

SPECIAL MEETING MINUTES

BOARD OF RECREATION AND PARK COMMISSIONERS OF THE CITY OF LOS ANGELES

Wednesday, October 4, 2016

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the Special Meeting at EXPO Center Comrie Hall at 9:30 a.m. Present were President Sylvia Patsouras, Vice President Lynn Alvarez, and Commissioner Misty Sanford. Also present were Michael A. Shull, General Manager, and Deputy City Attorney III Strefan Fauble.

The following Department staff members were present:

Vicki Israel, Assistant General Manager, Partnership and Revenue Branch
Kevin Regan, Assistant General Manager, Operations Branch
Ramon Barajas, Assistant General Manager, Planning, Construction and Maintenance Branch
Alex Yee, Director of Systems, Finance Division

CALL TO ORDER AND APPROVAL OF THE MINUTES

Commissioner Sanford moved that the Board approve the Minutes of the September 21, 2016 Special Meeting, which was seconded by Commissioner Alvarez. There being no objections, the Motion was unanimously approved.

NEIGHBORHOOD COUNCIL COMMENTS

There were no comments from the Neighborhood Council Representatives relative to the Agenda Items being considered.

CONTINUED BOARD REPORTS

16-206

RANCHO CIENEGA SPORTS COMPLEX – (PHASE 1 – PRJ20308)
(PHASE 2 – PRJ21049) (W.O. #E1907694) – ADOPT THE INITIAL
STUDY AND MITIGATED NEGATIVE DECLARATION

Board Report No. 16-206 was withdrawn.

BOARD REPORTS

16-210

AQUATICS – AMENDMENT TO SCHEDULE OF RATES AND FEES

Assistant General Manager Kevin Regan and Principal Recreation Supervisor Patricia Delgado presented Board Report No. 16-210 for approval of the proposed amendments to the Aquatics Section of the Department's Schedule of Rates and Fees (Schedule) as presented in Attachment 1 of the Report, and authorization of the General Manager or Designee to incorporate the amendments into the Aquatics Section of the Schedule. The Board and Department staff discussed the proposed amendments to the youth and adult rates in the Training Group Pool Use subsection of the Schedule, and the incorporation of City of Los Angeles Operated Youth Programs and Groups as a No Charge group for the Department's day camp programs and other programs such as the Police Activity League (PAL) and Cadet Programs operated by the Los Angeles Police Department,

October 4, 2016

and the Los Angeles Fire Department Cadet Program. The Board and Department staff also discussed the geographic location of the 17 year-round pools within the City of Los Angeles, the infrastructure and staffing costs involved to operate a year-round pool, and the Department's efforts to include the infrastructure needed to operate year-round pools in the pool renovation and replacement projects.

16-211

PAY TENNIS COURTS – AMENDMENT TO THE SCHEDULE OF RATES AND FEES

Joe Salaices, Superintendent of the Griffith Region, presented Board Report No. 16-211 for approval of the proposed amendments to the Pay Tennis Courts Section of the Department's Schedule of Rates and Fees (Schedule) as presented in Attachment 1 of the Report; authorization of Department staff to incorporate the amendments into the Pay Tennis Courts Section of the Schedule; and approval of the revised Tennis Rules for Pay Tennis Courts in the Schedule. The Board and Department staff discussed the Department's outreach to the tennis court patrons, the proposed elimination of the half-hour rates, and the proposed increase to the paddle tennis court rate. Commissioner Alvarez requested that Department staff bring back the proposed Tennis Rules for Pay Tennis Courts with additional revisions.

Board Report No. 16-211 was withdrawn so that the proposed revisions to the Tennis Rules can be discussed at a future Facility Repair and Maintenance Task Force Meeting.

16-212

WATTLES MANSION – DONATIONS RELATIVE TO THE INTERIOR DESIGN SHOWCASE "HOLLYWOOD, THE FIRST 100 YEARS"

Joe Salaices, Superintendent of the Griffith Region, presented Board Report No. 16-212 for acceptance of donations to the Wattles Mansion for the "Hollywood, The First 100 Years" Interior Design Showcase held from March 25, 2016 through April 16, 2016.

