

# APPROVED

APR 02 2020

## BOARD OF RECREATION AND PARK COMMISSIONERS

BOARD REPORT

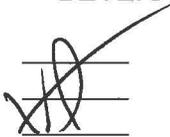
NO. 20-042

DATE April 02, 2020

C.D. 2

### BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: NORTH HOLLYWOOD RECREATION CENTER - NOHO SUMMER NIGHTS CONCERT SERIES ADDITIONAL SPECIAL EVENTS TO SERVE ALCOHOLIC BEVERAGES

AP Diaz		S. Pina-Cortez	_____
H. Fujita		C. Santo Domingo	_____
*V. Israel		N. Williams	_____

  
 \_\_\_\_\_  
 General Manager

Approved   X   Disapproved \_\_\_\_\_ Withdrawn \_\_\_\_\_

### RECOMMENDATIONS

Authorize the Department of Recreation and Parks (RAP) General Manager or designee to approve the sale, serving and consumption of alcoholic beverages at 10 events/concerts at North Hollywood Recreation Center by the Valley Cultural Center during their 2020 NoHo Summer Nights Series of Concerts in the Park in accordance with the details set forth in this Report..

### SUMMARY

Through a Right of Entry permit issued by the Valley Shoreline Region, The Valley Cultural Center (VCC), will host its fifth annual **NoHo Summer Nights Series of Concerts in the Park** (Summer Nights Series), which is a free, family-friendly live music and arts experience sponsored by Valley Cultural Foundation with Department of Cultural Affairs Arts Development Fee Program Funds (ADF) contributed by the Office of Council District Two (CD2). Concerts will be on Saturday evenings mid-June through early August at the North Hollywood Recreation Center. The 2020 Summer Nights Series season anticipates 10 concerts (date placeholder attached as Attachment 2). Typical Park attendance in 2019 averaged 700 persons, per event. Since admission is always free, the concerts are largely family picnics/festival seating, with a food court and community information booths. The only source of revenue for VCC is through a percentage of food sales, community donations, and commercial sponsorship.

As part of VCC's 2020 Summer Nights Series, pending Board of Recreation and Park Commissioners (Board) approval, a proposed beer and wine garden will be made available for those who wish to purchase it, for all of the ten concert events. The sales and service of alcohol will be allowed in a "secured alcohol area", and will meet all State and local regulations, as well as the RAP's Alcoholic Beverage Policy (Attachment 1). VCC will provide private security, as well as pay for LAPD supervision, at their own expense.

## BOARD REPORT

PG. 2 NO. \_\_\_\_\_

The VCC pays 20% of gross revenues of all alcohol sales to RAP, as per the RAP's Alcoholic Beverage Policy. This is the first request for sales and service of alcohol for VCC's NoHo Summer Nights Series. The attendance and sales figures will be submitted for each of the ten concerts and the appropriate collection of funds will be tabulated and submitted to RAP no later than 30 days after the authorized use of premises.

RAP's Alcoholic Beverage Policy states that "The General Manager may not approve the sale or serving of alcoholic beverages at more than five public open-area events per region per year, or more than one event for anyone park per year." Any additional event wishing to allow the sales, service, and consumption of alcoholic beverages requires a special waiver of provision(s) from the Board of Recreation and Park Commissioners. The Valley-Shoreline Operations anticipated alcohol-related events for 2020 to include the Salute to Recreation at Northridge Park, the Celebrate Israel Festival at the Cheviot Hills Recreation Center, The Watermelon Festival at Hansen Dam, and The Vegan Festival and BAI Concert at the Park, both at Woodley Park.

Councilmember Paul Krekorian (CD2) and LAPD Captain Rafael Ramirez, Commanding Officer of the LAPD North Hollywood Community Police Station, have both endorsed the proposal for a beer garden for the 2020 VCC NoHo Summer Night Series season. Their letters of support are attached as Attachment 4 and Attachment 3, respectively.

### FISCAL IMPACT

There is no fiscal impact to RAP's General Fund as the event organizer will incur all expenses related to the event. In addition, 20% of the sales of alcoholic beverages will go to RAP.

### STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Board Report advances RAP's Strategic Plan by supporting:

**Goal No.1:** Provide Safe and Accessible Parks

**Outcome No. 4:** Angelenos connected to increased and diverse cultural programs in the Park system.

Report prepared by Charles Singer, Superintendent, Recreation Services Branch, Valley Region.

