

REGULAR MEETING MINUTES

BOARD OF RECREATION AND PARK COMMISSIONERS OF THE CITY OF LOS ANGELES

Wednesday, March 15, 2017

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the Regular Meeting at Balboa Sports Complex Gymnasium at 9:30 a.m. Present were President Patsaouras, Vice President Lynn Alvarez, Commissioner Pilar Diaz and Commissioner Misty Sanford. Also present were Michael A. Shull, General Manager, and Deputy City Attorney IV Mike Dundas.

The following Department staff members were present:

Anthony-Paul Diaz, Executive Officer and Chief of Staff
Vicki Israel, Recreation Services Branch
Cathie Santo Domingo, Superintendent of Planning, Maintenance and Construction Branch
Eleanor Chang, Departmental Chief Accountant IV, Finance and Administrative Services Division

CALL TO ORDER AND SPECIAL PRESENTATIONS

Charles Singer, Superintendent of the Valley Region, introduced Department staff and provided background and programming information regarding Balboa Sports Complex.

APPROVAL OF MINUTES

Commissioner Alvarez moved that the Board approve the Minutes of the March 1, 2017 Meeting, which was seconded by Commissioner Diaz. There being no objections, the Motion was unanimously approved.

NEIGHBORHOOD COUNCIL COMMENTS

There were no comments from the Neighborhood Council Representatives relative to the Agenda Items being considered.

BOARD REPORTS

17-065

CABRILLO MARINE AQUARIUM – RENOVATION AND EXPANSION (PRJ21119) PROJECT; ALLOCATION OF QUIMBY FEES

Meghan Luera, Management Assistant of the Planning, Maintenance and Construction Branch, presented Board Report No. 17-065 for approval the scope of the Cabrillo Marine Aquarium – Renovation and Expansion Project; and authorization of the Department's Chief Accounting Employee to reallocate \$200,000.00 in Quimby Fees, currently allocated to the Cabrillo Marine Aquarium – Building Renovations Project, to the Cabrillo Marine Aquarium – Renovation and Expansion Project.

March 15, 2017

17-066

EL SERENO RECREATION CENTER – CLUB HOUSE
DEMOLITION (PRJ90001) PROJECT – ALLOCATION OF QUIMBY
FEES – MODIFICATION OF SCOPE OF WORK

Meghan Luera, Management Assistant of the Planning, Maintenance and Construction Branch, presented Board Report No.17-066 for approval of the modified scope of work for the El Sereno Recreation Center – Club House Building Improvements Project, and to change the name of the project to the El Sereno Recreation Center – Club House Demolition (PRJ90001) Project (Project); authorization of the Department's Chief Accounting Employee to transfer \$225,000.00 in Quimby Fees from Quimby Account No 89460K-00 to El Sereno Recreation Center Account No 89460K-EG; and approval of the allocation of \$225,000.00 in Quimby Fees from El Sereno Recreation Center Account No 89460K-EG for the Project.

The Board and Department staff discussed the current status and revised name of the Project, and the proposed modifications to the initial Project scope to incorporate the demolition and replacement of the Club House building instead of renovating the existing historic Club House building.

17-067

109TH STREET RECREATION CENTER – POOL AND
BATHHOUSE REPLACEMENT (PRJ1501P) (W.O. #E1906464)
PROJECT – FINAL ACCEPTANCE

Cathie Santo Domingo, Superintendent of Planning, Maintenance and Construction Branch, presented Board Report No. 17-067 for acceptance of the work performed by Simgel Co., Inc. under Contract No. 3462 for the 109th Street Recreation Center – Pool and Bathhouse Replacement Project (Project); and authorization of the Department's Chief Accounting Employee to release all retention monies held under Contract No. 3462 after deducting for any remaining Stop Payment Notices and/or penalties, if any, to Simgel Co., Inc. upon acceptance by the Board.

