

APPROVED

DEC 17 2020

BOARD OF RECREATION AND PARK COMMISSIONERS

BOARD REPORT

NO. 20-235

DATE December 17, 2020

C.D. VARIOUS

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: FINAL ACCEPTANCE OF VARIOUS CAPITAL IMPROVEMENTS PROJECTS;
ALLOCATION OF QUIMBY AND ZONE CHANGE FEES FOR PROJECT
RECONCILIATION

AP Diaz _____ *AP*
H. Fujita _____
V. Israel _____

* C. Santo Domingo *DP*
N. Williams _____



General Manager

Approved X Disapproved _____ Withdrawn _____

RECOMMENDATIONS

1. Accept the work performed for the Capital Improvements Projects as listed in Attachment 1, as outlined in the Summary of this Report;
2. Authorize the Department of Recreation and Parks' (RAP) Chief Accounting Employee to transfer the Quimby and Zone Change Fees as listed in Attachment 2;
3. Approve the allocation of Quimby and Zone Change Fees to various completed Capital Improvement Projects(CIP) as listed in Attachment 2;
4. Authorize RAP staff to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY

As a part of RAP's ongoing administration of the Quimby/Park Fee Program, RAP staff regularly reviews and reconciles projects funded with Quimby and Zone Change Fees and the related Quimby and Zone Change accounts funds. The goal of this regular review is to identify projects and accounts that need additional funding in order to enable completed projects to be accepted and closed out, and to reconcile those projects and accounts to balance the Quimby and Zone Change accounts.

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RAP staff has completed its reconciliation of the various capital improvements as listed in Attachment 1. These capital improvement projects were funded by various funding sources including Quimby Fees, Zone Change Fees, Park Fees, Community Development Block Grant (CDBG) and other funding sources. Upon approval of this Report, the work completed for the Capital Improvement Projects as listed in Attachment 1 will be final accepted.

In Attachment 2, RAP staff has identified various Quimby and Zone Change funded Capital Improvement Projects that are complete and have been final accepted. Additional Quimby and Zone Change fees need to be allocated to these projects to address shortfalls in funding for these projects. Because the shortfalls, in general, occurred late into the construction process for the respective projects and involved a small amount of funds relative to the budget for each project, the shortfalls were covered by funding with the intent that staff would return to the Board of Recreation and Park Commissioners (Board) for authorization and reconciliation for the use of such funds for each project before being closed out. Upon approval of this Report, the Quimby and Zone Change funds detailed in Attachment 2 can be transferred and allocated to the completed Capital Improvement Projects as set forth in Attachment 2.

These Quimby and Zone Change Fees allocations comply with the fee expenditure radii pursuant to Los Angeles Municipal Code Section 12.33 E.3.

It should be noted that no new Capital Improvement Projects are being approved as a part of this Report.

ENVIRONMENTAL IMPACT

The recommendations in the current Board of Recreation and Park Commissioners (Board) action will not result in any additional environmental impacts, and therefore, is covered by the existing California Environmental Quality Act (CEQA) exemptions. No additional CEQA documentation is required.

FISCAL IMPACT

The approval of this Report will have no fiscal impact on RAP's General Fund.

STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Board Report advances RAP's Strategic Plan by supporting:

Goal No. 6: Build Financial Strength & Innovative Partnerships

Result: The final acceptance of Capital Improvement Projects allows RAP to capitalize its assets.

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This Report was prepared by Meghan Luera, Management Analyst, Planning, Maintenance and Construction Branch.

ATTACHMENTS

- 1) Attachment 1 – Final Acceptance of Capital Improvement Projects
- 2) Attachment 2 – Transfer and Allocation of Quimby and Zone Change Fees

ATTACHMENT 1
Final Acceptance of Capital Improvements Projects
Expenses as of 10/29/20

