

REGULAR MEETING MINUTES

**BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES**

Wednesday, June 6, 2018

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the Regular Meeting at the Wilmington Recreation Center at 9:36 a.m. Present were President Sylvia Patsaouras, Commissioner Lynn Alvarez, Commissioner Pilar Diaz, and Commissioner Joseph Halper. Also present were Michael A. Shull, General Manager, and Deputy City Attorney IV Mike Dundas.

The following Department staff members were present:

Sophia Pina-Cortez, Assistant General Manager, Special Operations Branch
Noel Williams, Chief Financial Officer, Finance Division
Charles Singer, Superintendent, Valley Region
Javier Solis, Superintendent, Maintenance Operations

CALL TO ORDER

Jacob Haik, Deputy Chief of Staff for Councilmember Joe Buscaino's Office, presented opening remarks and welcomed the Board of Commissioners and audience to the Fifteenth Council District.

Randy Kelly, Pacific Region Superintendent, introduced the Wilmington Recreation Center staff and provided background information about the Wilmington Recreation Center. Mr. Kelly also presented a citation to Max H. Maresca for his thirty years of service with the Cabrillo Pier Fishing Program since its inception in 1988.

APPROVAL OF MINUTES

Commissioner Halper moved that the Board approve the Minutes of May 2, 2018 and May 16, 2018, and the Special Meeting of May 16, 2018; this motion was seconded by Commissioner Diaz. There being no objections, the motion was unanimously approved.

NEIGHBORHOOD COUNCIL COMMENTS

There were no comments from the Neighborhood Council Representatives relative to the Agenda Items being considered.

GENERAL PUBLIC COMMENT

Public comments on matters within the Board's jurisdiction were invited; two public comments were submitted.

BOARD REPORTS

18-097

SIGNATURE AUTHORITY AS ACTING GENERAL MANAGER AND ACTING CHIEF ACCOUNTING EMPLOYEE

Noel Williams, Chief Financial Officer, Finance and Administrative Services Division, presented Board Report No. 18-097.

DISPOSITION: APPROVED

18-098

REIMBURSEMENT OF SALARIES AND RELATED EXPENSES FROM THE MUNICIPAL RECREATION PROGRAM FUND AND GRANT FUND ACCOUNTS-RESOLUTION FOR FISCAL YEAR 2018-2019

Noel Williams, Chief Financial Officer, Finance and Administrative Services Division, presented Board Report No. 18-098.

DISPOSITION: APPROVED

18-099

REIMBURSEMENT FOR PETTY CASH, EXPENSES, AND REFUND RESOLUTIONS FOR FISCAL YEAR 2018-2019

Noel Williams, Chief Financial Officer, Finance and Administrative Services Division, presented Board Report No. 18-099.

DISPOSITION: APPROVED

18-100

TRANSFER OF EXPENDITURES TO BOGDANOVICH TRUST FUND FOR FISCAL YEAR 2018-2019

Noel Williams, Chief Financial Officer, Finance and Administrative Services Division, presented Board Report No. 18-100.

DISPOSITION: APPROVED

18-101

TRANSFER OF APPROPRIATIONS WITHIN FUND 302 IN THE DEPARTMENT OF RECREATION AND PARKS

Joshua Beltran, Management Analyst, Budget Section, Finance and Administrative Services Division, presented Board Report No. 18-101

DISPOSITION: APPROVED

18-102

JOY PICUS CHILD CARE CENTER – SECOND AMENDMENT TO CONTRACT NO. 3538 TO INCREASE THE ALLOWABLE MAXIMUM PERCENTAGE FOR YEARLY TUITION RATE AND FEE INCREASES; TUITION FEE SCHEDULE FOR FISCAL YEAR 2018-19

Joel Alvarez, Senior Management Analyst II of the Partnership Division presented Board Report No. 18-102.

DISPOSITION: APPROVED

18-103

PARK RANGERS DIVISION – DONATION OF A CAMERA SYSTEM DONATED BY THE GRIFFITH J. GRIFFITH CHARITABLE TRUST

Joe Salaires, Superintendent of the Griffith Park Region presented Board Report No.18-103.

DISPOSITION: APPROVED

18-104

GREEK THEATRE – REMOVAL FROM SCHEDULE OF RATES AND FEES

Joe Salaires, Superintendent of the Griffith Park Region presented Board Report No.18-104.