President Patsaouras discussed that a substantial amount of Change Orders were issued for the Project that totaled to \$1.3 million over the initial contract award amount of \$3.9 million, some of which were due to unforeseen circumstances, and noted that excessive amounts of Change Orders should be avoided in future projects.

17-068

SEPULVEDA BASIN RECREATION AREA – MARK TAPER
INTERGENERATIONAL CENTER – APPROVAL OF PROPOSED
CHILDCARE FACILITY EXPANSION PROJECT; CATEGORICAL
EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL
QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1,
CLASS 3(17) (PROJECTS INVOLVING LEASS THAN 15,000
SQUARE FEE OF INSTITUTIONAL FLOOR SPACE NOT ON A
HILLSIDE, OR IN A MAPPED AREA OF SEVERE GEOLOGICAL
HAZARD, OR IN A PALENTOLOGICAL, HISTORICAL,
ARCHEOLOGICAL OR SEISMIC STUDY AREA) AND CLASS 14
(MINOR ADDITIONS TO EXISTING SCHOOLS) OF CITY CEQA
GUIDELINES

March 15, 2017

Cid Macaraeg, Senior Management Analyst II of Planning, Maintenance and Construction Branch, presented Board Report No. 17-068 for approval of ONEgeneration's (ONE) proposed Childcare Facility Expansion Project (Project) on a portion of the Sepulveda Basin Recreation Area, currently under lease from the United States Army Corps of Engineers (USACE) and sub-leased to ONE in accordance with Article 9 of the Lease Agreement; and approval of finding that granting approval of the proposed Project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 3(17) and Class 14 of the City CEQA guidelines.

The Board and Department staff discussed the displacement of parking spaces at the Project site, ample parking that will remain near the Project site, public access to other recreation areas within the Sepulveda Basin Recreation Area, and the property owned by the USACE that is leased to the Department and sub-leased to ONE for the operation of the Mark Taper Intergenerational Center.

17-069

GRIFFITH OBSERVATORY – DONATION FROM FRIENDS OF THE OBSERVATORY TO SUPPORT THE GRIFFITH OBSERVATORY SCHOOL PROGRAM IN SCHOOL YEAR 2016-2017

Dr. Edwin C. Krupp, Director of Griffith Observatory, presented Board Report No. 17-069 for acceptance of a donation valued at \$175,000.00 from the Friends Of The Observatory (FOTO) to support the Griffith Observatory School Program during the 2016-17 school year; and direction to the Department's Chief Accounting Employee to deposit the funds in the existing special account in Fund 302, Department 89, Account 89843M (Observatory School Program) upon receipt of the funds from FOTO. The Board expressed gratitude for FOTO's donation granted by Burberry.

17-070

LINCOLN PARK RECREATION CENTER – ACCEPTANCE OF DONATION FROM UNIVERSITY OF CALIFORNIA (UCLA) VOLUNTEER CENTER

Sophia Pina-Cortez, Superintendent of the Metro Region, presented Board Report No. 17-070 for acceptance of a donation of materials valued at approximately \$2,767.00 from the UCLA Volunteer Center, in addition to approximately 1,200 volunteer hours, for an improvement project undertaken at Lincoln Park Recreation Center. The Board and Department staff discussed that the UCLA Volunteer Center made the decision to select Lincoln Park Recreation Center as the improvement project site.

17-071

MACARTHUR PARK – MEMORANDUM OF UNDERSTANDING WITH YOUTH POLICY INSTITUTE TO IMPLEMENT AN EVIDENCE-BASED BYRNE CRIMINAL JUSTICE INNOVATION PLANNING AND IMPLEMENTATION GRANT PROJECT WITHIN THE LOS ANGELES PROMISE ZONE

Joel Alvarez, Senior Management Analyst II of the Partnership Division, presented Board Report No. 17-071 for retroactive approval of a Memorandum of Understanding (MOU) between the Department and Youth Policy Institute (YPI) for a proposed three-year project period, from October 1, 2017 to

March 15, 2017

September 30, 2020, to be implemented in Years Two and Three of the MOU project period through supplemental grant funding provided to the Department by YPI for youth programs and services at MacArthur Park, after the Year One planning phase is completed; retroactive authorization of the Department's General Manager to execute the MOU; and authorization of the Department's Chief Accounting Employee to establish the necessary account and/or to appropriate funding received within Recreational Program Grant Fund 205 to accept the YPI funds through the proposed MOU.

