

# APPROVED

JUN 20 2018

## BOARD OF RECREATION AND PARK COMMISSIONERS

BOARD REPORT

NO. 18-118

DATE June 20, 2018

C.D. All

### BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: FISCAL YEAR 2018-19 PERSONNEL RESOLUTION

AP Diaz	<u>                    </u>	V. Israel	<u>                    </u>
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 General Manager

Approved   X                        Disapproved                                           Withdrawn                     

### RECOMMENDATIONS

1. Adopt the Fiscal Year (FY) 2018-19 Personnel Resolution herein included as Attachment 1, effective July 1, 2018; and
2. Authorize substitute positions for FY 2018-19 as listed in the FY 2018-19 Personnel Resolution.

### SUMMARY

The Board of Recreation and Park Commissioners establishes the Department of Recreation and Parks' (RAP's) employment authority on an annual basis through the Personnel Resolution.

RAP's FY 2018-19 Personnel Resolution will authorize 1,472 regular positions (including 55 positions which salaries will be reimbursed by the Harbor Department); five (5) unpaid, voluntary Commissioner positions; eight (8) positions subject to renewal on an annual basis, 63 substitute positions, 140 in-lieu positions, 112 positions funded by special funding sources other than the golf operations fund, and 142 positions funded by the golf operations fund. It also authorizes 32 classifications (some of which have multiple pay grades or salary rates) that may be used to employ as-needed employees, and 24 classifications (some of which have multiple pay grades or salary rates) that may be used to bring on hiring hall craft employees.

The following is a comparison between positions authorized at the beginning of FY 2017-18 and those positions that will be authorized for FY 2018-19 upon approval of this Report:

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	<u>FY 2018-19</u>	<u>FY 2017-18</u>	<u>Difference</u>
Regular	1,472	1,437	+35
Commissioner	5	5	no change
One-time	8	2	+6
Substitute	63	62	+1
Other Special Funded	112	109	+3
Golf Funded	142	142	no change
In-lieu	140	153	-13

Regular Positions – Added

The following 35 positions were added in regular authority in the Mayor and Council adopted FY 2018-19 budget:

<u>No.</u>	<u>Code</u>	<u>Classification</u>	<u>MOU</u>
1	2419	Aquatic Director	20
3	2423-2	Aquatic Facility Manager II	20
3	3141	Gardener Caretaker	04
2	2464-1	Principal Recreation Supervisor I	36
20	2469	Recreation Coordinator	11
3	2434	Recreation Facility Director	11
1	2460	Recreation Supervisor	20
2	1597-1	Senior Systems Analyst I	20

Regular Positions – Reimbursed by Harbor Department

The following information is provided on the 55 positions that will continue to be reimbursed by the Harbor Department and which are included in the 1,472 regular authority positions:

<u>No.</u>	<u>Code</u>	<u>Classification</u>	<u>Location</u>
1	1513-2	Accountant II	Cabrillo Aquarium
5	1358	Administrative Clerk	Cabrillo Aquarium (3), Maritime Museum, and Pacific Maintenance
1	2419	Aquatic Director	Pacific Aquatics
4	2400-1	Aquarist I	Cabrillo Aquarium
1	2400-2	Aquarist II	Cabrillo Aquarium
3	2493-1	Aquarium Educator I	Cabrillo Aquarium
2	2493-2	Aquarium Educator II	Cabrillo Aquarium
1	2423-1	Aquatic Facility Manager I	Cabrillo Beach
1	2423-2	Aquatic Facility Manager II	Cabrillo Beach
1	1191-1	Archivist I	Maritime Museum
1	3333-1	Building Repairer I	Cabrillo Aquarium

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Regular Positions – Reimbursed by Harbor Department (continued)

<u>No.</u>	<u>Code</u>	<u>Classification</u>	<u>Location</u>
8	3141	Gardener Caretaker	Cabrillo Bath House, John Gibson Park, Marina (2), Point Fermin (3), and Wilder Park
1	1670-1	Graphics Designer I	Cabrillo Aquarium
1	2398	Historic Site Curator	Point Fermin
1	3523	Light Equipment Operator	Point Fermin
1	9184-2	Management Analyst II	Cabrillo Aquarium
1	2404	Marine Aquarium Administrator	Cabrillo Aquarium
3	2425-2	Marine Aquarium Curator II	Cabrillo Aquarium
1	2402	Marine Aquarium Exhibits Director	Cabrillo Aquarium
1	2403	Marine Aquarium Program Director	Cabrillo Aquarium
1	2407	Maritime Museum Curator	Maritime Museum
1	2406	Maritime Museum Director	Maritime Museum
1	3145	Park Maintenance Supervisor	Point Fermin
3	2412-2	Park Services Attendant II	Cabrillo Aquarium and Maritime Museum (2)
1	1793-1	Photographer I	Cabrillo Aquarium
1	1542	Project Assistant	Cabrillo Aquarium
1	1116	Secretary	Cabrillo Aquarium
3	1368	Senior Administrative Clerk	Cabrillo Aquarium, Maritime Museum, and Pacific Recreation
3	3143	Senior Gardener	Cabrillo Museum, Marina, and Point Fermin
1	2446-2	Senior Recreation Director II	Cabrillo Bath House

One-Time Positions

The following eight (8) one-time positions, subject to renewal on a fiscal year basis, were authorized in the Mayor and Council adopted FY 2018-19 budget:

<u>No.</u>	<u>Code</u>	<u>Classification</u>	<u>Program/Service</u>
1	3863	Electrician	Bulky Item/Illegal Dumping
1	3525	Equipment Operator	Bulky Item/Illegal Dumping
3	3141	Gardener Caretaker	Bulky Item/Illegal Dumping
1	1966	Park Ranger	Bulky Item/Illegal Dumping
1	3442	Plumber	Bulky Item/Illegal Dumping
1	0883	Service Coordinator	Government Affairs

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Golf Funded Positions

The following 142 positions will continue to be funded by the golf operations fund:

<u>No.</u>	<u>Code</u>	<u>Classification</u>
1	1513-2	Accountant II
1	1358	Administrative Clerk
1	3333-1	Building Repairer I
1	1549-2	Financial Analyst II
40	3141	Gardener Caretaker
1	2458	Golf Manager
1	2457	Golf Operations Supervisor
23	2453	Golf Starter
9	2479-1	Golf Starter Supervisor I
2	2479-2	Golf Starter Supervisor II
7	3913	Irrigation Specialist
5	3523	Light Equipment Operator
2	9184-2	Management Analyst II
9	3145	Park Maintenance Supervisor
1	3147-2	Principal Grounds Maintenance Supervisor II
1	1116	Secretary
34	3143	Senior Gardener
2	3146	Senior Park Maintenance Supervisor
1	1596-2	Systems Analyst II

This report has been reviewed by staff of the City Administrative Officer.

