

**REGULAR MEETING MINUTES**

**BOARD OF RECREATION AND PARK COMMISSIONERS  
OF THE CITY OF LOS ANGELES**

**Thursday, May 7, 2020**

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the telephonic Regular Meeting at 9:32 a.m. Present were President Sylvia Patsaouras, Vice-President Lynn Alvarez, Commissioner Nicole Chase, and Commissioner Joseph Halper. Also present were Michael A. Shull, General Manager, Anthony-Paul Diaz, Executive Officer and Chief of Staff, Deputy City IV Attorney Mike Dundas, and Deputy City Attorney III Steven Hong

The following Department staff members were also present:

Vicki Israel, Assistant General Manager, Recreation Services Branch  
Sophia Piña-Cortez, Assistant General Manager, Special Operations Branch  
Cathie Santo Domingo, Assistant General Manager, Planning, Maintenance, & Construction Branch  
Noel Williams, Chief Financial Officer, Finance Branch

**CALL TO ORDER**

**APPOINTMENT OF HAROLD ARRIVILLAGA, COMMISSION EXECUTIVE ASSISTANT II, AS BOARD SECRETARY**

Harold Arrivillaga, Commission Executive Assistant II, was appointed Board Secretary

**GENERAL MANAGER'S UPDATE**

Michael A. Shull, General Manager, shared that RAP is planning on reopening hiking trails on May 9<sup>th</sup>, with the exception of Runyon Canyon. He further stated as part of this reopening strategy, park patrons will be required to wear a face covering, maintain social distancing, and RAP will be using a trail counters system to better manage the usage and respond accordingly with appropriate staffing needs. Mr. Shull also discussed the ongoing budgetary request process, as the current pandemic has impacted RAP's ability to staff and maintain park amenities but he will have further updates for the Board after May 11<sup>th</sup>'s hearing before City Council. He then divulged that RAP continues to coordinate with the Los Angeles County Department of Public Health on the reopening plan for more park properties and amenities.

**APPROVAL OF THE MINUTES**

President Patsaouras called for a motion to approve the Regular Meeting Minutes of April 2, 2020 and the Special Meeting Minutes of April 10, 2020. Commissioner Halper made such motion and it was seconded by Commissioner Chase. There being no objections, the motion was unanimously approved 4-0.

**GENERAL PUBLIC COMMENTS**

Public comments on matters within the Board's jurisdiction were invited, 4 such requests were submitted.

## **BOARD REPORTS**

20-056 Lincoln Park Recreation Center – Pool and Pool Bathhouse Replacement (PRJ1504P) (W.O. #E1907715) Project – Contract No. 3555 – Final Closeout Change Order; Final Acceptance of Work; Release of Stop Payment Notice; Withholding of Funds **[The Commission may recess into closed session pursuant to Government Code Section 54956.9(d)(2) & (e)(3) in order to confer with legal counsel concerning significant exposure to litigation in the form of a threat of litigation regarding the Lincoln Park Recreation Center – Pool and Pool Bathhouse Replacement (PRJ1504P) (W.O. #E1907715) Project.]**

DISPOSITION: APPROVED

20-057 In-Kind Donations from the Los Angeles Dodgers Foundation in Support of the Department of Recreation and Parks' Department Operations Center during the Covid-19 Pandemic

DISPOSITION: APPROVED

20-058 Park Ranger Division: Donation from the Citizens Community to Save Elysian Park for Interpretive Programs Scholarship Fund in Memory of Albert Torres

DISPOSITION: APPROVED

20-059 Fifth Annual Cuts in the Park Event at Gladys Park: Donation of Services and Items from Khloe Kares

DISPOSITION: APPROVED

20-060 Recreation Services Branch – Agreement with the United States Tennis Association for Staff Training and Promotion of Youth Tennis at Various Recreational Facilities for the Universal Play and other Tennis Programs

DISPOSITION: APPROVED

20-061 COVID-19 As-Needed Laundry Services – Award of Contracts

DISPOSITION: APPROVED

20-062 Yosemite Recreation Center Sports Field Lighting (PRJ21137) (W.O. #E170514) Project (AKA Prop K Sports Field Lighting Retrofit: Yosemite RC) – Approval of Final Plans – Categorical Exemption from the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(1) [Exterior Alterations where there be Negligible Expansion of Use], Class 1(4) [Rehabilitation of Deteriorated Structures to Meet Current Standards of Public Safety], and Class 1(12) [Outdoor Lighting for Security and Operation] of City CEQA Guidelines, and Article 19, Section 15301(d) of California CEQA Guidelines