DISPOSITION: APPROVED

18-105

ALGIN SUTTON RECREATION CENTER – POOL REPLACEMENT AND BATHHOUSE RENOVATION (PRJ21117) (W.O. #E170293F) PROJECT – ESCROW AGREEMENT FOR SECURITY DEPOSITS IN LIEU OF RETENTION

Darryl Ford, Senior Management Analyst I, Planning, Maintenance and Construction Branch, presented Board Report No. 18-105. There is a correction to the first page of the contract for the spelling of the Contractor's name in the contract title.

USS CAL BUILDERS, INC.

DISPOSITION: APPROVED WITH CORRECTIONS TO THE CONTRACT

18-106

ALPINE RECREATION CENTER EXPANSION (A.K.A. ORD & YALE STREET PARK) (PRJ20591)(W.O. #E170225F) PROJECT – REVIEW OF BIDS AND AWARD OF CONTRACT

Darryl Ford, Senior Management Analyst I, Planning, Maintenance and Construction Branch, presented Board Report No. 18-106.

DISPOSITION: APPROVED

18-107

BARNSDALL PARK – RESTROOM BUILDING (PRJ21125) PROJECT;
ALLOCATION OF QUIMBY FEES

Wendy Cervantes, Management Assistant, Planning, Maintenance and Construction Branch,
presented Board Report No. 18-107.

DISPOSITION: APPROVED

18-108

BRANFORD RECREATION CENTER – PLAY AREA REPLACEMENT
(PRJ21078) PROJECT – ALLOCATION OF QUIMBY FEES;
CATEGORICAL EXEMPTION FROM THE CALIFORNIA
ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III,
SECTION 1, CLASS 1(11) [DEMOLITION OF EXISTING
STRUCTURES], CLASS 4(3) [LANDSCAPING AND IRRIGATION] AND
CLASS 11(3,6) [CONSTRUCTION AND PLACEMENT OF MINOR
STRUCTURES ACCESSORY TO EXISTING FACILITIES], OF THE CITY
CEQA GUIDELINES

Darryl Ford, Senior Management Analyst II, Planning, Maintenance and Construction Branch,
presented Board Report No. 18-108.

DISPOSITION: APPROVED

18-109

CLELAND AVENUE BICENTENNIAL PARK – PLAY AREA
REPLACEMENT (PRJ21181) PROJECT – ALLOCATION OF QUIMBY
FEES; CATEGORICAL EXEMPTION FROM THE CALIFORNIA
ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III,
SECTION 1, CLASS 1(11) [DEMOLITION OF EXISTING
STRUCTURES], CLASS 4(3) [LANDSCAPING AND IRRIGATION] AND
CLASS 11(3,6) [CONSTRUCTION AND PLACEMENT OF MINOR
STRUCTURES ACCESSORY TO EXISTING FACILITIES], OF THE CITY
CEQA GUIDELINES

Darryl Ford, Senior Management Analyst II, Planning, Maintenance and Construction Branch,
presented Board Report No. 18-109.

DISPOSITION: APPROVED

18-110

KEN MALLOY HARBOR REGIONAL PARK – SYNTHETIC SOCCER
FIELD AND WALKING PATH (PRJ20761) (W.O. #E170384F) PROJECT
– FINAL ACCEPTANCE

Darryl Ford, Senior Management Analyst II, Planning, Maintenance and Construction Branch,
presented Board Report No. 18-110.

DISPOSITION: APPROVED

18-111

LINCOLN PARK PATHWAY LIGHTING – (W.O. #E170149F) – FINAL ACCEPTANCE

Darryl Ford, Senior Management Analyst II, Planning, Maintenance and Construction Branch, presented Board Report No. 18-111.

