

## SPECIAL MEETING MINUTES

### BOARD OF RECREATION AND PARK COMMISSIONERS OF THE CITY OF LOS ANGELES

Friday, September 9, 2016

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the Special Meeting at Glassell Park Recreation Center at 9:30 a.m. Present were President Sylvia Patsaouras, Vice President Lynn Alvarez, and Commissioner Melba Culpepper. Also present were Michael A. Shull, General Manager, and Deputy City Attorney III Catrina Archuleta.

The following Department staff members were present:

Anthony-Paul Diaz, Executive Officer and Chief of Staff  
Vicki Israel, Assistant General Manager, Partnership and Revenue Branch  
Noel Williams, Chief Financial Officer, Finance Division  
Cathie Santo Domingo, Superintendent, Planning, Construction and Maintenance Branch  
Sophia Pina Cortez, Superintendent of Metro Region, Operations Branch

#### CALL TO ORDER AND SPECIAL PRESENTATIONS

Conrado Terrazas, District Director of Councilmember Gilbert Cedillo's Office, presented opening remarks and welcomed the Board and audience to the First Council District.

Anita Meacham, Principal Recreation Supervisor II of the Operations Branch, introduced Department staff and provided background and programming information regarding the Glassell Park Recreation Center. Principal Recreation Supervisor Meacham also introduced volunteer coach Chancy Hagler, who discussed his participation in the sports programs at Glassell Park Recreation Center.

Veronica Rodriguez, Recreation Supervisor, was presented with a Resolution upon her retirement after 30 years of dedicated City service.

#### APPROVAL OF THE MINUTES

Commissioner Alvarez moved that the Board approve the Minutes of the August 10, 2016 Regular Meeting, which motion was seconded by Commissioner Culpepper. There being no objections, the Motion was unanimously approved.

#### NEIGHBORHOOD COUNCIL COMMENTS

There were no comments from the Neighborhood Council Representatives relative to the Agenda Items being considered.

September 9, 2016

BOARD REPORTS

16-185

APPROVAL OF THE USE OF VARIOUS DEPARTMENT FACILITIES FOR THE PROPOSED 2024 OLYMPIC AND PARALYMPIC GAMES; APPROVAL OF THE VENUE AGREEMENT WITH THE LOS ANGELES 2024 EXPLORATORY COMMITTEE AND STATUTORY EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO SECTION 15272 OF THE STATE CEQA GUIDELINES

Board Report No. 16-185 was continued for consideration at a later date.

16-186

GRIFFITH PARK – INITIAL STUDY/MITIGATED NEGATIVE DECLARATION (IS/MND) FOR THE PROPOSED GRIFFITH PARK/OBSERVATORY CIRCULATION AND PARKING ENHANCEMENT PLAN – FINDINGS FOR ALL POTENTIALLY SIGNIFICANT ENVIRONMENTAL EFFECTS OF THE PROJECT IN COMPLIANCE WITH THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA); IMPLEMENTATION OF IS/MND'S MITIGATION MONITORING AND REPORTING PROGRAM IN ACCORDANCE WITH CEQA GUIDELINES [SECTION 15074(D)]

Joe Salaices, Superintendent of the Griffith Region, presented Board Report No. 16-186 for adoption of the Initial Study/Mitigated Negative Declaration (IS/MND) and the Mitigation Monitoring Program which specifies the mitigation measures to be implemented in accordance with CEQA Guidelines Section 15074(d) for the proposed Griffith Park/Observatory Circulation and Parking Enhancement Plan (Project); approval of the Project as described in the IS/MND; approval of the findings that the IS/MND reflects the independent judgment of the Department and that the Project as mitigated will not have a significant environmental effect; approval of a \$4.00 per hour parking fee at the Griffith Observatory parking lot, on West and East Observatory Roads, and along Western Canyon Road; and authorization of the Department's Chief Accounting Employee to create the appropriate account(s) to record the financial transactions for this fee. The Board and Department staff discussed the Department's plans to enhance staffing resources to monitor the traffic and pedestrian flow, existing DASH shuttle services that serve as a connection between the Metro Red Line Sunset/Vermont subway station and the Griffith Observatory, the expansion of an internal shuttle program that will service other areas within Griffith Park, and the implementation of a pay-by-phone service for the proposed parking stations. The Department's proposed shuttle program will be presented to the Board at a later date.

