

**REGULAR MEETING MINUTES**

**BOARD OF RECREATION AND PARK COMMISSIONERS  
OF THE CITY OF LOS ANGELES**

**Wednesday, August 8, 2018**

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the Regular Meeting at the Yosemite Recreation Center at 9:34 a.m. Present were President Sylvia Patsouras, Vice-President Lynn Alvarez, and Commissioner Pilar Diaz. Also present were Michael A. Shull, General Manager, Deputy City Attorney IV Mike Dundas, and Deputy City Attorney III Steven Hong.

The following Department staff members were present:

Vicki Israel, Assistant General Manager, Recreation Services Branch  
Sophia Piña-Cortez, Assistant General Manager, Special Operations Branch  
Ramon Barajas, Assistant General Manager, Planning, Maintenance, and Construction Branch  
Noel Williams, Chief Financial Officer, Finance Division

**CALL TO ORDER**

Sean Starkey, District Representative for Councilmember Jose Huizar's Office, made opening remarks and welcomed the Board Commissioners and audience to the Fourteenth Council District.

Anita Meacham, Metro Region Superintendent, introduced the Yosemite Recreation Center staff and provided background information about the facility.

**APPROVAL OF MINUTES**

Commissioner Diaz moved to approve the Regular Meeting Minutes of July 11, 2018; as corrected, this motion was seconded by Commissioner Alvarez. There being no objections, the motion was unanimously approved.

Commissioner Diaz moved to approve the Special Meeting Minutes of July 11, 2018; this motion was seconded by Commissioner Alvarez. There being no objections, the motion was unanimously approved.

**NEIGHBORHOOD COUNCIL COMMENTS**

There were no comments from the Neighborhood Council Representatives relative to the Agenda Items being considered.

**GENERAL PUBLIC COMMENT**

Public comments on matters within the Board's jurisdiction were invited, however no such requests were submitted.

**BOARD REPORTS**

18-149 Donation from the Natasha Watley Foundation in support of a Department operated Girls Summer Softball League at eighteen park sites

Vicki Israel, Assistant General Manager, Recreation Services Branch, presented Board Report No. 18-149.

DISPOSITION: APPROVED

18-150 Donation of funds, equipment, and in-kind contributions from the Los Angeles Dodgers Foundation in support of Dodgers Reviving Baseball in Inner Cities Youth Baseball and Girls Softball League at sixteen (16) parks

Vicki Israel, Assistant General Manager, Recreation Services Branch, presented Board Report No. 18-150.

DISPOSITION: APPROVED

18-151 Sycamore Grove Park – permission to serve alcoholic beverages; Right Of Entry Permit

Anita Meacham, Metro Region Superintendent, presented Board Report No. 18-151.

DISPOSITION: APPROVED WITH A CORRECTION AS STATED BELOW:

THE LAST 2 SENTENCES AT THE BOTTOM OF PAGE 1 SHALL READ “THE SERVING OF ALCOHOL WILL BE ALLOWED IN TWO (2) SECURED BEER GARDENS. EVENT SECURITY WILL MONITOR THE...”

18-152 Clean And Safe Spaces (CLASS) Parks Youth Employment Internship - Juvenile Justice Crime Prevention Act after-school enrichment and supervision program for Fiscal Year 2018-2019; acceptance of grant funds

Chinyere Stoneham, Recreation Supervisor CLASS Parks, Metro Region, presented Board Report No. 18-152.

DISPOSITION: APPROVED

18-153 Amendment to Personnel Resolution No. 10525 – Section 1E (Substitute Positions)

Harold Fujita, Director, Human Resources Division, presented Board Report No. 18-153.

DISPOSITION: APPROVED

18-154 Pershing Square Parking Garage – Proposed Amendments to the Department’s Schedule of Rates and Fees

Noel Williams, Chief Financial Officer, presented Board Report No. 18-154.

