

REGULAR MEETING MINUTES

BOARD OF RECREATION AND PARK COMMISSIONERS OF THE CITY OF LOS ANGELES

Wednesday, July 11, 2018

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the Regular Meeting at the Van Nuys Sherman Oaks Recreation Center at 9:37 a.m. Present were President Sylvia Patsouras, Vice-President Lynn Alvarez, Commissioner Melba Culpepper, Commissioner Pilar Diaz, and Commissioner Joseph Halper. Also present were Anthony-Paul Diaz, Executive Officer and Chief of Staff, Deputy City Attorney IV Mike Dundas, and Deputy City Attorney III Steven Hong.

The following Department staff members were present:

Vicki Israel, Assistant General Manager, Recreation Services Branch
Sophia Piña-Cortez, Assistant General Manager, Special Operations Branch
Ramon Barajas, Assistant General Manager, Planning, Maintenance, and Construction Branch
Noel Williams, Chief Financial Officer, Finance Division

CALL TO ORDER AND ELECTION OF OFFICERS

Commissioner Alvarez nominated Commissioner Patsouras for the Office of President. There being no objections and no other nominations, Commissioner Patsouras was re-elected to the Office of President.

Commissioner Diaz nominated Commissioner Alvarez for the Office of Vice President. There being no objections and no other nominations, Commissioner Alvarez was re-elected to the Office of Vice President.

SPECIAL PRESENTATIONS

Nikki Ezhari, District Director for Councilmember Ryu's Office, presented opening remarks and welcomed the Board of Commissioners to the Fourth Council District.

Charles Singer, Valley Region Superintendent, introduced the Van Nuys Sherman Oaks Recreation Center staff and provided background information about the facility.

APPROVAL OF MINUTES

Commissioner Diaz moved to approve the Minutes of June 20, 2018; this motion was seconded by Commissioner Halper. There being no objections, the motion was unanimously approved.

NEIGHBORHOOD COUNCIL COMMENTS

There were no comments from the Neighborhood Council Representatives relative to the Agenda Items being considered.

GENERAL PUBLIC COMMENT

Public comments on matters within the Board's jurisdiction were invited; six (6) public comments were submitted.

BOARD REPORTS

18-128 PROPOSED INCREASES TO THE GRIFFITH PARK PAY PARKING FEES

Joe Salaices, Griffith Park Superintendent, presented Board Report No. 18-128.

DISPOSITION: APPROVED WITH MODIFICATIONS TO
RECOMMENDATIONS AS STATED BELOW

3. REQUEST RAP STAFF TO PROVIDE A
REPORT WITHIN 18 MONTHS FROM THE DATE
OF REPORT APPROVAL DETAILING THE
IMPACTS OF THIS PAY PARKING RATE
INCREASE ON VISITS TO THE PARK

18-129 ENVIRONMENTAL IMPACT ANALYSIS AND SPECIAL STUDIES – AWARD OF CONTRACTS

Robert Feld, Senior Management Analyst I, Contracts Administration, presented Board Report No. 18-129.

DISPOSITION: APPROVED

18-130 TRANSFER OF FUNDS FROM STATE GRANT FUNDS 45W, 46L, 47T AND 47W TO THE DEPARTMENT OF RECREATION AND PARKS FUND 205, DEPARTMENT 88

Noel Williams, Chief Financial Officer, presented Board Report No. 18-130.

DISPOSITION: APPROVED

18-131 ANGELS GATE PARK – ACCESS AND MAINTENANCE AGREEMENT WITH THE LOS ANGELES UNIFIED SCHOOL DISTRICT FOR THE RESPECTIVE MAINTENANCE AND REPAIR OF CERTAIN STREET LIGHTS AND ROADS SHARED WITHIN PARK AND SCHOOL PROPERTY

Joel Alvarez, Senior Management Analyst II, Partnerships Division, presented Board Report No. 18-131.

DISPOSITION: APPROVED

18-132 LOS FELIZ GOLF CAFE CONCESSION – AUTHORIZE STAFF TO NEGOTIATE CONCESSION AGREEMENT

Rachel Ramos, Senior Management Analyst II and Concessions Manager, Finance Division, presented Board Report No. 18-132.

