

REGULAR MEETING MINUTES

BOARD OF RECREATION AND PARK COMMISSIONERS OF THE CITY OF LOS ANGELES

Wednesday, February 21, 2018

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the Regular Meeting at EXPO Center at 9:35 a.m. Present were President Sylvia Patsouras, Vice President Lynn Alvarez, Commissioner Mel Culpepper, Commissioner Pilar Diaz and Commissioner Joseph Halper. Also present were Anthony-Paul Diaz, Executive Officer and Chief of Staff, Deputy City Attorney IV Mike Dundas and Deputy City Attorney III Steven Hong.

The following Department staff members were present:

Ramon Barajas, Assistant General Manager, Planning, Maintenance and Construction Branch
Noel Williams, Chief Financial Officer, Finance Division
Charles Singer, Superintendent, Valley Region
Joe Salacies, Superintendent, Griffith Park Region

CALL TO ORDER

David Johnson, Sr Recreation Director II, EXPO Center, introduced the EXPO Center staff and provided background information about EXPO Center.

APPROVAL OF MINUTES

President Sylvia Patsouras provided minor corrections to the Minutes of February 7, 2018 and gave them to the Board Secretary. Commissioner Alvarez moved that the Board approve the Minutes of Regular Meetings corrected; this motion was seconded by Commissioner Culpepper. There being no objections, the Motion was unanimously approved.

NEIGHBORHOOD COUNCIL COMMENTS

There were no comments from the Neighborhood Council Representatives relative to the Agenda Items being considered.

GENERAL PUBLIC COMMENT

Public comments on matters within the Board's jurisdiction were invited; however, no requests for public comment were submitted.

BOARD REPORT

18-029

JOY PICUS CHILDCARE CENTER – FIRST AMENDMENT TO CONTRACT NO. 3538 WITH MOUNT WASHINGTON PRESCHOOL AND CHILDCARE CENTER, INC., TO ADD CHRISTMAS EVE TO SECTION 6.2 AS AN ADDITIONAL DAY OF CLOSURE FOR THE CENTER

Joel Alvarez, Senior Management Analyst II of the Partnership Division presented Board Report No. 18-029.

DISPOSITION: APPROVED

18-030

SHERMAN OAKS CASTLE PARK - ARCADE CONCESSION SUPPLEMENTAL AGREEMENT TO AGREEMENT NO. 256 WITH BUTTERFIELD GAMES, INC. – EXERCISE RENEWAL OPTION, EXPAND CONCESSION PREMISES, ADD OUTDOOR ENTERTAINMENT ATTRACTION AND ALLOW A PRICE CHANGE

Mark Stipanovich, Management Analyst, Concession Division, presented Board Report No. 18-030.

DISPOSITION: APPROVED

18-031

SHERMAN OAKS CASTLE PARK - BATTING CAGE CONCESSION SUPPLEMENTAL AGREEMENT TO AGREEMENT NO. 254 WITH A.J. FAMILY ENTERTAINMENT, LLC – EXERCISE RENEWAL OPTION AND ALLOW A PRICE CHANGE

Mark Stipanovich, Management Analyst, Concession Division, presented Board Report No. 18-031.

DISPOSITION: APPROVED

18-032

AWARD OF CONTRACT FOR AS-NEEDED TALENT AGENT / TALENT PROVIDER SERVICES

Robert Feld, Senior Management Analyst I, Contracts Administration, Contracts, Grants and Partnership Division, presented Board Report No. 18-032.

DISPOSITION: APPROVED

18-033

RELEASE OF RFQ FOR AS-NEEDED ELECTRICAL CONSTRUCTION, RETROFIT, MAINTENANCE, AND/OR REPAIRS

Aaron Arevalo, Management Assistant, Contracts Administration, Contracts, Grants and Partnership Division, presented Board Report No. 18-033

DISPOSITION: APPROVED WITH CORRECTIONS

There were a verbal correction for the Board Report 18-033 to the First Recommendation. We are removing "and Retrofit of Outdoor Fields Lighting, Facilities, and Solar Systems" from the first sentence in the recommendations and changing it to what is highlighted text in the red below.