### LIST OF ATTACHMENTS/EXHIBITS

- 1) RAP's Alcoholic Beverage Policy
- 2) 2020 Concert Season placeholder date schedule
- 3) Copy - Letter of Support from LAPD
- 4) Copy - Letter of Support from Council District

DEPARTMENT OF RECREATION AND PARKS  
ALCOHOLIC BEVERAGE POLICY  
SALE, SERVING AND CONSUMPTION OF ALCOHOLIC BEVERAGES  
(BEER & WINE ONLY) REVISED APRIL 1986

The provisions set forth within this policy govern the sale, service and/or consumption of alcoholic beverages in all Department operated parks and recreation facilities with the exception of those facilities where ongoing alcoholic beverage sales have been authorized by the Board pursuant to a written concession agreement or separate board policy. The major factors to be considered in determining approval of alcoholic beverage sales on Department property are patron safety, property protection, and prevention of minors' consumption of alcoholic beverages. For the purposes of this policy the term "alcoholic beverages" refers only to beer and wine. The sale, serving and/or consumption of any other type of liquor is not permitted on Recreation and Parks Department property except at specific locations where permission is granted by contract or separate Board Policy (i.e. Friendship Auditorium).

All persons and/or agencies wishing to sell, serve or consume alcoholic beverages on Department property must either comply with the provisions listed herein or apply for and obtain a special waiver of provisions(s) from the Board of Recreation and Park Commissioners. Department staff shall notify the Los Angeles Police Chief's Office of the date of Board consideration of any request to waive this policy or any of its provisions.

1. Department Authority for Approval

The General Manager is responsible for approving or disapproving requests for alcohol consumption in Department parks and recreation facilities within the parameters of this policy, and to issue instructions to Department employees in connection with the enforcement of this policy.

The criteria to be considered in the General Manager's determination for approval includes but are not limited to, the following: applicant's past performance under similar conditions; expected community involvement in proposed event and/or community sensitivity or resistance to alcohol consumption in proposed area; capability and availability of City resources to support event; proposed utilization of revenues generated by sales; applicant's experience, resources, and ability to appropriately conduct alcoholic beverages sales or service; possible interruption of Department sponsored programs or previously scheduled events; Department experience with similar events; general interference with or disruption of the public's normal enjoyment of Department facilities; etc.

If the General Manager determines that a permit should not be issued because the conditions of this policy have not or cannot be complied with, the General Manager shall so inform the applicant by delivering a brief written statement explaining the reason(s) for denial.

The General Manager may not approve the sale or serving of alcoholic beverages at more than five public open-area events per region per year, or more than one event for any one park per year. However this limitation does not pertain to events conducted exclusively within Department buildings provided that the number of persons in attendance shall not exceed the occupancy load established by the Fire Department and the Department of Building and Safety; or to small private gatherings which are conducted during weekdays in remote areas away from the general public and are not open to the public.

Pursuant to the General Manager's approval, considerations listed herein above, the five allowable alcoholic beverage events per year shall be determined on a first-come, first-served basis, but cannot be requested or approved prior to January 1, of the year of the proposed event.

ALCOHOLIC BEVERAGE POLICY - (continued)

Permittee shall instruct security officers to maintain order within the area, prevent ingress and egress of minors unattended by adults, prevent patrons from carrying drinks out of the area, and prevent over-consumption of alcoholic beverages. If the required security officers fail to report to duty and/or are unable to remain on duty for the duration of the event, the Department shall enlist its own security officer(s) and assess the permittee for reimbursement of their salaries. Two weeks prior to the scheduled date of the event, the permittee shall present to the General Manager a signed security contract or equivalent verification of adequate proposed security for the event.

4. Licenses and Permits

The permittee must submit in writing to the General Manager a plot plan of the controlled area, the proposed number of security guards, the security contract, and the proposed method of accounting for and verification of sales; and obtain the General Manager's written approval of same. The permittee shall also obtain the necessary licenses and permits from the California State Alcoholic Beverage Control Board, City Clerk, Fire Department, Police Department and County Health Department; and shall meet all other requirements and restrictions applicable to the special use of Department Facilities. Permittee shall present copies of all permits and required documents at least two weeks in advance of the scheduled event. The approved Department permit, ABC License, and plot plan shall remain at the sales or serving site during all hours of operation and be available for inspection upon request by a Department representative or law enforcement official.

At least thirty (30) days prior to the scheduled event, Permittee must complete and submit to the LAPD Area Division Commander, a "Request for consideration of Beer or Wine Dispensing Permit" and receive written recommendation of the Division Area Commander. (See Attached Form "Request for LAPD Consideration of Beer or Wine Dispensing Permit Form No. RP 0029.")