DISPOSITION: APPROVED WITH MODIFICATIONS AS STATED BELOW:

THE ADDITION OF RECOMMENDATION NO. 4 TO READ “AUTHORIZE THE GENERAL MANAGER TO ELIMINATE THE ‘EARLY BIRD’ RATE FROM THE SCHEDULE OF PARKING FEES”

18-155 Transfer of Appropriations within Fund 302 in the Department of Recreation and Parks

Joshua Beltran, Management Analyst, Finance Division, presented Board Report No. 18-155.

DISPOSITION: APPROVED

18-156 Griffith Park Train Ride Concession – Proposed Ticket Price Increase and 2018 Christmas Train Ride

LaTricia Jones, Management Analyst II, Concessions Unit, Finance Division, presented Board Report No. 18-156.

DISPOSITION: APPROVED

18-157 Proposition 68 Specified Grant Authorization to submit grant applications for Sheldon-Arleta Sportsfield (aka Cesar Chavez Park) and Mid-Valley Intergenerational Center (aka Mid Valley Multipurpose Center); City Council Resolution

Kai Wong, Senior Management Analyst, Grants Administration, Finance Division, presented Board Report No. 18-157.

DISPOSITION: APPROVED

18-158 Environmental Impact Analysis and Special Studies – Award of Contracts to disqualified responders; Change of Company Name from “Amec Foster Wheeler Environment & Infrastructure, Inc.” to “Wood Environment & Infrastructure Solutions, Inc.”

Robert Feld, Senior Management Analyst, Contracts, Finance Division, presented Board Report No. 18-158.

DISPOSITION: APPROVED WITH THE TITLE CORRECTION

AS STATED BELOW:

“ENVIRONMENTAL IMPACT ANALYSIS AND SPECIAL STUDIES – AWARD OF CONTRACTS TO PREVIOUSLY DISQUALIFIED RESPONDERS; CHANGE OF COMPANY NAME FROM “AMEC FOSTER WHEELER ENVIRONMENT & INFRASTRUCTURE, INC.” TO “WOOD ENVIRONMENT & INFRASTRUCTURE SOLUTIONS, INC.”

18-159 As-Needed Tree Pruning and Removal / Urban Forestry Consulting Services and Tree Inventory Data Collection Award Of Contracts

Matthew Rudnick, Chief Management Analyst, Concessions and Sustainability, Finance Division, presented Board Report No. 18-159.

DISPOSITION: APPROVED

18-160 Pershing Square Park - Winter Themed Lighting - Request for Proposals

Noel Williams, Chief Financial Officer, presented Board Report No. 18-160.

DISPOSITION: APPROVED

18-161 Design and Branding Services – Request for Contract Approval

DISPOSITION: WITHDRAWN

18-162 Summer Night Lights Program and Related Activities – Artist/Instructor Services; Appropriations Within Fund 302 in the Department of Recreation and Parks

Joshua Beltran, Management Analyst, Finance Division, presented Board Report No. 18-162.

DISPOSITION: APPROVED

18-163 Citywide Aquatics Facilities – Agreement with the Los Angeles Parks Foundation and Los Angeles Organizing Committee for funding in support of SwimLA; Acceptance of Grant

DISPOSITION: WITHDRAWN

18-164 Algin Sutton Recreation Center – Agreement with the Los Angeles Dodgers Foundation for the acceptance of Dreamfield improvements to existing softball field and

enhancements to existing baseball Dreamfield; Categorical Exemption from the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(1) [Minor Alterations to Existing Facilities where there will be Negligible or No Expansion of Use], Class 3(6) [Accessory Structures] and Class 11(1) [On-Premise Signs] of the City CEQA Guidelines

Joel Alvarez, Senior Management Analyst II, Partnerships, Finance Division, presented Board Report No. 18-164.