FISCAL IMPACT STATEMENT

Approval of this Board Report will not have a fiscal impact on RAP's General Fund inasmuch as the staffing authority contained in the FY 2018-19 Personnel Resolution (Attachment 1) is limited by the amount of money available on the records of the City Controller for the payment of salaries and wages within RAP.

This Report was prepared by Harold T. Fujita, Director, Human Resources Division.

LIST OF ATTACHMENTS/EXHIBITS

- 1) Fiscal Year 2018-19 Personnel Resolution

**THE BOARD OF  
RECREATION AND PARK COMMISSIONERS  
OF THE CITY OF LOS ANGELES**

**PERSONNEL RESOLUTION NO. \_\_\_\_\_**  
**FISCAL YEAR 2018-19**

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**THE BOARD OF  
RECREATION AND PARK COMMISSIONERS  
OF THE CITY OF LOS ANGELES**

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING THE EMPLOYMENT OF PERSONNEL IN THE  
DEPARTMENT OF RECREATION AND PARKS OF THE CITY OF LOS ANGELES FOR  
THE FISCAL YEAR 2018-19

**SECTION 1: POSITION AUTHORIZATION**

Effective July 1, 2018, the positions listed in the following classifications are hereby authorized within the Department of Recreation and Parks. The code numbers and classifications as set forth herein are hereby determined to be appropriate in accordance with existing City laws and ordinances, and applicable Memoranda of Understanding (MOU), as appropriate. Further, the employment of the designated number of persons in each code and classification as set forth herein is hereby authorized.

**A. REGULAR POSITIONS (by Class Title)**

<u>No.</u>	<u>Code</u>	<u>Classification</u>	<u>MOU</u>
4	1513	Accountant	01
13	1223	Accounting Clerk	03
24	1358	Administrative Clerk	03
6	3774	Air Conditioning Mechanic	02
1	3781-1	Air Conditioning Mechanic Supervisor	13
1	1429	Applications Programmer	21
4	2400-1	Aquarist I	21
1	2400-2	Aquarist II	21
3	2493-1	Aquarium Educator I	08
2	2493-2	Aquarium Educator II	08
3	2419	Aquatic Director	20
18	2423-1	Aquatic Facility Manager I	20
16	2423-2	Aquatic Facility Manager II	20
1	2423-3	Aquatic Facility Manager III	20
1	7925	Architect	17
1	7926-2	Architectural Associate II	08
1	1191-1	Archivist I	01
4	9241	Assistant General Manager Rec & Parks	36
1	6215	Astronomical Lecturer	11
1	0847	Astronomical Observer	11
1	1517-1	Auditor I	01
1	2397	Banning Residence Museum Director	20
2	5923	Building Operating Engineer	09
11	3333-1	Building Repairer I	14
1	3333-2	Building Repairer II	14

**A. REGULAR POSITIONS (by Class Title) continued**

<b><u>No.</u></b>	<b><u>Code</u></b>	<b><u>Classification</u></b>	<b><u>MOU</u></b>
1	3140	Camp Manager	12
14	3344	Carpenter	02
1	3346	Carpenter Supervisor	13
5	3353	Cement Finisher	02
1	3354	Cement Finisher Supervisor	13
4	3351	Cement Finisher Worker	14
1	1260	Chief Clerk Personnel	00
1	9230	Chief Financial Officer	36
2	9182	Chief Management Analyst	36
1	1968	Chief Park Ranger	36
9	2490-2	Child Care Associate II	11
2	2491-2	Child Care Center Director II	11
1	7944	City Planner	19
1	7941	City Planning Associate	21
1	7237	Civil Engineer	17
1	9734-1	Commission Executive Assistant I	01
1	9734-2	Commission Executive Assistant II	01
2	3686	Communications Electrician	02
2	1461-2	Communications Information Representative II	03
1	2500	Community Program Director	20
3	3127-2	Construction & Maintenance Supervisor II	13
1	3364-1	Cook I	15
1	3364-2	Cook II	15
1	6230	Curator of Griffith Observatory	00
1	1593-4	Departmental Chief Accountant IV	36
1	9375	Director of Systems	36
1	3799	Electrical Craft Helper	02
1	7525-4	Electrical Engineering Associate IV	08
17	3863	Electrician	02
1	3865	Electrician Supervisor	13
2	1702-1	Emergency Management Coordinator I	20
1	7310-2	Environmental Specialist II	08
1	7310-3	Environmental Specialist III	08
1	7304-2	Environmental Supervisor II	17
13	3525	Equipment Operator	04
1	3734-1	Equipment Specialist I	21
1	3734-2	Equipment Specialist II	21
2	1117-2	Executive Administrative Assistant II	37
1	1117-3	Executive Administrative Assistant III	37
1	2475	Executive Director Expo Center	36
1	1555-1	Fiscal Systems Specialist I	20
1	3352-1	Floor Finisher I	14
365	3141	Gardener Caretaker	04
1	9243	General Manager Rec & Parks	00
1	7213	Geographic Information Systems Specialist	21