The Board and Department staff discussed YPI's urgency to have the Department execute the MOU prior to Board approval, the pending financial commitment amounts to be incorporated into the MOU once programming costs are determined at a later date, and the MOU terms which specify the Department's commitments during the life of the Bryne Criminal Justice Innovation grant. The Board requested that Department staff bring the MOU back to the Board with finalized terms. Commissioner Alvarez disclosed that although her work is unrelated to the subject project or any other project being considered during the current Board Meeting, she works with and advises foundations and philanthropic organizations that provide grants to non-profit organizations.

17-072

TRANSFER OF APPROPRIATIONS WITHIN FUND 302 IN THE
DEPARTMENT OF RECREATION AND PARKS FOR
BUDGETARY ADJUSTMENTS

Charles Wilkie, Senior Management Analyst I of the Finance and Administrative Services Division, presented Board Report No. 17-072 for authorization to transfer appropriations within Recreation and Parks Fund 302 from Fund 302/88, Account 1010 – Salaries, General in the amount of \$3,200,000.00 to the following Accounts:

Fund 302/88, Account 1070 – Salaries, As Needed	\$2,150,000.00
Fund 302/88, Account 1100 – Salaries, Hiring Hall	\$ 200,000.00
Fund 302/88, Account 1120 – Fringe Benefits, Hiring Hall	\$ 150,000.00
Fund 302/88, Account 3040 – Contractual Services	\$ 500,000.00
Fund 302/88, Account 8620 – Children's Play Equipment	<u>\$ 200,000.00</u>
Total:	\$3,200,000.00

The Board and Department staff discussed the appropriation amounts needed to cover bus rental costs and children's play equipment maintenance costs for the remainder of Fiscal Year 2016-17.

17-073

GAFFEY STREET POOL – POOL AND NEW BATHHOUSE
RESTORATION (PRJ20726) (W.O. #E1907453F) PROJECT –
ACCEPTANCE OF STOP PAYMENT NOTICE AND RELEASE OF
STOP PAYMENT NOTICE ON CONSTRUCTION CONTRACT
NO. 3514 WITH AWI BUILDERS, INC.

Cathie Santo Domingo, Superintendent of the Planning, Maintenance and Construction Branch, presented Board Report No. 17-073 for acceptance of the Stop Payment Notice filed by Foundation Building Materials, LLC. to withhold \$5,456.34 on Construction Contract No. 3514 with AWI Builders, Inc. for the Gaffey Pool – Pool and New Bathhouse Restoration Project (Project) plus an additional sum equal to 25% to defray the costs of litigation in the event of court action; and direction

March 15, 2017

to the Department's Chief Accounting Employee to release \$5,456.34 of the amount withheld on Construction Contract No. 3514 for the Project in accordance with the Release of Stop Payment Notice dated February 24, 2017 filed by Foundation Building Materials, LLC.

17-074

CHATSWORTH PARK SOUTH – REHABILITATION PROJECT
(PRJ20361) (W.O. #E170331F) – RELEASE OF STOP PAYMENT
NOTICE ON CONSTRUCTION CONTRACT NO. 3528 WITH
AMERICAN INTEGRATED SERVICES, INC.

