

APPROVED

JAN 16 2020

BOARD OF RECREATION AND PARK COMMISSIONERS

BOARD REPORT

NO. 20-013

DATE January 16, 2020

C.D. 1

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: MONTECITO HEIGHTS RECREATION CENTER – TENNIS COURT REFURBISHMENT (PRJ21282) PROJECT – COMMITMENT OF PARK FEES – CATEGORICAL EXEMPTION FROM THE PROVISIONS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1(1) [EXTERIOR ALTERATIONS WITH NO EXPANSION OF USE], CLASS 1(3) [MINOR ALTERATIONS TO EXISTING PATHWAYS] AND CLASS 1(12) [OUTDOOR LIGHTING AND FENCING] OF CITY CEQA GUIDELINES AND ARTICLE 19, SECTIONS 15301(a) AND 15301(c) OF CALIFORNIA CEQA GUIDELINES

AP Diaz	_____	S. Piña-Cortez	_____
H. Fujita	_____	* C. Santo Domingo	<u>DF</u>
V. Israel	_____	N. Williams	_____

General Manager

Approved X

Disapproved _____

Withdrawn _____

RECOMMENDATIONS

1. Approve the scope of work for the Montecito Height Recreation Center – Tennis Court Refurbishment (PRJ21282) Project (Project), as described in the Summary of this Report;
2. Authorize the Department of Recreation and Parks (RAP) staff to commit from the following fund and work order numbers, a maximum of Three Hundred Thousand Dollars (\$300,000.00) in Park Fees, for the Montecito Height Recreation Center – Tennis Court Refurbishment (PRJ21282) Project:

FUNDING SOURCE	FUND/DEPT./ACCT. NO.	WORK ORDER NO.
Park Fees	302/89/89716H	QT073072
Park Fees	302/89/89716H	QT073461
Park Fees	302/89/89716H	QT073836
Park Fees	302/89/89716H	QT062781
Park Fees	302/89/89716H	QT073750
Park Fees	302/89/89716H	QT070452
Park Fees	302/89/89718H	QP001134
Park Fees	302/89/89718H	QP001160
Park Fees	302/89/89718H	QP001013

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<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ACCT. NO.</u>	<u>WORK ORDER NO.</u>
Park Fees	302/89/89718H	QP000972
Park Fees	302/89/89718H	QP000973
Park Fees	302/89/89718H	QP000844
Park Fees	302/89/89718H	QP000796
Park Fees	302/89/89718H	QP000880
Park Fees	302/89/89718H	QP000877
Park Fees	302/89/89718H	QP001056
Park Fees	302/89/89718H	QP000995
Park Fees	302/89/89718H	QP000799
Park Fees	302/89/89718H	QP000707
Park Fees	302/89/89718H	QP000705
Park Fees	302/89/89718H	QP000665
Park Fees	302/89/89718H	QP000579
Park Fees	302/89/89718H	QP000579
Park Fees	302/89/89718H	QP000630
Park Fees	302/89/89718H	QP000565
Park Fees	302/89/89718H	QP000564
Park Fees	302/89/89718H	QP000506
Park Fees	302/89/89718H	QP000338
Park Fees	302/89/89718H	QP000287
Park Fees	302/89/89718H	QP000302
Park Fees	302/89/89718H	QP000464
Park Fees	302/89/89718H	QP000372
Park Fees	302/89/89718H	QP000360
Park Fees	302/89/89718H	QP000203
Park Fees	302/89/89718H	QP000120
Park Fees	302/89/89718H	QP000158
Park Fees	302/89/89718H	QP000010

3. Find that the proposed Project is categorically exempt from the California Environmental Quality Act (CEQA)) pursuant to Article III, Section 1, Class 1(1) [exterior alterations with no expansion of use], Class 1(3) [minor alterations to existing pathways] and Class 1(12) [outdoor lighting and fencing] of City CEQA Guidelines and Article 19, Sections 15301(a) and 15301(c) of California CEQA Guidelines, and direct staff to file a Notice of Exemption (NOE);
4. Authorize RAP's Chief Accounting Employee to prepare a check to the Los Angeles County Clerk in the amount of \$75.00 for the purpose of filing an NOE; and,
5. Authorize RAP's Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

