

REGULAR MEETING MINUTES

BOARD OF RECREATION AND PARK COMMISSIONERS OF THE CITY OF LOS ANGELES

Wednesday, February 15, 2017

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the Regular Meeting at EXPO Center Comrie Hall at 9:30 a.m. Present were President Patsouras, Commissioner Melba Culpepper, and Commissioner Misty Sanford. Also present were Anthony-Paul Diaz, Executive Officer and Chief of Staff, and Deputy City Attorney IV Mike Dundas.

The following Department staff members were present:

Vicki Israel, Assistant General Manager, Recreation Services Branch
Cathie Santo Domingo, Superintendent of Planning, Maintenance and Construction Branch
Eleanor Chang, Department Chief Accountant IV, Finance and Administrative Services Division

CALL TO ORDER AND SPECIAL PRESENTATIONS

Robin Smith, Recreation Supervisor, was presented with a Resolution upon her retirement after 31 years of dedicated City service.

Aquatics Division staff honored the memory of Retired Aquatics Director Richard A. Godino who passed away on January 25, 2017.

APPROVAL OF MINUTES

Commissioner Sanford moved that the Board approve the Minutes of the February 1, 2017 Meeting with a correction to the Board Agenda to accurately reflect the Meeting date, which was seconded by Commissioner Culpepper. There being no objections, the Motion was unanimously approved.

NEIGHBORHOOD COUNCIL COMMENTS

There were no comments from the Neighborhood Council Representatives relative to the Agenda Items being considered.

BOARD REPORTS

17-024

AS-NEEDED FENCE AND WALL INSTALLATION, MAINTENANCE AND/OR REPAIRS – AWARD OF CONTRACTS

Jim Newsom, Senior Management Analyst I of the Finance and Administrative Services Division, presented Board Report No. 17-024 for approval of proposed Services Contracts for as-needed fence and wall installation, maintenance and/or repair services with California Landscape & Design, Inc., Chris Kelley Inc. DBA Childs Play, Coast Iron Works, Crown Fence Co., DeFence Co., Izurieta Fence Company, Inc., Judge Netting, Inc., United Riggers & Erectors, Inc., and West Coast Netting, Inc.; approval of the finding, in accordance with Charter Section 1022, that the Department does not have available personnel in its employ with sufficient time or necessary expertise to undertake such services in a timely manner and it is therefore more feasible, economical, and in the Department's best interest to secure such services by contract with several contractors on an as-needed basis without engaging in a new competitive bidding process for each individual project; approval of the finding, in accordance with Charter Section 371(e)(2) and Los Angeles Administrative Code Section

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10.15(a)(2), that competitive bidding is not practicable or advantageous as it is necessary for the Department to be able to call on contractors to perform this expert technical work on an as-needed basis without engaging in a new competitive process for each individual project, and each individual project shall be assigned according to the availability of an as-needed contractor to perform the work, the price to be charged, and the unique expertise of the as-needed contractor; approval of the finding, in accordance with Charter Section 371 (e)(10), that the use of competitive bidding would be undesirable, impractical or impossible, or is otherwise excused by the common law and the City Charter, because there is no single criterion such as price comparison that will determine which proposer can best provide the as-needed services required by the Department; and approval of the finding, in accordance with Charter Section 372, that obtaining competitive proposals or bids for each individual project is not reasonably practicable or compatible with the Department's interests of having available as-needed contractors who are assigned various projects on the basis of availability, price, and expertise; therefore, it is necessary to have several as-needed contractors available for this type of service when called upon by the Department to perform such services.

The Summary of Board Report No. 17-024 was corrected on Page 5 to accurately reflect the time period in which the on-call contractors can rectify the waived informalities as follows:

- 1) Chris Kelley, DBA Child's Play has not checked all boxes on the Child Care Declaration Statement (pg.118). This form can be sent to Chris Kelley DBA Child's Play for completion of this form to be returned to the Board Office within 14 days calendar days of written notice.

By waiving the informalities for these two companies this would increase competition among contractors and would benefit RAP with competitive bids for the much needed critical services in maintaining and expanding our facilities in Chain-Link/Omega Fencing, Ornamental Fencing, Sports Netting/Fencing, and Masonry Walls. It is proposed that these responders have ~~ten (10) business~~ fourteen (14) calendar days to rectify these informalities once they have been informed by mail.