Cathie Santo Domingo, Superintendent of the Planning, Maintenance and Construction Branch, presented Board Report No. 17-074 for direction to the Department's Chief Accounting Employee to release \$3,647.14 of the amount withheld on Construction Contract No. 3528 with American Integrated Services, Inc., in accordance with the Request for Release of Stop Notice dated February 16, 2017 from Robertson's, for the Chatsworth Park South – Rehabilitation Project.

17-075

WHITSETT FIELDS PARK – SYNTHETIC TURF
IMPROVEMENTS (PRJ20757) (W.O. #E170150F) PROJECT –
RELEASE OF STOP PAYMENT NOTICE ON CONSTRUCTION
CONTRACT NO. 3542 WITH HORIZONS CONSTRUCTION CO.,
INT'L, INC.

Cathie Santo Domingo, Superintendent of the Planning, Maintenance and Construction Branch, presented Board Report No. 17-075 to direct the Department's Chief Accounting Employee to release \$19,215.00 of the amount withheld on Construction Contract No. 3542 with Horizons Construction Co. Int'l, Inc., in accordance with the Request for Release of Stop Notice dated February 23, 2017 from Henrik A. Trucking, Inc. for the Whitsett Fields Park – Synthetic Turf Improvements Project.

17-076

CONSIDERATION OF DRAFT ORDINANCE THAT WOULD
AMEND LOS ANGELES MUNICIPAL CODE SECTION 63.44 IN
ORDER TO PROTECT THE CIVIL RIGHTS OF TRANSGENDER
PERSONS

Anthony-Paul Diaz, Executive Officer and Chief of Staff, presented Board Report No. 17-076 for the Board's review of the draft ordinance prepared by the City Attorney's Office to amend Subsection F of Los Angeles Municipal Code (LAMC) Section 63.44 that would allow transgender persons the right to use any bathroom including a gender-segregated multi-occupancy bathroom, locker room, changing or dressing area in park facilities, consistent of their gender identity regardless of the transgender persons' assigned sex. The draft ordinance also contains an urgency clause whereby, upon adoption, the City Council would declare the ordinance to be necessary in order for the City of Los Angeles to protect the civil rights of transgender persons. Pursuant to Council Rule 38, the Board shall review the draft ordinance to present any comments directly to City Council at such time the matter is considered.

Board Report No. 17-076 was corrected to include the reference of Civil Rights in the Title:

March 15, 2017

CONSIDERATION OF DRAFT ORDINANCE THAT WOULD AMEND LOS ANGELES MUNICIPAL CODE SECTION 63.44 IN ORDER TO PROTECT THE CIVIL RIGHTS OF TRANSGENDER PERSONS

Board Report No. 17-076 was also amended to delete Recommendation No. 2 on Page 1, and the last paragraph of the Summary on Page 2, as follows:

RECOMMENDATION

~~2. Consider requesting that the City Council, when it meets to consider the draft ordinance, add language to mitigate the fiscal impact of the draft ordinance on the Department of Recreation and Parks (RAP) should the Council adopt the draft ordinance.~~

SUMMARY

~~It is noted that Civil Code Section 51 specifies no construction, alteration, repair, structural or otherwise, or modification of any sort whatsoever, beyond what is otherwise required by other provisions of law, to any new or existing establishment, facility, building, improvement, or any other structure, was contemplated or intended to be required by Civil Code Section 51. Staff recommends the Board consider requesting the Council to incorporate such language into the draft ordinance for the purpose of ensuring the draft ordinance, if adopted by Council, can be implemented without significant monetary cost to RAP.~~

The Board and Department staff discussed Assembly Bill (AB) 1732 which mandates government agencies to identify all single-user toilet facilities, anticipated costs associated with replacing or installing uniform signage upon adoption of the draft ordinance, development of Departmental inventory of single-user toilet facilities to comply with AB 1732, formulation of a Departmental staff training plan, and staff training sessions conducted and scheduled for Recreation Services Branch.