DISPOSITION: APPROVED

18-133 PERSHING SQUARE PARK – FIRST AMENDMENT TO PROFESSIONAL SERVICES CONTRACT NO. 3535 WITH MOBILE ILLUMINATION, INC., TO EXTEND THE TERM AND INCREASE THE CONTRACT AMOUNT FOR DESIGN, RENTAL, INSTALLATION, MAINTENANCE AND REMOVAL OF WINTER THEME LIGHTING AND DÉCOR

Bill Jones, Chief Management Analyst, Partnerships and Grants Division, presented Board Report No. 18-133.

DISPOSITION: APPROVED

18-134 JIM GILLIAM CHILD CARE CENTER AND RALPH M. PARSONS PRESCHOOL AT EXPO CENTER – CALIFORNIA DEPARTMENT OF EDUCATION 2018-2019 CALIFORNIA CENTER-BASED CHILD CARE AND CALIFORNIA STATE PRESCHOOL PROGRAM – AUTHORIZATION TO EXECUTE GRANT AGREEMENTS; ADOPT RESOLUTIONS; ACCEPTANCE OF GRANT FUNDS AWARDED

Jennifer Sapone, Senior Management Analyst I, Recreation Program Grants, presented Board Report No. 18-134.

DISPOSITION: APPROVED

18-135 SEPULVEDA BASIN RECREATION AREA – MARK TAPER INTERGENERATIONAL CENTER – APPROVAL OF PROPOSED AMENDMENT NO. 3 TO LEASE AGREEMENT NO. C-109009 TO EXTEND TERM OF LEASE, ONEGENERATION'S PROPOSAL TO SUB-LEASE A PORTION OF THE PARKING LOT TO PCS ENERGY TO INSTALL SOLAR CARPORT STRUCTURES; EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1(14) [AMENDMENT OF LEASE TO USE AN EXISTING STRUCTURE] AND TO ARTICLE II, SECTION 2.H (ACTIVITY EXEMPT BY STATE LAW) OF THE CITY CEQA GUIDELINES, AND TO DIVISION 13, SECTION 21080.35 OF THE CALIFORNIA PUBLIC RESOURCES CODE (PRC) [EXCLUSION REGARDING INSTALLATION OF SOLAR ENERGY SYSTEMS]

Ian Kim, Management Analyst II, Real Estate Division, Planning, Maintenance and Construction Branch, presented Board Report No. 18-135.

DISPOSITION: APPROVED

18-136 RANCHO CIENEGA SPORTS COMPLEX – APPROVAL OF NAMING BASEBALL DIAMOND #4 AS DEANGELO ‘DD’ PARHAM FIELD; CATEGORICAL EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA), PURSUANT TO ARTICLE III, SECTION 1, CLASS 11 (1) OF THE CITY CEQA GUIDELINES (ON PREMISE SIGNS)

Meghan Luera, Management Analyst, Planning, Maintenance and Construction Branch, presented Board Report No. 18-136.

DISPOSITION: APPROVED

18-137 ALBERT PIANTANIDA INTERGENERATIONAL CENTER – INSTALLATION OF A MURAL PROJECT; CATEGORICAL EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA), PURSUANT TO ARTICLE III, SECTION 1, CLASS 1 (1) OF THE CITY CEQA GUIDELINES (MODIFICATIONS OF AN EXISTING PARK FACILITY WITH NO EXPANSION OF USE)

Wendy Cervantes, Management Assistant, Planning, Maintenance and Construction Branch, presented Board Report No. 18-137.

DISPOSITION: APPROVED

18-138 BALDWIN HILLS RECREATION CENTER – BATTING CAGES (PRJ21184) PROJECT – ALLOCATION OF QIMBY FEES – CATEGORICAL EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1(3) [MINOR ALTERATION OF EXISTING FACILITIES WITH NEGLIGIBLE OR NO EXPANSION OF USE] AND CLASS 11(3) [PLACEMENT OF ACCESSORY STRUCTURES] OF THE CITY CEQA GUIDELINES

Wendy Cervantes, Management Assistant, Planning, Maintenance and Construction Branch, presented Board Report No. 18-138.