17-025

JIM GILLIAM CHILD CARE CENTER – CALIFORNIA DEPARTMENT OF EDUCATION 2017 – 2018 CALIFORNIA CENTER-BASED CHILD CARE AND CALIFORNIA STATE PRESCHOOL PROGRAM – AUTHORIZATION OF CONTINUED FUNDING APPLICATION FOR SUBSIDIZED PRESCHOOL SERVICES; ACCEPTANCE OF GRANT FUNDS

Joel Alvarez, Senior Management Analyst I of the Partnership Division, presented Board Report No. 17-025 for retroactive authorization of the Department to submit a continued funding application to the California Department of Education (CDE) for funding at the current levels of \$6,596.00 for the Fiscal Year (FY) 2017-2018 California Center-Based Child Care (CCTR), and \$295,487.00 for the FY 2017-2018 California State Preschool Program (CSPP) for subsidized preschool services at the Jim Gilliam Child Care Center, subject to approval by the Mayor and City Council if awarded; direction to Department staff to transmit a copy of the continued funding application documents to the Mayor, Office of the City Administrative Officer (CAO's Office), Chief Legislative Analyst's Office, and to the City Clerk for Council Committee and City Council approval prior to accepting and receiving the grant award, pursuant to Los Angeles Administrative Code 14.6 et seq. as may be amended; authorization of the Department's General Manager to accept and receive continued

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funding from CDE in the amount of \$6,596.00 under the FY 2017-2018 CCTR and \$295,487.00 under the FY 2017-2018 CSP, subject to the approval of the Mayor and City Council if awarded; designation of the Department's General Manager, Chief Financial Officer, or Assistant General Manager, as the agent to conduct all negotiations, execute and submit all documents which may be necessary for the implementation and completion of the project(s); and authorization of the Department's Chief Accounting Employee to establish the necessary account and/or appropriate funding received within the Recreation and Parks Grant Fund 205 to accept the FY 2017-2018 CCTR continued funding in the amount of \$6,596.00 and the FY 2017-2018 CSPP continued funding in the amount of \$295,487.00 from the CDE, if awarded, for subsidized preschool services at the Jim Gilliam Child Care Center.

17-026

RALPH M. PARSONS PRESCHOOL AT EXPO CENTER – CALIFORNIA DEPARTMENT OF EDUCATION 2017-2018 CALIFORNIA STATE PRESCHOOL PROGRAM EXPANSION – AUTHORIZATION FOR FUNDING APPLICATION FOR SUBSIDIZED PRESCHOOL SERVICES; ACCEPTANCE OF GRANT FUNDS

Joel Alvarez, Senior Management Analyst I of the Partnership Division, presented Board Report No. 17-026 for retroactive authorization of the Department to submit a funding application to the California Department of Education (CDE) for the amount of \$323,317.00 under the Fiscal Year (FY) 2017-2018 California State Preschool Program (CSPP) Expansion for subsidized preschool services at the Ralph M. Parsons Preschool within EXPO Center, subject to Mayor and City Council approval; direction to Department staff to transmit a copy of the funding application to the Mayor, CAO's Office, Chief Legislative Analyst's Office, and to the City Clerk for Council Committee and City Council approval prior to accepting and receiving the grant award, pursuant to Los Angeles Administrative Code Section 14.6 et seq. as may be amended; authorization of the Department's General Manager to accept and receive funding from CDE in the amount of \$323,317.00 under the FY 2017-2018 CSPP, subject to the approval of the Mayor and City Council if awarded; designation of the Department's General Manager, Chief Financial Officer, or Assistant General Manager, as the agent to conduct all negotiations, execute and submit all documents which may be necessary for the implementation and completion of the project(s); authorization of the Department's Chief Accounting Employee to establish the necessary account and/or appropriate funding received within Recreation and Parks Grant Fund 205 to accept the FY 2017-2018 CSPP funding in the amount of \$323,317.00 from the CDE, if awarded, for subsidized preschool services at the Ralph M. Parsons Preschool within EXPO Center.

