

APPROVED

JUN 06 2018

BOARD REPORT

BOARD OF RECREATION AND PARK COMMISSIONERS

NO. 18-101

DATE June 6, 2018

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: TRANSFER OF APPROPRIATIONS WITHIN FUND 302 IN THE DEPARTMENT OF RECREATION AND PARKS

| | | | |
|------------|-------|----------------|------------|
| AP Diaz | _____ | V. Israel | _____ |
| R. Barajas | _____ | S. Piña-Cortez | _____ |
| H. Fujita | _____ | *N. Williams | <u>now</u> |



General Manager

Approved X

Disapproved _____

Withdrawn _____

RECOMMENDATIONS

1. Authorize the transfer of appropriations within Recreation and Parks Fund 302, Department 88, subject to approval by the Mayor, as follows:

FROM:

| | |
|----------------------------------|--------------|
| Account 1010 – Salaries, General | \$755,000.00 |
|----------------------------------|--------------|

TO:

| | |
|---|-----------------|
| Account 1070 – Salaries, As-Needed | \$500,000.00 |
| Account 1090 – Salaries, Overtime | 100,000.00 |
| Account 1100 – Salaries, Hiring Hall | 100,000.00 |
| Account 1120 – Fringe Benefits, Hiring Hall | 50,000.00 |
| Account 3310 – Transportation | <u>5,000.00</u> |

| | |
|-------|--------------|
| TOTAL | \$755,000.00 |
|-------|--------------|

2. Authorize the General Manager, the Chief Accounting Employee, or designee to make technical or clerical corrections as necessary, consistent with the intent of this Report.

SUMMARY

The Department of Recreation and Parks (RAP) anticipates additional appropriations needed in Salaries, As-Needed (Account 1070), Salaries, Overtime (Account 1090), Salaries, Hiring Hall (Account 1100), Fringe Benefits, Hiring Hall (Account 1120), and Transportation (Account 3310) due to shortage of full-time employees, fire watches, extreme weather, as well as other unexpected service and event needs. Although RAP has been working hard and aggressively to

BOARD REPORT

PG. 2 NO. 18-101

hire critically needed full-time employees, the shortage in full-time personnel persists as a result of retirements, transfers, promotions, etc.

The requested transfers between appropriation accounts are needed to meet the RAP's operating needs through the end of Fiscal Year 2017-18. The funding is made available from the projected savings in Salaries, General (Account 1010) mostly due to the underfill of full-time positions.

FISCAL IMPACT STATEMENT

The transfer between accounts within Fund 302 is for budgetary adjustments that have a net zero impact on RAP's General Fund.

This Report was prepared by Sondra Fu, Senior Management Analyst II, Finance Division.