DISPOSITION: APPROVED

20-063 Banning Recreation Center Sports Court Lighting (W.O. #E170502) Project (AKA Prop K Sports Lighting Improvement: Banning Recreation Center) – Approval of Final Plans; Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(1) [Exterior Alteration of Existing Public Structures with No or Negligible Expansion of Use], Class 1(4) [Rehabilitation of Deteriorated Equipment to Meet Current Standards of Public Safety] and Class 1(12) [Outdoor Lighting for Security and Operation] of City CEQA Guidelines and Article 19, Section 15301(d) of California CEQA Guidelines

DISPOSITION: APPROVED

20-064 Venice Beach Pier Maintenance and Repair (PRJ20587) (W.O. #E1907957) Project - Approval of Final Plans and Call for Bids

President Patsouras recused herself from consideration of this Report due to her husband having a professional relationship with AECOM, a company that provided consulting services on this Project, though his services were not related to this Project.

Darryl Ford, Superintendent, Planning, Construction and Maintenance Branch, presented Board Report No. 20-064

After President Patsouras exited the meeting at 10:18 a.m., Vice-President Alvarez called for a presentation from RAP Staff. After hearing from staff and Commissioner questions and comments, Vice-President Alvarez called for Public Comments on this Report, 1 such request was made. Vice-President Alvarez then called for a motion to approve this Report as presented. Commissioner Halper made such motion, which was seconded by Commissioner Chase. There being no objections, the motion was approved by a vote of 3-0.

DISPOSITION: APPROVED

20-065 Potrero Canyon Park - Grading (W.O. #E1907428) Project – Request Authority to Increase Project Contingency for Contract No. 3644 with OHL USA, Inc.

Darryl Ford, Acting Superintendent, Planning, Construction and Maintenance Branch, presented Board Report No. 20-065

DISPOSITION: APPROVED

20-066 Potrero Canyon Park – Grading (W.O. #E1907428) Project – Request Authority to Negotiate and Execute Change Orders to Contract No. 3644 with OHL USA, Inc.

DISPOSITION: APPROVED

20-067 Griffith Park – Bronson Canyon – Mural Installation; Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 11(1) [On Premise Signs] of City CEQA Guidelines and Article 19, Section 15301(a) of California CEQA Guidelines

DISPOSITION: APPROVED

20-068 Lemon Grove Recreation Center – Playground Replacement (PRJ21345) Project – Allocation of Quimby and Zone Change Fees – Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(3) [Upgrade of Existing Pedestrian Trails], Class 2 [Replacement of Existing Structures where the New Structure will be Located on the Same Site and have Substantially the Same Purpose and Capacity] and Class 11(6) [Placement of Accessory Structures] of City CEQA Guidelines and Article 19, Sections 15301(c), 15302 and 15311 of California CEQA Guidelines

DISPOSITION: APPROVED

20-069 Proposition 40 Urban Park (Prop 40 UP) - Amend Project Scope for East Wilmington Greenbelt Park (Project No. PRJ1100P) – Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 3(4) [Installation of New Safety Equipment Involving Negligible or No Expansion of Use] of City CEQA Guidelines and Article 19, Section 15303(e) of California CEQA Guidelines

DISPOSITION: APPROVED

20-070 Final Acceptance of Various Capital Improvements Projects and Reconciliation of Funding for Woodland Hills Recreation Center – Ball Field Improvements (PRJ20933) Project

DISPOSITION: APPROVED

20-071 Shatto Recreation Center – Heating, Ventilation, and Air Conditioning System (HVAC) and Roofing Improvements (PRJ21363) Project – Commitment of Park Fees – Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(1) [Exterior Alterations where there be No Expansion of Use] and Class 2(6) [Replacement of Existing Air Conditioning Systems] of City CEQA Guidelines and Article 19, Sections 15301(a) and 15302 of California CEQA Guidelines

DISPOSITION: APPROVED

20-072 Van Nuys Sherman Oaks Park – Baseball Field Lighting and Field Restroom (PRJ21195) (PRJ21288) Project – Allocation of Quimby and Zone Change Fees – Commitment of Park Fees – Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(12) [Outdoor Lighting for Security and Operations] and Class 3(6) [Location of Accessory Structures] of City CEQA Guidelines and Article 19, Sections 15301 and 15303(e) of California CEQA Guidelines

DISPOSITION: APPROVED

20-073 Saint Andrews Recreation Center – Tennis Court, Fencing, and Lighting Improvements (PRJ21262) Project – Commitment of Park Fees – Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(1) [Exterior Alterations to an Existing Facility with Negligible or No Expansion of Use], Class 1(3) [Minor Alterations of Existing Pedestrian Trails] and Class 1(12) [Outdoor Lighting and Fencing for Security and Operations] of City CEQA Guidelines and Article 19, Section 15301 of California CEQA Guidelines