**A. REGULAR POSITIONS (by Class Title) continued**

<b><u>No.</u></b>	<b><u>Code</u></b>	<b><u>Classification</u></b>	<b><u>MOU</u></b>
2	1670-1	Graphics Designer I	21
1	1670-3	Graphics Designer III	21
6	3584	Heavy Duty Truck Operator	04
3	2398	Historic Site Curator	01
25	3913	Irrigation Specialist	04
1	7929-1	Landscape Architect I	17
1	7929-2	Landscape Architect II	17
4	7933-3	Landscape Architectural Associate III	08
37	3523	Light Equipment Operator	04
1	3763	Machinist	14
14	3115	Maintenance & Construction Helper	04
7	3112	Maintenance Laborer	04
21	9184	Management Analyst	01
1	1539	Management Assistant	01
1	2404	Marine Aquarium Administrator	20
3	2425-2	Marine Aquarium Curator II	01
1	2402	Marine Aquarium Exhibits Director	20
1	2403	Marine Aquarium Program Director	20
1	2407	Maritime Museum Curator	20
1	2406	Maritime Museum Director	20
3	3451	Masonry Worker	02
3	3771	Mechanical Helper	14
1	3795	Mechanical Repair Supervisor	09
13	3773	Mechanical Repairer	09
2	3585	Motor Sweeper Operator	04
1	6229-1	Observatory Director I	36
1	6229-2	Observatory Director II	36
1	6216	Observatory Program Supervisor	08
1	6331	Observatory Technical Supervisor	00
17	3423	Painter	02
2	3426	Painter Supervisor	13
26	3145	Park Maintenance Supervisor	12
41	1966	Park Ranger	18
2	2412-1	Park Services Attendant I	03
7	2412-2	Park Services Attendant II	03
1	2426	Park Services Supervisor	20
1	1170-1	Payroll Supervisor I	20
1	1170-2	Payroll Supervisor II	20
1	1714-3	Personnel Director III	63
1	1129	Personnel Records Supervisor	20
2	1793-1	Photographer I	21
1	3325	Playground Equipment Supervisor	00
20	3443	Plumber	02
3	3446	Plumber Supervisor	13

**A. REGULAR POSITIONS (by Class Title) continued**

<b><u>No.</u></b>	<b><u>Code</u></b>	<b><u>Classification</u></b>	<b><u>MOU</u></b>
1	3558	Power Shovel Operator	04
2	1525-2	Principal Accountant II	20
5	3147-2	Principal Grounds Maintenance Supervisor II	36
2	2424	Principal Park Services Attendant	20
1	9134	Principal Project Coordinator	00
6	2464-1	Principal Recreation Supervisor I	36
3	2464-2	Principal Recreation Supervisor II	36
3	1431-3	Programmer Analyst III	08
1	1542	Project Assistant	01
1	1800-1	Public Information Director I	36
1	1785-1	Public Relations Specialist I	01
156	2469	Recreation Coordinator	11
92	2434	Recreation Facility Director	11
15	2460	Recreation Supervisor	20
4	3476	Roofer	02
1	1727	Safety Engineer	20
1	1726-2	Safety Engineering Associate II	01
1	3118	Sandblast Operator	04
6	1116	Secretary	03
1	1523-1	Senior Accountant I	20
3	1523-2	Senior Accountant II	20
1	1518	Senior Auditor	20
24	1368	Senior Administrative Clerk	03
2	3345	Senior Carpenter	02
1	9485-D	Senior Civil Engineer/Project Manager III	17
1	3864	Senior Electrician	02
93	3143	Senior Gardener	04
3	9171-1	Senior Management Analyst I	20
6	9171-2	Senior Management Analyst II	20
2	3424	Senior Painter	02
8	3146	Senior Park Maintenance Supervisor	36
8	1967-1	Senior Park Ranger I	12
2	1967-2	Senior Park Ranger II	12
3	2422	Senior Park Services Attendant	20
5	9167-1	Senior Personnel Analyst I	00
1	9167-2	Senior Personnel Analyst II	00
1	3444	Senior Plumber	02
32	2446-1	Senior Recreation Director I	11
28	2446-2	Senior Recreation Director II	11
2	3477	Senior Roofer	02
4	1597-1	Senior Systems Analyst I	20
1	1597-2	Senior Systems Analyst II	20
1	3775	Sheet Metal Worker	02
2	3428	Sign Painter	02

**A. REGULAR POSITIONS (by Class Title) continued**

<b><u>No.</u></b>	<b><u>Code</u></b>	<b><u>Classification</u></b>	<b><u>MOU</u></b>
1	4150-2	Street Services Worker II	04
1	7957-4	Structural Engineering Associate IV	08
6	2472	Superintendent of Rec & Parks Operations	36
4	1596	Systems Analyst	01
1	1455-1	Systems Programmer I	21
1	1455-2	Systems Programmer II	21
16	3114	Tree Surgeon	04
6	3151	Tree Surgeon Assistant	04
5	3117-1	Tree Surgeon Supervisor I	12
1	3117-2	Tree Surgeon Supervisor II	12
9	3583	Truck Operator	04
1	3723	Upholsterer	14
1	1802	Video Production Coordinator	21
1	2495	Volunteer Coordinator	01
<u>2</u>	3796	Welder	14
<b>1,472</b>			

