

# APPROVED

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## BOARD OF RECREATION AND PARK COMMISSIONERS

BOARD REPORT

NO. 17-229

DATE November 1, 2017

C.D. Various

### BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: TRANSFER OF APPROPRIATIONS WITHIN FUND 302 IN THE DEPARTMENT OF RECREATION AND PARKS FOR BUDGETARY ADJUSTMENTS

AP Diaz	_____	V. Israel	_____
* R. Barajas	_____	S. Piña-Cortez	_____
H. Fujita	_____	N. Williams	<u>JW</u>



General Manager

Approved

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

### RECOMMENDATIONS

1. Subject to approval by the Mayor, authorize the transfers of appropriations within Recreation and Parks Fund 302, as follows:

FROM:

Fund 302/88, Account 1010 – Salaries, General	\$1,000,000.00
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TO:

Fund 302/88, Account 1100 – Salaries, Hiring Hall	700,000.00
Fund 302/88, Account 1120 – Fringe Benefits, Hiring Hall	<u>300,000.00</u>
	\$1,000,000.00

2. Authorize the General Manager, or Designee, to make technical corrections as necessary to carry out the intent of the transfers as stated in the Summary of this Report.

### SUMMARY

The Department of Recreation and Parks (RAP) anticipates additional appropriations needed in Salaries, Hiring Hall (Account 1100) and Fringe Benefits, Hiring Hall (Account 1120) due to shortage of full-time employees, fire watches, extreme weather, as well as other unexpected program and event needs. Although RAP has been working hard and aggressively to hire critically needed full-time employees, the shortage in full-time personnel persists as a result of retirements, transfers, promotions, etc. Since Fiscal Year 2016-17, RAP has hired approximately 216 full-time employees but gained only a net increase of 55 as of September 2017.

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Therefore, RAP requests additional appropriations to cover the shortages in the following labor accounts. The funding is made available from the projected savings in Salaries, General (Account 1010) mostly due to the underfill of full-time positions.

- Salaries, Hiring Hall (Account 1100) - \$700,000.00
- Fringe Benefits, Hiring Hall (Account 1120) - \$300,000.00

FISCAL IMPACT STATEMENT

This transfer between accounts is for budgetary adjustments and has a net zero impact on RAP's General Fund.

This report was prepared by Noel Williams, Chief Financial Officer, Finance and Administrative Services Division.