

REGULAR MEETING MINUTES

**BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES**

Wednesday, May 16, 2018

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the Regular Meeting at the Eagle Rock Recreation Center at 9:36 a.m. Present were President Sylvia Patsaouras, Commissioner Lynn Alvarez, Commissioner Mel Culpepper, Commissioner Pilar Diaz, and Commissioner Joseph Halper. Also present were Vicki Israel, Assistant General Manager, Recreational Services Branch, Deputy City Attorney IV Mike Dundas and Deputy City Attorney III Steven Hong.

The following Department staff members were present:

Ramon Barajas, Assistant General Manager, Planning, Maintenance and Construction Branch
Sophia Pina-Cortez, Assistant General Manager, Special Operations Branch
Noel Williams, Chief Financial Officer, Finance Division

CALL TO ORDER

Sean Starkey, Field Deputy for Councilmember Jose Huizar's Office, presented opening remarks and welcomed the Board of Commissioners and audience to the Fourteenth Council District.

Anita Meacham, Metro Region Superintendent, introduced the Eagle Rock Recreation Center staff and provided background information about the Eagle Rock Recreation Center.

NEIGHBORHOOD COUNCIL COMMENTS

There were no comments from the Neighborhood Council Representatives relative to the Agenda Items being considered.

GENERAL PUBLIC COMMENT

Public comments on matters within the Board's jurisdiction were invited; three public comments were submitted.

BOARD REPORTS

18-082

BELLEVUE RECREATION CENTER – PLAY AREA RENOVATION (PRJ20656) PROJECT – ALLOCATION OF QUIMBY AND ZONE CHANGE FEES; CATEGORICAL EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1(1) [EXTERIOR ALTERATIONS OF EXISTING PUBLIC STRUCTURES INVOLVING NEGLIGIBLE OR NO EXPANSION OF USE] AND CLASS 11(3) [PLACEMENT OF ACCESSORY STRUCTURES ACCESSORY TO EXISTING INSTITUTIONAL FACILITIES] OF THE CITY CEQA GUIDELINES

Meghan Luera, Management Assistant, Planning, Maintenance and Construction Branch, presented Board Report No. 18-082.

DISPOSITION: APPROVED

18-083

GENESEE AVENUE PARK – PLAY AREA RENOVATION (PRJ21187) PROJECT – COMMITMENT OF PARK FEES; CATEGORICAL EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1(3) [MINOR ALTERATIONS OF EXISTING PATHWAYS], CLASS 2 [REPLACEMENT OF EXISTING STRUCTURES WHERE THE NEW STRUCTURE WILL BE LOCATED ON THE SAME SITE AS THE STRUCTURE REPLACED] AND CLASS 11(3) [PLACEMENT OF MINOR STRUCTURES ACCESSORY TO EXISTING INSTITUTIONAL FACILITIES] OF THE CITY CEQA GUIDELINES

DISPOSITION: BEING HELD FOR THE SPECIAL AGENDA

18-084

JIM GILLIAM RECREATION CENTER – NEW PLAY AREA AND SPLASH PAD (PRJ21098) (PRJ21188) PROJECTS – COMMITMENT OF PARK FEES; CATEGORICAL EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1(3) [MINOR ALTERATIONS TO EXISTING PATHWAYS] AND CLASS 3 (6) [NEW CONSTRUCTION OF ACCESSORY STRUCTURES] OF THE CITY CEQA GUIDELINES

Meghan Luera, Management Assistant, Planning, Maintenance and Construction Branch, presented Board Report No. 18-084.

DISPOSITION: APPROVED

18-085

LAKE STREET PARK – SKATE PARK (PRJ20763) PROJECT – ALLOCATION OF ZONE CHANGE FEES; CATEGORICAL EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 2 [RECONSTRUCTION OF EXISTING STRUCTURES] AND CLASS 1(3) [MINOR ALTERATIONS OF EXISTING PATHWAYS] OF THE CITY CEQA GUIDELINES

Meghan Luera, Management Assistant, Planning, Maintenance and Construction Branch, presented Board Report No. 18-085.