**A. REGULAR POSITIONS (by Class Code)**

<b><u>No.</u></b>	<b><u>Code</u></b>	<b><u>Classification</u></b>	<b><u>MOU</u></b>
1	0847	Astronomical Observer	11
6	1116	Secretary	03
2	1117-2	Executive Administrative Assistant II	37
1	1117-3	Executive Administrative Assistant III	37
1	1129	Personnel Records Supervisor	20
1	1170-1	Payroll Supervisor I	20
1	1170-2	Payroll Supervisor II	20
1	1191-1	Archivist I	03
13	1223	Accounting Clerk	03
1	1260	Chief Clerk Personnel	00
24	1358	Administrative Clerk	03
24	1368	Senior Administrative Clerk	03
1	1429	Applications Programmer	21
3	1431-3	Programmer Analyst III	08
1	1455-1	Systems Programmer I	21
1	1455-2	Systems Programmer II	21
2	1461-2	Communications Information Representative II	03
4	1513	Accountant	01
1	1517-1	Auditor I	01
1	1518	Senior Auditor	20
1	1523-1	Senior Accountant I	20
3	1523-2	Senior Accountant II	20
2	1525-2	Principal Accountant II	20
1	1539	Management Assistant	01
1	1542	Project Assistant	01
1	1555-1	Fiscal Systems Specialist I	20
1	1593-4	Departmental Chief Accountant IV	36
4	1596	Systems Analyst	01
4	1597-1	Senior Systems Analyst I	20
1	1597-2	Senior Systems Analyst II	20
2	1670-1	Graphics Designer I	21
1	1670-3	Graphics Designer III	21
2	1702-1	Emergency Management Coordinator I	20
1	1714-3	Personnel Director III	00
1	1726-2	Safety Engineering Associate II	01
1	1727	Safety Engineer	20
1	1785-1	Public Relations Specialist I	01
2	1793-1	Photographer I	21
1	1800-1	Public Information Director I	36
1	1802	Video Production Coordinator	21
41	1966	Park Ranger	18
8	1967-1	Senior Park Ranger I	12
2	1967-2	Senior Park Ranger II	12

**A. REGULAR POSITIONS (by Class Code) continued**

<b><u>No.</u></b>	<b><u>Code</u></b>	<b><u>Classification</u></b>	<b><u>MOU</u></b>
1	1968	Chief Park Ranger	36
1	2397	Banning Residence Museum Director	20
3	2398	Historic Site Curator	01
4	2400-1	Aquarist I	21
1	2400-2	Aquarist II	21
1	2402	Marine Aquarium Exhibits Director	20
1	2403	Marine Aquarium Program Director	20
1	2404	Marine Aquarium Administrator	20
1	2406	Maritime Museum Director	20
1	2407	Maritime Museum Curator	20
2	2412-1	Park Services Attendant I	03
7	2412-2	Park Services Attendant II	03
3	2419	Aquatic Director	20
3	2422	Senior Park Services Attendant	20
18	2423-1	Aquatic Facility Manager I	20
16	2423-2	Aquatic Facility Manager II	20
1	2423-3	Aquatic Facility Manager III	20
2	2424	Principal Park Services Attendant	20
3	2425-2	Marine Aquarium Curator II	01
1	2426	Park Services Supervisor	20
92	2434	Recreation Facility Director	11
32	2446-1	Senior Recreation Director I	11
28	2446-2	Senior Recreation Director II	11
15	2460	Recreation Supervisor	20
6	2464-1	Principal Recreation Supervisor I	36
3	2464-2	Principal Recreation Supervisor II	36
156	2469	Recreation Coordinator	11
6	2472	Superintendent of Rec & Parks Operations	36
1	2475	Executive Director Expo Center	36
9	2490-2	Child Care Associate II	11
2	2491-2	Child Care Center Director II	11
3	2493-1	Aquarium Educator I	08
2	2493-2	Aquarium Educator II	08
1	2495	Volunteer Coordinator	01
1	2500	Community Program Director	20
7	3112	Maintenance Laborer	04
16	3114	Tree Surgeon	04
14	3115	Maintenance & Construction Helper	04
5	3117-1	Tree Surgeon Supervisor I	12
1	3117-2	Tree Surgeon Supervisor II	12
1	3118	Sandblast Operator	04
3	3127-2	Construction & Maintenance Supervisor II	13
1	3140	Camp Manager	12
365	3141	Gardener Caretaker	04
93	3143	Senior Gardener	04

**A. REGULAR POSITIONS (by Class Code) continued**

<b><u>No.</u></b>	<b><u>Code</u></b>	<b><u>Classification</u></b>	<b><u>MOU</u></b>
26	3145	Park Maintenance Supervisor	12
8	3146	Senior Park Maintenance Supervisor	36
5	3147-2	Principal Grounds Maintenance Supervisor II	36
6	3151	Tree Surgeon Assistant	04
1	3325	Playground Equipment Supervisor	00
11	3333-1	Building Repairer I	14
1	3333-2	Building Repairer II	14
14	3344	Carpenter	02
2	3345	Senior Carpenter	02
1	3346	Carpenter Supervisor	13
4	3351	Cement Finisher Worker	14
1	3352-1	Floor Finisher I	14
5	3353	Cement Finisher	02
1	3354	Cement Finisher Supervisor	13
1	3364-1	Cook I	15
1	3364-2	Cook II	15
17	3423	Painter	02
2	3424	Senior Painter	02
2	3426	Painter Supervisor	13
2	3428	Sign Painter	02
20	3443	Plumber	02
1	3444	Senior Plumber	02
3	3446	Plumber Supervisor	13
3	3451	Masonry Worker	02
4	3476	Roofer	02
2	3477	Senior Roofer	02
37	3523	Light Equipment Operator	04
13	3525	Equipment Operator	04
1	3558	Power Shovel Operator	04
9	3583	Truck Operator	04
6	3584	Heavy Duty Truck Operator	04
2	3585	Motor Sweeper Operator	04
2	3686	Communications Electrician	02
1	3723	Upholsterer	14
1	3734-1	Equipment Specialist I	21
1	3734-2	Equipment Specialist II	21
1	3763	Machinist	14
3	3771	Mechanical Helper	14
13	3773	Mechanical Repairer	09
6	3774	Air Conditioning Mechanic	02
1	3775	Sheet Metal Worker	02
1	3781-1	Air Conditioning Mechanic Supervisor	13
1	3795	Mechanical Repair Supervisor	09
2	3796	Welder	14
1	3799	Electrical Craft Helper	02