DISPOSITION: APPROVED

18-139 BALDWIN HILLS RECREATION CENTER – PLAY AREA RENOVATION (PRJ21183) PROJECT – ALLOCATION OF QIMBY AND ZONE CHANGE FEES; CATEGORICAL EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT

TO ARTICLE III, SECTION 1, CLASS 1(3) [NEGLIGIBLE OR NO EXPANSION OF USE] AND CLASS 11(3) [PLACEMENT OF ACCESSORY STRUCTURES] OF THE CITY CEQA GUIDELINES

Wendy Cervantes, Management Assistant, Planning, Maintenance and Construction Branch, presented Board Report No. 18-139.

DISPOSITION: APPROVED

18-140 ALGIN SUTTON RECREATION CENTER – POOL REPLACEMENT AND BATHHOUSE RENOVATION (PRJ21117) (W.O. #E170293F) PROJECT — RESCISSION OF REPORT NO. 18-105 AND APPROVAL OF ESCROW AGREEMENT FOR SECURITY DEPOSITS IN LIEU OF RETENTION

Cathie Santo Domingo, Superintendent of Planning, Maintenance and Construction Branch, presented Board Report No. 18-140.

DISPOSITION: APPROVED

18-141 VAN NESS RECREATION CENTER - POOL AND BATHHOUSE REPLACEMENT (PRJ20330) (W.O. #E170392F) PROJECT — REVIEW OF BIDS AND AWARD OF CONTRACT

Cathie Santo Domingo, Superintendent of Planning, Maintenance and Construction Branch, presented Board Report No. 18-141.

DISPOSITION: APPROVED WITH CORRECTION TO RECOMMENDATION NO. 1 AS DESCRIBED BELOW IN **BOLD**

Pursuant to the Los Angeles City Charter Section 371(c), Administrative Code Section 10.15(c), and Paragraph 3 on page 3 of the Instructions to Bidders, waive, as an informality, the late submittal by **Houalla Enterprises LTD, dba** Metro Builders & Engineering Group, Ltd. (Metro Builders), of the forms contained in pages GR-S3, GR-S4, and GR-S7 of the Supplemental General Requirements for the Van Ness Recreation Center - Pool and Bathhouse Replacement (PRJ20330) (W.O. #E170392F) project (Project), as indicated below

18-142 Various Capital Improvement Projects - Final Acceptance

Meghan Luera, Management Analyst, Planning, Maintenance and Construction Branch, presented Board Report No. 18-142.

DISPOSITION: APPROVED

18-143 Various Quimby Funded - Capital Improvement Projects (Managed by the Department of Public Works, Bureau of Engineering) Final Acceptance

Meghan Luera, Management Analyst, Planning, Maintenance and Construction Branch, presented Board Report No. 18-143.

DISPOSITION: APPROVED

18-144 Hollywood Central Park Project – Environmental Impact Analysis and related technical studies – Contract with Friends Of Hollywood Central Park and FirstCarbon Solutions

Darryl Ford, Senior Management Analyst II, Planning, Maintenance and Construction Branch, presented Board Report No. 18-144

DISPOSITION: APPROVED WITH CORRECTIONS TO PAGE 4 AND 5 OF THE BOARD REPORT AND SECTION 4.1.E OF THE PROPOSED CONTRACT AS DESCRIBED BELOW

BOARD REPORT: FIRST CARBON SOLUTIONS SHALL BE REFERRED TO AS *FCS INTERNATIONAL, INC. DBA FIRSTCARBON SOLUTIONS*

CONTRACT SECTION 4.1.E: FCS WILL INITIATE AND PROVIDE, FOR THE DEPARTMENT'S SOLE AND INDEPENDENT CONSIDERATION, ANY OTHER DOCUMENTATION, REPORTS, TECHNICAL, OR SPECIAL STUDIES REQUIRED BY CALTRANS IN ACCORDANCE WITH THE CO-OP AGREEMENT ("CALTRANS REQUIRED TECHNICAL STUDIES") AND CONTRACTOR WILL INCORPORATE ALL APPLICABLE DATA AND INFORMATION FROM THESE CALTRANS REQUIRED TECHNICAL STUDIES IN THE ENVIRONMENTAL DOCUMENTATION AS REQUIRED BY CEQA AND NEPA. THESE CALTRANS REQUIRED TECHNICAL STUDIES INCLUDE, BUT MAY NOT BE LIMITED TO:

VERBAL REPORTS

THIS ITEM WAS CONSIDERED AT A LATER TIME IN THIS MEETING.