DISPOSITION: APPROVED

18-165 North Hollywood Park – Memorandum of Understanding with Community Sports Foundation, Inc. for use of the David Potell Memorial Sports Facility Roller Hockey Rink to conduct youth and adult roller hockey programs

Joel Alvarez, Senior Management Analyst II, Partnerships, Finance Division, presented Board Report No. 18-165

DISPOSITION: APPROVED

18-166 East Wilmington Greenbelt Park Project (PRJ1100P) (W.O. # E170443A) (W.O. #E170456B) – Rescission of Proposition K Grant Award

Kai Wong, Senior Management Analyst, Grants Administration, Finance Division, presented Board Report No. 18-166

DISPOSITION: APPROVED

18-167 Daniels Field Sports Center – Construct New Press Box and Renovate Restrooms (PRJ20534) (W.O. #E170104F) Project – Rescission of Portion of Proposition K Grant Award Allocated for the Construction of New Press Box Component of Project Scope

Kai Wong, Senior Management Analyst, Grants Administration, Finance Division, presented Board Report No. 18-167

DISPOSITION: APPROVED

18-168 Various Quimby Funded Capital Improvement Projects - Final Acceptance

Meghan Luera, Management Analyst, Planning, Maintenance, and Construction Branch, presented Board Report No. 18-168

DISPOSITION: APPROVED

18-169 Tarzana Recreation Center – Heating, Ventilation and Air Conditioning (HVAC) Renovation (PRJ21194) Project – Allocation of Park Fees; Categorical Exemption from the California Environmental Quality Act (CEQA) Pursuant To Article III, Section 1, Class 1(32) [Installation of Mechanical Equipment Accessory to the Use of Existing Structures] of the City CEQA Guidelines

Wendy Cervantes, Management Assistant, Planning, Maintenance, and Construction Branch, presented Board Report No. 18-169

DISPOSITION: APPROVED

18-170 Vineyard Recreation Center – Play Area Renovation (PRJ21185) Project – Allocation of Quimby Fees; Categorical Exemption from the California Environmental Quality Act (CEQA) Pursuant To Article III, Section 1, Class 1(3) [Maintenance and Repair of Walk Paths], Class 2 [Replacement of Existing Structures] and Class 11(3) Placement of Accessory Structures of the City CEQA Guidelines

Wendy Cervantes, Management Assistant, Planning, Maintenance, and Construction Branch, presented Board Report No. 18-170

DISPOSITION: APPROVED

18-171 Vineyard Recreation Center – Outdoor Fitness Equipment (PRJ21186) Project – Allocation of Quimby Fees – Categorical Exemption from the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(3) [Improvement of Walk Paths] and Class 11(3) [Placement of Accessory Structures] of the City CEQA Guidelines

Wendy Cervantes, Management Assistant, Planning, Maintenance, and Construction Branch, presented Board Report No. 18-171

DISPOSITION: APPROVED

18-172 Van Nuys Sherman Oaks Park – Synthetic Field Lighting (PRJ21163) Project; Allocation of Quimby Fees; Categorical Exemption from the California Environmental Quality Act (CEQA) Pursuant To Article III, Section 1, Class 1(12) [Outdoor Lighting for Security and Operations] and Class 3(4) [Installation of New Equipment Involving Negligible or No Expansion of Use Required for Safety, Health and Public Convenience] of the City CEQA Guidelines

Darryl Ford, Senior Management Analyst II, Planning, Maintenance, and Construction Branch,

presented Board Report No. 18-172

DISPOSITION: APPROVED

18-173 Evergreen Recreation Center (aka Evergreen Park) - Americans With Disabilities Act (ADA) Facility Improvements (W.O. #E170382F) Project – Final Acceptance

Cathie Santo Domingo, Superintendent of Planning, Maintenance, and Construction Branch, presented Board Report No. 18-173

DISPOSITION: APPROVED

18-174 Stonehurst Recreation Center – Facility Upgrades (W.O. #170243F) Project – Final Acceptance

Cathie Santo Domingo, Superintendent of Planning, Maintenance, and Construction Branch, presented Board Report No. 18-174