17-027

EXPO CENTER – RALPH M. PARSONS PRESCHOOL – ACCEPTANCE OF TWO LOS ANGELES UNIVERSAL PRESCHOOL GRANTS

Belinda Jackson, EXPO Center Director, presented Board Report No. 17-027 for retroactive authorization of the Department to submit a grant application to Los Angeles Universal Preschool (LAUP) for one grant in the amount of \$2,000.00 to be used for professional development, and authorization to submit a grant application to LAUP for another grant in the amount of \$104,500.00 for building improvements to the Ralph M. Parsons Preschool at EXPO Center; authorization of the

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Department's General Manager to accept and receive the two grants from LAUP; direction to the Department staff to transmit a copy of the grant award to the Mayor, CAO's Office, Chief Legislative Analyst's Office, and to the City Clerk for Council Committee and City Council approval prior to accepting and receiving the grant award, pursuant to Los Angeles Administrative Code Section 14.6 et seq. as may be amended; designation of the Department's General Manager, Executive Officer, and/or Designee, as the agent to conduct all negotiations, execute and submit all documents, which may be necessary for the completion of the Program/Project; and authorization of the Department's Chief Accounting Employee to establish the necessary account and/or appropriate the funding received within Recreation and Parks Grant Fund 205 to accept the LAUP grants for the Ralph M. Parsons Preschool within EXPO Center.

17-028

LAFAYETTE PARK – OUTDOOR PARK IMPROVEMENTS (PRJ1394A) PROJECT; WESTSIDE NEIGHBORHOOD PARK – OUTDOOR PARK IMPROVEMENTS (PRJ20051) PROJECT – FINAL ACCEPTANCE OF VARIOUS QUIMBY FUNDED PROJECTS

Darryl Ford, Senior Management Analyst I of the Planning, Maintenance and Construction Branch, presented Board Report No. 17-028 for acceptance of the work performed for the Lafayette Park – Outdoor Park Improvements (PRJ1394A) Project, which was constructed by Department staff and as-needed pre-qualified on-call vendors.

17-029

CITY HALL PARK – PARK RESTORATION (PRJ20465) PROJECT; EVERGREEN RECREATION CENTER – OUTDOOR PARK RESTORATION (PRJ20123) PROJECT; HOLLENBECK PARK – SKATEBOARD PLAZA IMPROVEMENTS (PRJ20281) PROJECT; HOSTETTER PARK – BUILDING AND OUTDOOR IMPROVEMENTS (PRJ20506) PROJECT; PERSHING SQUARE – PALM COURT IMPROVEMENTS (PRJ1396A) PROJECT – FINAL ACCEPTANCE OF VARIOUS QUIMBY FUNDED PROJECTS

Darryl Ford, Senior Management Analyst I of the Planning, Maintenance and Construction Branch, presented Board Report No. 17-029 for the acceptance of work performed by Department staff and/or as-needed pre-qualified on-call vendors for the City Hall Park - Park Restoration Project; Evergreen Recreation Center – Outdoor Park Improvements Project; Hollenbeck Park – Skateboard Plaza Improvements Project; Hostetter Park - Building and Outdoor Improvements Project; and the Pershing Square - Palm Court Improvements Project.

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17-030

BARRINGTON RECREATION CENTER – PLAY AREA RENOVATION (PRJ20800) PROJECT; MAR VISTA RECREATION CENTER – BUILDING IMPROVEMENTS (PRJ1602F) PROJECT; MAR VISTA RECREATION CENTER – LIGHTING REHABILITATION (PRJ20528) PROJECT; MAR VISTA RECREATION CENTER – OUTDOOR IMPROVEMENTS (PRJ1310B) PROJECT; OAKWOOD RECREATION CENTER – BUILDING AND OUTDOOR IMPROVEMENTS (PRJ1901B) PROJECT; STONER RECREATION CENTER – BUILDING AND OUTDOOR IMPROVEMENTS (PRJ1900B) PROJECT; VENICE BEACH – OUTDOOR PARK IMPROVEMENTS (PRJ20551) PROJECT; VENICE HIGH SCHOOL POOL – POOL AND BATHHOUSE IMPROVEMENTS (PRJ1502N) PROJECT – FINAL ACCEPTANCE OF VARIOUS QUIMBY FUNDED PROJECTS

