

REGULAR MEETING MINUTES

**BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES**

Wednesday, October 17, 2018

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the Regular Meeting at the Cheviot Hills Recreation Center at 9:32 a.m. Present were Vice-President Lynn Alvarez, Commissioner Pilar Diaz, and Commissioner Joseph Halper. Also present were Anthony-Paul Diaz, Executive Officer and Chief of Staff, Deputy City Attorney IV Mike Dundas, and Deputy City Attorney III Steven Hong.

The following Department staff members were present:

Charles Singer, Superintendent, Valley Region
Laura Bauernfeind, Golf Division Manager
Cathie Santo Domingo, Superintendent, Planning, Maintenance, and Construction Branch
Jimmy Newsom, Senior Management Analyst II, Finance Division

CALL TO ORDER

Debbie Dyner Harris, District Representative for Councilmember Paul Koretz's Office, made opening remarks and welcomed the Board Commissioners and audience to the Fifth Council District.

Charles Singer, Valley Region Superintendent, introduced the Cheviot Hills Recreation Center staff and provided background information about the facility.

GENERAL PUBLIC COMMENT

Public comments on matters within the Board's jurisdiction were invited; one public comment was submitted.

BOARD REPORTS

18-204 Jim Gilliam Child Care Center and Ralph M. Parsons Preschool at Expo Center – California Department of Education 2019-2020 California Center-Based Child Care and California State Preschool Program – Authorization to Submit Continued Funding Application for Subsidized Preschool Services; Acceptance of Grant Funds, if Awarded

Jennifer Sapone, Senior Management Analyst II, Recreation Program Grants, presented Board Report No. 18-204.

DISPOSITION: APPROVED

18-205 Transfer of Appropriations Within Fund 302 in the Department of Recreation and Parks

Jimmy Newsom, Senior Management Analyst II, Finance Division, presented Board Report No. 18-205.

DISPOSITION: APPROVED

18-206 Roger W. Jessup Park – Addendum to add Roger Jessup Community Garden to the Existing Garden Agreement with Los Angeles Community Garden Council for the Operation of Various Community Gardens

Joel Alvarez, Senior Management Analyst II, Partnerships, Finance Division, presented Board Report No. 18-206.

DISPOSITION: APPROVED

18-207 Award of Contract for As-Needed Purchase and Installation of Playground and Outdoor Fitness/Exercise Equipment and Related Products and Services – Use of the selection process of the U.S. General Services Administration to provide these services under Contract No. GS03F086GA with Greenfields Outdoor Fitness, Inc.

Jimmy Newsom, Senior Management Analyst II, Finance Division, presented Board Report No. 18-207.

DISPOSITION: APPROVED

18-208 Award of Contract for Recreation Management and Reservation System Software Support, Maintenance, Equipment, and Training

Alex Yes, Director of Systems, presented Board Report No. 18-208.

DISPOSITION: APPROVED

18-209 Los Angeles Riverfront Park — Phase II (W.O #E170406F) Project – Release of Stop Payment Notice On Construction Contract No. 3385

Cathie Santo Domingo, Superintendent, Planning, Maintenance, and Construction Branch, presented Board Report No. 18-209.

DISPOSITION: APPROVED

18-210 Los Feliz Golf Café Concession – Approve and Authorize Execution of Negotiated Concession Agreement; Categorical Exemption from the California Environmental Quality Act (CEQA), Pursuant to Article III, Section 1, Class 1(1) [Interior or Exterior Alterations to Existing Facilities with no Expansion of Use], 1(5) [Additions to Existing Structures Under Certain Square Footage], & 1(14) [Issuance of Lease, License or Permit to use an Existing Structure] of the City CEQA Guidelines

Rachel Ramos, Concessions Manager, Finance Division, presented Board Report No. 18-210.

DISPOSITION: APPROVED

18-211 Various Donations to Special Operations Branch – Golf Division

Laura Bauernfeind, Golf Division Manager, Special Operations Branch, presented Board Report No. 18-211.

DISPOSITION: APPROVED

18-212 Expo Center – Two Donations from the Friends of Expo-Center for the 2018 Summer Youth Camp and the Afterschool Enrichment Program

Belinda Jackson, Executive Director of EXPO Center, presented Board Report No. 18-212.

