

REGULAR MEETING MINUTES

**BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES**

Wednesday, May 2, 2018

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the Regular Meeting at the Lake View Terrace Recreation Center at 9:36 a.m. Present were President Sylvia Patsouras, Commissioner Lynn Alvarez, Commissioner Mel Culpepper, Commissioner Pilar Diaz, and Commissioner Joseph Halper. Also present were Michael A. Shull, General Manager, Anthony-Paul Diaz, Executive Officer and Chief of Staff, Deputy City Attorney IV Mike Dundas and Deputy City Attorney III Steven Hong.

The following Department staff members were present:

Ramon Barajas, Assistant General Manager, Planning, Maintenance and Construction Branch
Vicki Israel, Assistant General Manager, Recreation Services Branch
Sophia Pina-Cortez, Assistant General Manager, Special Operations Branch
Noel Williams, Chief Financial Officer, Finance Division

CALL TO ORDER

Gabriela Medina, District Director for Councilwoman Monica Rodriguez's Office, made opening remarks and welcomed the Board Commissioners and audience to the Seventh Council District.

Charles Singer, Valley Region Superintendent, introduced the Lake View Terrace Recreation Center staff and provided background information about the Highland Park Recreation Center.

APPROVAL OF MINUTES

Commissioner Diaz moved that the Board approve the Regular Minutes of April 18, 2018; this motion was seconded by Commissioner Culpepper. There being no objections, the motion was unanimously approved.

NEIGHBORHOOD COUNCIL COMMENTS

There were comments from the Kevin J. Davis, President of the Foothill Trails District of Neighborhood Council Representatives who welcomed the Board and discussed the enhancements of the horse trails that were damaged after the severe weather and would like the Board to investigate acquiring additional funds from the account fund found by the Controller's Office that was set aside for the repair and maintenance of the horse trails. Also, Mr. Davis requested the Board to take a stance on the 2028 Olympic, to consider placing the Equestrian Training site here at Hansen Dam. It could be a temporary site that would help improve the Equestrian Center at Hansen Dam and it would enhance the equestrian community.

GENERAL PUBLIC COMMENT

Public comments on matters within the Board's jurisdiction were invited; seven public comments were submitted.

BOARD REPORTS

18-075

TRANSFER OF APPROPRIATIONS WITHIN FUND 302 IN THE DEPARTMENT OF RECREATION AND PARKS

Joshua Beltran, Management Analyst I, Budget, Finance Division, presented Board Report No. 18-075.

DISPOSITION: APPROVED

18-076

APPROPRIATION FROM UNRESERVED AND UNDESIGNATED FUND BALANCE IN FUND 302 TO VARIOUS ACCOUNTS IN THE DEPARTMENT OF RECREATION AND PARKS

Joshua Beltran, Management Analyst I, Budget, Finance Division, presented Board Report No. 18-076.

DISPOSITION: APPROVED

18-077

AS NEEDED ELECTRICAL CONSTRUCTION, RETROFIT, MAINTENANCE AND/OR REPAIR AWARD OF CONTRACTS

Robert Feld, Senior Management Analyst I, Contracts Administration, Contracts, and Concessions Division, presented Board Report No. 18-077.

DISPOSITION: APPROVED

18-078

EL SERENO COMMUNITY GARDEN – RENEWAL OF A LEASE AGREEMENT WITH THE STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS); PRELIMINARY AUTHORIZATION TO PROCEED WITH THE ACQUISITION OF PROPERTY FOR PARK DEVELOPMENT; CATEGORICAL EXEMPTION FROM CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1(14) [RENEWAL OF A LEASE TO USE AN EXISTING STRUCTURE OR FACILITY INVOLVING NEGLIGIBLE OR NO EXPANSION OF USE]

Cid Macaraeg, Senior Management Analyst II, Planning, Maintenance and Construction Branch, presented Board Report No. 18-078. Corrections were made to Recommendation 5, first sentence to change the acquisition of seven property lots not two lots. Also to change in the Summary, first paragraph, last sentence..."consists of seven lots" not six lots

DISPOSITION: APPROVED WITH CORRECTIONS

18-079

SEPULVEDA BASIN RECREATION AREA – BULL CREEK CHANNEL ECOSYSTEM RESTORATION (PRJ1209D) PROJECT – FINAL ACCEPTANCE

Meghan Luera, Management Assistant, Planning, Maintenance and Construction Branch, presented Board Report No. 18-079

DISPOSITION: APPROVED

TAKEN OUT OF ORDER

18-081

VENICE BEACH – PIER REFURBISHMENT (PRJ20587) PROJECT – REALLOCATION OF QUIMBY AND ZONE CHANGE FEES

Darryl Ford, Senior Management Analyst I, Planning, Maintenance and Construction Branch, presented Board Report No. 18-081.