Darryl Ford, Senior Management Analyst I of the Planning, Maintenance and Construction Branch, presented Board Report No. 17-030 for acceptance of the work performed by Department staff and/or as-needed pre-qualified on-call vendors for the Barrington Recreation Center - Play Area Renovation Project; Mar Vista Recreation Center - Building Improvements Project; Mar Vista Recreation Center – Lighting Rehabilitation Project; Mar Vista Recreation Center – Outdoor Improvements Project; Oakwood Recreation Center – Building and Outdoor Improvements Project; Stoner Recreation Center – Building and Outdoor Improvements Project; Venice Beach – Outdoor Park Improvements Project; and the Venice High School Pool – Pool and Bathhouse Improvements Project.

17-031

NORTH WEDDINGTON PARK – DONATION OF A UNIVERSALLY ACCESSIBLE PLAYGROUND AND RESTROOMS FROM SHANE'S INSPIRATION (PRJ21106); ALLOCATION OF QUIMBY FEES; CATEGORICAL EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1(1),(14) AND CLASS 11(3),(6) OF THE CITY CEQA GUIDELINES REGARDING MINOR ALTERATIONS TO EXISTING FACILITIES AND THE REPLACEMENT OF MINOR STRUCTURES ACCESSORY TO EXISTING INSTITUTIONAL FACILITIES

Joel Alvarez, Senior Management Analyst I of the Planning, Maintenance and Construction Branch, presented Board Report No. 17-031 for approval of a proposed Gift Agreement with Shane's Inspiration for a donation to the Department valued at approximately \$1,100,000.00, consisting of the planning, design, purchase, and installation of a Universally Accessible Playground (UAP) and pre-fabricated Americans with Disabilities Act (ADA) compliant restrooms at North Weddington Park; acceptance of the donation subject to the completion and approval of a post-development inspection of the UAP and pre-fabricated ADA compliant restrooms by the Department's Planning, Maintenance and Construction (PMC) Branch; approval of the naming of the donated playground as "Rocket's Universe"; conceptual approval of the installation of Donor Recognition Signage in the form of a bronze plaque; authorization to issue a Right-of-Entry Permit to Shane's Inspiration and

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their contractors which stipulates the terms and conditions for the installation of the improvements, including ingress-egress for access and staging through North Weddington Park; authorization of the Department's Chief Accounting Employees to transfer \$225,000.00 in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the North Weddington Park Account No. 89460K-NP; approval of the allocation of \$225,000.00 in Quimby Fees from North Weddington Park Account No. 89460K-NP for the Project; and approval of the finding that the proposed Project is categorically exempt from the California Environmental Quality Act.

The Board and Department staff acknowledged Brad Thornton, Director of Project Development for Shane's Inspiration, and the family of John Taylor "Rocket" Williams, IV for their generous donation.

17-032

HAZARD PARK AND RECREATION CENTER – DONATION OF
COMPUTER EQUIPMENT FROM THE UNIVERSITY OF
SOUTHERN CALIFORNIA, KECK MEDICINE OF UNIVERSITY
OF SOUTHERN CALIFORNIA

Joel Alvarez, Senior Management Analyst I of the Partnership Division, presented Board Report No. 17-032 for acceptance of a donation from the University of Southern California (USC), Keck Medicine of USC, consisting of new computer equipment and software licenses valued at \$6,380.47 for Hazard Park and Recreation Center.

17-033

LINCOLN PARK RECREATION CENTER – POOL AND
BATHHOUSE REPLACEMENT (PRJ1504P) (W.O. #E1907715)
PROJECT – ESCROW AGREEMENT FOR SECURITY
DEPOSITS IN LIEU OF RETENTION

Cathie Santo Domingo, Superintendent of the Planning, Maintenance and Construction Branch, presented Board Report No. 17-033 for approval of a proposed Escrow Agreement for Security Deposits in Lieu of Retention between the Department and G2K Construction, Inc. for the Lincoln Park Recreation Center – Pool and Bathhouse Replacement Project.