BOARD REPORT PUBLIC COMMENT

Public comments relevant to the Board Reports were invited; two speaker cards were submitted.

CONSIDERATION OF THE BOARD REPORTS

President Patsouras requested a Motion to approve the Board Reports as presented, except for Board Report Nos. 18-128, 18-141, and 18-144 which had corrections as noted previously. It was moved by Commissioner Culpepper, seconded by Commissioner Diaz to approve Board Reports with the corrections. There being no objections, the Motion was unanimously approved.

VERBAL REPORTS

TAKEN OUT OF ORDER HERE

VERBAL REPORT FROM RAP STAFF, DISCUSSION, AND POTENTIAL ACTION REGARDING DEPARTMENT SWIM POLICIES AND OPERATIONAL PRACTICES

Andre Brent, Aquatics Director, presented the verbal report.

The City of Los Angeles has 49 pools currently open to the public for full activities, such as recreational and instructional swimming, aquatic team sports, and Junior Lifeguard training.

The presentation also touched on the Aquatic Division policy on swim lesson instruction, and the difference between “from the deck” and “from the water,” and RAPs preferred teaching methods. Swim lessons are available on a group, private, and semi-private basis. The cost for group lessons at “Non-Urban Impact” facilities is \$40.00, and the cost for group lessons at “Urban Impact” facilities is \$20.00. This presentation compared and contrasted other municipalities’ use of “from the water” instruction, with dedicated Swim Instructor staff. The City presently does not have a swim instructor classification in its employ. The City’s current “from the deck” practice has allowed for a higher student to instructor ratio, thus keeping fees low, compared to other local municipalities. Another way the City keeps its pool fees low is by having multiple activities going on at the same time. All of these practices have led to Aquatics conducting approximately 26,000 swim lessons annually with a 90% passing rate.

Further clarification on swim policies, standards, and implementation was addressed by A.P. Diaz, Executive Officer, Noel Williams, Chief Financial Officer, Harold Fujita, Personnel Director, and Trish Delgado, Principal Recreation Supervisor.

President Patsouras asked for a Motion on this verbal report to address issues discussed by the Commissioners. Commissioner Diaz moved to request RAP Staff for a report back at the next Board Meeting to address the topics listed below; Commissioner Culpepper seconded the motion and it passed unanimously:

- Pilot Program implementation of “from the water” instruction
- Further explanation on aquatics standards for instruction and course completion criteria
- Aquatics Staff duties and responsibilities in and around the pool

PARK FEE BOARD REPORTS

18-145 Vesting Tentative Tract (VTT) No. 82191 –
Recommendation to the Advisory Agency for Land
Dedication or In-Lieu Park Fee Payment

Darryl Ford, Senior Management Analyst II, Planning, Maintenance and Construction Branch, presented Board Report No. 18-145.

DISPOSITION: APPROVED STAFF RECOMMENDATION TO THE ADVISORY AGENCY FOR LAND DEDICATION TO THE CITY, OR PROVIDE A COMBINATION OF LAND DEDICATION

AND FEE PAYMENT, IN ORDER TO FULFILL THE PROJECT'S REQUIREMENTS UNDER PROVISIONS OF LAMC SECTION 12.33

18-146 Vesting Tentative Tract (VTT) No. 82168 – Recommendation to the Advisory Agency for Land Dedication or In-Lieu Park Fee Payment

Darryl Ford, Senior Management Analyst II, Planning, Maintenance and Construction Branch, presented Board Report No. 18-146

