchasing System's competitive bid contract with Landscape Structures, Inc. pursuant to Charter Section 371(e)(8). The Board and Department staff discussed Landscape Structure's background and experience, and the utilization of local contractors that are licensed by Landscape Structures to install the playground and exercise equipment.

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16-077

FENCE INSTALLATION, MAINTENANCE AND/OR REPAIRS –
REQUEST FOR QUALIFICATIONS

General Manager Michael Shull requested to continue General Manager's Report No. 16-077 for a later date. Deputy City Attorney IV Anthony-Paul Diaz discussed that he is currently working with Department staff on standardizing the bid document checklist to include language that appropriately reflects the submittal requirements and the Board's discretion for waiving certain minimum qualifications for Requests for Qualifications and Requests for Proposals.

One written communication was submitted as public comment for General Manager's Report No. 16-070, and one written communication was submitted as public comment for General Manager's Report No. 16-076. Other public comments were invited; however, no other requests for public comment were received for the General Manager's Reports.

President Patsouras requested a Motion to approve the General Manager's Reports as presented, with the exception of General Manager's Report No. 16-077 which was held for consideration at a later date. Commissioner Sanford moved that the General Manager's Reports be approved, and that the Resolutions recommended in the Reports be thereby approved. Commissioner Alvarez seconded the Motion. There being no objections, the Motion was unanimously approved.

NEW BUSINESS:

- General Manager Michael Shull provided a verbal informational report regarding the Greek Theatre. A total of 70 contracted shows have been confirmed for the 2016 Season. The Greek Theatre's opening night is scheduled for Saturday, April 16, 2016. The capital improvement work is being completed, of which includes roof leak repairs due to recent rain conditions.
- General Manager Shull provided a verbal informational report regarding the status of the Department's strategic planning process. NPO Solutions and Department staff is continuing with key stakeholder interviews. A formal update to the Board will be scheduled in mid-April 2016.

COMMISSION TASK FORCES

- Commission Task Force on Concessions Report (Commissioners Zuñiga and Culpepper)

Commissioners Zuñiga reported that a Commission Task Force on Concessions Meeting was held on March 16, 2016 prior to the Board Meeting, in which the Task Force discussed the current professional services agreements for tennis services, the Pershing Square Café Concession, and the golf food service concessions.

- Commission Task Force on Facility Repair and Maintenance (Commissioners Sanford and Alvarez)

There was no report for the Commission Task Force on Concessions.

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GENERAL MANAGER'S ORAL REPORT

General Manager Michael Shull reported on Department activities, facilities, and upcoming events. A total of 65 teens received their Certificate of Completion on March 15, 2016 for participating in the EXPO Center's Teen Leadership Program, which is an eight-week program that provides education on community issues, leadership skills, motivational and influential guest lectures, and college and career opportunities. The Teen Leadership Program participants are eligible for a paid summer internship sponsored by The Friends of EXPO Center, Natural History Museum, and Councilmember Curren D. Price, Jr.'s Office, Ninth Council District. The 66th Annual Los Angeles Junior Golf Championships tournament is scheduled on March 19, 2016 through March 21, 2016 at six City golf courses with approximately 450 youth participating in the tournament.

PUBLIC COMMENTS

Public comment on matters within the Board's jurisdiction was invited. A total of seven requests for public comment were received, and such comments were made to the Board.

FUTURE AGENDA ITEMS

Commissioner Alvarez requested an update on the restroom issues at San Julian Park and Gladys Park, as well as a general update on restroom maintenance policies.

NEXT MEETING

The next Regular Meeting of the Board of Recreation and Park Commissioners was scheduled to be held on Wednesday, April 6, 2016, 9:30 a.m., at EXPO Center Comrie Hall, 3980 South Bill Robertson Lane, Los Angeles, CA 90037.

ADJOURNMENT

There being no further business to come before the Board, President Patsouras adjourned the Meeting at 11:05 a.m.

ATTEST



PRESIDENT



BOARD SECRETARY