17-077

LAFAYETTE PARK – PROPOSED ARTS AND RECREATION CENTER – LEASE AGREEMENT WITH HOLA COMMUNITY PARTNERS FOR THE CONSTRUCTION AND OPERATION OF AN ARTS AND RECREATION CENTER, FINAL CONSTRUCTION PLANS AND CATEGORICAL EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO SECTION 15332 OF THE STATE CEQA GUIDELINES [URBAN IN-FILL]

Board Report No. 17-077 was corrected as follows:

The Board Report Title was corrected to strike out the reference to Heart of Los Angeles:

LAFAYETTE PARK – PROPOSED HEART OF LOS ANGELES ARTS AND RECREATION CENTER – LEASE AGREEMENT WITH HOLA COMMUNITY PARTNERS FOR THE CONSTRUCTION AND OPERATION OF AN ARTS AND RECREATION CENTER, FINAL CONSTRUCTION PLANS AND CATEGORICAL EXEMPTION FROM THE CALIFORNIA

March 15, 2017

ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO SECTION 15332 OF THE STATE CEQA GUIDELINES [URBAN IN-FILL]

Recommendation No. 1 was corrected to strike out the reference to the HOLA Arts and Recreation Center:

1. Approve a proposed Lease Agreement (Lease), herein included as Attachment 1, between the City of Los Angeles and the HOLA Community Partners (HOLA-CP) for the construction and operation of a Proposed Arts and Recreation Center at Lafayette Park ~~to be called the "HOLA Arts and Recreation Center"~~, subject to the approval of the Mayor, City Council, and City Attorney as to form;

Recommendation No. 4 was corrected to include the execution of the proposed Consent to Leasehold Deed of Trust and Modification of Lease:

4. Authorize the Board President and Secretary to execute the proposed Lease Agreement and Consent to Leasehold Deed of Trust and Modification of Lease upon receipt of the necessary approvals;

Recommendation No. 6 was corrected to include the reference to the proposed Arts and Recreation Center:

6. Approve the final construction plans of the proposed Arts and Recreation Center as described in the Summary of the Report;

Recommendation No. 7 was corrected to accurately reflect Exhibit E:

7. Upon approval of the construction plans, issue a temporary Right-of-Entry Permit to HOLA-CP and/or HOLA-Youth for the proposed construction area depicted in Exhibit H E to allow for the construction of the proposed Arts and Recreation Center Project (Project);

Recommendation No. 9 was corrected to accurately reflect the Notice of Exemption (NOE) to be prepared and filed as follows:

9. Adopt the Notice of ~~Determination~~ Exemption (NOE) to be prepared and filed by the Department of City Planning as the CEQA documentation for the Project.

Cid Macaraeg, Senior Management Analyst II of the Planning, Maintenance and Construction Branch, presented Board Report for approval of the proposed Lease Agreement (Lease), between the City of Los Angeles and the Heart of Los Angeles Community Partners (HOLA-CP) for the construction and operation of a Proposed Arts and Recreation Center at Lafayette Park, subject to the approval of the Mayor, City Council, and City Attorney as to form; approval of a proposed Consent to Leasehold Deed of Trust and Modification of Lease (Lender Consent) between the City of Los Angeles, HOLA-CP, and New Markets Community Capital XXI, LLC in order to obtain financing secured by HOLA-CP's leasehold interest in the proposed project site under the New Markets Tax Credit (NMTTC) program, subject to the approval of the Mayor, City Council, and City Attorney as to form; request that the City Council consent to HOLA-CP entering into a proposed