DISPOSITION: APPROVED STAFF RECOMMENDATION TO THE ADVISORY AGENCY FOR IN-LIEU FEES, IN ORDER TO FULFILL THE PROJECT'S REQUIREMENTS UNDER PROVISIONS OF LAMC SECTION 12.33

18-147 Vesting Tentative Tract (VTT) No. 82048 – Recommendation to the Advisory Agency for Land Dedication or In-Lieu Park Fee Payment

Darryl Ford, Senior Management Analyst II, Planning, Maintenance and Construction Branch, presented Board Report No. 18-147

DISPOSITION: APPROVED STAFF RECOMMENDATION TO THE ADVISORY AGENCY FOR LAND DEDICATION TO THE CITY, OR PROVIDE A COMBINATION OF LAND DEDICATION AND FEE PAYMENT, IN ORDER TO FULFILL THE PROJECT'S REQUIREMENTS UNDER PROVISIONS OF LAMC SECTION 12.33

PARK FEE BOARD REPORT PUBLIC COMMENT

Public comments relevant to the Park Fee Board Reports were invited; no such requests were submitted.

CONSIDERATION OF THE PARK FEE BOARD REPORTS

President Patsouras requested a Motion to approve the Park Fee Board Reports as presented. It was moved by Commissioner Culpepper, seconded by Commissioner Diaz, that the Park Fee Board Reports be approved. There being no objections, the Motion was unanimously approved.

COMMISSION TASK FORCE UPDATES

Commission Task Force on Concessions Report (Commissioners Diaz and Culpepper)

Commissioner Diaz announced that this Task Force Meeting was canceled and no update was presented.

Commission Task Force on Facility Repair and Maintenance (Commissioners Alvarez and Halper)

Commissioner Alvarez reported that the Facility Repair and Maintenance Task Force met and discussed the planning and installation of synthetic soccer fields at Whitsett Park and updates on the Quimby Park Fee Ordinance.

GENERAL MANAGER'S DEPARTMENT REPORT AND UPDATES

Anthony-Paul Diaz, Executive Officer and Chief of Staff reported on the impacts of the recent fire at Griffith Park and the evacuation of the Observatory. RAP Staff and first responders from the Los Angeles Fire Department were commended for their quick action to get visitors into safe areas, despite the loss of property and 7 vehicles to the fire.

UPCOMING EVENTS

- **Monday July 30, 2018 (12:00 p.m.)** Algin Sutton Softball Field Groundbreaking Celebration in partnership with the LA Dodgers Foundation: This event will be the Dodgers Foundation's 50th dedication with City of Los Angeles. Yasiel Puig will be in attendance and acknowledged for his contribution of \$50,000 towards the project. Algin Sutton is located at 8800 South Hoover, LA 90044. (CD8, Dodgers Foundation).
- **Saturday, July 14 & Sunday July 15, 2018 (12:00 p.m. – 8:00 p.m.)** 38th Annual Lotus Festival at Echo Park: The opening ceremonies begin at 12:00 p.m. on Saturday. Festivities will include live music, entertainment, community booths, a Beer and Wine Garden, and dragon boat races. This year's host country is the People's Republic of China. For more information on this year's Lotus Festival, please visit laparks.org.

COMMISSION BUSINESS

There were two requests by Commissioners for future agenda items:

Commissioner Diaz requested a report on a pilot program for "from the water" swimming instruction, and President Patsouras requested a report on what the Department is currently doing on solar structures, particularly solar carport structures, to help generate solar energy.

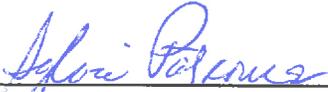
NEXT MEETING

The next Regular Meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, August 8, 2018, 9:30 a.m., at the Yosemite Recreation Center, 1840 Yosemite Drive, Los Angeles, CA 90041.

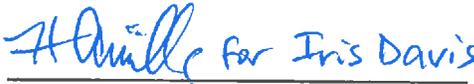
ADJOURNMENT

There being no further business to come before the Board, President Patsouras adjourned the Meeting at 11:49 a.m.

ATTEST



PRESIDENT



BOARD SECRETARY