DISPOSITION: APPROVED

18-086

SILVERLAKE RECREATION CENTER – PLAY AREA RENOVATION (PRJ21151) PROJECT – ALLOCATION OF ZONE CHANGE FEES; CATEGORICAL EXEMPTION FROM THE CALIFORNIA

ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1(1) [EXTERIOR ALTERATIONS OF EXISTING PUBLIC STRUCTURES INVOLVING NEGLIGIBLE OR NO EXPANSION OF USE] AND CLASS 11(3) [PLACEMENT OF ACCESSORY STRUCTURES ACCESSORY TO EXISTING INSTITUTIONAL FACILITIES] OF THE CITY CEQA GUIDELINES

Meghan Luera, Management Assistant, Planning, Maintenance and Construction Branch, presented Board Report No. 18-086.

DISPOSITION: APPROVED

18-087

WEST LAKESIDE STREET PARK – PARK DEVELOPMENT (PRJ20398) PROJECT – APPROVAL OF FINAL PLANS

Cathie Santo Domingo, Superintendent of the Planning, Maintenance and Construction Branch, presented Board Report No. 18-087.

DISPOSITION: APPROVED

18-088

LANDSCAPE CONSTRUCTION, RETROFIT, MAINTENANCE, PRUNING, CLEARANCE AND/OR REPAIRS - AWARD OF CONTRACTS

Jimmy Newsom, Senior Management Analyst II, Contracts Administration, Finance Division, presented Board Report No. 18-088.

DISPOSITION: APPROVED

18-089

CAL FIRE URBAN & COMMUNITY FORESTRY PROGRAM GRANT – CITY OF LOS ANGELES PARK TREE INVENTORY, TREE PLANTING AND ARBORICULTURE EDUCATION PROJECT; AUTHORIZATION TO SUBMIT GRANT APPLICATION; CITY COUNCIL RESOLUTION; ACCEPTANCE OF GRANT FUNDS

Matthew Rudnick, Chief Management Analyst, Contracts and Concession Branch, Finance Division, presented Board Report No. 18-089.

On Page 2 in the last paragraph, second sentence strike out Seventeen Thousand, Five Hundred Dollars, the correct written amount should be Seventeen Million, Five Hundred Thousand Dollars.

DISPOSITION: APPROVED WITH CORRECTIONS

18-090

URBAN GREENING PROGRAM GRANT – RANCHO CIENEGA PARK – SUSTAINABLE PARKING LOT PROJECT – RETROACTIVE AUTHORIZATION TO SUBMIT GRANT APPLICATION; CITY COUNCIL RESOLUTION; ACCEPTANCE OF GRANT FUND

Kai Wong, Senior Management Analyst I, Grants Administration, presented Board Report No. 18-090.

On Page 3, in the last paragraph, first sentence please strike out Five Million, Two Hundred Thirty-Nine Thousand, Nine Hundred Eleven Dollars (\$5,239,911.00), the correct written and numerical amount is **Two Million, Four Hundred Forty-Eight Thousand, Seven Hundred Fifteen Dollars (\$2,448,715.00)**.

DISPOSITION: APPROVED WITH CORRECTIONS

18-091

AS-NEEDED HEATING, VENTILATION, AND AIR CONDITIONING CONSTRUCTION, RETROFIT, MAINTENANCE AND/OR REPAIR – AWARD OF CONTRACT

Robert Feld, Senior Management Analyst I, Contracts Administration, Contracts, Grants and Partnership Division, presented Board Report No. 18-091.

DISPOSITION: APPROVED

18-092

PROPOSITION 40 URBAN PARK (PROP 40 UP) – REQUEST TO AMEND PROJECT SITE LOCATION AND PROJECT SCOPE FOR EAST WILMINGTON GREENBELT PARK (PROJECT NO. PRJ1100P) – CATEGORICAL EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 11 (3 AND 6) [CONSTRUCTION OR PLACEMENT OF MINOR STRUCTURES ACCESSORY TO EXISTING INSTITUTIONAL FACILITIES] OF THE CITY CEQA GUIDELINES

Kai Wong, Senior Management Analyst I, Grants Administration, presented Board Report No. 18-092.

DISPOSITION: APPROVED

18-093

WARNER CENTER – ADDITIONAL SPECIAL EVENTS TO SERVE ALCOHOLIC BEVERAGES

Charles Singer, Valley Region Superintendent, presented Board Report No. 18-093.

