

APPROVED

MAR 07 2018

BOARD REPORT

BOARD OF RECREATION AND PARK COMMISSIONERS

NO. 18-042

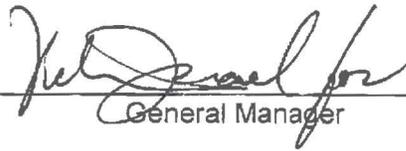
DATE March 07, 2018

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: APPROPRIATION FROM UNRESERVED AND UNDESIGNATED FUND BALANCE IN FUND 302 TO VARIOUS ACCOUNTS IN THE DEPARTMENT OF RECREATION AND PARKS

AP Diaz	_____	V. Israel	_____
R. Barajas	_____	S. Piña-Cortez	_____
H. Fujita	_____	*N. Williams	<u>NDW</u>


General Manager

Approved X

Disapproved _____

Withdrawn _____

RECOMMENDATIONS

1. Authorize the appropriation of Ten Thousand Dollars (\$10,000.00) from Fund 302, Department 88, subject to approval by the Mayor, to various accounts as follows:

FROM:

Unreserved and Undesignated Fund Balance (UUFB)	\$10,000.00
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TO:

Fund 302/88/1190 – Hiring Hall, Overtime	\$5,000.00
Fund 302/88/4580 – Animal Food/Feed and Grain	<u>5,000.00</u>
TOTAL	\$10,000.00

2. Authorize the General Manager or the Chief Accounting Employee to make technical or clerical corrections as necessary, consistent with the intent of this Report.

SUMMARY

Budgeted funds appropriated to the Department of Recreation and Parks (RAP) that are uncommitted or unencumbered at the end of the Fiscal Year (FY) revert to RAP's UUFB. UUFB funds are also made available due to disencumbered items from prior years, residuals due to discounts later received, items not delivered, closing of inactive accounts, etc.

UUFB funds are generally used to meet RAP's urgent and/or unforeseen funding needs, or are re-appropriated in the current Fiscal Year for uses that were authorized in a prior year. The Board authorizes appropriations from the UUFB for a variety of purposes, subject to approval of the Mayor, and in accordance with Charter Section 343(b). The following transfers are being

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recommended to meet the operational needs in FY 2017-18.

Hiring Hall, Overtime - \$5,000.00

Funding in the amount of Five Thousand Dollars (\$5,000.00) is needed in Hiring Hall, Overtime (Account 1190). EXPO Center had to use Hiring Hall staff on overtime to paint the teen room and two other offices over the weekend as they were receiving new furniture to be delivered the following Monday. The weekend was used to paint the rooms as to avoid interruption of programming at the EXPO Center.

Animal Food/Feed and Grain - \$5,000.00

Additional funding in the amount of Five Thousand Dollars (\$5,000.00) in Animal Food/Feed and Grain (Account 4580) is needed to purchase hay for the Park Rangers' horses. The Park Rangers Division does not have budgeted funds for the purchase of hay that is needed for their horses. This purchase of hay is critical to the operations of the Mounted Unit within the Park Rangers Division.

FISCAL IMPACT STATEMENT

The appropriation of Ten Thousand Dollars (\$10,000.00) is needed in Fiscal Year 2017-18 for RAP operations.

This Report was prepared by Charles Wilkie, Senior Management Analyst I, Finance Division.