16-213

LINCOLN PARK RECREATION CENTER – POOL AND BATHHOUSE REPLACEMENT PROJECT (PRJ1504P) (W.O. #E1907715) – REVIEW OF BIDS AND AWARD OF CONTRACT

Cathie Santo Domingo, Superintendent of the Planning, Construction, and Maintenance Branch, presented Board Report No. 16-213 for rejection of the formal bid protest submitted by Ford E.C., Inc. against G2K Construction, Inc. (G2K) for the Lincoln Park Recreation Center – Pool and Bathhouse Replacement Project (Project); approval of the finding that G2K is the lowest responsive and responsible bidder for the Project with a base bid of \$7,980,000.00; approval to exercise G2K's Deductive Bid Alternate Item Nos. 1, 2, and 3 for fencing, lithocrete, and shade structures, respectively; authorization to award the contract to G2K, less Deductive Bid Alternate Item Nos. 1, 2, and 3, for a total award amount of \$7,684,000.00 according to the plans and specifications; and authorization of the Department's Chief Accounting Employee to encumber funds in the amount of \$7,684,000.00 for the Project, and request that the Housing + Community Investment Department (HCID) process a transfer of the 40th PY Community Development Block Grant (CDBG) Program Year Funds to the Department of Recreation and Parks Fund 205, Department 88 for the

October 4, 2016

encumbrance and payments for the Project. The Board and Department staff discussed the Deductive Bid Alternates and corresponding estimates included in G2K's bid, available funding for the Deductive Bid Alternates, the quality of materials that can be used an alternative to lithocrete, and the bid protest submitted by Ford E.C., Inc.

16-214

CHEVIOT HILLS PARK – PLAY AREA REPLACEMENT (PRJ21008) PROJECT – ALLOCATION OF QUIMBY FEES; CATEGORICAL EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1(1) (MODIFICATIONS TO EXISTING PARK FACILITIES INVOLVING NO EXPANSION OF USE) AND CLASS 11(3) (CONSTRUCTION OR PLACEMENT OF MINOR STRUCTURES ACCESSORY TO EXISTING INSTITUTIONAL FACILITIES) OF THE CITY CEQA GUIDELINES

Meghan Luera, Management Assistant of the Planning, Construction, and Maintenance Branch, presented Board Report No. 16-214 for approval of the scope of Cheviot Hills Park - Play Area Replacement Project (Project); authorization of the Department's Chief Accounting Employee to transfer \$430,000.00 in Quimby Fees from Quimby Account No 89460K-00 to Cheviot Hills Park Account No 89460K-CV; approval of the allocation of \$430,000.00 in Quimby Fees from Cheviot Hills Park Account No 89460K-CV for the Project; and approval of the finding that the proposed Project is categorically exempt from the California Environmental Quality Act (CEQA).

The Trees and Shade Section of Board Report No. 16-214 was corrected to state that the design for the new playground includes integrated shade.

16-215

MADISON WEST PARK AND THE EAST HOLLYWOOD GARDEN ACHIEVEMENT CENTER – CONCEPTUAL PLANS FOR PARK IMPROVEMENTS BY THE TRUST FOR PUBLIC LAND AND BY THE LOS ANGELES COMMUNITY GARDEN COUNCIL

Tom Gibson, Landscape Architect II of the Planning, Construction, and Maintenance Branch, presented Board Report No. 16-215 for approval of conceptual plans for the Madison West Park and the East Hollywood Garden Achievement Center. Robin Mark, Project Manager of The Trust for Public Land, and Glen Dake, President of the Los Angeles Community Garden Council, discussed the community outreach process for the Project, the proposed building and park improvements included in the conceptual plan, components that were modified to comply with zoning requirements, and the lease agreement being developed between the Department and the Los Angeles Community Garden Council. The Project design will be brought back for the Board's consideration.