DISPOSITION: APPROVED

BOARD REPORT PUBLIC COMMENT

Public comments relevant to these Board Reports were invited; however, only one request for public comment was submitted.

PARK FEE BOARD REPORTS PUBLIC COMMENT

Public comments relevant to this Board Report were invited; however, no requests for public comment were submitted.

PARK FEE BOARD REPORTS

18-081 *TAKEN OUT OF ORDER*

CONSIDERATION OF THE BOARD REPORTS AND THE PARK FEE BOARD REPORT

President Patsaouras requested a Motion to approve the Board Reports as presented except for Board Report 18-078 which was amended with corrections. It was moved by Commissioner Culpepper, seconded by Commissioner Diaz, that the Board Reports be approved. There being no objections, the Motion was unanimously approved.

BOARD REPORT NO. 18-080

TAKEN OUT OF ORDER

18-080

GRIFFITH PARK – GREEK THEATRE AND ROOSEVELT GOLF COURSE – AWARD RECOMMENDATION AND CONTRACT FOR

VENUE AND FOOD AND BEVERAGE CONCESSIONS MANAGEMENT
AT THE GREEK THEATRE AND FOOD AND BEVERAGE
CONCESSION MANAGEMENT AT THE ROOSEVELT CAFÉ

Anthony-Paul Diaz, Executive Officer and Chief of Staff, presented Board Report No. 18-080. Also available for questions and comments were Matthew Rudnick and Rachel Ramos of the Concessions Unit, and Joe Salaices, Superintendent of Griffith Region.

Representatives from SMG and Oak View Group were allowed ten minutes to present their presentations which were separate from the Public Comments. Doug Thornton, Executive Vice President of SMG presented their proposal overview. Beth Collins, Board Member of the Oak View Group, and President of the Azoff MSG Entertainment, Oak View Group presented their proposal.

After the presentation the Board directed comments and questions to staff. One area of concern was Parking Revenue. It was clarified that RAP owns the parking property and receives 100% of the revenue generated from parking. SMG managed the parking operations and was paid a service fee. Another area of concern was the number of Community Cultural events that could be held at the Greek Theatre.

BOARD REPORT NO. 18-080 PUBLIC COMMENT

Public comments relevant to these Board Reports were invited; four requests for public comment were submitted.

CONSIDERATION OF BOARD REPORT NO. 18-080

City Attorney Mike Dundas provided two technical modifications to the Agreement. These were consistent with the Board's intent in approving this Agreement and Report. The modifications are highlighted in red in the following text.

Page 8:

Section 5_6. Parking and Shuttles

SMG will manage all parking operations including a shuttle program to transport customers from off-site parking lots, transportation hubs or other leased parking areas. SMG shall obtain RAP's prior written approval before commencing contract negotiations or executing such contracts for any leased parking areas. Lease payments for approved parking areas shall be a REIMBURSABLE EXPENSE. SMG shall staff these operations with SMG's employees or may subcontract for one or both operations. **SMG shall pay to CITY one hundred (100) percent of all parking receipts received in the course of SMG's management of the parking operations under this AGREEMENT. Nothing in this section limits or otherwise reduces SMG's right to recover EVENT SERVICES AND STAFFING COSTS as otherwise set forth in this AGREEMENT.**

Page 14

Section 5_I. Community Cultural Events

SMG shall use reasonable efforts to raise funds to offset FACILITY rental fees and the production costs of **a minimum of three (3) annually identified community \ cultural events to support local performances in consultation and**

with RAP approvals. SMG will not be responsible for any shortfalls. Should a shortfall occur, SMG shall collect the appropriate fees in compliance with RAP policies. **The Parties agree that CITY shall retain the right to host additional community \ cultural events at the FACILITY at CITY's own expense.**

President Patsouras requested a Motion to approve the Board Report 18-080 with modifications to the Agreement. It was moved by Commissioner Alvarez, seconded by Commissioner Halper, that the Board Report be approved. There being no objections, the Motion was unanimously approved.

