

REGULAR MEETING MINUTES

**BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES**

Wednesday, December 12, 2018

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the Regular Meeting at EXPO Center at 9:30 a.m. Present were Vice-President Lynn Alvarez, Commissioner Melba Culpepper, Commissioner Pilar Diaz, and Commissioner Joseph Halper. Also present were Michael A. Shull, General Manager, Anthony-Paul Diaz, Executive Officer and Chief of Staff, and Deputy City Attorney IV Mike Dundas.

The following Department staff members were present:

Ramon Barajas, Assistant General Manager, Planning, Maintenance, and Construction Branch
Sophia Piña-Cortez, Assistant General Manager, Special Operations
Noel Williams, Chief Financial Officer, Finance Division
Randy Kelly, Superintendent, Pacific Region

CALL TO ORDER

Trish Delgado, Principal Recreation Supervisor I, introduced the EXPO Center staff and provided background information about the facility.

NEIGHBORHOOD COUNCIL COMMENTS

There were no comments from Neighborhood Council Representatives relative to the Agenda Items being considered.

GENERAL PUBLIC COMMENT

Public comments on matters within the Board's jurisdiction were invited; four public comments were submitted.

BOARD REPORTS

18-240 Amendment to Personnel Resolution No. 10525 – Section 1H (Other Special Funded Positions)

Harold Fujita, Director, Human Resources Division, presented Board Report No. 18-240.

DISPOSITION: APPROVED

18-241 Donation from Los Angeles Parks Foundation in Support of the Girls Play LA Program

Jennifer Sapone, Senior Management Analyst I, Program Grants, presented Board Report No. 18-241.

DISPOSITION: APPROVED

18-242 Various Park Facilities – Release of a Request For Proposals (RFP) by the Department of Cultural Affairs for the operation of art education programs and services at community art facilities located on Park property

Joel Alvarez, Senior Management Analyst II, Partnership Division, presented Board Report No. 18-242.

DISPOSITION: APPROVED WITH THE FOLLOWING CORRECTION IN THE LAST SENTENCE OF THE SUMMARY:

“Since then, DCA has independently managed and/or operated **ten (10)** facilities located on park property.

18-243 Ross Snyder Recreation Center – Agreement with Mexican American Opportunity Foundation, Inc. for the Operation and Maintenance of a Head Start Recreational Child Development Program

Joel Alvarez, Senior Management Analyst II, Partnership Division, presented Board Report No. 18-243.

DISPOSITION: APPROVED

18-244 Oakridge Residence – Amendment to Memorandum of Understanding (MOU) with The Friends of Oakridge, to Revise Certain Timing of Notice Provisions and Extend the term for one additional year, with remaining terms and conditions unchanged

Joel Alvarez, Senior Management Analyst II, Partnership Division, presented Board Report No. 18-244, presented Board Report No. 18-244.

DISPOSITION: APPROVED

18-245 Transfer of Appropriations within Fund 302 in the Department of Recreation and Parks

Noel Williams, Chief Financial Officer, presented Board Report No. 18-245, presented Board Report No. 18-245.

DISPOSITION: APPROVED WITH REVISION TO PAGE 2 OF REPORT TO READ:

FISCAL IMPACT STATEMENT
The requested transfer between accounts within Fund 302 is for budgetary adjustments that have a net zero impact on RAP's General Fund.

18-246 Appropriation from Unreserved and Undesignated Fund Balance in Fund 302 to Various Accounts in the Department of Recreation and Parks

Noel Williams, Chief Financial Officer, presented Board Report No. 18-246.

DISPOSITION: APPROVED

18-247 Penmar Golf – Approve Award and Authorize Execution of Agreement for the Redevelopment, Operation and Maintenance of the Food and Beverage Concession at Penmar Golf Complex-- Categorical Exemption from the California Environmental Quality Act (CEQA) Pursuant To Article III, Section 1, Class 1(1) [Interior and Exterior Alterations of Existing Facilities Involving Negligible or No Expansion of Use] and Class 1(14) [Issuance of License to Use an Existing Structure] of City of Los Angeles CEQA Guidelines

Rachel Ramos, Concessions Manager, Finance Branch, presented Board Report No. 18-247.

DISPOSITION: APPROVED

18-248 Griffith Park – Greek Theatre – Amendment to the User Agreement

Rachel Ramos, Concessions Manager, Finance Branch, presented Board Report No. 18-248.