**A. REGULAR POSITIONS (by Class Code) continued**

<u>No.</u>	<u>Code</u>	<u>Classification</u>	<u>MOU</u>
17	3863	Electrician	02
1	3864	Senior Electrician	02
1	3865	Electrician Supervisor	13
25	3913	Irrigation Specialist	04
1	4150-2	Street Services Worker II	04
2	5923	Building Operating Engineer	09
1	6215	Astronomical Lecturer	11
1	6216	Observatory Program Supervisor	08
1	6229-1	Observatory Director I	36
1	6229-2	Observatory Director II	36
1	6230	Curator of Griffith Observatory	00
1	6331	Observatory Technical Supervisor	00
1	7213	Geographic Information Systems Specialist	21
1	7237	Civil Engineer	17
1	7304-2	Environmental Supervisor II	17
1	7310-2	Environmental Specialist II	08
1	7310-3	Environmental Specialist III	08
1	7525-4	Electrical Engineering Associate IV	08
1	7925	Architect	17
1	7926-2	Architectural Associate II	08
1	7929-1	Landscape Architect I	17
1	7929-2	Landscape Architect II	17
4	7933-3	Landscape Architectural Associate III	08
1	7941	City Planning Associate	21
1	7944	City Planner	19
1	7957-4	Structural Engineering Associate IV	08
1	9134	Principal Project Coordinator	00
5	9167-1	Senior Personnel Analyst I	00
1	9167-2	Senior Personnel Analyst II	00
3	9171-1	Senior Management Analyst I	20
6	9171-2	Senior Management Analyst II	20
2	9182	Chief Management Analyst	36
21	9184	Management Analyst	01
1	9230	Chief Financial Officer	36
4	9241	Assistant General Manager Rec & Parks	36
1	9243	General Manager Rec & Parks	00
1	9375	Director of Systems	36
1	9485D	Senior Civil Engineer/Project Manager III	17
1	9734-1	Commission Executive Assistant I	01
1	9734-2	Commission Executive Assistant II	01
<b><u>1,472</u></b>			

**A. REGULAR POSITIONS (reimbursed by the Harbor Department)**

(Note: The 55 positions listed below are reimbursed by the Harbor Department and included in the 1,472 total regular positions. They are listed here separately for transparency.)

<u>No.</u>	<u>Code</u>	<u>Classification</u>	<u>Location</u>
1	1513-2	Accountant II	Cabrillo Aquarium
5	1358	Administrative Clerk	Cabrillo Aquarium (3), Maritime Museum, and Pacific Maintenance
1	2419	Aquatic Director	Citywide Aquatics
4	2400-1	Aquarist I	Cabrillo Aquarium
1	2400-2	Aquarist II	Cabrillo Aquarium
3	2493-1	Aquarium Educator I	Cabrillo Aquarium
2	2493-2	Aquarium Educator II	Cabrillo Aquarium
1	2423-1	Aquatic Facility Manager I	Cabrillo Beach
1	2423-2	Aquatic Facility Manager II	Cabrillo Beach
1	1191-1	Archivist I	Maritime Museum
1	3333-1	Building Repairer I	Cabrillo Aquarium
8	3141	Gardener Caretaker	Cabrillo Bath House, John Gibson Park, Marina (2), Point Fermin (3), and Wilder Park
1	1670-1	Graphics Designer I	Cabrillo Aquarium
1	2398	Historic Site Curator	Point Fermin
1	3523	Light Equipment Operator	Point Fermin
1	9184-2	Management Analyst II	Cabrillo Aquarium
1	2404	Marine Aquarium Administrator	Cabrillo Aquarium
3	2425-2	Marine Aquarium Curator II	Cabrillo Aquarium
1	2402	Marine Aquarium Exhibits Director	Cabrillo Aquarium
1	2403	Marine Aquarium Program Director	Cabrillo Aquarium
1	2407	Maritime Museum Curator	Maritime Museum
1	2406	Maritime Museum Director	Maritime Museum
1	3145	Park Maintenance Supervisor	Point Fermin
3	2412-2	Park Services Attendant II	Cabrillo Aquarium and Maritime Museum (2)
1	1793-1	Photographer I	Cabrillo Aquarium
1	1542	Project Assistant	Cabrillo Aquarium
1	1116	Secretary	Cabrillo Aquarium
3	1368	Senior Administrative Clerk	Cabrillo Aquarium, Maritime Museum, and Pacific Recreation
3	3143	Senior Gardener	Cabrillo Museum, Marina, and Point Fermin District
1	2446-2	Senior Recreation Director II	Cabrillo Bath House

**55**

**B.            COMMISSIONER POSITIONS**

<u>No.</u>	<u>Code</u>	<u>Classification</u>	<u>MOU</u>
5	0101-2	Commissioner	00

**C.            ONE-TIME POSITIONS**

<b><u>No.</u></b>	<b><u>Code</u></b>	<b><u>Classification</u></b>	<b><u>MOU</u></b>
1	3863	Electrician	02
1	3525	Equipment Operator	04
3	3141	Gardener Caretaker	04
1	1966	Park Ranger	18
1	3443	Plumber	02
1	0883	Service Coordinator	00

**D. AS-NEEDED POSITIONS**

<b><u>No.</u></b>	<b><u>Code</u></b>	<b><u>Classification</u></b>
-	1358	Administrative Clerk
-	1535-1	Administrative Intern I
-	1535-2	Administrative Intern II
-	2400-1	Aquarist I
-	2418-1	Assistant Park Services Attendant I
-	2418-2	Assistant Park Services Attendant II
-	2490-1	Child Care Associate I
-	3364-1	Cook I
-	0835-A	Day Camp Director I
-	0835-B	Day Camp Director I
-	0835-C	Day Camp Director II
-	0835-D	Day Camp Director II
-	0835-E	Day Camp Director II
-	0835-F	Day Camp Director II
-	1121-1	Delivery Driver I
-	1121-2	Delivery Driver II
-	0178-1	Gang Reduction and Youth Development Worker I
-	0178-2	Gang Reduction and Youth Development Worker II
-	0178-3	Gang Reduction and Youth Development Worker III
-	0178-4	Gang Reduction and Youth Development Worker IV
-	0178-5	Gang Reduction and Youth Development Worker V
-	0178-6	Gang Reduction and Youth Development Worker VI
-	2453	Golf Starter
-	2476	Lifeguard Recruit
-	0844	Locker Room Attendant
-	2401	Museum Guide
-	0848-A	Observatory Lecturer
-	0848-B	Observatory Lecturer
-	0848-C	Observatory Lecturer
-	0848-D	Observatory Lecturer
-	2420-1	Open Water Lifeguard I
-	2420-2	Open Water Lifeguard II
-	0834	Park Activity Monitor
-	2413H	Pool Lifeguard
-	1550	Program Aide
-	1542	Project Assistant
-	2435	Recreation Aide
-	2498	Recreation Assistant
-	2499	Recreation Instructor
-	2421-A	Residential Camp Counselor
-	2421-B	Residential Camp Counselor
-	2421-C	Residential Camp Counselor
-	2409	Seasonal Pool Manager I
-	2408	Seasonal Pool Manager II

