

APPROVED
AUG 06 2020

**BOARD OF RECREATION
AND PARK COMMISSIONERS**

BOARD REPORT

NO. 20-152

DATE August 06, 2020

C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VAN NUYS SHERMAN OAKS PARK – BASEBALL FIELD LIGHTING AND FIELD RESTROOM (PRJ21195) (PRJ21288) PROJECT – MODIFICATION OF SCOPE OF WORK - ALLOCATION OF QUIMBY FEES – COMMITMENT OF PARK FEES – CATEGORICAL EXEMPTION FROM THE PROVISIONS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1(12) [OUTDOOR LIGHTING FOR SECURITY AND OPERATIONS], CLASS 2 [REPLACEMENT OR RECONSTRUCTION OF EXISTING STRUCTURES WHERE THE NEW STRUCTURE WILL BE LOCATED ON THE SAME SITE AND WILL HAVE SUBSTANTIALLY THE SAME PURPOSE AND CAPACITY AS THE STRUCTURE REPLACED] AND CLASS 3(6) [NEW CONSTRUCTION OF ACCESSORY STRUCTURES] OF CITY CEQA GUIDELINES AND ARTICLE 19, SECTIONS 15301, 15302 AND 15303(e) OF CALIFORNIA CEQA GUIDELINES

AP Diaz	_____	<i>PC</i>	S. Piña-Cortez	_____
H. Fujita	_____		*C. Santo Domingo	<i>DF</i>
V. Israel	_____		N. Williams	_____

M. Slu

General Manager

Approved X Disapproved _____ Withdrawn _____

RECOMMENDATIONS

1. Approve the modification of the scope of work for the Van Nuys Sherman Oaks Park – Baseball Field Lighting and Field Restroom (PRJ21195) (PRJ21288) Project (Project), as described in the Summary of this Report;
2. Authorize the Department of Recreation and Parks' (RAP) Chief Accounting Employee to transfer Seventy Thousand Dollars (\$70,000.00) in Quimby Fees from the Quimby Fee Account No. 89460K-00 to the Van Nuys Sherman Oaks Park Account No. 89460K-VS;
3. Approve the allocation of Seventy Thousand Dollars (\$70,000.00) in Quimby Fees from the Van Nuys Sherman Oaks Park Account No. 89460K-VS to the Van Nuys Sherman Oaks Park – Baseball Field Lighting and Field Restroom (PRJ21195) (PRJ21288) Project;
4. Authorize RAP staff to commit from the following fund and work order numbers, a maximum of Ninety-One Thousand, Seven Hundred Thirty-Three Dollars and Ninety-Seven Cents (\$91,733.97) in Park Fees, for the Van Nuys Sherman Oaks Park – Baseball Field Lighting and Field Restroom (PRJ21195) (PRJ21288) Project:

BOARD REPORT

PG. 2 NO. 20-152

<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ACCT. NO.</u>	<u>WORK ORDER NO.</u>
Park Fees	302/89/89716H	QT070518
Park Fees	302/89/89716H	QM072587
Park Fees	302/89/89716H	QM162386
Park Fees	302/89/89716H	QM142963
Park Fees	302/89/89716H	QM144297
Park Fees	302/89/89716H	QM154002
Park Fees	302/89/89716H	QM162074
Park Fees	302/89/89716H	QT072973
Park Fees	302/89/89716H	QM170621
Park Fees	302/89/89716H	QT074069
Park Fees	302/89/89716H	QT074175
Park Fees	302/89/89716H	QT062025
Park Fees	302/89/89716H	QT071458
Park Fees	302/89/89718H	QP000126
Park Fees	302/89/89718H	QP000206
Park Fees	302/89/89718H	QP000524
Park Fees	302/89/89718H	QP000366
Park Fees	302/89/89718H	QP000471
Park Fees	302/89/89718H	QP000448
Park Fees	302/89/89718H	QP000363
Park Fees	302/89/89718H	QP000532
Park Fees	302/89/89718H	QP000669
Park Fees	302/89/89718H	QP001370
Park Fees	302/89/89718H	QP001024
Park Fees	302/89/89718H	QP001227
Park Fees	302/89/89718H	QP001530
Park Fees	302/89/89718H	QP001524
Park Fees	302/89/89718H	QP000985
Park Fees	302/89/89718H	QP001479
Park Fees	302/89/89718H	QP000272
Park Fees	302/89/89718H	QP000542
Park Fees	302/89/89718H	QP000395
Park Fees	302/89/89718H	QP000317
Park Fees	302/89/89718H	QP001390
Park Fees	302/89/89718H	QP001380
Park Fees	302/89/89718H	QP001344
Park Fees	302/89/89718H	QP001523
Park Fees	302/89/89718H	QZ152554

BOARD REPORT

PG. 3 NO. 20-152

5. Rescind the approval of the Board of Recreation and Park Commissioners' (Board) Recommendation No. 9 of Report No. 20-072, approved on May 7, 2020, and approve the following recommendation:
6. Authorize the Department of Recreation and Parks' (RAP) Chief Accounting Employee to transfer Three Thousand Two Hundred Fifty-Nine Dollars and Eleven Cents (\$3,259.11) in Zone Change Fees from the Van Nuys Sherman Oaks Park Account No. 89440K-VS to the Van Nuys Sherman Oaks Park Account No. 89460K-VS;
7. Determine that the modified Project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(12) [Outdoor lighting for security and operations], Class 2 [Replacement or reconstruction of existing structures where the new structure will be located on the same site and have substantially the same purpose and capacity as the structure replaced] and Class 3(6) [New construction of accessory structures] of City CEQA Guidelines and Article 19, Sections 15301, 15302 and 15303(e) of California CEQA Guidelines and direct staff to file a Notice of Exemption (NOE)
8. Authorize RAP's Chief Accounting Employee to prepare a check to the Los Angeles County Clerk in the amount of \$75.00 for the purpose of filing an NOE; and,
9. Authorize RAP staff to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY

