

APPROVED

JUNE 18 2020

BOARD OF RECREATION AND PARK COMMISSIONERS

BOARD REPORT

NO. 20-103

DATE June 18, 2020

C.D. 3, 6, 8

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: UNITED STATES TENNIS ASSOCIATION (USTA) FACILITY SERVICES GRANT – APPROVAL OF APPLICATIONS SUBMITTED FOR IMPROVEMENTS TO THE TENNIS COURTS AT LANARK RECREATION CENTER, SUN VALLEY RECREATION CENTER, AND VAN NESS RECREATION CENTER; ACCEPTANCE OF GRANT FUNDS, IF AWARDED

AP Diaz	_____	S. Pina-Cortez	_____
H. Fujita		C. Santo Domingo	_____
*V. Israel	_____	N. Williams	_____



General Manager

Approved X Disapproved _____ Withdrawn _____

If Approved: Board President _____ Board Secretary _____

RECOMMENDATIONS

1. Approve the submission by the Department of Recreation and Parks (RAP) of three grant applications to USTA Facility Services in the amounts of Eight Thousand Five Hundred Dollars (\$8,500) each for Sun Valley Recreation Center (RC) and Van Ness RC, and the amount of Seventeen Thousand Dollars (\$17,000) for Lanark RC, for a total of Thirty Four Thousand Dollars (\$34,000), toward refurbishment of tennis courts and replacing fencing (Grants), which were submitted without prior Mayor or Council approval due to this being a competitive grant with notice of funding availability being published less than 61 days in advance of the application deadline, pursuant to Los Angeles Administrative Code Section 14.6 et seq. as may be amended;
2. Authorize RAP's General Manager or designee to accept and receive the Grants, if awarded, in the amount of Eight Thousand, Five Hundred Dollars (\$8,500) for Sun Valley RC, Eight Thousand Five Hundred Dollars (\$8,500) for Van Ness RC, and Seventeen Thousand Dollars (\$17,000) for Lanark RC from USTA Facility Services in support of refurbishment of tennis courts and replacing fencing at these locations, subject to the approval of the Mayor and City Council;
3. Direct RAP staff to transmit a copy of the Grants documents to the Mayor in accordance with Executive Directive 3 (Villaraigosa Series), Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst (CLA), and the City Clerk for Council Committee and City Council approval of Grant, pursuant to Los Angeles Administrative Code Section 14.6 et seq. as may be amended;

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4. Designate RAP's General Manager, Chief Accounting Employee, or Assistant General Manager, as the agent to conduct all negotiations, execute and submit all documents, including but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the acceptance and use of Grants funds;
5. Authorize RAP's Chief Accounting Employee or designee to establish the necessary account and/or to appropriate funding received within "Recreation and Parks Grant" Fund 205 to accept the Grants funds, if awarded, in the amounts of Seventeen Thousand Dollars (\$17,000) for Lanark RC, Eight Thousand Five Hundred Dollars (\$8,500) for Van Ness RC, and Eight Thousand Five Hundred Dollars (\$8,500) for Sun Valley RC, to reimburse costs of the completed tennis court improvement projects including resurfacing and fencing at these facilities; and,
6. Authorize RAP's Chief Accounting Employee or designee to make any technical corrections as necessary to carry out the intent of this Board Report.

SUMMARY

On April 13, 2020, RAP submitted three grant applications to USTA Facility Services for the renovation of tennis court facilities. RAP received notifications from USTA on April 22, 2020 of three facility grant awards, pending USTA approval of completed projects and documentation. Lanark RC has been selected to receive an award in the amount of Seventeen Thousand Dollars (\$17,000) for the refurbishment of four 78-foot tennis courts, fencing replacement, and establishment of Americans with Disabilities Act (ADA) compliant wheelchair access. Sun Valley RC has been selected to receive an award in the amount of Eight Thousand Five Hundred Dollars (\$8,500) to refurbish two 78-foot tennis courts, replace fencing, and establish ADA-compliant walkway access. Van Ness RC has been selected to receive an award in the amount of Eight Thousand Five Hundred Dollars (\$8,500) to refurbish two 78-foot tennis courts, and replace fencing. USTA has approved the grant awards for Lanark RC and Van Ness RC. Sun Valley RC is pending USTA approval of the improvements and documentation.

The Board previously approved CEQA exemptions and scope of work for improvements to these existing tennis court facilities on May 1, 2019. Report No. 19-078 approved PRJ21260 (Lanark Recreation Center – refurbishment of all four (4) tennis courts, replacement of all chain link fencing mesh, and replacement of existing poles and fixtures) for an estimated cost of Two Hundred Seventy Thousand Dollars (\$270,000). Report No. 19-080 approved PRJ21264 (Sun Valley Recreation Center – removal and replacement of both tennis courts, replacement of all chain link fencing mesh, and replacement of existing lighting fixtures and electrical enclosure for an estimated cost of Three Hundred Twenty-Five Thousand Dollars (\$325,000). Report No. 19-081 approved PRJ21265 (Van Ness Recreation Center – refurbishment of both tennis courts, replacement of all chain link fencing mesh, and replacement of existing lighting poles and fixtures and related improvements for an estimated cost of One Hundred Sixty-Five Thousand Dollars (\$165,000). These projects have been completed and these awarded grant funds will reimburse a portion of the costs.

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FISCAL IMPACT

Acceptance of this Grant will provide essential funding to augment the maintenance budget. The tennis court improvement projects at Lanark Recreation Center, Sun Valley Recreation Center, and Van Ness Recreation Center have been completed. Any grant funds awarded will reimburse a portion of the costs of these improvement projects.

STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Board Report advances RAP's Strategic Plan by supporting:

Goal No. 1: Provide safe and accessible parks

Outcome No. 1: Safe and welcoming environments at all parks

This Report was prepared by Jennifer Sapone, Senior Management Analyst I, Program Grants.