**D. AS-NEEDED POSITIONS continued**

<b><u>No.</u></b>	<b><u>Code</u></b>	<b><u>Classification</u></b>
-	3181	Security Officer
-	2427-A	Senior Residential Camp Counselor
-	2427-B	Senior Residential Camp Counselor
-	2427-C	Senior Residential Camp Counselor
-	2427-D	Senior Residential Camp Counselor
-	2415	Special Program Assistant II
-	2416	Special Program Assistant III
-	1502	Student Professional Worker
-	1501	Student Worker
-	1131-1	Swimming Pool Clerk I
-	1131-2	Swimming Pool Clerk II
-	0849	Telescope Demonstrator
-	0710-A	Theater Technician
-	0710-B	Theater Technician
-	0710-C	Theater Technician
-	0710-D	Theater Technician

**E.            SUBSTITUTE POSITIONS**

<b><u>No.</u></b>	<b><u>Code</u></b>	<b><u>Classification &amp; Location</u></b>
2	2493-1	Aquarium Educator I – Cabrillo Aquarium
1	2419	Aquatic Director – Aquatics Division
2	2423-1	Aquatic Facility Manager I (1) Summer Upgrade for Peck Pool (1) Yosemite Pool
4	2423-2	Aquatic Facility Manager II (1) Summer Upgrade (1) Glassell Pool (1) Hubert Humphrey Pool (1) Peck Pool
13	2423-3	Aquatic Facility Manager III – Summer Upgrade
1	7244-1	Building Civil Engineer I – Planning
1	3194-2	Building Construction and Maintenance General Superintendent II – Citywide
1	3338	Building Repairer Supervisor – Griffith Observatory
1	3346	Carpenter Supervisor – Metro Carpentry
1	3351	Cement Finisher Worker – Metro Fence Crew
1	5927	Chief Building Operating Engineer – Greek Theatre/ Griffith Observatory
1	3127-2	Construction and Maintenance Supervisor – Griffith Observatory
1	7525-2	Electrical Engineering Associate II – Planning
1	1702-2	Emergency Management Coordinator II – Emergency Preparedness
2	1117-2	Executive Administrative Assistant (1) Executive Office (1) Finance
1	3393	Locksmith – Valley Carpentry
8	9184-2	Management Analyst II (1) Admin Resources (1) Finance (1) Metro Region (4) Partnerships (1) Planning and Development
2	3773	Mechanical Repairer – Citywide
2	3731	Mechanical Repair General Supervisor – Citywide
2	3423	Painter – Metro Painting
1	1714-2	Personnel Director II – Human Resources
2	2464-2	Principal Recreation Supervisor II (1) Aquatics (1) Expo Center
1	2469	Recreation Coordinator – LA Youth Athletic Club
1	3478	Roofer Supervisor – Citywide
1	1368	Senior Administrative Clerk – Board Office
1	3864	Senior Electrician – Citywide Electrical

**E.            SUBSTITUTE POSITIONS continued**

<b><u>No.</u></b>	<b><u>Code</u></b>	<b><u>Classification &amp; Location</u></b>
3	9171-1	Senior Management Analyst I (1) Concessions (1) Contracts (1) Grants
1	9167-1	Senior Personnel Analyst I – Human Resources
1	1597-2	Senior Systems Analyst II – Information Technology
1	1596-2	Systems Analyst II – Information Technology
1	6145-1	Video Technician – Public Relations
<u>1</u>	3796	Welder – Citywide
<b>63</b>		

**F. IN-LIEU POSITIONS**

<u>No.</u>	<u>Code</u>	<u>Classification &amp; Location</u>
7	1358	Administrative Clerk (1) Cabrillo Marine Aquarium (3) Finance (3) Human Resources
1	7926-1	Architectural Associate I – Planning
36	3142	Assistant Gardener – Grounds Maintenance
1	3333-1	Building Repairer I – Citywide Facility Repair
1	7237-D	Civil Engineer/PM III – Planning
2	1461-1	Communications Information Representative I – Park Rangers
1	7310-3	Environmental Specialist III – Planning
1	7304-2	Environmental Supervisor II – Planning
1	3525	Equipment Operator – Citywide Irrigation
1	7933-1	Landscape Architectural Associate I – Planning
2	3112	Maintenance Laborer (1) Citywide Flooring (1) Playground Installation
12	1539	Management Assistant (1) Citywide Facility Repair (4) Finance (1) Golf (2) Grants (1) Maintenance (1) Partnerships (2) Planning
12	1360	Office Services Assistant – various
12	1101X	Office Trainee Administrative Clerk – various
2	1731	Personnel Analyst – Human Resources
1	3476	Roofer – Citywide Roofing
2	1523-1	Senior Accountant I – Finance
1	9171-1	Senior Management Analyst I – Finance
1	3772	Senior Mechanical Repairer – Citywide Pool Repair
1	2446-1	Senior Recreation Director I – Westwood
1	3424	Senior Painter – Citywide Facility Repair
1	7957-4	Structural Engineering Associate IV – Planning
3	1576-4	Transitional Worker (1) Expo (1) Grants Admin (1) Maritime Museum
1	3114	Tree Surgeon – Grounds Maintenance
<u>36</u>	<u>3113-G</u>	<u>Vocational Worker Gardener Caretaker – Grounds Maintenance</u>
<b>140</b>		