Public comments were invited for Board Report No. 16-186. Four requests for public comment were submitted, and such comments were made to the Board. Catherine Landers, Senior Deputy of Councilmember David Ryu's Office, Fourth Council District, spoke in support of the proposed Griffith Park/Observatory Circulation and Parking Enhancement Plan.

September 9, 2016

16-187

LOS ANGELES CENTER FOR ENRICHED STUDIES – FACILITY  
USE PERMIT FOR JOINT USE OF RECREATIONAL FACILITIES  
FROM JULY 2016 THROUGH JUNE 2017; EXEMPTION FROM  
CALIFORNIA ENVIRONMENTAL QUALITY ACT

Joel Alvarez, Senior Management Analyst I of the Partnership Division, presented Board Report No. 16-187 for approval of a proposed Facility Use Permit (FUP) issued by the Los Angeles Unified School District (LAUSD) for the Department's joint use of aquatic and athletic facilities at the Los Angeles Center for Enriched Studies (LACES) from July 1, 2016 through June 30, 2017; approval of the finding that the proposed project at LACES is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Section EI, Section 1, Class 1(14) of the City CEQA Guidelines; and authorization of the Department's Chief Accounting Employee to issue payment to LAUSD for the reimbursement of maintenance-related services upon the Department's receipt of invoices for the periods between July 1, 2016 through June 30, 2017 from Fund 302, Department 88, Appropriation Account 3040, Contractual Services.

16-188

WESTCHESTER SENIOR CITIZENS CENTER – MEMORANDUM  
OF UNDERSTANDING WITH WESTSIDE PACIFIC VILLAGES FOR  
A DONATION OF INTERNET CONNECTIVITY THROUGH THE  
INSTALLATION OF DIGITAL SUBSCRIBER LINE(S) (DSL),  
ASSOCIATED EQUIPMENT, AND DSL SERVICE; EXEMPTION  
FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT  
(CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 3(4) OF  
THE CITY CEQA GUIDELINES

Alex Yee, Director of Systems, presented Board Report No. 16-188 for acceptance of a donation from Westside Pacific Villages consisting of data service and internet connectivity through Digital Subscriber Line(s) (DSL) and associated equipment for the Westchester Senior Citizens Center; approval of a proposed Memorandum of Understanding (MOU) for a three-year term to establish the respective roles, responsibilities, and financial relationship for the furnishing, installation, maintenance, operation and removal of DSL service at Westchester Senior Citizens Center; and approval of the finding that the Project is exempt from provisions of the California Environmental Quality Act pursuant to Article III, Section 1, Class 3(4) of the City CEQA Guidelines.

16-189

TARGET RETAIL CENTER PROJECT – CHILD CARE FACILITY  
REQUIREMENTS PURSUANT TO SECTION 6.G OF THE  
VERMONT/WESTERN TRANSIT ORIENTED DISTRICT SPECIFIC  
PLAN/STATION NEIGHBORHOOD AREA PLAN – REQUEST FOR  
IN-LIEU CHILD CARE FEE PAYMENT PURSUANT TO SECTION  
6.G.4 OF THE VERMONT/WESTERN TRANSIT ORIENTED  
DISTRICT SPECIFIC PLAN/STATION NEIGHBORHOOD AREA  
PLAN

September 9, 2016

Darryl Ford, Senior Management Analyst I of the Planning, Construction, and Maintenance Branch, presented Board Report No. 16-189 for authorization of a cash payment in the amount of \$1,213,500.00 in-lieu of the child care facilities otherwise required to be provided by the Target Retail Center Project pursuant to Section G of the Vermont/Western Transit Oriented District Specified Plan/Station Neighborhood Area Plan (SNAP); authorization of the Department's Chief Accounting Employee to deposit the in-lieu fee payment into the Vermont/Western Station Neighborhood Area Plan Child Care Trust Fund (Fund 52T); and approval of the finding that the creation and appropriation of the in-lieu fee payment is not subject to the requirements of the California Environmental Quality Act as a project.