March 15, 2017

Sub-Lease Agreement with Heart of Los Angeles Youth, Inc. (HOLA-Youth) pursuant to Section 17.1 of the proposed Lease Agreement to effectuate the subletting of the improvements described in Section 11.1 of the proposed Lease Agreement in order to allow HOLA-CP to obtain NMTC financing under Internal Revenue Code Section 45; approval of the final plans of the proposed Arts and Recreation Center; issuance of a temporary Right-of-Entry Permit to HOLA-CP and/or HOLA-Youth for the proposed construction area depicted in Exhibit E to allow for the construction of the proposed Arts and Recreation Center Project (Project) upon approval the construction plans; adoption of the California Environmental Quality Act (CEQA) exemption determination previously made by the City Planning Department for the Project; approval of the Board's independent finding that the Project is categorically exempt from the provisions of CEQA pursuant to Section 15332 of the State CEQA Guidelines; and adoption of the Notice of Exemption (NOE) to be prepared and filed by the City Planning Department as the CEQA documentation for the Project.

The Board and Department staff discussed the proposed Project site, the capital campaign donations to be used to repay the Bridge loan funds, financing requirements for the New Markets Tax Credit (NMTC) program, and the services and programs provided to the surrounding community by Heart of Los Angeles. The Board expressed concerns regarding the construction of a building in the limited open space within Lafayette Park, community input gathered by the Department, and using the Urban In-Fill CEQA exemption intended for projects consisting of five acres or less. Anthony Brown, Executive Director of Heart of Los Angeles, discussed the community engagement process that involved the participation of various stakeholders including the Regional and Local Neighborhood Oversight Committees, Neighborhood Councils, community members, parents of HOLA program participants, non-profit organizations, youth centers, and City Department representatives. Neil Drucker, Program Manager of the Department of Public Works Bureau of Engineering, further discussed the community engagement process required for the Proposition K Program competitive grant program which includes the involvement of Regional and Local Neighborhood Oversight Committees.

The Board and Department staff also discussed the City Planning Department's CEQA findings for the proposed Project, using the Urban In-Fill CEQA exemption for the Project that may impact other areas of Lafayette Park, the proposed elimination of open space, the replacement of existing palm trees with mature canopy trees, HOLA's challenges with finding open spaces within the surrounding area to accommodate their programming needs, the Department's efforts in searching for open space opportunities around the Koreatown community, environmental impact studies conducted by the City Planning Department based on the Project site acreage, relocation options for the existing picnic area situated in the Project site, and potential implications by postponing Board action.

The Board requested that a Special Meeting be scheduled at Lafayette Park to tour the Project site and continue the consideration of Board Report No. 17-077.

BOARD REPORT PUBLIC COMMENT

Public comments were invited for the Board Reports; however, no requests for public comment were submitted.

President Patsouras requested a Motion to approve the Board Reports as presented and Board Report No. 17-076 as corrected, with the exception of Board Report No. 17-077 which was continued for consideration at a later date. Commissioner Sanford moved that the Board Reports be approved, and that the Resolutions recommended in the Reports be thereby approved.

March 15, 2017

Commissioner Diaz seconded the Motion. There being no objections, the Motion was unanimously approved.

COMMISSION TASK FORCE UPDATES

- Commission Task Force on Concessions Report (Commissioners Patsouras and Diaz)

There was no report for the Commission Task Force on Concessions.

- Commission Task Force on Facility Repair and Maintenance (Commissioners Sanford and Alvarez)

There was no report for the Commission Task Force on Facility Repair and Maintenance.