17-034

ACCEPTANCE OF FLAT TOP PROPERTY DONATION: FINAL
AUTHORIZATION TO ACQUIRE PROPERTY FOR PARK
PURPOSES; CATEGORICAL EXEMPTION FROM THE
CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)
PURSUANT TO ARTICLE 19, SECTION 15325(F) (ACQUISITION
TO PRESERVE OPEN SPACE OR LANDS FOR PARK
PURPOSES) OF CALIFORNIA CEQA GUIDELINES

Cid Macaraeg, Senior Management Analyst II of the Planning, Maintenance and Construction Branch, presented Board Report No. 17-034 for adoption of a proposed Resolution authorizing the Department of Recreation and Parks (RAP) to request the assistance of the Department of General Services (GSD) and other City entities, per Charter Section 594(a) and (b), in accepting and obtaining fee title to approximately 36.37 acres of hill top property for the preservation of open space and the development of a passive use park identified as Flat Top Park; authorization of RAP's Chief Accounting Employee to use the Real Estate Leasing Account or an undetermined RAP funding

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account to pay for closing and title costs related to the Flat Top Park acquisition, establish the necessary funding accounts for the acquisition and maintenance of the Flat Top Park site, and accept and authorize the transfer of necessary monies to fund the acquisition and/or maintenance of Flat Top Park to the appropriate City Department accounts or escrow company in order to expeditiously complete the acquisition and maintenance of the Flat Top Park property; authorization to use an undetermined RAP account to be named "Flat Top Park" for maintenance costs or other related costs upon approval of the City Council Motion transferring funds in the amount of \$225,000.00 for the maintenance of Flat Top Park as recommended by the First Council District Office; authorization of RAP staff to coordinate acquisition activities with GSD and any other City Department needed to obtain the necessary funding approvals to expedite the purchase of the Flat Top Park property upon City Council's approval of the \$225,000.00 transfer to RAP for maintenance costs; grant final approval to accept the donation of the Flat Top Park property upon completion the acquisition due diligence and contingent upon the conditions, at no cost to RAP, that appropriate California Environmental Quality Act (CEQA) documentation will have been completed, all environmental assessments will have been completed and satisfied prior to close of escrow, GSD will have negotiated a purchase price that is consistent with their professional opinion of market value, and the clearance/resolution of all encumbrances and any Title issues prior to closing of escrow; grant authority to GSD and City Attorney's Office to review, negotiate, draft and finalize, and execute forthwith a Donation Agreement on behalf of the Board, if necessary to expedite acquisition of the proposed acquisition project, pending final review and approval by GSD Asset Management Division and upon completion and approval of all specified conditions; authorization of the Board President and Board Secretary to execute the Donation Agreement upon receipt of the necessary approvals; authorization of the Board Secretary to execute the escrow instructions and accept the grant deed for the subject property, as approved by the City Attorney, which shall be set apart and dedicated as park property in perpetuity; and approval of the finding that the project is categorically exempt from CEQA provisions.

The Board and Department staff discussed the appropriate signage which will be installed upon the closing of escrow to inform the general public that the Flat Top Park property is owned by the City and provided by RAP.

17-035

VETERANS' BARRINGTON PARK – VETERANS MEMORIAL
AND PARK BEAUTIFICATION (PRJ21091) PROJECT – FINAL
PLANS – ALLOCATION OF QUIMBY FEES

Darryl Ford, Senior Management Analyst I of the Planning, Maintenance and Construction Branch, presented Board Report No. 17-035 for approval of the final plans and specifications for the Veterans' Barrington Park – Veterans Memorial and Park Beautification Project (Project); approval of the recommendation that the City Council request that the City Attorney's Office draft an ordinance to amend Los Angeles Municipal Code (LAMC) Section 63.44 B.2(d)(vi) in order to authorize the designated fenced area consisting of approximately 0.75 acres in Veterans' Barrington Park as an off-leash dog exercise and training area; recommendation that the City Council approve the ordinance amending LAMC Section 63.44 B.2(d), as prepared by the City Attorney; authorization of the Department's Chief Accounting Employee to transfer \$200,000.00 in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the Barrington Recreation Center Account No. 89460K-BE; and approval of the allocation of \$200,000.00 in Quimby Fees from Barrington Recreation Center Account No. 89460K-BE for the Project.