The Board and Department staff discussed the calculation of the child care in-lieu fee, which is based on the capital costs for facility improvements. Pursuant to California Government Code 66000 et seq. referred to as the Mitigation Fee Act, the in-lieu fee calculation cannot take into account long-term operational or maintenance fees. The collected in-lieu fees, which are deposited in the Child Care Trust Fund, can be used to acquire, improve, and develop child care facilities within the SNAP designated area, and provide financial assistance for licensed child care services within the designated SNAP area. General Manager Michael Shull discussed the Department's intention to disburse the funds through a voucher or grant program for licensed child care facilities within the designated SNAP area.

Public comments were invited for Board Report No. 16-189. Four requests for public comment were submitted, and such comments were made to the Board. Chris Robertson, Planning Director of Councilmember Mitch O' Farrell's Office, Thirteenth Council District, spoke in support of accepting the proposed in-lieu fee payment by Target Corporation.

President Patsouras expressed her hesitation in accepting the proposed in-lieu child care fee payment, noting that the SNAP requirement that projects such as the Target Retail Center in the designated SNAP area include child care facilities to accommodate the pre-school child care needs of project employees indicates that there must be a need for available and affordable child care services within the designated SNAP area. The SNAP contains a provision that allows for the collection of an in-lieu fee payment, but does not provide a formula to cover the long-term costs for the life of the child care facility. Commissioner Alvarez requested a report back on how the collected in-lieu fee payment is going to be used, and a report back from Councilmember Mitch O'Farrell's Office on what is being done to mitigate child care needs within the designated SNAP community. Commissioner Culpepper requested that Board Report No. 16-189 be reconsidered at a later date with additional information on how child care needs are being addressed within the designated SNAP community. The Board and Department staff then discussed urgency in taking a vote on the proposed in-lieu fee payment.

President Patsouras called for a vote to approve Board Report No. 16-189 as presented: Ayes, Commissioner Alvarez and President Patsouras – 2; Nays, Commissioner Culpepper – 1. Board Report No. 16-189 was not approved due to the lack of a majority vote.

September 9, 2016

16-190

CENTRAL RECREATION CENTER – PLAY AREA REHABILITATION (PRJ20946) PROJECT – ALLOCATION OF ZONE CHANGE FEES – EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1(1,3) AND CLASS 11(3) OF THE CITY CEQA GUIDELINES

---

Darryl Ford, Senior Management Analyst I of the Planning, Construction, and Maintenance Branch, presented Board Report No. 16-190 for approval of the scope of the Central Recreation Center – Play Area Rehabilitation (PRJ20946) Project; authorization of the Department’s Chief Accounting Employee to reallocate \$150,000.00 in Zone Change Fees from the Central Recreation Center – Pool Rehabilitation (PRJ20251) Project in Account No. 89440K-CR to the Central Recreation Center – Play Area Rehabilitation (PRJ20946) Project; and approval of the finding that the Central Recreation Center – Play Area Rehabilitation (PRJ20946) Project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1,3) and Class (11,3) of the City CEQA Guidelines.

President Patsouras inquired if a shade structure over the play area was to be included. Department staff discussed that the installation of a shade structure over the play area is being coordinated with the installation of the new play equipment and completion of the pool rehabilitation project at Central Recreation Center.

16-191

RESEDA MULTIPURPOSE CENTER – BUILDING IMPROVEMENTS (PRJ21031) PROJECT – ALLOCATION OF QUIMBY FEES – EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1(1,13) OF THE CITY CEQA GUIDELINES

---

Darryl Ford, Senior Management Analyst I of the Planning, Construction, and Maintenance Branch, presented Board Report No. 16-191 for approval of the scope of the Reseda Multipurpose Center - Building Improvements (PRJ21031) Project (Project); authorization of the Department’s Chief Accounting Employee to transfer \$100,022.00 in Quimby Fees from Quimby Account No. 89460K-OO to Reseda Park Account No. 89460K-RE; approval of the allocation of \$100,022.00 in Quimby Fees from Reseda Park Account No. 89460K-RE for the Project; and approval of the finding that the proposed Project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1 (1,3) of the City CEQA Guidelines.