DISPOSITION: APPROVED

18-213 Alpine Recreation Center Expansion (AKA Ord & Yale Street Park) – (PRJ20591) (W.O. #E170225F) Project — Approval of Escrow Agreement for Security Deposits in Lieu of Retention

Cathie Santo Domingo, Superintendent, Planning, Maintenance, and Construction Branch, presented Board Report No. 18-213

DISPOSITION: APPROVED

18-214 Oakwood Recreation Center – Installation of a Mural Project; Categorical Exemption from the California Environmental Quality Act (CEQA), Pursuant to Article VII, Section 1, Class 1 (1) of the City California Environmental Quality Act Guidelines (Modifications of an Existing Park Facility with no Expansion Of Use)

DISPOSITION: WITHDRAWN

18-215 Rancho Cienega Sports Complex (RCSC) Project - Phase I (Re-Bid) (PRJ20308) (W.O. #E1907694) – Adjustment of Funding for Construction Contract

Cathie Santo Domingo, Superintendent, Planning, Maintenance, and Construction Branch, presented Board Report No. 18-215

DISPOSITION: APPROVED

18-216 Lincoln Park Recreation Center – Pool and Bathhouse Replacement Project (PRJ1504P) (W.O #E1907715) – Acceptance of Stop Payment Notice on Construction Contract No. 3555

Cathie Santo Domingo, Superintendent, Planning, Maintenance, and Construction Branch, presented Board Report No. 18-216

DISPOSITION: APPROVED

18-217 Lincoln Park Recreation Center – Pool and Bathhouse Replacement Project (PRJ1504P) (WO # E1907715) Project –Release of Stop Payment Notice With G2K Construction Inc., Contract No. 3555

Cathie Santo Domingo, Superintendent, Planning, Maintenance, and Construction Branch, presented Board Report No. 18-217

DISPOSITION: APPROVED

18-218 Lincoln Heights Recreation Center – Recreation Center Improvements Phase 2 (PRJ20667) Project; Allocation of Quimby Fees - Categorical Exemption from the California Environmental Quality Act (CEQA) Pursuant To Article III, Section 1, Class 1(1) [Interior or Exterior Alterations of Existing Facilities] & 2(2) [Removal and Replacement of Existing Structures], of the City CEQA Guidelines

Darryl Ford, Senior Management Analyst II, Planning, Maintenance, and Construction Branch, presented Board Report No. 18-218

DISPOSITION: APPROVED

18-219 Master Lease Agreement with T-Mobile West LLC for the Installation of Cellular Telecommunication Equipment on Park Property; Categorical Exemption from the California Environmental Quality Act (CEQA), Pursuant TO Article II, Section 2(n) of the City CEQA Guidelines (General Policy Procedure Making)

Darryl Ford, Senior Management Analyst II, Planning, Maintenance, and Construction Branch, presented Board Report No. 18-219

DISPOSITION: APPROVED

18-220 South Park Recreation Center - New Maintenance Yard (AKA South Park Renovations – New Maintenance Yard) (W.O. #E1908368) (PRJ21104) Project - Approval of Final Plans and Call for Bids; Categorical Exemption from the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(2) [Repair and Maintenance

of Existing Electrical Facilities], Class 1(3) [Minor Alteration of Existing Parking Lots], Class 1(12) [Outdoor Lighting for Safety and Operations], Class 2(3) [Replacement and Reconstruction of Existing Utilities and Facilities], Class 3(5) [Extension of New Electrical and Water Utilities to Serve Already Approved Constructions] Class 3(6) [New Construction of Accessory Structures], Class 4(3) [New Landscaping] and Class 4(12) [Minor Trenching and Backfilling] of the City CEQA Guidelines

Darryl Ford, Senior Management Analyst II, Planning, Maintenance, and Construction Branch, presented Board Report No. 18-220

DISPOSITION: APPROVED WITH CORRECTIONS TO THE FUNDING ACCOUNTS AS STATED BELOW:

Funds for this project are available from the following fund and accounts.

| Funding | Fund/Dept./Acct. No. |
|----------------|-----------------------------|
| MICLA | 298/88/88LNB2 |
| Quimby | 302/89/89460K—SO |
| Total | |

BOARD REPORT PUBLIC COMMENT

Public comments relevant to the Board Reports were invited; none were submitted.