DISPOSITION: APPROVED WITH MODIFICATIONS

COMMISSION TASK FORCE UPDATES

Commission Task Force on Concessions Report (Commissioners Diaz and Culpepper)

The Commission Task Force on Concessions had no report.

Commission Task Force on Facility Repair and Maintenance (Commissioners Alvarez and Halper)

The Facility Repair and Maintenance Task Force met and discussed the Public Art Policy, and Mural Concept at Hollywood Recreation Center, and Oakwood Recreation Center.

GENERAL MANAGER'S DEPARTMENT REPORT AND UPDATES

Michael A. Shull, General Manager, provided highlight on the following upcoming event:

➤ Upcoming Events

- **Saturday, May 5, 2018** (8:00am) In celebration of the Los Angeles Parks Foundation's 10 year anniversary, a hiking series with former Councilmember Tom LaBonge will begin this Saturday at 8:00am and will occur each Saturday throughout the month. For more information and to find out about other events, please visit laparksfoundation.org
- **Saturday, May 5, 2018** (10:00am) Pan Pacific Recreation Center Ribbon Cutting Ceremony will celebrate their new multi-use synthetic soccer field that was once a dirt field and upgrades to the baseball field and landscaping. Pan Pacific Recreation Center is located at 7600 Beverly Blvd, Los Angeles, CA 90036. (CD4, BOE)
- **Saturday, May 5, 2018** (10:00am) Eagle Rock's Dog Park Groundbreaking Ceremony will take place to make way for an off-leash dog park which will include shade structures and agility equipment. Eagle Rock Dog Park is located at 1100 Eagle Vista Drive, Los Angeles, CA 90041. (CD14)
- **Saturday, May 18, 2018** (10:00am) San Pascual Park Ribbon Cutting Ceremony will celebrate a portion of the capital improvements made to San Pascual Park. The nature themed playground will replace an outdated structure, featuring resilient

surfacing. San Pascual Park is located at 930 San Pascual Ave., Los Angeles, CA 90042.

General Manager Shull provided an update of the 2018-2019 Budget process. Thanking the Mayor's budget team, CAO's Office, and the City Council. Highlights include the 30 new positions in recreation, for restoring lost staff of years ago. Also got funding for the LA Kids program, and additional funds for the gender equity programs. In addition were Capital Improvements for two swimming pools, Van Ness Recreation Center and Algin Sutton Recreation Center are fully funded for replacements and Five Million Dollars (\$5,000,000.00) to restoring and refurbishing Venice Beach Pier.

Roses from our Rose Garden at Exposition Park were given to our Board Members in recognition of Mother's Day.

Informational Update on the Golf Management and Reservation System: Laura Bauernfeind, Golf Manager provided an informational update on the Golf Reservation and Point of Sale System in the Golf Division. RAP requires an advanced golf management and reservation system to handle and process golf memberships, tee time reservations, and point-of-sale transactions. On May 15, 2017 an RFP was released to secure a vendor to provide integrated web-based tee time reservations, point of sale and customer relationship management system which will interface with RAP's accounting system. On June 8, 2017 RAP received four (4) proposals in response to the RFP. The evaluation panel determined that EZLinks offers the system best suited to meet RAP's needs. April 10th of this year, City Council approved the award of a five (5) year contract to EZ Links.

COMMISSION BUSINESS

There was no Commission Business.

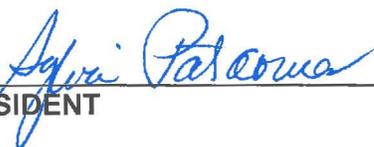
NEXT MEETING

The next Regular Meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, May 16, 2018, 9:30 a.m., at the Eagle Rock Recreation Center, 1100 Eagle Vista Drive, Los Angeles, CA 90041.

ADJOURNMENT

There being no further business to come before the Board, President Patsouras adjourned the Meeting at 11:56 a.m.

ATTEST



PRESIDENT



BOARD SECRETARY