

# APPROVED

DEC 17 2020

## BOARD OF RECREATION AND PARK COMMISSIONERS

BOARD REPORT

NO. 20-245

DATE December 17, 2020

C.D. 3

### BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: CANOGA PARK SENIOR CITIZEN CENTER – SENIOR CENTER IMPROVEMENTS (PRJ21449) PROJECT – COMMITMENT OF PARK FEES – CATEGORICAL EXEMPTION FROM THE PROVISIONS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1(1) [INTERIOR AND EXTERIOR ALTERATIONS INVOLVING REMODELING OR MINOR CONSTRUCTION WHERE THERE BE NEGLIGIBLE OR NO EXPANSION OF USE] AND CLASS 1(3) [MINOR ALTERATION OF EXISTING PARKING LOTS] OF CITY CEQA GUIDELINES AND TO ARTICLE 19, SECTIONS 15301(a) AND 15301(c) OF CALIFORNIA CEQA GUIDELINES

AP Diaz \_\_\_\_\_  
H. Fujita \_\_\_\_\_  
V. Israel \_\_\_\_\_

*CS* \*C. Santo Domingo *DF*  
N. Williams \_\_\_\_\_

*M. Stull*  
\_\_\_\_\_  
General Manager

Approved   X  

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

### RECOMMENDATIONS

1. Approve the scope of work for the Canoga Park Senior Citizen Center – Senior Center Improvements (PRJ21449) Project (Project), as described in the Summary of this Report;
2. Authorize Department of Recreation and Parks (RAP) staff to commit from the following fund and work order numbers, a maximum of Six Hundred Seventy-Five Thousand Dollars (\$675,000.00) in Park Fees, for the proposed Project:

<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ACCT. NO.</u>	<u>WORK ORDER NO.</u>
Park Fees	302/89/89716H	QM153686

3. Determine that the proposed Project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1) [Interior and exterior alterations involving remodeling or minor construction where there be negligible or no expansion of use] and Class 1(3) [Minor alteration of existing parking lots] of City CEQA Guidelines and to Article 19, Sections 15301(a) and 15301(c) of California CEQA Guidelines and direct RAP staff to file a Notice of Exemption (NOE);

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4. Authorize RAP's Chief Accounting Employee to prepare a check to the Los Angeles County Clerk in the amount of \$75.00 for the purpose of filing an NOE; and,
5. Authorize RAP staff to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY

Canoga Park Senior Citizens Center is located at 7326 North Jordan Avenue in the Canoga Park community of the City. This 0.77-acre facility includes an auditorium, community room, kitchen, and other various amenity spaces. It also offers a variety of recreational activities and programs for the surrounding community. Approximately 7,028 City residents live within a one-half mile walking distance of Canoga Park Senior Citizen Center. Due to the facilities, features, programs, and services it provides, Canoga Park Senior Citizen Center meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

PROJECT SCOPE

The proposed Project will include improvements to the senior citizen center to meet Americans with Disabilities Act (ADA) standards, including the conversion of the existing storage space into a gender neutral restroom, minor modifications of the existing restrooms, new parking lot signage and restriping, and roofing improvements.

PROJECT FUNDING

Upon approval of this Report, Six Hundred Seventy-Five Thousand Dollars (\$675,000.00) in Park Fees can be committed to the proposed Project.

These Park Fees were collected within five (5) miles of Canoga Park Senior Citizen Center, which is the standard distance for the commitment of Park Fees for community recreational facilities pursuant to Los Angeles Municipal Code Section 12.33 E.3.

FUNDING SOURCE MATRIX

<b>Source</b>	<b>Fund/Dept/Acct</b>	<b>Amount</b>	<b>Percentage</b>
Park Fees	302/89/89716H	\$675,000.00	100%
<b>Total</b>		\$675,000.00	100%

PROJECT CONSTRUCTION

RAP staff has determined that sufficient funding has been identified for the proposed Project and construction is anticipated to begin in Summer 2021.

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### TREES AND SHADE

The proposed Project will not have any impact on the existing trees and shade at Canoga Park Senior Citizen Center.

### ENVIRONMENTAL IMPACT

The proposed Project consists of interior and exterior alterations involving remodeling or minor construction where there be negligible or no expansion of use and of minor alteration of existing parking lots. As such, RAP staff recommends that the Board of Recreation and Park Commissioners (Board) determines that it is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1) and Class 1(3) of City CEQA Guidelines and Article 19, Sections 15301(a) and 15301(c) of California CEQA Guidelines. RAP staff will file an NOE with the Los Angeles County Clerk upon the Board's approval.

### FISCAL IMPACT

The approval of this commitment of Park Fees will have no fiscal impact on RAP's General Fund.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Park Fees or funding sources other than the RAP's General fund. The maintenance of the proposed park improvements can be performed by current staff with no overall impact to existing maintenance service at this facility.

### STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Board Report advances RAP's Strategic Plan by supporting:

**Goal No. 1:** Provide Safe and Accessible Parks

**Outcome No. 2:** All parks are safe and welcoming

**Result:** The improvements to the senior center will enhance the park user's experience.

This Report was prepared by Ligaya Khennavong, Management Assistant, Planning, Maintenance and Construction Branch.