CONSIDERATION OF THE BOARD REPORTS

Vice-President Alvarez requested a Motion to approve the Board Reports as presented, except for Board Report Nos. 18-214 which was withdrawn and 18-220 which had corrections as noted previously. It was moved by Commissioner Halper, seconded by Commissioner Diaz to approve the Board Reports with the corrections. There being no objections, the Motion was unanimously approved.

COMMISSION TASK FORCE UPDATES

Commission Task Force on Concessions Report (Commissioners Diaz and Culpepper)

Commissioner Diaz reported that the Task Force on Concessions met and discussed the following matters:

- Reis and Irvy’s Robotic Frozen Yogurt Machines
- Recball LLC Automated Ball Rental Service Machine
- First and Broadway Park Restaurant Complex – RFP
- Los Feliz Golf Café, Rancho Park, Griffith Park Golf Complex, and Woodley/Sepulveda/Hansen Dam Concession Award of Contract status

Commission Task Force on Facility Repair and Maintenance (Commissioners Alvarez and Halper)

Commissioner Alvarez reported that the Facility Repair and Maintenance Task Force met and discussed the following matters:

- Elysian Park Tree and Irrigation Status
- Hollenbeck Park Restroom Facility Update
- Jim Gilliam Recreation Center Playground Naming discussion
- Implementation Update on the Quimby Park Fee Ordinance

GENERAL MANAGER'S DEPARTMENT REPORT AND UPDATES

Anthony-Paul Diaz, Executive Officer and Chief of Staff, gave a hearty congratulations to Girls Play LA! As recipients of Mayor Eric Garcetti and First Lady Amy Elaine Wakeland's 2018 "Gender Equity Award," GPLA staff members were recognized for exceeding the RAP's goal of girls' participation in a multi-faceted sports program and provided the following highlights and updates to the Board.

- **Saturday, October 27, 2018** (10:30am) Hoover Recreation Center Ribbon Cutting Ceremony to celebrate the grand opening of their new playground equipment. The new playground features a host of challenges for children ages 2-12 to enjoy. This park project was made possible through a charitable contribution from the University of Southern California. Hoover Recreation Center is located at 1010 W. 25th St, Los Angeles, CA 90007 (CD1, LA Parks Foundation, USC).
- **Saturday, October 27, 2018** (5:00pm) Halloween Golf Night at Los Feliz Par-3 Golf Course. Event will include 9 holes in the dark, LED Glow Ball, glowing accessories, costume contests, food & beverages, prizes and raffle drawings. The last day to enter is Wednesday, October 24, 2018. For more information visit golf.lacity.org.
- **Saturday, October 27, 2018** (11:00am-4:00pm) 3rd Annual P-22 Day & Urban Wildlife Festival at Griffith Park (near Shane's Inspiration). This FREE community-wide festival, honors the city's most famous cougar (P-22) and will include a number of fun activities such a ranger led walk, a workshop on how to set up a wildlife camera, listen to live music, enjoy delicious food, and discover many more exhibits and activities.(CD4, National Wildlife Federation, National Park Service, Friends of Griffith Park).
- **Thursday, November 8, 2018** (2:30pm) Rancho Cienega Sports Complex Groundbreaking Ceremony to celebrate the development of an upgraded and expanded sports complex. The project development includes; a new 30,000 square-foot sports complex and fitness annex, new indoor pool and bathhouse, installation of new driveways and upgrades to existing parking areas, renovations to the existing maintenance yard, additional stormwater and drainage infrastructure, and much more. Rancho Cienega is located at 5001 Rodeo Rd, Los Angeles, CA 90016. (CD10, BOE).
- RAP will be hosting over 100 citywide Halloween activities this year. Events will include: festivals, haunted houses, pumpkin patches, costume contests, and much more. There is something for everyone. Activities begin as early as Friday, October

19, 2018 and will run through Saturday, November 3, 2018. Most activities are free. Visit laparks.org for a list of our Halloween activities.

COMMISSION BUSINESS

Commissioner Diaz requested a Report on the status of the tennis program, and related partners and concessionaires.

NEXT MEETING

The next Regular Meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, November 7, 2018, 9:30 a.m., at the Lincoln Park Recreation Center, 3501 Valley Blvd., Los Angeles, CA 90031.

ADJOURNMENT

There being no further business to come before the Board, President Patsouras adjourned the Meeting at 10:31 a.m.

ATTEST



VICE-PRESIDENT



BOARD SECRETARY