16-216

LINCOLN PARK POOL AND BATHHOUSE REPLACEMENT PROJECT (PRJ1504P) (W.O. #E1907715) PROJECT – PROPOSITION A EXCESS FUNDS; AUTHORIZATION TO SUBMIT GRANT APPLICATION; ACCEPTANCE OF GRANT FUNDS; CITY COUNCIL RESOLUTION AND YOUTH EMPLOYMENT PLAN

October 4, 2016

Isophine Atkinson, Senior Management Analyst II of the Finance Division, presented Board Report No. 16-216 for approval of the Department's submission of a Proposition A Excess Funds grant application for the Lincoln Park Pool and Bathhouse Replacement Project (Project); designation of the Department's General Manager, Executive Officer, or Assistant General Manager as the agent to conduct all negotiations, execute, and submit all documents which may be necessary for the completion of the Project; recommend adoption of the proposed Resolution to the City Council which authorizes the submission of a Proposition A Excess Funds grant application in the amount of \$600,000.00 from the First Supervisorial District of the County of Los Angeles, in partnership with the Los Angeles County Regional Park and Open Space District; recommend adoption of the Proposition A Youth Employment Plan (YEP) to the City Council; and authorization of the Department's Chief Accounting Employee to establish the necessary account and/or to appropriate funding received within Recreation and Parks Grant Fund 205 to accept the Proposition A Excess Funds grant in the amount of \$600,000.00 for the Project.

16-217

**PROPOSITION 40 YOUTH SOCCER AND RECREATION
DEVELOPMENT PROGRAM – SUBMISSION OF GRANT
APPLICATIONS; CITY COUNCIL RESOLUTION; ACCEPTANCE
OF GRANT FUNDS**

Isophine Atkinson, Senior Management Analyst II of the Finance Division, presented Board Report No. 16-217 for approval of the Department's submission of sixteen Proposition 40 Youth Soccer and Recreation Development Program grant applications to the California Department of Parks and Recreation to fund the development and rehabilitation of sports fields at various Department facilities, subject to the approval of the Mayor and City Council; recommend adoption of the proposed Resolutions to the City Council which authorize the City of Los Angeles to apply for Proposition 40 Youth Soccer and Recreation Development Program funds and designate the Department's General Manager, Executive Officer, or Assistant General Manager, as the agent to conduct all negotiations, execute, and submit all documents which may be necessary for the completion of the proposed projects; authorization of the Department's General Manager to accept and receive the Proposition 40 Youth Soccer and Recreation Development Program grant(s), if awarded, subject to the approval of the Mayor and the City Council; and authorization of the Department's Chief Accounting Employee to establish the necessary account and/or to appropriate funding received within Recreation and Parks Grant Fund 205 to accept the Proposition 40 Youth Soccer and Recreation Development Program grant(s), if awarded.

16-218

**PUMPING SYSTEM SERVICES – CHARTER SECTION 1022
DETERMINATION RELATIVE TO THE AWARD OF MULTI W
SYSTEMS, INC. THROUGH THE DEPARTMENT OF GENERAL
SERVICES**

Jim Newsom, Senior Management Analyst I of the Finance Division, presented Board Report No. 16-218 for approval of the finding, in accordance with City Charter Section 1022, that the City does not have personnel available in its employment who have sufficient time and expertise to undertake the specialized professional tasks involved in pumping system services, and that it is more economical and feasible to secure pumping system services by awarding a contract to Multi W Systems, Inc. through the Department of General Services.

October 4, 2016

16-219

PARTNERSHIP DIVISION – SUPPLEMENTAL AGREEMENT TO AGREEMENT NO. 3475 WITH SOUTHERN CALIFORNIA TENNIS ASSOCIATION TO EXTEND THE TERM

Joel Alvarez, Senior Management Analyst II of the Partnership Division, presented Board Report No. 16-219 for approval of a proposed Supplemental Agreement to Agreement No. 3475 with the Southern California Tennis Association (SCTA) to extend the term from three years to six years to continue operating youth tennis programs at Department recreation centers. The Board and Department staff discussed the term extension, support provided to SCTA by the Department for grant applications and on-site operations, SCTA's long-term goals to operate the youth tennis programs, and the potential expansion of youth tennis programs which is contingent upon funding secured by SCTA. Commissioner Sanford requested that Department staff report back on the robustness of existing youth tennis programs being operated by SCTA at the Department facilities listed in Exhibit A – List of Properties of the Supplemental Agreement, and if there are any other potential sites that can be added to the List of Properties within the next three years in which youth tennis programs can be implemented or reinvigorated. Commissioner Alvarez further requested that Department staff report back on the Department's goals to make the youth tennis programs successful and allow them to expand by working collaboratively with SCTA to approach funding sources and build up the tennis programs.