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17-036

WESTWOOD PARK – NEW DOG PARK AND PARK IMPROVEMENTS (PRJ21050) PROJECT – ALLOCATION OF QUIMBY FEES – CATEGORICAL EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1(3), CLASS 4(3) AND CLASS 11(3) OF THE CITY CEQA GUIDELINES (MINOR ALTERATIONS OF EXISTING STREETS AND PEDESTRIAN TRAILS, TREE PLANTING AND LANDSCAPING AND PLACING OF MINOR STRUCTURES ACCESSORY TO EXISTING FACILITIES)

Darryl Ford, Senior Management Analyst I of the Planning, Maintenance and Construction Branch, presented Board Report No. 17-036 for approval of the final plans and specifications for the Westwood Park – New Dog Park and Park Improvements Project (Project); recommend that the City Council request that the City Attorney draft an ordinance amending Los Angeles Municipal Code (LAMC) Section 63.44 B.2(d) in order to authorize the designated fenced area consisting of approximately 0.69 acres in Westwood Park as an off-leash dog exercise and training area; recommend that the City Council approve the ordinance amending LAMC Section 63.44 B.2(d), as prepared by the City Attorney; authorization of the Department's Chief Accounting Employee to transfer \$1,317,895.00 in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the Westwood Park Account No. 89460K-WP, and reallocate \$157,826.15 in Quimby Fees currently allocated to the Westwood Park – Synthetic Turf Field Project to the Project; approval of the allocation of \$1,475,721.15 in Quimby Fees from Westwood Park Account No. 89460K-WP for the Project; and approval of the finding that the proposed project is categorically exempt from CEQA.

17-037

RANCHO CIENEGA SPORTS COMPLEX (PHASE 1 – PRJ20308)
(W.O. #E1907694) BID – FINAL PLANS AND SPECIFICATIONS

Cathie Santo Domingo, Superintendent of the Planning, Maintenance and Construction Branch, presented Board Report No. 17-037 for approval of the final plans and specifications for the Rancho Cienega Sports Complex (Phase 1) Project; approval of the reduction in the value of work required by the specifications to be performed by the Prime Contractor from 50% to 20% of the base bid price; approval of the date to be advertised for receipt of bids as April 6, 2017 at 3:00 p.m. in the Board Office; and approval of the solicitation of construction bids by the Department of Recreation and Parks through the use of the Department of Public Works, Bureau of Engineering's Pre-Qualified Contractor List.

The Summary of Board Report No. 17-037 was corrected on Page 6 to accurately reflect the minimum participation level required to be performed by the Prime Contractor as follows:

It has been the policy of this Board to require that the prime contractor on construction projects perform a minimum of fifty percent (50%) of the work for the project, as measured by the base bid price. The purpose of the minimum participation level is largely to avoid contractors that serve merely as brokers and would therefore not have significant ability or expertise to keep projects on schedule and properly manage the construction and the work site. However, this project has a great deal of specialty work and therefore, the ~~twenty percent (20%)~~ fifty percent (50%) minimum participation level may exclude competent

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general contractors from being able to meet the requirement. It is therefore proposed that the minimum prime participation level be reduced to twenty percent (20%) which should still achieve the goal of avoiding brokers as prime contractors, and at the same time not exclude competent general contractors. This should help attract a broader range of prime contractors, thus creating a more inviting and competitive bidding environment for this project.

Commissioner Sanford requested that Department staff report back to Facility Repair and Maintenance Task Force Meeting to discuss the tree species and parking lot design before any trees are planted at the Project site.