1. Approve the advertising and release of a proposed **Request for Qualification (RFQ) for as-needed Electrical Construction, Retrofit, Maintenance and/or Repair**, herein included as Appendix A, for a three (3) year contract, in an amount not to exceed Seven Million Dollars (\$7,000,000.00) per year, per contractor, per contract awarded, subject to the review and approval of the City Attorney as to form; and

18-034

LANDSCAPE CONSTRUCTION, RETROFIT, MAINTENANCE, PRUNING, CLEARANCE AND/OR REPAIRS – REQUEST FOR QUALIFICATIONS

Matthew Rudrick, Chief Management Analyst, Contracts, Grants and Partnership Division, presented Board Report No. 18-034

DISPOSITION: APPROVED

18-035

BOARD OFFICE – ACTING SECRETARY AND SIGNATURE AUTHORITY

Noel Williams, Chief Financial Officer, Finance and Administrative Services Division, presented Board Report No. 18-035

DISPOSITION: APPROVED

BOARD REPORT PUBLIC COMMENT

Public comments on matters within the Board's jurisdiction were invited; however, no requests for public comment were submitted.

CONSIDERATION OF THE BOARD REPORTS

President Patsouras requested a Motion to approve the Board Reports as presented with corrections to Board Report 18-033. It was moved by Commissioner Diaz, second by Commissioner, Culpepper to approve General Manager's Reports with corrections as noted, and that the Resolutions recommended in the reports be thereby approved. There being no objections, the Motion was unanimously approved

COMMISSION TASK FORCE UPDATES

Commission Task Force on Concessions Report (Commissioners Diaz)

The Commission Task Force on Concessions discussed Sherman Oaks Castle Park Arcade Concession and the Battling Cages Concession, update on First and Broadway Park Restaurant Complex – RFP, Greek Theatre Venue, Golf Food and Beverage – RFP which due date was extend to March 1st, two proposal were received for Bicycle Rental Concession – RFP, and Council approved Citywide Pedal Boat Operation – RFP.

Commission Task Force on Facility Repair and Maintenance (Commissioners Alvarez)

The Facility Repair and Maintenance Task Force received an update on the Quimby Park Fee Ordinance Regarding this Ordinance, the Task Force requested a future discussion on the Department's strategy, issues of concern, and vision, especially about projects in the Korea Town community.

GENERAL MANAGER'S DEPARTMENT REPORT AND UPDATES

Anthony-Paul Diaz, Executive Officer and Chief of Staff welcomed Commissioner Halper to our department and also welcomed a new Park Ranger who graduated from the Los Angeles Police Academy .

➤ Upcoming Events

- **Saturday, February 24, 2018** (9am-5pm) CLASS Parks will host their Inaugural Teen Summit at the EXPO Center. The theme for the Teen Summit is "Own Your Tomorrow". Events will include workshops for goal-setting, self-empowerment, decision-making, drugs and alcohol-use, violence, social media etiquette and much more. EXPO Center is located at 3980 Bill Robertson Lane, Los Angeles 90037 (CD9)
- **Saturday, February 24, 2018** (3:00pm-8:00pm) Air Raid at Fort MacArthur Military Museum. The museum will celebrate one of the most fascinating and controversial events in Los Angeles History (the reenactment of February 25, 1942 controversial attack on the Southern California coast). The event will include music, dancing, food and historical artifacts from the period will be on display.
- **Saturday, March 10, 2018** (10am-3pm) Pretty in Pink 5th Annual Youth Empowerment Conference for Girls will be taking place at Denker Recreation located at 1550 W. 35th Street, Los Angeles, CA 90018. The event will include guest speakers, sports clinics, a self-defense class, lunch, "Girl Talk" sessions and more. This inspiring and amazing event continues to grow each year. The event is free for all girls' ages 8-17 to come and enjoy! (CD8)
- Commissioner Diaz also mention the third Glow Ball Tournament at Los Feliz 3 Par Court located at 3207 Los Feliz Blvd, Los Angeles, CA on Saturday February 24th . .

COMMISSION BUSINESS

Commissioner Alvarez gave a reminder on a report on our vision on open space in Koreatown and our strategies in that area. She also requested a comprehensive report back on the state of our bathrooms refurbishment efforts as to cost, new technologies, cleaning, and protection of the restrooms.

Commissioner Patsouras will schedule Task Force Appointment at the next Agenda.

Commissioner Diaz would like a report on the Olympic dollars available to Recreation and Parks.

Commissioner Patsouras closed this meeting in memory of Michael Shull's father who recently passed away.

Special Meeting that was to follow this meeting will be proposed until the next meeting,

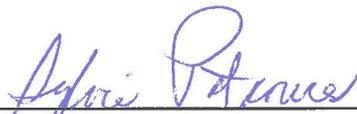
NEXT MEETING

The next Regular Meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, March 7, 2018, 9:30 a.m., at Banning Recreation Center, 1331 Eubank Ave., Wilmington, CA 90744

ADJOURNMENT

There being no further business to come before the Board, President Patsouras adjourned the Meeting at 10:10 am.

ATTEST



PRESIDENT



BOARD SECRETARY