16-192

NORTH HOLLYWOOD PARK – SERVICE EASEMENT AGREEMENT WITH THE LOS ANGELES DEPARTMENT OF WATER AND POWER (LADWP) FOR THE INSTALLATION, REPAIR AND SERVICE OF RECYCLED WATER METERS; EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 3(5,8) AND CLASS 5(30) OF THE CITY CEQA GUIDELINES

---

September 9, 2016

Cathie Santo Domingo, Superintendent of the Planning, Construction, and Maintenance Branch, presented Board Report No. 16-192 for approval of the proposed Service Easement Agreement with the Los Angeles Department of Water and Power (LADWP) to allow LADWP a service easement to install, repair and service recycled water meters at North Hollywood Park; and approval of the finding that the proposed Service Easement Agreement is categorically exempt from the California Environmental Quality Act.

16-193

ORCUTT RANCH HORTICULTURAL CENTER AND COMMUNITY GARDEN – BLUE STAR MEMORIAL PLAQUE; EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE VLL, SECTION 1, CLASS 11(1) OF THE CITY CEQA GUIDELINES

Melinda Gejer, City Planning Associate of the Planning, Construction, and Maintenance Branch, presented Board Report No. 16-193 for approval of the wording, placement, and installation of a Blue Star Memorial plaque at Orcutt Ranch Horticultural Center and Community Garden; approval of the finding that the Project is exempt from the California Environmental Quality Act (CEQA) pursuant to Article VLL, Section 1, Class 11(1) of the City CEQA Guidelines; and authorization for the Department to issue the appropriate Right-of-Entry Permit.

16-194

GRIFFITH OBSERVATORY COIN-OPERATED TELESCOPE CONCESSION – EXERCISE AGREEMENT RENEWAL OPTION

Rachel Ramos, Senior Management Analyst I of the Concessions Unit, presented Board Report No. 16-194 for approval of a five-year renewal option as provided in Concession Contract No. 252 with Fare Share Enterprises for the operation and maintenance of the Griffith Observatory Coin-Operated Telescope Concession; and approval of the finding, in accordance with Charter Section 1022 that it is necessary, feasible, and economical to secure such services by contract as the Department lacks the personnel to undertake these specialized professional services.

16-195

CLEAN AND SAFE SPACES (CLASS) PARKS YOUTH EMPLOYMENT INTERNSHIP PROGRAM – JUVENILE JUSTICE CRIME PREVENTION ACT AFTER-SCHOOL ENRICHMENT AND SUPERVISION PROGRAM FOR FISCAL YEAR 2016-2017; ACCEPTANCE OF GRANT FUNDS

Frank Herrera, Principal Recreation Supervisor of the Operations Branch, presented Board Report No. 16-195 for authorization to accept and receive the Juvenile Justice Crime Prevention Act (JJCPA) grant funding in the approximate amount of \$504,430.00 from the Los Angeles County Probation Department to provide youth services through the Clean and Safe Spaces (CLASS) Parks Youth Employment Internship Program during the specified hours of peak juvenile crime occurrences for Fiscal Year 2016-2017 at 36 selected Department facilities, subject to Council Committee and City Council approval prior to acceptance and receipt of the grant award pursuant to Los Angeles Administrative Code Section 14.6 et seq. as may be amended; authorization of the

September 9, 2016

Department's General Manager to enter into a one-year Agreement with the Los Angeles County Probation Department; and authorization of the Department's Chief Accounting Employee to establish the necessary account and/or appropriate funding received within Recreation and Parks Grant Fund 205 to accept the JJCPA grant funds in the approximate amount of \$504,430.00 for the CLASS Parks Youth Employment Internship Program. The Board and Department staff discussed the amount of funding allocated to the CLASS Parks Youth Employment Internship Program, and the internship activities which lead into day camp counseling and sports management positions.

16-196

EXPO CENTER – YOUTH JOB CORPS PROGRAM –  
CORRECTION TO BOARD REPORT NO. 16-131

---

Randy Kelly, Principal Recreation Supervisor of EXPO Center, presented Board Report No. 16-131 for approval of a correction to Board Report No. 16-131, and retroactive approval to pay the interns for work performed prior to the approval of Board Report No. 16-196. Board Report No. 16-131 was corrected to state that all participants will intern a maximum of two hundred fifty (250) hours and receive a stipend of Ten Dollars (\$10.00) per hour worked. The Board and Department staff discussed the training stipend paid to interns enrolled in the Youth Job Corps Program.