GENERAL MANAGER'S DEPARTMENT REPORT AND UPDATES

- Verbal Report on Aquatics Division Policy Regarding Swim Instruction

Patricia Delgado, Principal Recreation Supervisor of Aquatics Division, provided an overview of the Citywide Learn to Swim Program and the private, semi-private, and group lessons offered at Department-operated pools. Group lessons and parent-child lessons are taught by lifeguards from the pool deck, while the private and semi-private lessons are taught within the water. Group lesson instruction from the deck has the advantage of a greater instructor-to-student ratio, and allows the lifeguard to safely provide instruction to a larger group while having an advantage point to identify necessary corrections among the participants. The success rate for group lesson instruction that move from Level 1 to Level 2 is approximately 90 percent. A reduction in the instructor-to-student ratio by providing group lesson instruction within the water will significantly increase staffing costs. The City of Los Angeles does not have a swim lesson instructor classification such as other municipalities. The Department offers multiple aquatic activities at its pool facilities; therefore, most pool facilities are not fully dedicated to swim instruction during scheduled hours of operation. Lifeguards that teach the lessons are also responsible for evacuating patrons from the water and responding to aquatic emergencies; therefore, swim instruction from the deck allows for a quicker response time for emergency response. Additional life-saving staff would have to be stationed on the pool deck during swim instruction within the water, which would result in additional operational costs and increased swim lesson fees to be paid by pool patrons. The Board and Department staff discussed the measurement of participant success through progressive levels of swim instruction, dedicated swim lesson instructor classifications in other municipalities, the private lesson fees that cover staffing costs associated with having the lifeguard providing swim instruction within the water, and the class participants that return to successfully complete other levels.

- Verbal Report on Golf Division Strategic Plan and Operations Update

Laura Bauernfeind, Golf Manager, provided an overview of the Department's efforts to implement the recommendations included in the Golf Division Strategic Plan, which was developed by Global Golf Advisors (GGA) and presented to the Board on December 9, 2015. The Board of Referred Powers approved the Department's recommendations to release a Request for Proposals (RFP) for a New Golf Management and Reservation System, which was released to the public on March 1, 2017. In reference to the Pace-of-Play recommendations, tee

March 15, 2017

intervals were increased from six-minute intervals to eight-minute intervals in May 2016, which garnered overwhelming positive response from golfers. Increased marshaling and tee checkers are being considered and implemented as budgeting allows. Department staff and the Golf Advisory Committee have been discussing pace-friendly pin placements, including the potential removal of black tees on weekends to encourage pace-of-play. The non-resident fee premium was eliminated on May 1, 2016 to increase non-resident play on City golf courses, which also garnered overwhelming positive response from golfers. Half cart pricing and increased cart rates were implemented on May 1, 2016. Beginning August 1, 2017, the Department will begin self-operation of the Griffith Park driving range and pro shop. The pro shop model at Griffith Park will subsequently be replicated at Rancho Park, Hansen Dam and Woodley Lakes golf courses. Since all food and beverage concessions are currently under month-to-month agreements, Department staff is working on developing an RFP for all golf food and beverage concessions to be released during the summer of 2017, and assessing the capital improvement needs of all food and beverage facilities. Department staff will be working with the Golf Advisory Committee to identify and prioritize capital improvement needs at each respective facility. The Golf Division is also working with the Department's Film Office to establish Golf facilities as Special Filming Facilities to generate additional revenue, which will be presented for the Board's consideration during the summer season of 2017. Golf Division staff is encouraged to attend both operation and maintenance golf-related educational opportunities, including seminars and training sessions offered by golf associations. In reference to capital improvements, the expansion and resurfacing the Roosevelt parking lot is currently under construction, which will also provide parking for the Greek Theatre. Americans with Disabilities (ADA) improvements to the Roosevelt Golf Course Café and restrooms will begin during the spring season of 2017. The ball containment and improvement of the landing area at the Woodley Lakes driving range, including renovations of the grass tee line, will begin by early April 2017. Work on the new irrigation system at the Roosevelt Golf Course will begin during the fall season of 2017, which is being partially covered by the Los Angeles Department of Water and Power Grant with the State Water Regional Control Board. The Golf Division stopped operating Holmby Park Pony Golf Course as of July 1, 2016, which became the responsibility of the Department's Park Services and Maintenance Divisions. The Golf Division is increasing the number of classes offered at Tregnan Golf Academy to reach out to more youth and generate more revenue, and will actively seek grants, donations, and sponsorship funding for large capital improvement projects and junior golf programs. Department staff is in the process of evaluating the proposals submitted in response to the RFP for Director of Instruction at Tregnan Golf Academy. Golf Manager Bauernfeind also reported on various upcoming Golf events. The Board and Department staff discussed the current operation of Holmby Park Pony Golf Course, the development of an RFP for golf food and beverage concessions that would allow a responder to bid on multiple concession operations at the various City golf courses, the self-operation plan of the Griffith Park driving range and pro shop, and the anticipated timelines to be discussed at the next Concessions Task Force Meeting.