Public comments were invited for the Board Reports; however, no requests for public comment were submitted.

President Patsouras requested a Motion to approve the Board Reports as presented, and approve Board Report No. 16-214 as corrected, with the exception of Board Report Nos. 16-206 and 16-211 which were withdrawn. Commissioner Sanford moved that the Board Reports be approved, and that the Resolutions recommended in the Reports be thereby approved. Commissioner Alvarez seconded the Motion. There being no objections, the Motion was unanimously approved.

COMMISSION TASK FORCES

- Commission Task Force on Concessions Report (Commissioners Patsouras and Culpepper)

There was no report for the Commission Task Force on Concessions.

- Commission Task Force on Facility Repair and Maintenance (Commissioners Sanford and Alvarez)

Commissioner Sanford reported on the Facility Repair and Maintenance Task Force Meeting held on October 4, 2016 prior to the Board Meeting, in which the Task Force discussed maintenance activities at Gladys Park and San Julian Park. Future Task Force Agenda items include a review of the Department's tree policy, and a status update on the condition of trees at Gladys Park and San Julian Park.

October 4, 2016

GENERAL MANAGER'S DEPARTMENT REPORT AND UPDATES

- The Various Communications Report was noted and filed.
- General Manager Michael Shull reported on Department activities, facilities, and upcoming events. Ryan Carpio, Service Coordinator, was recently hired to monitor governmental affairs, serve as a liaison for community issues, and work on the Department's collective joint-use goals. The Department received the Budget Memorandum for Fiscal Year (FY) 2017-18, and is in the process of assembling budget documents. The development of the Department's FY 2017-18 budget will be coordinated with the Five-Year Strategic Plan and Workforce Plan with a focus on restoration of services. A Board Retreat will be scheduled to discuss the Department's FY 2017-18 budget. The Korean Friendship Bell's 40th Anniversary is scheduled on October 8, 2016 at Angel's Gate Park. The Agents of Water Mobile Game Launch Event is scheduled on October 13, 2016 at Discovery Cube. The mission sites for the Agents of Water mobile game include Hansen Dam Recreation Center, South Los Angeles Wetlands Park, and Reseda Park. A tree planting pilot program is scheduled on October 15, 2016 at Elysian Park in which 300 hundred trees will be planted using Land Life Cocoons. The El Sereno Recreation Center Multipurpose Fields Improvements Ribbon Cutting Ceremony is scheduled on October 15, 2016. The Annual Depot Day at Travel Town is scheduled on October 16, 2016. The P-22 Day and Urban Wildlife Festival is scheduled on October 22, 2016 at Shane's Inspiration Playground in Griffith Park.
- General Manager Shull reported that there are twelve events remaining on the Greek Theatre's 2016 Season calendar with the last concert scheduled on October 29, 2016.

PUBLIC COMMENTS

Public comments on matters within the Board's jurisdiction were invited; however, no requests for public comment were submitted.

FUTURE AGENDA ITEMS

There were no requests for future Agenda Items.

NEXT MEETING

The next Regular Meeting of the Board of Recreation and Park Commissioners is scheduled to be held on Wednesday, October 19, 2016, 9:30 a.m., at Stoner Recreation Center, 1835 Stoner Avenue, Los Angeles, CA 90025.

ADJOURNMENT

There being no further business to come before the Board, President Patsouras adjourned the Meeting at 10:45 a.m.

October 4, 2016

ATTEST



PRESIDENT



BOARD SECRETARY