DISPOSITION: APPROVED

20-074 Saint Andrews Recreation Center – Outdoor Park Improvements (PRJ21332) Project – Commitment of Park Fees – Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(12) [Outdoor Lighting for Security and Operations] and Class 3(4) [Installation of New Equipment for Safety and Public Convenience] of City CEQA Guidelines and Article 19, Sections 15301 and 15303 of California CEQA Guidelines

DISPOSITION: APPROVED

20-075 12519-12527 Sheldon Street & 12515 Sheldon Street– Authorization to Proceed with Preliminary Acquisition Activities of Properties for Expansion and/or Development of Southeast Valley Roller Rink and Skateboard Park Project

DISPOSITION: APPROVED

**NEIGHBORHOOD COUNCIL COMMENTS**

There were no comments from Neighborhood Council Representatives relative to the Agenda Items being considered.

**BOARD REPORT PUBLIC COMMENT**

Public comments relevant to the General Board Reports were requested; 3 such requests were submitted.

**CONSIDERATION OF THE BOARD REPORTS**

President Patsouras requested a Motion to approve all the Board Reports listed above, except for Board Report No. 20-064, on Consent and as presented. It was moved by Commissioner Halper and seconded by Commissioner Chase that the Board Reports be approved as listed above. There being no objections, the motion was unanimously approved by a vote of 4-0.

**PARK FEE BOARD REPORTS**

20-076 Tract Map No. (VTT) 82288 – Recommendation to the Advisory Agency for Land Dedication or In-Lieu Park Fee Payment

DISPOSITION: APPROVED STAFF RECOMMENDATION TO THE ADVISORY AGENCY TO REQUIRE TRACT MAP NO. (VTT) 82288 (PROJECT) TO PAY IN-LIEU FEES TO THE CITY IN

ORDER TO FULFILL THE PROJECT'S REQUIREMENTS UNDER PROVISIONS OF LOS ANGELES MUNICIPAL CODE (LAMC) SECTION 12.33.

20-077 Tract Map No. (VTT) 82988 – Recommendation to the Advisory Agency for Land Dedication or In-Lieu Park Fee Payment

President Patsouras recused herself from consideration of this Report due to her husband having a professional relationship with Little Tokyo Service Center, the client on this Project, though his services were not related to this Project.

Vice-President Alvarez called for a motion to approve this Report as presented. Commissioner Chase made such motion, which was seconded by Commissioner Halper. There being no objections, the motion was approved by a vote of 3-0.

DISPOSITION: APPROVED STAFF RECOMMENDATION TO THE ADVISORY AGENCY TO REQUIRE TRACT MAP NO. (VTT) 82988 (PROJECT) TO PAY IN-LIEU FEES TO THE CITY IN ORDER TO FULFILL THE PROJECT'S REQUIREMENTS UNDER PROVISIONS OF LOS ANGELES MUNICIPAL CODE (LAMC) SECTION 12.33.

20-078 Parcel Map No. AA-2020-1894-PMLA – Recommendation to the Advisory Agency for Land Dedication or In-Lieu Park Fee Payment

DISPOSITION: APPROVED STAFF RECOMMENDATION TO THE ADVISORY AGENCY TO REQUIRE PARCEL MAP NO. AA-2020-1894-PMLA (PROJECT) TO PAY IN-LIEU FEES TO THE CITY IN ORDER TO FULFILL THE PROJECT'S REQUIREMENTS UNDER PROVISIONS OF LOS ANGELES MUNICIPAL CODE (LAMC) SECTION 12.33.

**PARK FEE BOARD REPORT PUBLIC COMMENT**

Public comments relevant to the Park Fee Board Reports were requested; no such request was submitted.

**CONSIDERATION OF THE PARK FEE BOARD REPORTS**

President Patsouras requested a Motion to approve Board Report Nos. 20-076 and 20-078. It was moved by Commissioner Halper and seconded by Commissioner Chase to approve the Board Reports as noted. There being no objections, the motion was unanimously approved 3-0.

**COMMISSION BUSINESS**

Comments from the Commissioners on Matters within the Board's jurisdiction and Requests by Commissioners to Schedule Specific Future Agenda Items were requested. Commissioner Chase requested an update on the status of the LA Equestrian Center - Update/Challenges.

**NEXT MEETING**

The next Regular Meeting of the Board of Recreation and Park Commissioners is scheduled to be held telephonically on Thursday, May 21, 2020.

**ADJOURNMENT**

There being no further business to come before the Board, the Meeting adjourned at 10:43 a.m.

**ATTEST**

  
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**PRESIDENT**

  
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**BOARD SECRETARY**