- Verbal Report on National Recreation and Parks Association (NRPA) Innovation Lab – Homelessness Conference and Department Responsibilities

Jimmy Kim, Emergency Management Coordinator II, provided an overview of the NRPA Innovation Lab – Homelessness Conference held on January 25 – 27, 2017 in Los Angeles, and the Department's responsibilities in relation to the City's Comprehensive Homeless Strategy (CHS). The Department was assigned to work on CHS No. 6F to expand public access to

March 15, 2017

restroom facilities; however, the Department is unable to move forward due to budget constraints and Los Angeles Municipal Code (LAMC) Section 63.44 that restricts the Department from opening facilities beyond normal operating hours. Department staff has been working with the Office of the City Administrative Officer (CAO's Office) and the City Attorney's Office to amend LAMC 63.44 in order to give the Department's General Manager the authority to open specific facilities for restroom access. Department staff has also been working with the CAO's Office and Mayor's Homeless Policy Director to identify funding for implementation of CHS No. 6F once LAMC Section 63.44 is amended. Commissioner Sanford requested that the Department develop strategies and train staff to address the impact on the park facilities, other park patrons, and the cleanliness of restroom facilities. A Departmental task force comprised of various Branch/Division staff members will be discussing the hours of operation for expanded restroom access, security services, and maintenance issues.

- General Manager Michael Shull reported on various Department activities, facilities, and upcoming events. The Griffith Observatory DASH Bus Service Press Event is scheduled on March 16, 2017 to announce the launch of DASH shuttle service that will travel between the Metro Red Line Vermont/Sunset Station to the Greek Theatre and Griffith Observatory, and the implementation of paid parking within Griffith Park. The Department has the opportunity to partner with the Los Angeles County Museum of Art (LACMA) and the Los Angeles Philharmonic Association to provide arts and cultural programming in the vacant building located within the South Los Angeles Wetlands Park. A tour of the South Los Angeles Wetlands Park will be scheduled at a later date.
- The Various Communications Report was noted and filed.

GENERAL PUBLIC COMMENT

Public comments on matters within the Board's jurisdiction were invited. One request was submitted for public comment regarding the Verbal Report on Golf Division Strategic Plan and Operations, and such comments were made to the Board. A second request for general public comment was submitted, and such comments were made to the Board.

COMMISSION BUSINESS

Commissioner Sanford requested a future Agenda item to discuss a reforestation plan to address the effects of the drought, and reported that a tree cabinet meeting was held to discuss policies that the Board could push to assist with urban reforestation efforts that could lead to larger policy and budgetary changes that would take effect in future years.

NEXT MEETING

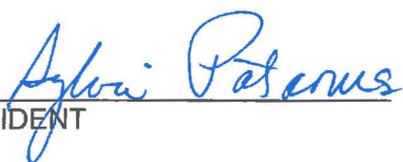
The next scheduled Regular Meeting of the Board of Recreation and Park Commissioners was scheduled to be held on Wednesday, April 5, 2017, 9:30 a.m., EXPO Center Comrie Hall, 3980 South Bill Robertson Lane, Los Angeles, CA 90037. A Special Meeting will also be scheduled at Lafayette Multipurpose Community Center to continue the consideration of Board Report No. 17-077.

March 15, 2017

ADJOURNMENT

There being no further business to come before the Board, President Patsouras adjourned the Meeting at 12:40 p.m.

ATTEST



PRESIDENT



BOARD SECRETARY