**F. IN-LIEU POSITIONS continued**

POSITION IN-LIEU	OF REGULAR AUTHORITY POSITION
Administrative Clerk (4)	Senior Administrative Clerk (4)
Administrative Clerk (3)	Accounting Clerk (3)
Architectural Associate I	Landscape Architectural Associate III
Assistant Gardener (36)	Gardener Caretaker (36)
Building Repairer I	Building Repairer II
Civil Engineer/PM III	Senior Civil Engineer/PM III
Communications Info. Representative I (2)	Communications Info. Representative II (2)
Environmental Specialist III	City Planner
Environmental Supervisor II	Truck Operator
Equipment Operator	Power Shovel Operator
Landscape Architectural Associate II	Landscape Architectural Associate III
Maintenance Laborer (2)	Maintenance & Construction Helper (2)
Management Assistant (11)	Management Analyst (11)
Management Assistant	Senior Administrative Clerk
Office Services Assistant (12)	Administrative Clerk (12)
Office Trainee Administrative Clerk (12)	Administrative Clerk (12)
Personnel Analyst (2)	Senior Personnel Analyst I (2)
Roofer	Senior Roofer
Senior Accountant I (2)	Senior Accountant II (2)
Senior Management Analyst I	Senior Management Analyst II
Senior Mechanical Repairer	Mechanical Repair Supervisor
Senior Painter	Equipment Operator
Senior Recreation Director I	Senior Recreation Director II
Structural Engineering Associate IV	Civil Engineer
Transitional Worker	Administrative Clerk
Transitional Worker	Park Services Attendant II
Transitional Worker	Recreation Coordinator
Tree Surgeon	Senior Gardener
Vocational Worker Gardener Caretaker (36)	Gardener Caretaker (36)

**G. GOLF SPECIAL FUNDED POSITIONS**

<b><u>No.</u></b>	<b><u>Code</u></b>	<b><u>Classification</u></b>
1	1513-2	Accountant II
1	1358	Administrative Clerk
1	3333-1	Building Repairer I
1	1549-2	Financial Analyst II
40	3141	Gardener Caretaker
1	2458	Golf Manager
1	2457	Golf Operations Supervisor
23	2453	Golf Starter
9	2479-1	Golf Starter Supervisor I
2	2479-2	Golf Starter Supervisor II
7	3913	Irrigation Specialist
5	3523	Light Equipment Operator
2	9184-2	Management Analyst II
9	3145	Park Maintenance Supervisor
1	3147-2	Principal Grounds Maintenance Supervisor II
1	3116	Secretary
34	3143	Senior Gardener
2	3146	Senior Park Maintenance Supervisor
1	1596-2	Systems Analyst II
<b>142</b>		

**H. OTHER SPECIAL FUNDED POSITIONS**

<b><u>No.</u></b>	<b><u>Code</u></b>	<b><u>Classification/Location/Funding</u></b>
13	1513	Accountant (1) Appropriations – MRP (1) Grants – MRP (2) Planning – Quimby Fees (7) Regions and Finance Division – MRP (2) Revenue Accounting – MRP
10	1223	Accounting Clerk (2) Revenue Accounting – MRP (1) Cashier – MRP (6) MRP Accounting – MRP (1) Timekeeping/Payroll – MRP
3	1358	Administrative Clerk (1) Film Office – Film Permit Fees (1) Greek Theatre – Event Fees (1) Pershing Square – Pershing – Parking Fees
2	2423-1	Aquatic Facility Manager I – Hansen Dam Swim Lake – Prop A
1	2423-2	Aquatic Facility Manager II – Hansen Dam Swim Lake – Prop A
1	2423-3	Aquatic Facility Manager III – Hansen Dam Swim Lake – Prop A
2	1517-1	Auditor I – Auditing – MRP
1	1517-2	Auditor II – MRP
1	3344	Carpenter – Pacific Carpentry – Prop A
1	7246-4	Civil Engineering Associate IV – Planning – Quimby Fees
2	3863	Electrician (1) Pacific Electrical – Prop A (1) Citywide Electrical – Prop A
9	3141	Gardener Caretaker (1) Expo Center – Prop A (6) Hansen Dam Swim Lake – Prop A (2) Pershing Square – Park Maintenance
1	3523	Light Equipment Operator – Hansen Dam Maintenance – Prop A
9	9184	Management Analyst (1) Accounting – MRP (2) Admin Resources – MRP (2) Concessions – MRP (1) Office Services – MRP (2) Planning – Quimby Fees (1) Summer Nutrition Program – Grant
1	3773	Mechanical Repairer – Citywide Pool Maintenance – Prop A
1	3145	Park Maintenance Supervisor – Film Office – Film Permit Fees
1	2464-1	Principal Recreation Supervisor I – Greek Theatre – Event Fees
7	2412-2	Park Services Attendant II (4) Film Office – Film Permit Fees (1) Park Services – Tennis Fees (2) Sherman Oaks Castle – MRP

**H. OTHER SPECIAL FUNDED POSITIONS continued**

<b><u>No.</u></b>	<b><u>Code</u></b>	<b><u>Classification/Location/Funding</u></b>
1	2426	Park Services Supervisor – Griffith Park – Parking Fees
1	2424	Principal Park Services Attendant – Park Services
1	1431-3	Programmer Analyst III – Information Technology – MRP
1	1431-5	Programmer Analyst V – Information Technology – MRP
1	1537	Project Coordinator – Finance – Measure A
9	2469	Recreation Coordinator (1) Cheviot Hills – MRP (1) Encino – MRP (1) Greek Theatre – Event Fees (1) Mar Vista – MRP (1) Palms – MRP (1) Pan Pacific – MRP (1) Pershing Square – Parking Fees (1) Woodland Hills – MRP (1) Van Nuys/Sherman Oaks – MRP
6	2434	Recreation Facility Director (1) Bogdanovich – MRP (1) Carlin G. Smith – MRP (1) Encino – MRP (1) Palms – MRP (1) Studio City – MRP (1) Van Nuys/Sherman Oaks – MRP
1	2460	Recreation Supervisor – Valley Region – MRP
1	1530-2	Risk Manager II – Human Resources – MRP
1	1523-1	Senior Accountant I – Revenue Accounting – MRP
2	1523-2	Senior Accountant II – Accounting – MRP
4	1368	Senior Administrative Clerk (1) Admin Resources – MRP (1) Park Services – Tennis Fees (2) Personnel – MRP
2	3143	Senior Gardener (1) Pershing Square – Park Maintenance (1) Sherman Oaks Castle Park – MRP
1	9171-1	Senior Management Analyst I – Finance – CDBG
1	9171-2	Senior Management Analyst II – Planning – Quimby Fees
1	1538	Senior Project Coordinator – Finance – Measure A
4	2422	Senior Park Services Attendant (1) Greek Theatre – Parking Fees (1) Observatory – Observatory Surcharge (1) Park Services – Admin – MRP (1) Region Operations – 9130 Account, Film Surcharge
2	2446-1	Senior Recreation Director I (1) Pershing Square – Parking Fees (1) Youth & Nutrition – CDBG