DISPOSITION: APPROVED

18-112

PAN PACIFIC PARK – AMENDMENT NO. 2 TO THE LEASE AGREEMENT NO. 278 BETWEEN THE LOS ANGELES MUSEUM OF THE HOLOCAUST AND THE CITY OF LOS ANGELES; CONSIDERATION OF CALIFORNIA PUBLIC RESOURCES CODE (PRC) SECTION 21065 [“PROJECT”] AND OF CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) GUIDELINES TITLE 14, SECTION 15378(B)(2) AND (5) [DEFINITION OF “PROJECT”]

Cid Macaraeg, Senior Management Analyst II, Planning, Maintenance and Construction Branch, presented Board Report No. 18-112

DISPOSITION: APPROVED

18-113

PARK FEE ORDINANCE – CHANGES TO THE PARK FEES SECTION OF THE SCHEDULE OF RATES AND FEES

Darryl Ford, Senior Management Analyst II, Planning, Maintenance and Construction Branch, presented Board Report No. 18-113.

DISPOSITION: APPROVED

18-114

SUN VALLEY RECREATION CENTER – PARK IMPROVEMENTS (PRJ21178) PROJECT – ALLOCATION OF QUIMBY FEES; CATEGORICAL EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1(11,12) [DEMOLITION OF EXISTING STRUCTURES AND OUTDOOR LIGHTING FOR SECURITY AND OPERATIONS], CLASS 4(3) [LANDSCAPING AND IRRIGATION] AND CLASS 11(3) [PLACING OF MINOR STRUCTURES ACCESSORY TO EXISTING FACILITIES], OF THE CITY CEQA GUIDELINES

Darryl Ford, Senior Management Analyst II, Planning, Maintenance and Construction Branch, presented Board Report No. 18-114.

DISPOSITION: APPROVED

18-115

WOODLAND HILLS RECREATION CENTER – PARK RENOVATION (PRJ20090) (WO #E1907454) – RELEASE OF STOP PAYMENT

NOTICE ON CONSTRUCTION CONTRACT WITH ROYAL
CONSTRUCTION CORPORATION, NO. 3515

Darryl Ford, Senior Management Analyst II, Planning, Maintenance and Construction Branch,
presented Board Report No. 18-115.

DISPOSITION: APPROVED

18-116

LOS ANGELES RIVERFRONT PARK - PHASE II (W.O E170406A)
PROJECT – REQUEST AUTHORITY TO ISSUE A FINAL CLOSE-OUT
CHANGE ORDER TO SIMGEL CONSTRUCTION INC. (CONTRACT NO.
3385) TO SETTLE A CLAIM FOR ALL OUTSTANDING ISSUES ON THE
PROJECT FOR A TOTAL LUMP SUM OF ONE MILLION, FOUR
HUNDRED AND FIFTY THOUSAND DOLLARS (\$1,450,000.00); FINAL
ACCEPTANCE OF WORK

Darryl Ford, Senior Management Analyst II, Planning, Maintenance and Construction Branch,
presented Board Report No. 18-116.

DISPOSITION: APPROVED

18-117

POINT FERMIN LIGHTHOUSE – FINAL AUTHORIZATION FOR THE
ACQUISITION OF THE PROPERTY; CATEGORICAL EXEMPTION
FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)
PURSUANT TO ARTICLE 19, SECTION 15325, CLASS 25(E)
[TRANSFER OF OWNERSHIP OF INTEREST IN LAND TO PRESERVE
HISTORIC RESOURCES] OF THE STATE CEQA GUIDELINES

Felice Chen, Management Analyst, Real Estate Section, Planning, Maintenance and
Construction Branch, presented Board Report No. 18-117. There were two corrections made to
Recommendation 1 to correct the spelling of Stated to States.

- States
States
1. Approve a proposed Memorandum of Agreement (MOA), substantially in the
form as Exhibit A attached, between the Department of Recreation and Parks
(RAP), the United States of America acting by and through its General Services
Administration (GSA), the United States Department of Interior, National Park
Service (NPS), the United States Coast Guard (USCG) and the California
State Historic Preservation Office (SHPO) regarding the conveyance and
preservation of Point Fermin Lighthouse, located at 805-807 Paseo Del Mar,
San Pedro, California (Property) and the approval of the City Attorney as to form;

DISPOSITION: APPROVED WITH CORRECTIONS

BOARD REPORT PUBLIC COMMENT ON BOARD REPORTS

Public comments relevant to the Board Reports were invited; one public comment was
submitted.