Van Nuys Sherman Oaks Park is located at 14201 West Huston Street in the Sherman Oaks community of the City. This 65.18-acre facility provides synthetic turf soccer fields, a recreation center, aquatic center, tennis courts, basketball courts, and a play area for the surrounding communities. Approximately 9,865 City residents live within a one-half mile walking distance of Van Nuys Sherman Oaks Park. Due to the facilities, features, programs, and services it provides, Van Nuys Sherman Oaks Park meets the standard for a Community park, as defined in the City's Public Recreation Plan.

PROJECT SCOPE

On May 7, 2020, the Board approved the Van Nuys Sherman Oaks Park – Baseball Field Lighting and Field Restroom (PRJ21195) (PRJ21288) Project, which included the installation of light emitting diode (LED) lighting for two baseball fields, installation of LED lighting for one of the little league fields and the installation of a new prefabricated restroom (Report No. 20-072).

RAP staff has determined that it is necessary to modify the scope of work to include the replacement of bleachers throughout the park and related site and path of travel work.

BOARD REPORT

PG. 4 NO. 20-152

The Office of Council District 4 supports the modification of the scope of work and the allocation of additional Quimby and Park Fees to fund the modification.

PROJECT FUNDING

Previously, the Board approved the allocation of One Million, Five Hundred Fifty-Eight Thousand, Seventy-Five Dollars and Twenty-Eight Cents (\$1,558,075.28) in Quimby and Park Fees for the Project.

Upon approval of this Report, Seventy Thousand Dollars (\$70,000.00) in Quimby Fees can be transferred from Quimby Fee Account No. 89460K-00 to Van Nuys Sherman Oaks Park Account No. 89460K-VS and allocated to the Van Nuys Sherman Oaks Park – Baseball Field Lighting and Field Restroom (PRJ21195) (PRJ21288) Project.

Upon approval of this Report, Ninety-One Thousand, Seven Hundred Thirty-Three Dollars and Ninety-Seven Cents (\$91,733.97) in Park Fees can be committed to the Van Nuys Sherman Oaks Park – Baseball Field Lighting and Field Restroom (PRJ21195) (PRJ21288) Project.

The total amount of funding available for the modified Project, including previously allocated Quimby and Park Fees, is One Million Seven Hundred Eighteen Thousand Five Hundred Twenty Eight Dollars and Eleven Cents (\$1,718,528.11).

These Quimby and Park Fees were collected within five (5) miles of Van Nuys Sherman Oaks Park, which is the standard distance for the commitment of the Park Fees for community recreational facilities pursuant to Los Angeles Municipal Code Section 12.33 E.3.

FUNDING SOURCE MATRIX

Source	Fund/Dept/Acct	Amount	Percentage
Quimby Fees	302/89/89460K-VS	\$1,055,454.00	63%
Park Fees	302/89/89716H	\$251,342.17	14%
Park Fees	302/89/89718H	\$411,731.94	23%
Total		\$1,718,528.11	100%

PROJECT CONSTRUCTION

RAP Staff has determined that sufficient funding has been identified for the prioritized elements consisting of lighting, electrical, infrastructure and bleachers portions of the modified Project scope. Construction of the prioritized scope items is anticipated to begin in August 2020.

The installation of the prefabricated restroom will require additional funds to be identified, which will be allocated in a subsequent report. The prefabricated restroom and estimated infrastructure is estimated to cost approximately Six Hundred Fifty Thousand Dollars (\$650,000.00).

BOARD REPORT

PG. 5 NO. 20-152

TREES AND SHADE

This proposed modified Project will have no impact on the existing trees and shade at Van Nuys Sherman Oaks Park.

ENVIRONMENTAL IMPACT

The proposed modified Project is presented as an extension of the scope of work previously approved through Report No. 20-072. None of the elements of the previously approved scope of work in Report No. 20-072 have been completed and the additions included in this Report constitute a substantial change which requires additional CEQA analysis. The modified Project proposed in this Report includes the installation of outdoor lighting for security and operations, the replacement of existing structures and facilities where the new structure will be located on the same site and have substantially the same purpose and capacity as the structure replaced and the new construction of accessory structures. As such, RAP staff recommends that the Board determines that it is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(12), Class 2 and Class 3(6) of City CEQA Guidelines as well as to Article 19, Sections 15301, 15302 and 15303(e) of California CEQA Guidelines. An NOE will be filed with the Los Angeles County Clerk upon Board's approval.

FISCAL IMPACT

The approval of this commitment of Quimby Fees and Park Fees will have no fiscal impact on RAP's General Fund. The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby and Park Fees or funding sources other than the RAP's General Fund. The assessment of the future maintenance costs associated with the proposed new restroom building have yet to be determined and will be included in future budget requests.

STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Board Report advances RAP's Strategic Plan by supporting:

Goal No. 1: Provide Safe and Accessible Parks

Outcome No. 2: All parks are safe and welcoming

Result: The replacement of the bleachers will increase safety and enhance the park users' experience.

This Report was prepared by Meghan Luera, Management Analyst, Planning, Maintenance and Construction Branch.