17-038

**RUNYON CANYON PARK EXPANSION – FINAL
AUTHORIZATION TO ACQUIRE PROPERTY AT 2450 SOLAR
DRIVE; CATEGORICAL EXEMPTION FROM THE CALIFORNIA
ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO
ARTICLE III, SECTION 1, CLASS 16 (TRANSFERS OF
OWNERSHIP OF LAND IN ORDER TO CREATE PARKS) OF
THE CITY CEQA GUIDELINES**

Cid Macaraeg, Senior Management Analyst II of the Planning, Maintenance and Construction Branch, presented Board Report No. 17-038 to authorize the acquisition of real property located at 2450 Solar Drive, identified as Los Angeles County Assessor's Parcel Number (APN) 5571-026-007 totaling 3.81 acres and a portion of a second parcel identified as APN 5571-025-042 totaling 0.95 acres, for the purchase price recommended by the Department of General Services (GSD) that is consistent with their professional opinion of market value, including escrow fees and title insurance fees; adoption of a proposed Resolution authorizing the Department of Recreation and Parks (RAP) staff to request the assistance of GSD and other City entities, per Charter Section 594(a) and (b), in obtaining fee title to APN 5571-026-007 and easement over APN 5571-025-042, which will be converted to fee ownership in the future; authorization of RAP's Chief Financial Officer to process or instruct/request GSD and any other appropriate City Department to expedite the processing of a demand to the City Controller's Office for the acquisition of both subject parcels (Acquisition) in the estimated amount of \$6,303,000.00, payable to the designated title/escrow company from various funding sources including Proposition K (Prop K); State Parks, Stateside Land and Water Conservation Funds Grant (LWCF); California Natural Resources, Environmental Enhancement and Mitigation Program (EEMP), a Public Works Trust Fund Loan subject to approval by City Council, and/or the Runyon Canyon Acquisition Account funds or other RAP accounts designated for the Acquisition; authorization of RAP staff to work with the Department of Public Works Accounting staff to process a demand for the transfer of up to \$2,500,000.00 in Prop K Specified Funds to the appropriate escrow account designated by GSD for the Acquisition; authorization of RAP's Chief Financial Officer to receive, set up, and appropriate up to \$1,500,000.00 into the Runyon Canyon Acquisition Account (Fund 205, Department 88, Account TBD) from a Public Works Trust Fund Loan to cash flow the Acquisition; approval of the use of up to \$1,800,000.00 from the Runyon Canyon Acquisition Account funds to cash flow the Acquisition to be reimbursed by Prop K Interest and Inflation funds; approval of the use of up to \$10,000.00 from the Runyon Canyon Acquisition Account funds to cash flow the Acquisition for the amount of funds withheld by the State to be reimbursed by the \$500,000.00 EEMP grant at a later time; approval of the use of funds not to exceed \$3,000.00 from the Real Estate Account (Fund No. 302, Department No. 88, Account No.

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6030) to pay for the City's share of the closing costs for the Acquisition; grant authority to GSD's General Manager and City Attorney's Office to review, negotiate, draft and finalize, and execute forthwith a Purchase and Sale Agreement (PSA) between the City of Los Angeles/RAP and the Trust for Public Land (TPL) and all related documents, if necessary to expedite the Acquisition, pending final approval by GSD Asset Management Division and upon completion and approval of all conditions specified in the Summary of Report No. 17-038; authorization of the Board President and Secretary to execute the PSA and all related documents, upon receipt of the necessary approvals; approval of the Assignment and Assumption of Grant of Public Use Easement Which May Convert to Fee Ownership between the City/RAP and TPL which allows for the public recreational use of a portion of the parcel identified as APN 5571-025-042 with the option to convert to fee ownership in the Public Use Easement; direction to RAP staff to work with the appropriate City Departments to complete such lot line adjustment, Certificate of Compliance, or other similar process to convert the Trail Easement into fee ownership by the City; approval of the finding that the Project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 16 of the City CEQA Guidelines; authorization of RAP's Chief Accounting Employee to establish the necessary accounts to acquire the Project site, and to accept and/or authorize transfer of the necessary monies to fund the Acquisition to the appropriate City Department accounts or escrow company account; authorization of the Board President and Board Secretary and/or General Manager to execute the escrow instructions, accept the Assignment and Assumption of Grant of Public Use Easement Which May Convert to Fee Ownership, accept the Grant Deed for the subject property, execute the Memorandum of Unrecorded Grant Agreement with California Natural Resources Agency, execute the Memorandum of Unrecorded Grant Agreement with the Los Angeles County Regional Park and Open Space District, and execute the Assignment and Assumption of Grant Agreement as approved by the City Attorney, which shall be set apart and dedicate the properties as park property in perpetuity.