CONSIDERATION OF THE BOARD REPORTS

President Patsouras requested a Motion to approve the Board Reports as presented with corrections to Board Reports Nos.18-105, and 18-117. It was moved by Commissioner Diaz, seconded by Commissioner Halper to approve Board Reports with corrections as noted, and that the Resolutions recommended in the reports be thereby approved. There being no objections, the Motion was unanimously approved

COMMISSION TASK FORCE UPDATES

Commission Task Force on Concessions Report (Commissioners Diaz and Culpepper)

There was no report to give.

Commission Task Force on Facility Repair and Maintenance (Commissioners Alvarez and Halper)

The Facility Repair and Maintenance Task Force met and discussed the Splash Pad Concept for Jim Gilliam Recreation Center, the Sport Lighting Project at Van Nuys Sherman Oaks Recreation Center, informational discussion on Community Involvement in determining park improvement priorities, and discussed updates on the Quimby Park Fee Ordinance.

GENERAL MANAGER'S DEPARTMENT REPORT AND UPDATES

General Manager Michael Shull informed the audience that RAP's 2018 Summer Season starts Saturday with:

- Opening of seasonal pools (June 9 - September 3)
- SwimLA swim lesson program (beginning June 18)
- Citywide Day Camps (June 11 - August 10)
- Free Summer Lunch Program offered at over 100 sites (June 11 - August 10)
- SNL (Beginning June 27 - August 25 at 32 locations)
- Pershing Square Concert Series (July 14 - August 18)
- Levitt Pavilion Concert Series at MacArthur Park (June 9 - September 2)
- A host of citywide summer activities will take place throughout the season such as free movies in the park, Griffith Park's Shakespeare Festival, marathons, Jr. Golf Academy, special events, and much more. Visit laparks.org for more information on our summer activities or follow us on Facebook, Twitter, or Instagram.

UPCOMING EVENTS

- **Thursday, June 7, 2018** (10:00am) The Operation Splash Kick-Off Event will be held at Glassell Park Pool located at 3704 Verdugo Rd, Los Angeles, CA 90065. The Kaiser Permanente Operation Splash program, in partnership with LA84, provides 6,000 free swim lessons, scholarships for our Junior Lifeguard Program and funding for our Learn-to-Swim and aquatic sports program. (CD1, Kaiser Permanente, LA84).
- **Saturday, June 9, 2018** (10:00am) The Natasha Watley Softball League kicks off its 11th summer softball season at the Gilbert Lindsay Recreation Center and the Sepulveda Basin Sports Complex (at 5:00pm). This summer over 450 girls between the ages of 9 and 15 will participate at 17 Recreation and Parks facilities in areas

with a need for increased participation of girls in sports. Approximately 1,600 young ladies have participated in the Natasha Watley summer league program since 2007. (CD9, CD6, Natasha Watley Foundation)

- **Friday, June 15, 2018** (9:00am) A SwimLA Press Event will be held at EXPO Center located at 3980 Bill Robertson Lane, Los Angeles, CA. The event is to promote swim classes and water safety education for LA City youth (4 to 17) which will be provided at 51 pools beginning June 18th. Registration is now open. Visit swimla.org to sign up today. (Mayor Eric Garcetti, CD9, LA Parks Foundation)
- **Thursday, June 14 - Sunday June 18, 2017** The Golf Division will be hosting its 101 Annual Men's City Golf Championships and Handicap Tournament at Wilson and Hardy Golf Courses. Trophies and LA City Golf Gift cards will be awarded. Visit golf.lacity.org for tournament information.
- **Monday, June 18, 2018** (10:00am) Warner Center Park Ribbon Cutting Ceremony to celebrate park improvements: new concrete walking paths, updated fitness equipment, landscaping and irrigation improvements. Warner Center Park is located at 5830 North Topanga Canyon Blvd, Woodland Hills, CA. (CD3)

COMMISSION BUSINESS

Commissioner Diaz and Commissioner Alvarez requested a report on the following topics:

- Tennis Court Update
- Information regarding converting tennis courts to futsal courts?
- Understanding the community needs for tennis courts?
- What is current status of our tennis program, do we need to be more proactive?

NEXT MEETING

The next regular meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, June 20, 2018, 9:30 a.m., at the North Hollywood Recreation Center, 11430 Chandler Boulevard, North Hollywood, CA 91601.

ADJOURNMENT

There being no further business to come before the Board, President Patsouras adjourned the Meeting at 10:45 a.m.

ATTEST



PRESIDENT



BOARD SECRETARY