DISPOSITION: APPROVED

18-175 Gaffey Street Pool (Pool & New Bathhouse) Restoration Project (PRJ#20726) (W.O. #E1907453) Project – Final Acceptance

Cathie Santo Domingo, Superintendent of Planning, Maintenance, and Construction Branch, presented Board Report No. 18-175

DISPOSITION: APPROVED

18-176 Woodland Hills Recreation Center – Park Renovation (PRJ20090) (WO # E1907454) – Release of Stop Payment Notice on Construction Contract No. 3515

Cathie Santo Domingo, Superintendent of Planning, Maintenance, and Construction Branch, presented Board Report No. 18-176

DISPOSITION: APPROVED

18-177 Woodland Hills Recreation Center – Park Renovation (PRJ20090) (W.O. #E1907454) Project – Final Acceptance

DISPOSITION: WITHDRAWN

18-178 Venice Beach/Rose Avenue Restroom – Demolition and Replacement (PRJ20882) (W.O. #E170182F) Project – Approval of Final Plans and Call for Bids

Cathie Santo Domingo, Superintendent of Planning, Maintenance, and Construction Branch,

presented Board Report No. 18-178

DISPOSITION: APPROVED

18-179 Request to Adopt a 5 Year Department Strategic Plan –  
the *PARK PROUD LA – STRATEGIC PLAN 2018-2022*

Matthew Rudnick, Chief Management Analyst, Concessions and Sustainability, Finance Division, presented Board Report No. 18-179

DISPOSITION: APPROVED

### **BOARD REPORT PUBLIC COMMENT**

Public comments relevant to the Board Reports were invited; three speaker cards were submitted.

### **CONSIDERATION OF THE BOARD REPORTS**

President Patsouras requested a Motion to approve the Board Reports as presented, except for Board Report Nos. 18-151, 18-154, and 18-158 which had corrections as noted previously. It was moved by Commissioner Diaz, seconded by Commissioner Alvarez to approve Board Reports with the corrections. There being no objections, the Motion was unanimously approved.

### **PARK FEE BOARD REPORTS**

18-180 Vesting Tentative Tract (VTT) No. 82171 –  
Recommendation to the Advisory Agency for Land  
Dedication or In-Lieu Park Fee Payment

Darryl Ford, Senior Management Analyst II, Planning, Maintenance and Construction Branch, presented Board Report No. 18-180.

DISPOSITION: APPROVED STAFF RECOMMENDATION TO  
THE ADVISORY AGENCY FOR LAND DEDICATION TO THE  
CITY, OR PROVIDE A COMBINATION OF LAND DEDICATION  
AND FEE PAYMENT, IN ORDER TO FULFILL THE PROJECT'S  
REQUIREMENTS UNDER PROVISIONS OF LAMC SECTION  
12.33

18-181 Vesting Tentative Tract (VTT) No. 82152 –  
Recommendation to the Advisory Agency for Land  
Dedication or In-Lieu Park Fee Payment

Darryl Ford, Senior Management Analyst II, Planning, Maintenance and Construction Branch, presented Board Report No. 18-181

DISPOSITION: APPROVED STAFF RECOMMENDATION TO  
THE ADVISORY AGENCY FOR LAND DEDICATION TO THE  
CITY, OR PROVIDE A COMBINATION OF LAND DEDICATION

AND FEE PAYMENT, IN ORDER TO FULFILL THE PROJECT'S REQUIREMENTS UNDER PROVISIONS OF LAMC SECTION 12.33

18-182 Vesting Tentative Tract (VTT) No. 82048 – Recommendation to the Advisory Agency for Land Dedication or In-Lieu Park Fee Payment

Darryl Ford, Senior Management Analyst II, Planning, Maintenance and Construction Branch, presented Board Report No. 18-182

DISPOSITION: APPROVED STAFF RECOMMENDATION TO THE ADVISORY AGENCY FOR LAND DEDICATION TO THE CITY, OR PROVIDE A COMBINATION OF LAND DEDICATION AND FEE PAYMENT, IN ORDER TO FULFILL THE PROJECT'S REQUIREMENTS UNDER PROVISIONS OF LAMC SECTION 12.33

**PARK FEE BOARD REPORT PUBLIC COMMENT**

Public comments relevant to the Park Fee Board Reports were invited; no such requests were submitted.