After discussion the Board added the following amendment to the recommendation:

RECOMMENDATIONS

Approve the sale of alcoholic beverages at ten (10) concerts held at Warner Center Park and managed by the Valley Cultural Center during their Summer Concerts On The Green series, in accordance with Board of Recreation and Park Commissioners' (Board) Policy on Alcoholic Beverages and as set forth in this report, **conditional on the Valley Cultural Center agreeing to 1) provide an end-of-season accounting of all alcohol sales and 2) allow the department to audit all records related to the sales and accounting, if necessary.**

DISPOSITION: APPROVED WITH AMENDMENTS

18-094

CARNIVALS – AMENDMENT TO THE POLICY AND PROCEDURES;
AMENDMENT TO THE SCHEDULE OF RATES AND FEES

Anita Meacham, Metro Region Superintendent, presented Board Report No. 18-094.

Add the following amendment to the recommendations:

4. **Instruct RAP staff to further amend the Carnival Policy and Procedures (Instruction No. 321) to include in the Carnival Requirements 1) a requirement for operators to only provide customers with sustainable and/or biodegradable food-service packaging, including cups, plates, cutlery, utensils, straws, and bags, and 2) a prohibition on the use of plastic straws, and to have such amendment become effective immediately upon execution;**
5. **Instruct RAP staff to report back on the operational and fiscal impacts on carnival operators if RAP were to mandate that operators shall conduct background checks, including LiveScan fingerprinting, for all employees and contractors working on carnivals on RAP property.**

DISPOSITION: APPROVED WITH AMENDMENTS

TAKEN OUT OF ORDER

BOARD REPORT PUBLIC COMMENT ON BOARD REPORT 18-094

Public comments relevant to Board Report 18-094 were invited; however, no requests for public comment were submitted.

CONSIDERATION OF THE BOARD REPORT 18-094

President Patsouras requested a Motion to approve the Board Report as amended. It was moved by Commissioner Alvarez, second by Commissioner Diaz to approve the Report with amendments as noted. There being no objections, the Motion was unanimously approved

BOARD REPORT PUBLIC COMMENT ON BOARD REPORTS

Public comments relevant to the remaining Board Reports were invited; however, no requests for public comment were submitted.

CONSIDERATION OF THE BOARD REPORTS

President Patsouras requested a Motion to approve the Board Reports as presented with corrections to Board Reports 18-089, 18-090, 18-093. It was moved by Commissioner Alvarez, seconded by Commissioner Halper to approve General Manager's Reports with corrections as noted, and that the Resolutions recommended in the reports be thereby approved. There being no objections, the Motion was unanimously approved

PARK FEE BOARD REPORT

6.
VESTING TENTATIVE TRACT (VTT) NO. 80315 – RECOMMENDATION
TO THE ADVISORY AGENCY FOR LAND DEDICATION OR IN-LIEU
PARK FEE PAYMENT

Darryl Ford, Senior Management Analyst II, Planning, Maintenance and Construction Branch, presented Board Report No. 18-095.

Brian Falls, Project Executive of the Project responded to Board questions regarding access to the park.

DISPOSITION: APPROVED

PARK FEE BOARD REPORT PUBLIC COMMENT

Public comments relevant to this Board Report were invited; however, no requests for public comment were submitted.

CONSIDERATION OF THE PARK FEE BOARD REPORT

President Patsouras requested a Motion to approve the Board Report as presented. It was moved by Commissioner Alvarez, and seconded by Commissioner Culpepper, that the Board Report be approved. There being no objections, the Motion was unanimously approved.

COMMISSION TASK FORCE UPDATES

Commission Task Force on Concessions Report (Commissioners Diaz and Culpepper)

The Commission Task Force on Concessions discussed updates to the First and Broadway Park Restaurant Complex, RFP, Greek Theatre Venue and Concession Management RFP, Golf Food and Beverage RFP, and Bicycle Rental Concessions RFP.

Commission Task Force on Facility Repair and Maintenance (Commissioners Alvarez and Halper)

The Facility Repair and Maintenance Task Force met and discussed several projects on Elysian Park, Rancho Cienega Sports Complex Baseball Field Re-naming, Pre-Fabricated Restrooms cost and new technology, and discussed updates on the QuimbyPark Fee Ordinance.

GENERAL MANAGER'S DEPARTMENT REPORT AND UPDATES

Vicki Israel, Assistant General Manager updated the audience on the following points of interest.