DISPOSITION: APPROVED

18-249 Lincoln Park Recreation Center – Pool and Bathhouse Replacement Project (PRJ1504P) (W.O #E1907715) – Acceptance of Stop Payment Notice on Construction Contract No. 3555

Cathie Santo Domingo, Superintendent, Planning, Maintenance, and Construction Branch, presented Board Report No. 18-249.

DISPOSITION: APPROVED

18-250 Rancho Cienega Sports Complex (RCSC) Project — Phase I (PRJ20308) (PRJ21190) (W.O. #E1907694) Project — Rescission of Report No. 18-197 and Approval of Escrow Agreement for Security Deposits In Lieu of Retention

Cathie Santo Domingo, Superintendent, Planning, Maintenance, and Construction Branch, presented Board Report No. 18-250.

DISPOSITION: APPROVED

18-251 West Wilshire (Pan Pacific) Park– Improvements to Athletic Fields – (W.O. #E170496F) (PRJ20579) Project – Final Acceptance

Cathie Santo Domingo, Superintendent, Planning, Maintenance, and Construction Branch, presented Board Report No. 18-251.

DISPOSITION: APPROVED

18-252 Glen Alla Park – New Off-Leash, Dog Exercise and Training Area (Dog Park) (PRJ21224) Project – Allocation of Quimby Fees – Categorical Exemption from the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(1), Class 4(3) and Class 11(3) of the City CEQA Guidelines

Chris Atencio, Landscape Architectural Associate II, Planning, Maintenance, and Construction Branch, presented Board Report No. 18-252.

The Board decided to hear public comments on this matter at this time; 2 public comments cards were submitted, and Chuy Orozco from Council District 11 also spoke.

DISPOSITION: APPROVED

18-253 Griffith Park – Hollywood Sign Mount Lee Telecom and Security Improvements (PRJ21239) Project; Allocation of Quimby Fees; Categorical Exemption from the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(32) [Installation or Modification of Public Convenience Devices, Accessory to the Use of Existing Structures and Facilities]

Melinda Gejer, City Planning Associate, Planning, Maintenance, and Construction Branch, presented Board Report No. 18-253.

The Board decided to call Catherine Landers from Council District 4 for further background on this Report.

DISPOSITION: APPROVED

18-254 Updated Rules and Regulations for Vending of Food and Merchandise in City Parks

Anthony-Paul Diaz, Executive Office and Chief of Staff, presented Board Report No. 18-254.

DISPOSITION: APPROVED

BOARD REPORT PUBLIC COMMENT

Public comments relevant to the Board Reports were invited; five speaker cards were submitted.

CONSIDERATION OF THE BOARD REPORTS

Vice-President Alvarez requested a Motion to approve the Board Reports as presented, except for Board Report Nos. 18-242 and 18-243 which had corrections as noted earlier. It was moved by Commissioner Halper, seconded by Commissioner Culpepper to approve the Board Reports. There being no objections, the Motion was unanimously approved.

PARK FEE BOARD REPORTS

18-255 Vesting Tentative Tract (VTT) No. 82167 –
Recommendation to the Advisory Agency for Land
Dedication or In-Lieu Park Fee Payment

Melinda Gejer, City Planning Associate, Planning, Maintenance and Construction Branch, presented Board Report No. 18-255.

DISPOSITION: APPROVED STAFF RECOMMENDATION TO
THE ADVISORY AGENCY FOR IN-LIEU FEES, IN ORDER TO
FULFILL THE PROJECT'S REQUIREMENTS UNDER
PROVISIONS OF LAMC SECTION 12.33

PARK FEE BOARD REPORT PUBLIC COMMENT

Public comments relevant to the Park Fee Board Reports were invited; no speaker cards were submitted.

CONSIDERATION OF THE PARK FEE BOARD REPORTS

Vice-President Alvarez requested a Motion to approve the Park Fee Board Reports as presented. It was moved by Commissioner Diaz, seconded by Commissioner Halper, that the Park Fee Board Report be approved. There being no objections, the Motion was unanimously approved.

COMMISSION TASK FORCE UPDATES

Commission Task Force on Concessions Report (Commissioners Diaz and Culpepper)

Commissioner Diaz reported that the Task Force on Concessions met and discussed Griffith Park Snack Stand RFP, First and Broadway Park Restaurant Complex – RFP, and the Golf Food and Beverage – RFP for Los Feliz Golf Café and Rancho Park Cafe.