Public comments were invited for the Board Reports; however, no requests for public comment were received.

President Patsouras requested a Motion to approve the Board Reports as presented, with the exception of Board Report No. 16-185 which was continued for consideration at a later date and Board Report No. 16-189 which lacked a majority vote for approval under a separate vote. Commissioner Culpepper moved that the Board Reports be approved, and that the Resolutions recommended in the Reports be thereby approved. Commissioner Alvarez seconded the Motion. There being no objections, the Motion was unanimously approved.

COMMISSION TASK FORCES

- Commission Task Force on Concessions Report (President Patsouras and Commissioner Culpepper)

There was no report for the Commission Task Force on Concessions.

- Commission Task Force on Facility Repair and Maintenance (Commissioners Sanford and Alvarez)

Commissioner Alvarez reported on the Facility Repair and Maintenance Task Force Meeting held on September 9, 2016 prior to the Special Board Meeting, in which the Task Force discussed the restoration of the Elysian Park World War I Memorial, the MacArthur Park Vision Plan, and Proposition 40 grant funding for youth soccer projects.

GENERAL MANAGER'S DEPARTMENT REPORT AND UPDATES

- The Various Communications Report was noted and filed.

September 9, 2016

- General Manager Michael Shull reported on Department activities, facilities, and upcoming events. The Trinity Recreation Center Synthetic Turf Soccer Field Grand Opening Ceremony was held on September 1, 2016. A total of 39 synthetic turf soccer fields throughout the City of Los Angeles save approximately 63 million gallons of water annually. City Council unanimously approved the Quimby Fee Ordinance on September 7, 2016. The Sepulveda Basin Off-Leash Dog Park Agility Courses Dedication Ceremony and the Toberman Recreation Center Baseball Diamond Grand Opening Ceremony are scheduled on September 10, 2016. "A Day in the Garden – A Celebration of Autumn" event at The Banning Museum is scheduled on September 17, 2016. The Griffith Park Boys Camp 90<sup>th</sup> Anniversary Celebration is also scheduled on September 17, 2016. The Shane's Inspiration 19<sup>th</sup> Annual Walk, Run and Roll event is scheduled on September 18, 2016 in Griffith Park. Pokémon Go Gym Battles & Lure Fest events are scheduled on September 17, 2016 at Hansen Dam & Aquatics Center; September 18, 2016 at Griffith Park; September 24, 2016 at EXPO Center Rose Garden and Cabrillo Beach; September 25, 2016 at Griffith Park Travel Town; and September 30, 2016 at Lincoln Park.
- General Manager Shull reported on the Greek Theatre's 2016 season which concludes in October 2016. An operational report will be presented to the Board in November 2016 upon conclusion of the 2016 season. The contract renewals with SMG and Premier Food Services are also forthcoming for the Board's consideration. The Department launched a new website and a revised Greek Theatre website in August 2016.
- Chief Financial Officer Noel Williams presented an informational report on the Department's Propositions A-I and A-II grant funding program (Program). The Program has provided funding for development and acquisition projects, youth employment, and facility maintenance projects that have improved the safety for constituents at Department facilities, encouraged tree planting, increased park land, and restored and preserved beach, park, wildlife, and open space areas.

#### PUBLIC COMMENTS

Public comments on matters within the Board's jurisdiction were invited. Eight requests for public comment were submitted, and such comments were made to the Board.

#### FUTURE AGENDA ITEMS

There were no requests for future Agenda Items.

#### NEXT MEETING

The next Regular Meeting of the Board of Recreation and Park Commissioners was scheduled to be held on Wednesday, September 21, 2016, 9:30 a.m., at Eagle Rock Recreation Center, 1100 Eagle Vista Drive, Los Angeles, CA 90041.

#### ADJOURNMENT

There being no further business to come before the Board, President Patsouras adjourned the Meeting at 11:35 a.m.

September 9, 2016

ATTEST

  
\_\_\_\_\_  
PRESIDENT

  
\_\_\_\_\_  
BOARD SECRETARY