**H.            OTHER SPECIAL FUNDED POSITIONS continued**

<b><u>No.</u></b>	<b><u>Code</u></b>	<b><u>Classification/Location/Funding</u></b>
5	2446-2	Senior Recreation Director II (1) Cheviot Hills – MRP (1) Mar Vista – MRP (1) Pan Pacific – MRP (1) Peck Park – MRP (1) Woodland Hills – MRP
<u>1</u> <b>112</b>	2472	Superintendent of Rec & Parks Operations – Proposition A

**I. HIRING HALL POSITIONS**

<b><u>No.</u></b>	<b><u>Code</u></b>	<b><u>Classification</u></b>
-	0855	Air Conditioning Mechanic
-	0857	Cabinet Maker
-	0858	Carpenter
-	0858-A	Carpenter Apprentice (1st period)
-	0858-B	Carpenter Apprentice (2nd period)
-	0858-C	Carpenter Apprentice (3rd period)
-	0858-D	Carpenter Apprentice (4th period)
-	0858-E	Carpenter Apprentice (5th period)
-	0858-F	Carpenter Apprentice (6th period)
-	0858-G	Carpenter Apprentice (7th period)
-	0858-H	Carpenter Apprentice (8th period)
-	0859	Carpet Layer
-	0860-1	Cement Finisher I
-	0860-2	Cement Finisher II
-	0858-Z	City Craft Assistant
-	0861-1	Communications Electrician I
-	0861-2	Communications Electrician II
-	0862	Electrical Craft Helper
-	0863	Electrical Mechanic
-	0864	Electrical Repairer
-	0865	Electrician
-	0868	Glazier
-	0869	Masonry Worker
-	0895-A	Operating Engineers-Surveyor-Group I
-	0870	Painter
-	0871	Pile Driver Worker
-	0872-1	Pipefitter I (2nd year apprentice)
-	0872-2	Pipefitter II (5th year apprentice)
-	0872-3	Pipefitter III (Journey level)
-	0873	Plasterer
-	0874-A	Plumber I (2nd year apprentice)
-	0874-B	Plumber I (3rd year apprentice)
-	0874-C	Plumber I (4th year apprentice)
-	0874-D	Plumber I (5th year apprentice)
-	0874-2	Plumber II (Plumber)
-	0875	Roofer
-	0876	Sheet Metal Worker
-	0878	Sign Painter
-	0880-1	Title Setter I
-	0880-2	Title Setter II

**SECTION 2: MISCELLANEOUS, INCLUDING IN-LIEU AUTHORITY, FILLING VACANT POSITIONS, AND ADOPTION OF LOS ANGELES ADMINISTRATIVE CODE SECTION 4.61**

1. Upon the approval of the General Manager of the Department of Recreation and Parks, a greater number of persons than specified in this Personnel Resolution for any position classification may be employed therein only to the extent, however, that at no time should the total number of persons employed exceed the total number of positions herein authorized.
2. The Personnel Authority contained in this resolution shall be limited by the amount of money available on the records of the Controller of the City of Los Angeles for the payment of salaries and wages in the Department of Recreation and Parks.
3. The General Manager of the Department of Recreation and Parks shall have the authority to fill each and every vacated position in the Department of Recreation and Parks at such time and in such manner as to the best advantage of the Department of Recreation and Parks.
4. The General Manager of the Department of Recreation and Parks shall have the authority to abolish regular, as-needed, substitute, in-lieu, special funded, and hiring hall positions, as established by the Board of Recreation and Park Commissioners in the Personnel Resolution, that the General Manager deems necessary in order to meet the fiscal and management requirements that develop during the 2018-19 fiscal year.
5. The General Manager of the Department of Recreation and Parks shall have the authority to correct any clerical, typographical, or printing errors in this document.
6. The General Manager of the Department of Recreation and Parks shall have the authority to approve Saturday, Sunday, and holiday work as part of a regular workweek.
7. The General Manager of the Department of Recreation and Parks shall have the authority to enter into work-study program agreements with approved colleges and universities provided the Department of Recreation and Parks is reimbursed for a portion of the salary paid to students in the work-study program.
8. The compensation plan for employees of the Department of Recreation and Parks as contained in Section 4.61 of the Los Angeles Administrative Code (LAAC), including the "Salary Notes Specific to the Recreation and Parks Department," shall apply during the 2018-19 fiscal year.

**SECTION 3: MEMORANDA OF UNDERSTANDING**

Memoranda of Understanding approved by the City Council shall be considered to be incorporated into this Resolution where appropriate. Salaries established under approved Memoranda of Understanding shall apply to all classes of employees therein noted. The provisions of each of the Memoranda of Understanding shall take precedence over any conflicting provision contained in this Resolution but only for those employees in classes within Units to which various Memoranda of Understanding apply.

I HEREBY CERTIFY that the foregoing is a full, true, and correct copy of the Resolution adopted by the Board of Recreation and Park Commissioners of the City of Los Angeles at its meeting held on \_\_\_\_\_.

\_\_\_\_\_  
Iris L. Davis, Board Secretary

Resolution No. \_\_\_\_\_