Commission Task Force on Facility Repair and Maintenance (Commissioners Alvarez and Halper)

Commissioner Alvarez reported that the Facility Repair and Maintenance Task Force met and discussed the Griffith Park Visitor Access Improvement Projects, and the Mural Concept Approvals for the following locations: Rancho Cienega Sports Complex, Robertson Recreation Center, and Van Ness Recreation Center.

GENERAL MANAGER'S DEPARTMENT REPORT AND UPDATES

Michael A. Shull, General Manager, provided the following highlights and updates to the Board. On Monday, December 10th RAP along with Councilmember Englander celebrated the grand opening of Oakridge Estate Park located on the grounds of the Oakridge Estate that was once owned by Barbara Stanwyck and Jack Oakie. The new community park includes a children's play area with amazing views, walking trails, staging area, new trees, benches, and much more.

- **Thursday, December 13, 2018** (9:30 a.m.) A press conference with Assemblymember Adrin Nazarian and Councilwoman Nury Martinez will be held at the Mid-Valley Inter-Generational Complex to reveal the facility's new name, the "Albert Piantanida Inter-Generational Complex"- As a way to pay homage to an individual who made a positive impact on the Mid-Valley community. (CD6, Assembly District 46).
- **Thursday December 13, 2018** (10:00am) West Lakeside Park groundbreaking ceremony to celebrate the development of a new 6.16 acre park in Sylmar. The park will feature a multi-sports field, restrooms, walking/jogging trails, picnic area, shade structures, amphitheater, and parking lot. This was made possible through a partnership with LADWP. (CD7, LADWP, 50IP).
- **Saturday, December 15, 2018** (9:00am-4:00pm) Green Meadows Recreation Center will be hosting a family-friendly Winter Wonderland with lots of activities including a resource fair, toy drive, and tree planting to kick-off RAP's Cal Fire Urban and Community Forestry Grant Program. The opening ceremony will began at 9am. The event was made possible with support from Best Start Broadway-Manchester. (CD9, Best Start Broadway-Manchester, LA Conservation Corps)).
- **Saturday, December 15, 2018** (1:00pm-5:00pm) Point Fermin Lighthouse Ribbon Cutting Ceremony to celebrate the "Keys to the Deed". Under the Lighthouse Preservation Act of 2000, the Coast Guard has transferred ownership of the property to RAP. The ceremony will include an open house from 1:00pm to 3:00pm, program will began at 3:00pm. In addition, we will celebrate the 144th Birthday of the Point Fermin Lighthouse. For 144 years this landmark has stood as a symbol of San Pedro's maritime history. Appetizers and refreshments will be served. (CD15, Coast Guard, Point Fermin Lighthouse Society)

Mr. Shull also reminded the audience that winter activities will be taking place at various recreation centers citywide from now through December 22nd. Activities include: winter festivals, photos with Santa, toy giveaways, holiday recitals, lunches, dinners, and much more. Visit laparks.org and click on the Holiday Activities banner for a full list of festivities and concluded his report by wishing everyone a wonderful and safe holiday season.

- Informational Report on Department Activities and Facilities
 - Venice Beach Bathroom Update was presented by Bob Davis, Superintendent, Venice Region
 - Muscle Beach Sponsorship Agreement Update was also presented by Bob Davis, Superintendent, Venice Region.

- o Greek Theatre Season 2018 End of the Year Update was presented by Anthony-Paul Diaz, Executive Office and Chief of Staff. Mr. Diaz highlighted the attendance figures, capital improvement updates, community events, and celebrations that took place over the preceding year at the Greek Theatre.

COMMISSION BUSINESS

Commissioner Diaz requested an update on the Citywide Tennis programs, the Golf Strategic Plan implementation, and how we are using technology to promote golf course reservations. Commissioner Diaz also requested a copy of the Golf Advisory Committee (GAC) bylaws. Halper requested an updates on the guidelines and best practices for forest fire mitigation, in light of the recent wildfires. Commissioner Halper also asked for an update on the Barrington Park lease agreement with the Veterans Administration. Commissioner Alvarez requested updates on the Cabrillo capital improvements projects, the MOU with the Oakridge Residence, and the agreement with Hollywood Chamber of Commerce for sharing the costs of lighting and security around Griffith Park.

NEXT MEETING

The next Regular Meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, January 16, 2019, 9:30 a.m., at the El Sereno Recreation Center, 4721 Klamath Street, Los Angeles, CA 90032.

ADJOURNMENT

There being no further business to come before the Board, Vice-President Alvarez adjourned the Meeting at 11:36 a.m.

ATTEST

 for

PRESIDENT

 for

BOARD SECRETARY