5. Insurance

The permittee must meet the Department's regular insurance requirements for special events. Additionally, the permittee's required insurance policy of public liability and property damage which additionally insures the Department must also include liquor liability coverage. The limits of liability must be at least \$1,000,000. The permittee's paid employees must also be covered by worker's compensation and permittee must provide the Department proof of such coverage. All necessary insurance documents must be submitted to the Department Insurance Coordinator at least two weeks prior to the event.

6. Department Permit Fees

For the privilege of selling alcoholic beverages on Department owned and/or operated facilities, the permittee shall remit to the Department an agreed upon percentage of gross receipts from all alcoholic beverage sales (which percentage shall not be less than 20%).

The Department shall designate a Department employee to be on duty at the alcohol sale or serving site at all times during the event. Permittee shall reimburse the Department for the full cost of any overtime worked by the employee during the scheduled event. Scheduling of said employee shall be at the sole discretion of the General Manager.

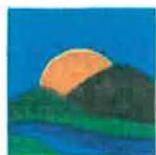
The permittee must also remit to the Department in advance of the event, a refundable deposit of \$150 for each day alcoholic beverages are to be sold. The deposit shall be refunded to the permittee if all provisions of the policy have been complied with and no additional expenses have been incurred as a result of the permitted



## 2020 NoHo Summer Nights

<b>Date</b>	<b>Concert</b>	<b>Est. # of People</b>
6/13	TBD	500
6/20	TBD	500
6/27	TBD	500
7/11	TBD	500
7/18	TBD	500
7/25	TBD	500
8/1	TBD	500
8/8	TBD	500
8/16	TBD	500

For our complete schedule and updates, please visit us at [www.valleycultural.org](http://www.valleycultural.org) or on Facebook or Twitter. Hotline: 818-888-0822. Warner Ranch Park, 5800 Topanga Canyon Blvd, Woodland Hills, CA 91367.



# PAUL KREKORIAN

LOS ANGELES CITY COUNCILMEMBER

January 24, 2020

Mr. Michael Shull  
General Manager, Department of Recreation and Parks  
221 Figueroa St. #1550  
Los Angeles, CA 90012

Dear Mike,

I am writing in support of Valley Cultural Foundation's request for permission to conduct beer sales at the annual NoHo Summer Nights Concert Series, which is held at North Hollywood Recreation Center, 11430 Chandler Blvd., North Hollywood 91601.

Valley Cultural Center works with my office to provide free concerts and cultural opportunities for my constituents each summer. Its request to the department to sell beer at these events is intended to bring in more programming and enable local craft breweries to participate.

The concerts are a critical part of my ongoing effort to improve and add programming and activities at this facility. They bring people together on Saturday evenings throughout the summer to enjoy the free music and cultural programs.

If you have any questions, please do not hesitate to contact Jackie Keene in my district office at 818-755-7676. Thank you for your consideration of Valley Cultural Center's request.

Very truly yours,

PAUL KREKORIAN  
Los Angeles City Councilmember

CC: Charles Singer  
Superintendent of Recreation Services, Valley Region  
L.A. City Department of Recreation and Parks  
6335 Woodley Ave.  
Van Nuys, CA 91406

# LOS ANGELES POLICE DEPARTMENT



**MICHEL R. MOORE**  
Chief of Police

P.O. Box 30158  
Los Angeles, CA 90030  
Telephone: (818) 754-8300  
TTY: (877) 775-5273  
Ref #: 7.3

**ERIC GARCETTI**  
Mayor

February 12, 2020

Mr. Michael Shull, General Manager  
Department of Recreation and Parks  
2211 Fugeroa Street #1550  
Los Angeles, California 90012

**Re: Valley Cultural Foundations – Beer Gardens**

After an assessment of this request, the Los Angeles Police Department, North Hollywood Community Police Station is not opposed of the Valley Cultural Foundations's request for permission to conduct alcoholic beverage sales at the NoHo Summer Night Concert series, held each summer at the North Hollywood Recreation Center.

If you have any questions, please feel free to contact me at (818) 754-8315.

Resepctfully,

**MICHEL R. MOORE**  
Chief of Police

A handwritten signature in blue ink, appearing to read "Rafael Ramirez".

**RAFAEL RAMIREZ, Captain**  
Area Commanding Officer  
North Hollywood Community Polide Station