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SUMMARY

Montecito Heights Recreation Center is located at 4545 North Homer Street in the Montecito Heights community of the City. This 22.53-acre park features a recreation center, senior center, children's play areas, baseball diamonds, multipurpose fields, tennis and basketball courts. An estimated 2,342 City residents live within a 1/2 mile walking distance of Montecito Heights Recreation Center. Due to the facilities and features it provides, Montecito Heights Recreation Center meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

PROJECT SCOPE

The proposed Project will include the refurbishment of the tennis courts, replacement of all chain link fencing mesh, and the replacement of existing lighting poles and fixtures, accessibility improvements and related improvements.

PROJECT FUNDING

Upon approval of this Report, Three Hundred Thousand Dollars (\$300,000.00) in Park Fees can be committed to the Montecito Height Recreation Center – Tennis Court Refurbishment (PRJ21282) Project.

These Park Fees were collected within five (5) miles of Montecito Heights Recreation Center, which is the standard distance for the commitment of the Park Fees for community recreational facilities pursuant to Los Angeles Municipal Code Section 12.33 E.3.

FUNDING SOURCE MATRIX

Source	Fund/Dept/Acct	Work Order	Amount	Percentage
Park Fees	302/89/89718H	WO# QP000010	\$173,040.67	58%
		WO# QP000158		
		WO# QP000120		
		WO# QP000203		
		WO# QP000360		
		WO# QP000372		
		WO# QP000464		
		WO# QP000302		
		WO# QP000287		
		WO# QP000338		
		WO# QP000506		
		WO# QP000564		
		WO# QP000565		
		WO# QP000630		
		WO# QP000579		
		WO# QP000665		
		WO# QP000705		
WO# QP000707				

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		WO# QP000799 WO# QP000995 WO# QP001056 WO# QP000877 WO# QP000880 WO# QP000796 WO# QP000844 WO# QP000973 WO# QP000972 WO# QP001013 WO# QP001160 WO# QP001134		
Park Fees	302/89/89716H	QT073072 QT073461 QT073836 QT062781 QT073750 QT070452	\$126,959.33	42%
Total			\$300,000.00	100%

PROJECT CONSTRUCTION

RAP staff has determined that sufficient funding has been identified and construction of the proposed Project is anticipated to begin in January 2020.

TREES AND SHADE

The approval of this project will have no impact on existing trees or shade at Montecito Heights Recreation Center.

ENVIRONMENTAL IMPACT STATEMENT

The proposed Project consists of external alterations where there be negligible or no expansion of use, of minor alterations of existing pathways and of the installation of lighting and fencing for security and operations. As such staff recommends that the Board of Recreation and Park Commissioners (Board) determines that it is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1), Class 1(3) and Class 1(12) of City CEQA Guidelines as well as to Article 19, Sections 15301(a) and 15301(c) of California CEQA Guidelines. An NOE will be filed with the Los Angeles County Clerk upon the Board's approval.

FISCAL IMPACT STATEMENT

The approval of this commitment of Park Fees will have no fiscal impact on RAP's General Fund.

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The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Park Fees or funding sources other than the RAP's General Fund. The maintenance of the proposed park improvements can be performed by current staff with minimal impact to existing maintenance service at this facility.

STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Board Report advances RAP's Strategic Plan by supporting:

Goal No. 1: Provide Safe and Accessible Parks

Outcome No. 2: All parks are safe and welcoming

Result: The renovation of the tennis courts and lighting will enhance the park user's experience.

This Report was prepared by Meghan Luera, Management Analyst, Planning, Maintenance and Construction Branch, Department of Recreation and Parks.