**CONSIDERATION OF THE PARK FEE BOARD REPORTS**

President Patsouras requested a Motion to approve the Park Fee Board Reports as presented. It was moved by Commissioner Diaz, seconded by Commissioner Alvarez, that the Park Fee Board Reports be approved. There being no objections, the Motion was unanimously approved.

**COMMISSION TASK FORCE UPDATES**

**Commission Task Force on Concessions Report (Commissioners Diaz and Culpepper)**

Commissioner Diaz reported that the Task Force on Concessions met and discussed the Griffith Park Train Ride Board Report, the Los Angeles Equestrian Center letters from the public, and the following Request for Proposals (RFP):

- First and Broadway Park Restaurant Complex
- Los Feliz Golf Café
- Rancho Park Golf Course
- Griffith Golf Complex
- Bicycle Rentals Concession

**Commission Task Force on Facility Repair and Maintenance (Commissioners Alvarez and Halper)**

Commissioner Alvarez reported that the Facility Repair and Maintenance Task Force met and discussed the Western Gage Tot Lot Pocket Park Concept of Approval.

## **GENERAL MANAGER'S DEPARTMENT REPORT AND UPDATES**

Michael A. Shull, General Manager provided the following highlights and updates to the Board.

- **Saturday August 4, 2018** RAP along with Councilmember Bonin, and BOE celebrated the Grand Opening of Via Dolce Park, located in Marina Del Rey. This is park number forty-one (41) of our 50 Parks Initiative Program. This 6,300 sq. ft. park was 4 years in the making. The park includes a children's play area, picnic area with benches, bike rack, and native vegetation landscaping.
- Roosevelt Golf course is currently closed and under construction for the installation of a new recycled water irrigation system. The Golf course is scheduled to re-open in early 2019. Closure of the facility will also allow for the new concessionaire to move in and perform renovations. Signage and notification will also be put in place to advise the public.
- **Friday, August 10, 2018** (10:00am) Glassell Recreation Center Ribbon Cutting Ceremony will celebrate a new playground with shade, a lattice cover picnic area with new picnic tables, new barbeque grills and a new drinking fountain. (CD1)
- **Wednesday, August 15, 2018** (6:30pm) Green Meadows Recreation Center will host the Natasha Watley Summer Softball League Banquet. Watley's softball program continues to grow (up 17% from last year) and we are thankful to Natasha and her Foundation. This year over 425 girls participated (28 teams citywide). For the first time, the Valley Region participated with over 90 girls participating. Green Meadows is located at 431 E. 89th Street. Los Angeles. (CD9, Natasha Watley Foundation)
- **Saturday, August 18, 2018** (5:00pm) Banning Museum will celebrate the birthday of the "Father of the Los Angeles Harbor", Phineas Banning. In the spirit of the Rancho-period of the Banning property, guests will be treated to a Western-themed evening with live music provided by country band, "JB and The Big Circle Riders", free line dance instruction, dancing and a good old fashioned barbecue buffet. (CD15, Friends of Banning Museum).
- RAP will extend the pool season in response to this summer's excessive heat. Cooling Centers will also experience extended days of operation.

## **COMMISSION BUSINESS**

There were no requests by Commissioners for future agenda items:

## **NEXT MEETING**

The next Regular Meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, September 5, 2018, 9:30 a.m., at the Baldwin Hills Center, 5401 Highlight Place, Los Angeles, CA 90016.

ADJOURNMENT

There being no further business to come before the Board, President Patsouras adjourned the Meeting at 11:19 a.m.

ATTEST

  
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PRESIDENT

  
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BOARD SECRETARY