UPCOMING EVENTS

- **Saturday, May 12, 2018**, CLASS Parks held their first Cornhole Tournament at Venice Beach. Over 100 attendees from 18 CLASS Parks sites participated. Consisting of both team play and individual play, the event was a hit on the boardwalk and drew a lot of attention from the crowd.
- **Saturday, May 18, 2017** (10:00am) San Pascual Park Ribbon Cutting Ceremony will celebrate park capital improvements including a new playground, fitness zone, basketball courts, new walkways, and a refurbished parking lot. San Pascual Park is located at 930 San Pascual Ave LA, 90042. (CD14)
- **Saturday May 18, 2018** (9:00am-4:00pm) Rancho Cienga Recreation Center will be hosting Girls Play LA Sports Day for girls ages 8-15. The event will include softball, soccer, volleyball, and basketball clinics along with fun activities, free prizes, live music, lunch, and much more. Rancho Cienga Recreation Center is located at 5001 Rodeo Road, LA 90016. (CD10, sponsors; LAPF, Hollywood Football Club, Trojan Outreach, Coaching Corps, and Gatorade)
- **Saturday, May 26, 2018** (8:30am) Sylmar Recreation Center will be hosting a tree planting event along with City Plants. Over 35 California native trees will be planted throughout the park. The event will include a resource fair, fruit and shade tree giveaways, and lunch. Sylmar Recreation Center is located at 13109 Borden Ave, Sylmar, CA 91342. (CD7, City Plants, SoCal Gas, and the LA Conservation Corps)
- **Saturday, May 26- Monday, May 28, 2018** Venice Beach Recreation Center located at 1800 Ocean Front Walk, will be hosting the Annual Memorial Day Weekend Muscle Beach Competition. Athletes from all over the world will be participating in this competition that will include Powerlifting, Strict Curl, Bodybuilding and much more. (CD11, Joe Wheatley Productions)
- **Friday, June 1st thru Sunday June 3rd** Northridge Park will be hosting its Annual Salute to Recreation Family Event featuring the Hawaiian Festival. This FREE event has been taking place in the San Fernando Valley since 2012. The festival will offer the community an enjoyable weekend of family activities and entertainment for all ages. For more information visit laparks.org. (CD12, Hawaiian Festival)
- **Friday, June 1, 2018 (pm)** Northridge Recreation Center is having Kids Karaoke from 6:00pm – 8:00pm, and for the Adult Karaoke from 8:00pm to 10:00 pm.
- **Thursday June 7, 2018** (10:00am) The Operation Splash Kick-Off Event will be held at Glassell Park Pool located at 3704 Verdugo Road, LA 90065. The Operation Splash program, in partnership with Kaiser Permanente and LA84, provides free swim lessons, scholarships for our Junior Lifeguard Program and funding for our Learn to Swim and aquatic sports program. (CD1, LA84 Kaiser Permanente)

- **Thursday, June 7, 2018** (11:00am) The Lotus Festival Luncheon will be held at Echo Park Lake to commemorate the annual upcoming Lotus Festival taking place July 14th and 15th. This year's host country is China. For more information on this year's Lotus Festival please visit laparks.org/echopark. (CD1, CD4, CD13, Lotus Festival, Inc.)
- **Starting June 11, 2018** Summer Day Camps will be opening, as well as the Summer Lunch program.

COMMISSION BUSINESS

Commissioner Halper requested a report on the following topics:

- Regarding playground safety, could the department consider changing the surfacing from sand to a different surface in the play area?
- Does Risk Management have an inventory on accidents in the playgrounds?
- Is there a program to evaluate playground equipment for safety?
- Clarification on planning, does the Recreational Services Branch reviews all the planning projects for developing the designs for recreational components?

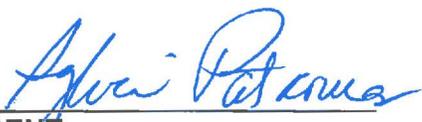
NEXT MEETING

The next Regular Meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, June 6, 2018, 9:30 a.m., at the Wilmington Recreation Center, 325 N. Neptune Ave., Wilmington, CA, 90744

ADJOURNMENT

There being no further business to come before the Board, President Patsouras adjourned the Meeting at 11:01 a.m.

ATTEST



PRESIDENT



BOARD SECRETARY