The Board and Department staff discussed the terms of the interest-free Public Works Trust Fund Loan, the anticipated timing of the lot line adjustment to convert the Trail Easement into fee ownership by the City, and the parcels surrounding the Acquisition site which are part of a conservation easement that benefit the Mountains Recreation and Conservation Authority.

BOARD REPORT PUBLIC COMMENT

Public comments were invited for the Board Reports; however, no requests for public comment were submitted.

President Patsouras requested a Motion to approve the Board Reports as presented, and Board Report Nos. 17-024 and 17-037 as corrected. Commissioner Sanford moved that the Board Reports be approved, and that the Resolutions recommended in the Reports be thereby approved. Commissioner Culpepper seconded the Motion. There being no objections, the Motion was unanimously approved.

COMMISSION TASK FORCE UPDATES

- Commission Task Force on Concessions Report (Commissioners Patsouras and Diaz)

President Patsouras reported on the Concessions Task Force Meeting held on February 15, 2017 prior to the Board Meeting, in which the Task Force discussed the Citywide Pedal Boat Operation Request for Proposals (RFP) for which the proposals are due by March 8, 2017. Two

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proposals received for the Golf Youth Instructor at Tregnan Golf Academy RFP are currently under review by Department staff. Department staff is developing an RFP for the Griffith Park and Lake Balboa bicycle rental concessions, and an RFP for food and beverage concessions at nine golf courses. Department staff is also conducting an assessment of the physical conditions of various concessions and snack shops, and exploring various options to package the RFP to solicit better responses from potential proposers.

- Commission Task Force on Facility Repair and Maintenance (Commissioners Sanford and Alvarez)

Commissioner Sanford reported on the Facility Repair and Maintenance Task Force Meeting held on February 15, 2017 prior to the Board Meeting, in which the Task Force discussed the 2017 Summer Concert Series hosted by the Levitt Pavilion Los Angeles at MacArthur Park, the Via Dolce Park Development project, and the Clearwater Program that may impact the parks and golf courses within the Fifteenth Council District.

GENERAL MANAGER'S DEPARTMENT REPORT AND UPDATES

- The Various Communications Report was noted and filed.
- Anthony-Paul Diaz, Executive Officer and Chief of Staff, reported on Department activities, facilities, and upcoming events. The Central Recreation Center Playground Re-Opening Ceremony was re-scheduled to February 15, 2017, and the Jacaranda Park Groundbreaking Ceremony was re-scheduled to February 16, 2017. The annual Air Raid at Fort MacArthur Military Museum is scheduled on February 25, 2017. An Inaugural Flag Raising Ceremony is scheduled on February 28, 2017 at the Los Angeles Sister Cities Plaza in San Pedro. The 2nd Annual Wattles Mansion Designer Showcase is scheduled on March 23, 2017 through April 16, 2017 at Wattles Mansion. Tommy Hilfiger, in collaboration with Gigi Hadid, launched the TommyLand Fashion Show on February 22, 2017 along the Venice Beach Boardwalk. The Greek Theatre won the Pollstar 2016 Award as the "Best Small Outdoor Venue".

PUBLIC COMMENTS

Public comments on matters within the Board's jurisdiction were invited. Two requests were submitted for public comment, and such comments were made to the Board.

COMMISSION BUSINESS

There were no comments or requests from the Commissioners on matters not listed on the Agenda.

NEXT MEETING

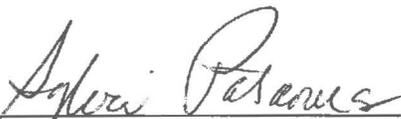
The next scheduled Regular Meeting of the Board of Recreation and Park Commissioners was scheduled to be held on Wednesday, March 1, 2017, 9:30 a.m., at EXPO Center Comrie Hall, 3980 South Bill Robertson Lane, Los Angeles, CA 90037.

February 15, 2017

ADJOURNMENT

There being no further business to come before the Board, President Patsouras adjourned the Meeting at 10:35 a.m. in memory of Richard A. Godino, Retired Aquatics Director.

ATTEST



PRESIDENT



BOARD SECRETARY