CD	Facility Name	Project Name	RAP WorkOrder	Approved Scope of Work	Total Expenses as of 10/29/20
11	Barrington Recreation Center	Outfield Fence Replacement	PRJ21173	Design Build of new chain link fence at 35 ft. Fence will be designed to accept additional extension of 15 ft.	\$101,368.00
4	De Longpre Park	Park Renovation	PRJ21200/PRJ21208	Provide park improvements including replacement of play equipment, lighting upgrades, site security cameras, fencing repairs, landscaping and irrigation.	\$791,395.62
11	Glen Alla Park	Tennis and Paddle Court Refurbishment	PRJ21386	Refurbishment of tennis and paddle tennis courts.	\$81,263.02
15	Harbor City Park	Skate Park	PRJ21143	The scope of work is to include a 10,000 square foot poured-in-place, above ground concrete skate park. In addition, there will be fencing, security lighting, re-sodding the adjacent turf area, 6 new trees, an accessible path of travel and drinking fountain.	\$809,998.05
13	Las Palmas Senior Citizen Center	Building Improvements	PRJ20289	Upgrades to the existing buildings, including roofing, ceilings, electrical systems, and floors, as well as improvements to the outdoor park areas including the children's play area and parking lot.	\$149,128.56
1	Lincoln Park	Sportsfield Lighting	PRJ21342	Replacement of existing and installation of new sportsfield lighting.	\$592,682.38
1	Lummis House	Lummis House Museum General Improvements	PRJ21298/PRJ21146	General improvements to Lummis Home and Gardens, including refurbishing the interior and exterior of the free standing restroom facility	\$166,993.48
6	North Hills Community Center	Play Area Replacement	PRJ21321	Replacement of the play area and path of travel improvements.	\$474,530.74
2	North Hollywood Park	Building and Outdoor Improvements	PRJ20119	Reconstruction of an existing field building as a restroom, building renovations and repairs to the recreation and senior Center, pool facility improvements, and outdoor park lighting. Infrastructure work associated with the relocation of the Weddington House. Improvements to the building electrical and mechanical systems at the Child Care Center. Installation of a new skate plaza. Turf, landscape, and irrigation infrastructure improvements. Installation of restroom building near the play area.	\$1,324,475.42
2	North Weddington Park	New Playground and Restroom	PRJ21106	Installation of a new Universally Accessible Playground and pre-fabricated ADA compliant restrooms	\$1,293,283.08
11	Palisades Recreation Center	Building Improvements	PRJ21364	Improvements to the recreation center building (old gym building), including the replacement of the windows.	\$69,959.73
4	Pan Pacific Park	Roof Renovation	PRJ20802	Renovation of recreation center roof.	\$180,000.00
15	San Pedro Plaza Park	Plaza Park Outdoor Park Improvements	PRJ20314	Improvements to park walkways and landscaping.	\$4,434,744.24
13	Shatto Recreation Center	Field Improvements	PRJ20498	Field improvements, tennis court renovations, outdoor lighting, and associated landscaping and site amenities	\$474,832.00
13	Silverlake Recreation Center	Play Area Renovation Project	PRJ21151	Play area renovation including new shade	\$366,613.75
7	Sunland Park	Building and Outdoor Park Improvements	PRJ20402	Building upgrades to gymnasium and clubhouse buildings including HVAC, electric, and communications systems. Outdoor improvements including play area, ball fields, skate park, landscaping, and associated site amenities. Additional Outdoor improvements approved in Report No 18-060 include new fencing, new outdoor fitness equipment, renovation of pedestrian and security lighting and improvements to existing park pathways.	\$512,598.01
4	Wattles Gardens Park	Building and Outdoor Park Improvements	PRJ20339	Restoration of existing paving, walls, irrigation, drainage, fencing, and planting areas, and interior and exterior lighting improvements, renovation of the building's plumbing and electrical systems, and associated building repairs	\$1,456,157.05

ATTACHMENT 2

Transfer and Allocation of Quimby and Zone Change Fees

CD	Facility Name	Project Name	RAP Work Order	Approved Scope of Work	Transfer from Account	Transfer to Account	Transfer and Allocation Amount
12	Granada Hills Park	Pool Drain Replacement	PRJ20147	Required pool improvements per Virginia Graeme Baker Pool and Spa Safety Act.	302/89/89440K-00	302/89/89440K-GR	\$1,105.76
12	Lazy J. Ranch Park	Outdoor Park Improvements	PRJ20291	Park irrigation and landscape improvements. Replacement of wrought iron fencing.	302/89/89460K-00	302/89/89460K-IN	\$75.00
14	Ramona Gardens Recreation Center	Gymnasium Renovations	PRJ20162	Replacement of the heating, ventilation and air conditioning system.	302/89/89460K-00	302/89/89460K-RD	\$20,069.59
13	Shatto Recreation Center	Field Improvements	PRJ20498	Field improvements, tennis court renovations, outdoor lighting, and associated landscaping and site amenities	302/89/89460K-00	302/89/89460K-S2	\$24,873.24
14	Yosemite Recreation Center	Pool Drain Replacement	PRJ20177	Required pool improvements per Virginia Graeme Baker Pool and Spa Safety Act.	302/89/89460K-00	302/89/89440K-YA	\$6.10